

**MINUTES OF REGULAR MEETING**  
**FEBRUARY 27, 2019**

**CALL TO ORDER**

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, February 27, 2019, at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were Dale Braun, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, William Sooy, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Peter Horowitz and Andrea Teofanova. Members absent were H. James Bauer, Suzanne Morgan, J. Tiffany Prettyman, and Gregory Whelan. There were 35 members of the public present.

**PRESENTATIONS**

Dr. Taylor recognized retiring City crossing guard Joan Wilson.

Dr. Taylor recognized two Ocean City Intermediate School students as the 2019 MLK Essay Winners.

Mr. Randy Kohr, Primary School Teacher, provided the Board with an update on the Ocean City Primary School Tech Lab.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

There were no public comments.

**SUPERINTENDENT'S REPORT**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

*Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent's recommendations.*

## 1. Buildings and Grounds

### A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Summer shows and rehearsals (Mama Mia and Newsies); Theatre Camps 1-3; Miss Ocean City	<i>See attached schedule</i>	High School auditorium, cafeteria, classrooms	No charge
Ocean City Juneteenth Organization	Honoree Brunch	6/14/19 (Fri), 4:00pm-6:00pm 6/15/19 (Sat), 10:00am-4:00pm	High School auditorium, cafeteria, kitchen facilities	No charge
City of Ocean City	NorEasters Soccer Games	5/11/19 (Sat) 5/14/19 (Tues) 6/1/19 (Sat) 6/7/19 (Fri) 6/22/19 (Sat) 6/23/19 (Sun) 6/28/19 (Fri) 6/30/19 (Sun) 7/7/19 (Sun) 7/10/19 (Wed) 7/14/19 (Sun) 5:00pm-10:00pm  <u>Potential Games:</u> 7/19/19 (Fri) 7/20/19 (Sat) 7/21/19 (Sun) 7/27/19 (Sat) 7/28/19 (Sun) 2:30pm-10:pm 8/3/18 (Sat) 4:00pm-10:00pm	High School locker rooms, exterior restrooms	No charge

### Informational Items

School	Date	Drills
High School	January 8, 2019 January 10, 2019	Fire Security
Intermediate School	January 28, 2019 January 8, 2019	Fire Security
Primary School	January 7, 2019 January 9, 2019	Fire Security

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson  
Mr. Braun gave a report of the Committee meeting.

**2. Curriculum and Student Affairs**

A. Student Safety Data System (SSDS) (Attachment #2.A)

The Board acknowledges the submission of the NJDOE SSDS – reporting incidents, trainings and programs occurring from July 1, 2018 – December 31, 2018 to the New Jersey Department of Education.

B. Core Ethical Values

The Board adopts the 2019-20 School District Core Ethical Values, which are incorporated into the District Code of Student Conduct:

- Integrity
- Respect
- Responsibility
- Trust
- Courage
- Open-mindedness
- Citizenship
- Perseverance

C. Career and Technical Education Health & Safety Plan (Attachment #2.C)

The Board adopts the attached Occupational Safety and Health Program Plan for the *Career and Technical Education School of Excellence* for the 2019-20 School Year.

D. High School Field Trip Requests

The Board approves the attached High School Field Trip list.

E. Summer Programs

*The Board approves the following summer program at the High School:*

Program	Dates	Days of Week
EDUCERE (online service)	6/24/19 - 8/16/19	Monday - Friday

F. Credit Completion Schedule

*The Board approves the following credit completion schedule at the High School:*

Program	Dates	Days of Week
OCHS Credit Completion	5/21/19 - 6/4/19	Monday - Friday
OCHS Credit Completion	6/1/19	Saturday
OCHS Credit Completion	6/8/19	Saturday
OCHS Extension School Credit Completion	5/4/19; 5/11/19; 6/1/19; 6/8/19	Saturdays Only

G. High School Sports Spring Schedules (Attachment #2.G)

The Board approves the attached High School 2018-19 Spring Sports' Schedules.

Informational Items

Out-of-School Suspension Reports for January 2019.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Committee meeting.

### 3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for February 2019 in the amount of \$480,807.26.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for January 2019.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for January 2019. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for January 2019.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the February 2019 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for January 2019.

F. Tuition Rates

The Board approves the following tuition rates for the 2019-20 school year:

Preschool: \$12,000  
Kindergarten: \$12,200  
Grades 1-5: \$14,500  
Grades 6-8: \$16,100  
Grades 9-12: \$15,907  
Learning/Language Disabilities: \$20,000  
Behavioral Disabilities: \$41,000  
Multiple Disabilities: \$33,000  
Preschool Disabilities: \$20,000

G. Special Education Tuition Contract Agreement

The Board approves the 2018-19 Special Education Tuition Contract Agreement with the Upper Township Board of Education for One-to-One Aide extraordinary services for two Upper Township students in the amount of \$80,200.

H. Acceptance of Nonpublic Security Aid

The Board accepts revised Nonpublic Security Aid for Westminster Christian Academy for the 2018-19 school year in the amount of \$11,100.

