



**Ocean City Board of Education
Regular Meeting Agenda
Wednesday, March 20, 2019
7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Winter Athletic Accomplishments
 - 2. Budget Presentation
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.H, 2.I, 2.J, 3.L, 4.F, 4.G, 4.H)
- J. Approval of Minutes
 - 1. Special Meeting/Finance Committee of the Whole – February 27, 2019 (Attachment #J.1)
 - 2. Regular Meeting and Executive Session – February 27, 2019 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: March 20, 2019 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Summer Basketball Leagues	6/24/19 – 8/5/19 (Mondays), 5:30pm - 9:00pm 6/18/19 – 8/8/19 (Tues-Thurs, rain only), 5:30pm - 10:00pm (not available 7/4/19)	High School main gym, auxiliary gym, and restrooms	No charge
City of Ocean City	Basketball Camp	7/15/19 – 7/19/19 7/29/19 – 8/2/19 8/5/19 – 8/9/19 (Monday-Friday), 8:00am - 2:00pm	High School main gym and auxiliary gym	No Charge
Rowan University	Football Practice	8/17/19 (Sat), 8:00am - 1:00pm	High School locker rooms and exterior restrooms; football field (approved by the City of Ocean City)	\$315
American Cancer Society	Breast Cancer Walk	10/13/19 (Sun), 7:30am - 12:30pm	High School Community Room and interior restrooms for volunteers; exterior restrooms for walkers	\$315

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Men's Softball League	5/6/19 – 8/15/19 (Monday-Thursday) 6:00pm - 8:30pm (not available 6/13/19)	Intermediate School softball/baseball fields	No Charge

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Summer Basketball Leagues	6/18/19 – 8/7/19 (Mon & Wed) 4:30pm - 8:00pm 6/18/19 – 8/8/19 (Tues & Thurs) 4:30pm - 10:00pm (not available 7/4/19)	Intermediate School gymnasium, basketball courts and restrooms	No Charge
City of Ocean City	Morning Sports	6/24/19 – 6/28/19 7/1/19 – 7/5/19 7/15/19 – 7/19/19 7/29/19 – 8/2/19 8/5/19 – 8/9/19 8/12/19 – 8/16/19 (Monday-Friday) 8:30am - 12:30pm (no access to building 7/4/19)	Intermediate School cage field, basketball courts and restrooms	No Charge
City of Ocean City	Fun and Fitness Camp	6/24/19 – 8/16/19 (Monday-Friday) 8:30am - 12:30pm (not available 7/4/19)	Intermediate School multi-purpose room	No Charge
City of Ocean City	Lacrosse Clinic/Pick-up Games	6/25/19 – 7/31/19 (Tues & Wed) 4:30pm - 8:00pm	Intermediate School cage field	No Charge
City of Ocean City	Field Hockey Camp	7/8/19 – 7/12/19 (Monday-Friday) 8:00am - 12:30pm	Intermediate School gymnasium (7/8/19), all fields and restrooms	No Charge

Informational Items

School	Date	Drill(s)
High School	February 13, 2019 February 14, 2019	Fire Security
Intermediate School	February 15, 2019 February 21, 2019	Fire Security
Primary School	February 13, 2019 February 12, 2019	Fire Security

- Discussion
- Buildings and Grounds Committee Report - Mr. Braun, Chairperson

2. Curriculum and Student Affairs

A. 2019-20 School Calendar (Attachment #2.A)

The Board approves the attached 2019-20 School Calendar.

B. Code of Student Conduct (Attachment #2.B)

The Board adopts the attached School District's K-12 Code of Student Conduct.

C. Comprehensive Equity Plan Resolution

A RESOLUTION to appoint the Affirmative Action Officer and Team to conduct a Comprehensive Equity needs assessment and develop a Comprehensive Equity Plan.

- Mr. Matthew Carey, Director of Student Services, Affirmative Action Officer
- Mr. Curt Nath, Director of Academic Services
- Ms. Lauren Gunther, Curriculum Director
- Mr. Timothy Kelley, School Business Administrator / School Safety Specialist
- Mr. Vincent Leavey, K-12 Athletic Director
- Mr. Michael Mattina, OCHS Assistant Principal

D. Out of District Placement

The Board approves the following out of district placement for the 2018-19 school year:

Placement	# of Students	District	Tuition
The New Road School	1	OC	\$25,180.32

E. High School Field Trip Requests (Attachment #2.E)

The Board approves the attached High School Field Trip list.