**4. Personnel** (All motions are upon Superintendent’s recommendation)

A. New Employment Appointments/Change in Employment Status – Non-Certificated Staff

*The Board approves the following appointments of non-certificated staff members by roll call vote:*

#	Name	Position	School/Location	Compensation	Effective Date
1	Lisa Gilroy*	Part-time food service worker	District	\$10,711 (prorated), step 1	On or after 3/1/19

\*pending fingerprinting

B. Leaves of Absence (*Attachment #4.B*)

*The Board approves the following leaves of absence by roll call vote:*

Employee#	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
#1980	High School	47		Paid	12/18/18 - 2/28/19
#2503	High School		15	FMLA	3/4/19 - 3/22/19

C. Resignations

*The Board accepts the following resignations by roll call vote:*

Name	School/Location	Position	Effective Date
Sean Matthews	High School	Strength & Conditioning Sponsor	1/2/2019

D. Coaches, Sponsor, Volunteer Coaches and Volunteer Coaches’ Aides

*The Board approves the following coaches, volunteer coaches and volunteer coaches’ aides for the 2018-19 school year by roll call vote:*

Sport	Coach	Position	Stipend
Girls’ Crew	Patrick Scherbin	Assistant coach	\$5,233.00
Girls’ Crew	Steven Kelly	Freshman/Novice coach	\$4,892.00
Strength & Conditioning	Joe LaTorre	Co-sponsor	\$1,052.50
Girls’ Crew	Donna O’Keefe	Volunteer Coach	N/A
Girl’s Lacrosse	Kelsey Mitchell	Volunteer Coach	N/A

E. Substitutes and Sporting Event Workers

*The Board approves the following criminal history approved/HIB trained substitutes and sporting event workers for the 2018-19 school year by roll call vote:*

Name	Position
Carly Benson	Teacher/Special Education Aide
Cassen Brunetti	Special Education Aide/Aide
Steven Cohen	Teacher
Mary Guard-Bloom	Teacher/special education aide
Rachael St. Clair	Teacher
Alicia Stokes	Teacher
Michelle Whelan	Special Education Aide/Aide
Lee Styer	Extension School Teacher
Cheryl Cantwell	Extension School Nurse

F. Salary Allocations

*The Board authorizes the following salary allocation for the 2018-19 school year by roll call vote:*

Name	Amount	Position	Charged To
Chiarina Meron	\$21,865 (prorated)	District Special Education Aide	Federal Grant IDEA Basic FY19

- Negotiations Committee Report – Mr. Bauer, Chairperson  
No report.

5. **Policy**

A. Policies – 1<sup>st</sup> Reading

*The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:*

Policy Number	Policy Name	New	Revised	Mandated
P-2422	Health Education		X	X
P-4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing		X	X
P-7440	School District Security		X	X
P-8561	Procurement Procedures for School Nutrition Plans		X	X
P-5337	Service Animals	X		

Regulation Number	Regulation Name	New	Revised	Mandated
R-7440	School District Security		X	X

B. Policies – 2<sup>nd</sup> Reading

*The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:*

Policy Number	Policy Name	New	Revised	Mandated	Date of 1 <sup>st</sup> Reading
P-2431.3	Practice and Pre-Season Heat Acclimation for <b>School-Sponsored Athletics and Extra-Curricular Activities</b>		X		1/30/19
P-8860	Memorials		X		1/30/19

- Policy Committee Report – Mrs. Prettyman, Chairperson  
No report.

6. **District Communications**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
Ms. Gallelli-Keyes gave a report of the District Communications Committee.

***Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.***

**2. Curriculum and Student Affairs**

**H. Intermediate School Field Trip Requests (Ocean City Representatives Only)**

The Board approves the attached Intermediate School Field Trip list.

**I. Intermediate School Sports Spring Schedules (Ocean City Representatives Only) (Attachment #2.I)**

The Board approves the attached Intermediate School 2018-19 Spring Sports’ Schedules.

**J. Primary School Field Trip Requests (Ocean City Representatives Only)**

The Board approves the attached Primary School Field Trip list.

**3. Finance**

**I. Grant Acceptances (Ocean City Representatives Only)**

*The Board accepts the following grants for the 2018-19 school year:*

School	Name	Funded By	Amount
Intermediate School	Sustainable Jersey	New Jersey Education Association	\$10,000 total 1 <sup>st</sup> payment - \$5,000
Intermediate School	Healthy School and Healthy Garden	AtlantiCare	\$800

**J. Donations (Ocean City Representatives Only)**

*The Board accepts the following donations for the 2018-19 school year:*

School	Donor	Amount	Use
Intermediate School	PTA	\$3,405.00	6 <sup>th</sup> Grade Field Trip – Philadelphia Zoo
Intermediate School	PTA	\$1,610.00	7 <sup>th</sup> Grade Field Trip – Constitution Center
Intermediate School	PTA	\$1,033.83	Art Equipment
Intermediate School	PTA	\$259.03	Airbrush Kit for Fishing Club
Primary School	PTA	\$2,614.89	Kodapillar Robots & Sphero Bolt Class Set
Primary School	PTA	\$139.00	Storage Container for Playground Balls

**APPROVAL OF MINUTES**

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, the Board of Education approved the minutes of the January 30, 2019, Finance Committee of the Whole Meeting as presented.

***Motion carried unanimously by roll call vote with a vote to abstain from Mr. Sooy.***

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, the Board of Education approved the minutes of the January 30, 2019, Regular Meeting as presented.

***Motion carried unanimously by roll call vote with a vote to abstain from Mr. Sooy.***

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**PUBLIC COMMENTS**

Victor Staniec, Ocean City, addressed the Board regarding concurrent ACCC and Rutgers programs for high school students.

**BOARD COMMENTS**

Student Representatives noted the upcoming student events as well as a recent visit by NJDOE Commissioner Repollet.

Board of Education comments included discussion on the health education policy and the district strategic planning committee.

**BOARD PRESIDENT COMMENTS**

President Clark commented on the Raider Ready Program.

**EXECUTIVE SESSION**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: Safety of Students and Staff.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 8:15 p.m.

**RECONVENE MEETING**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to reconvene the meeting at 9:01 p.m.

**ADJOURNMENT**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adjourn the meeting at 9:01 p.m.



Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

/lp