F. High School Textbook Adoptions

The Board adopts the following new textbooks for the 2019-20 school year:

Text	Author(s)	Publisher	Course
<i>EnVision Geometry</i>	Kennedy, Milou, Thomas, Zbeik, Cuoco	Pearson (2018)	Geometry
<i>Glencoe Physics: Principles and Problem</i>	Zitzewitz, Haase, Harper	McGraw Hill (2017)	Physics

G. Summer Program

The Board approves the following summer program at the High School:

Program	Dates	Days of Week
Raider Ready for Algebra: Transition to High School Math – Session 1	7/8/19 - 7/25/19	Monday - Thursday
Raider Ready for Algebra: Transition to High School Math – Session 2	8/5/19 - 8/22/19	Monday - Thursday

H. Intermediate School Field Trip Requests (Ocean City Representatives Only) (Attachment #2.H)

The Board approves the attached Intermediate School Field Trip list.

I. Preschool Education Expansion Aid (PEEA) (Ocean City Representatives Only)

The Board approves the submission of the Preschool Education Expansion Aid (PEEA) application to the New Jersey Department of Education (FY20). The total amount of funds requested is \$498,200.

J. Primary School Field Trip Requests (Ocean City Representatives Only) (Attachment #2.J)

The Board approves the attached Primary School Field Trip list.

K. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.K)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for February 2019.

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for March 2019 in the amount of \$480,807.26.

B. Travel & Expense Reimbursement (*Attachment #3.B*)

The Board approves the March 2019 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Food Service Report (*Attachment #3.C*)

The Board accepts the Food Service Monthly Finance Report for February 2019.

D. New Jersey Center for Teaching and Learning Contract

The Board approves a contract with New Jersey Center for Teaching and Learning (NJCTL) in the amount of \$11,880 for the Online Computer Science Teacher Education Program in support of the NJDOE Advanced Computer Science Grant. The funds will be utilized from the Advanced Computer Science Grant.

E. Certified Per Pupil Costs Report

The Board accepts the 2017-18 Certified Per Pupil Costs Report.

F. Tuition Adjustment 2017-18

The Board approves the escrow of the 2017-18 tuition adjustment from the Upper Township Board of Education in the amount of \$300,000 to the 2020-21 school year.

G. Tuition Contracts

The Board approves the following 2019-20 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City - \$341,435
Longport - \$387,650
Sea Isle City - \$1,332,425
Upper Township - \$9,361,776

H. Preliminary Budget

The Board approves the Preliminary Budget for the 2019-20 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2019-20 as follows, subject to final approval or modification at the public hearing on May 1, 2019.

A. General Fund	\$41,661,051
Amount to be raised by local taxes	\$22,734,817
B. Special Revenue Fund	\$1,390,153
C. Debt Fund	\$2,804,505
Amount to be raised by local taxes	\$2,804,505

BE IT FURTHER RESOLVED: that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$35,000,

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2019-20 budget,

BE IT FURTHER RESOLVED: That \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: That \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: That \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED; that the public hearing for the 2019-20 school year budget will be held on Wednesday, May 1, 2019, in the High School Community Room at 7:00 p.m., and will be followed by a regular meeting,

BE IT FURTHER RESOLVED; that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

I. Joint Transportation Agreements

The Board approves the following Joint Transportation Agreements for the 2018-19 school year:

Host District (# of students)	Joiner District (# of students)	Route ID	Destination	Effective Dates	Cost
Cape May County Special Services (3)	Ocean City (6)	CMSS04	Cape May County Special Services	9/1/18 – 6/30/19	\$54,360
Cape May County Special Services (0)	Ocean City (1)	QOC01	New Road School of Ocean County	2/25/19 – 6/30/19	\$19,251
Cape May County Special Services (1)	Ocean City (1)	YALE CH	Yale Cherry Hill	1/22/19 – 6/30/19	\$5,880

J. Grant Application Submission

The Board approves the following grant application submission:

School	Grant Name	Funds Requested
High School	Sustainable for New Jersey Schools	\$10,000

K. Donation

The Board accepts the following donation for the 2018-19 school year:

School	Donor	Amount	Use
High School	Scott and Jodee Wagner	\$400	Best Buddies (First Night Concession Stand)

L. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the 2018-19 school year:

School	Donor	Amount	Use
Intermediate School	PTA	\$734.65	Refrigerator for Concession Kitchen
Intermediate School	PTA	\$300.00	Samsung TV for health videos
Primary School	PTA	\$301.61	New Music Instruments
Primary School	PTA	\$3,823.12	K-3 Field Trips
Primary School	PTA	\$1,644.16	Sound equipment for stage

- Discussion

4. **Personnel** (all motions are upon Superintendent's recommendation:)

A. **Leave of Absence** (*Attachment #4.A*)

The Board approves the following leave of absence by roll call vote:

Employee#	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1502	District	24.5	104	Medical/FMLA/Extended	8/27/18 – 3/8/19 (revised)
3453	High School	34	27	Paid/FMLA	3/15/19 – 6/30/19

B. **Extra-Curricular Assignments/Stipend Positions**

The Board approves the following extra-curricular/stipend positions for the 2018-19 school year by roll call vote:

Staff Member	Description	School	Compensation
Gordon Emma	Pit Musician for Spring Musical	High School	\$600.00*
Steve Spengler	Pit Musician for Spring Musical	High School	\$600.00*

*stipends listed are maximum amount, as they are based on and paid for from ticket sales.

C. **Coaches, Sponsor, Volunteer Coaches and Volunteer Coaches' Aides**

The Board approves the following coaches, volunteer coaches and volunteer coaches' aides for the 2018-19 school year by roll call vote:

Sport	Coach	Position	Stipend
Golf	Matthew Galownia	Volunteer Coach	N/A
Softball	Jessica Fane	Volunteer coaches' aide	N/A

D. **Substitutes and Sporting Event Workers**

The Board approves the following criminal history approved/HIB trained substitutes and sporting event workers for the 2018-19 school year by roll call vote:

Name	Position
Alyssa Achuff	Teacher
R. Scott Bloomstead	Sporting Event Worker
Jill Caccia	Secretary, Special Education Aide, Aide
Marissa Eshelman	Teacher
Julia George	Teacher
Beth Kelly	Sporting Event Worker
George McNally	Sporting Event Worker
Craig Middleton	Custodian
Donna O'Keefe	Teacher
Amy Ruff	Teacher
William Procopio	Teacher
Louise Stewart	Sporting Event Worker
Tiffany VanHise	Teacher

E. **2019-20 Fall Coach and Stipend**

The Board approves the following High School fall coach and stipend for the 2019-20 school year by roll call vote:

Sport	Coach	Position	Stipend
Boys' Soccer	Zachary Zellers	Assistant coach	\$5,233.00

F. Leave of Absence (Ocean City Representatives Only) (Attachment #4.F)

The Board approves the following leave of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
3455	Intermediate School	42	16	Paid /Unpaid	2/17/19 – 5/19/19

G. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

Staff Member	School/Location	Position	Effective Date
Jovo Kilibarda	Primary School	Custodian	7/1/2019

H. 2019-20 Fall Coach and Stipend (Ocean City Representatives Only)

The Board approves the following Intermediate School fall coach and stipend for the 2019-20 school year by roll call vote:

Sport	Coach	Position	Stipend
Field Hockey	Beth Kelly	Coach	\$4,892.00

- Discussion
- Negotiations Committee Report – Mr. Bauer, Chairperson

5. Policy

A. Policies – 1st Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	New	Revised	Mandated
P-5330.04	Administering an Opioid Antidote		X	X

Regulation Number	Regulation Name	New	Revised	Mandated
R-5330.04	Administering an Opioid Antidote	X		X

B. Policies – 2nd Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	New	Revised	Mandated	Date of 1 st Reading
P-2422	Health Education		X	X	2/27/19
P-4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing		X	X	2/27/19
P-7440	School District Security		X	X	2/27/19
P-8561	Procurement Procedures for School Nutrition Plans		X	X	2/17/19
P-5337	Service Animals	X			2/27/19

Regulation Number	Regulation Name	New	Revised	Mandated	Date of 1 st Reading
R-7440	School District Security		X	X	2/27/19

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report – Ms. Gallelli-Keyes, Chairperson