

MINUTES OF REGULAR MEETING
MARCH 20, 2019

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, March 20, 2019, at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Dale Braun, Cecilia Gallelli-Keyes, William Holmes, Michael James, Fran Newman, William Sooy (arrived at 7:39 pm), Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Peter Horowitz and Andrea Teofanova. Members absent were H. James Bauer, Jacqueline McAlister, Suzanne Morgan, and J. Tiffany Prettyman. There were 55 members of the public present.

PRESENTATIONS

Mr. Vince Leavey, Athletic Director, presented Winter Athletic Accomplishments.

Mr. Kelley presented information on the 2019-2020 budget.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT’S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent’s recommendations.

1. Buildings and Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

| Requested By | Activity | Dates/Times Requested | Rooms Needed | Fee Charged |
|---------------------|-------------------|------------------------------|---------------------|--------------------|
| City of Ocean City | Summer Basketball | 6/24/19 – 8/5/19 | High School main | No charge |

| Requested By | Activity | Dates/Times Requested | Rooms Needed | Fee Charged |
|-------------------------|--------------------|--|--|-------------|
| | Leagues | (Mondays), 5:30pm - 9:00pm 6/18/19 – 8/8/19 (Tues-Thurs, <i>rain only</i>), 5:30pm - 10:00pm (not available 7/4/19) | gym, auxiliary gym, and restrooms | |
| City of Ocean City | Basketball Camp | 7/15/19 – 7/19/19 7/29/19 – 8/2/19 8/5/19 – 8/9/19 (Monday-Friday), 8:00am - 2:00pm | High School main gym and auxiliary gym | No Charge |
| Rowan University | Football Practice | 8/17/19 (Sat), 8:00am - 1:00pm | High School locker rooms and exterior restrooms; football field (approved by the City of Ocean City) | \$315 |
| American Cancer Society | Breast Cancer Walk | 10/13/19 (Sun), 7:30am - 12:30pm | High School Community Room and interior restrooms for volunteers; exterior restrooms for walkers | \$315 |

Informational Items

| School | Date | Drills |
|---------------------|--|------------------|
| High School | February 13, 2019 February 14, 2019 | Fire Security |
| Intermediate School | February 15, 2019 February 21, 2019 | Fire Security |
| Primary School | February 13, 2019 February 12, 2019 | Fire Security |

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
No report.

2. Curriculum and Student Affairs

- A. 2019-20 School Calendar (Attachment #2.A)
The Board approves the attached 2019-20 School Calendar.

B. Code of Student Conduct

The Board adopts the attached School District’s K-12 Code of Student Conduct.

C. Comprehensive Equity Plan Resolution

A RESOLUTION to appoint the Affirmative Action Officer and Team to conduct a Comprehensive Equity needs assessment and develop a Comprehensive Equity Plan.

- Mr. Matthew Carey, Director of Student Services, Affirmative Action Officer
- Mr. Curt Nath, Director of Academic Services
- Ms. Lauren Gunther, Curriculum Director
- Mr. Timothy Kelley, School Business Administrator / School Safety Specialist
- Mr. Vincent Leavey, K-12 Athletic Director
- Mr. Michael Mattina, OCHS Assistant Principal

D. Out of District Placement

The Board approves the following out of district placement for the 2018-19 school year:

| Placement | # of Students | District | Tuition |
|---------------------|---------------|----------|-------------|
| The New Road School | 1 | OC | \$25,180.32 |

E. High School Field Trip Requests

The Board approves the attached High School Field Trip list.

F. High School Textbook Adoptions

The Board adopts the following new textbooks for the 2019-20 school year:

| Text | Author(s) | Publisher | Course |
|--|--------------------------------------|--------------------|----------|
| <i>EnVision Geometry</i> | Kennedy, Milou, Thomas, Zbeik, Cuoco | Pearson (2018) | Geometry |
| <i>Glencoe Physics: Principles and Problem</i> | Zitzewitz, Haase, Harper | McGraw Hill (2017) | Physics |

G. Summer Program

The Board approves the following summer program at the High School:

| Program | Dates | Days of Week |
|--|------------------|-------------------|
| Raider Ready for Algebra: Transition to High School Math – Session 1 | 7/8/19 - 7/25/19 | Monday - Thursday |
| Raider Ready for Algebra: Transition to High School Math – Session 2 | 8/5/19 - 8/22/19 | Monday - Thursday |

K. Harassment, Intimidation and Bullying (HIB) Case Findings

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for February 2019.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for March 2019 in the amount of \$5,087,917.17.

B. Travel & Expense Reimbursement (*Attachment #3.B*)

The Board approves the March 2019 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Food Service Report (*Attachment #3.C*)

The Board accepts the Food Service Monthly Finance Report for February 2019.

D. New Jersey Center for Teaching and Learning Contract

The Board approves a contract with New Jersey Center for Teaching and Learning (NJCTL) in the amount of \$11,880 for the Online Computer Science Teacher Education Program in support of the NJDOE Advanced Computer Science Grant. The funds will be utilized from the Advanced Computer Science Grant.

E. Certified Per Pupil Costs Report

The Board accepts the 2017-18 Certified Per Pupil Costs Report.

F. Tuition Adjustment 2017-18

The Board approves the escrow of the 2017-18 tuition adjustment from the Upper Township Board of Education in the amount of \$300,000 to the 2020-21 school year.

G. Tuition Contracts

The Board approves the following 2019-20 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City - \$341,435
Longport - \$387,650
Sea Isle City - \$1,332,425
Upper Township - \$9,361,776

H. Preliminary Budget

The Board approves the Preliminary Budget for the 2019-20 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2019-20 as follows, subject to final approval or modification at the public hearing on May 1, 2019.

| | |
|------------------------------------|--------------|
| A. General Fund | \$41,661,051 |
| Amount to be raised by local taxes | \$22,734,817 |
| B. Special Revenue Fund | \$1,390,153 |
| C. Debt Fund | \$2,804,505 |
| Amount to be raised by local taxes | \$2,804,505 |

BE IT FURTHER RESOLVED: that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$35,000,

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2019-20 budget,

BE IT FURTHER RESOLVED: That \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: That \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: That \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED; that the public hearing for the 2019-20 school year budget will be held on Wednesday, May 1, 2019, in the High School Community Room at 7:00 p.m., and will be followed by a regular meeting,

BE IT FURTHER RESOLVED; that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

I. Joint Transportation Agreements

The Board approves the following Joint Transportation Agreements for the 2018-19 school year:

| Host District (# of students) | Joiner District (# of students) | Route ID | Destination | Effective Dates | Cost |
|--|--|-----------------|-------------------------------------|----------------------------|-------------|
| Cape May County Special Services (3) | Ocean City (6) | CMSS04 | Cape May County Special Services | 9/1/18 – 6/30/19 | \$54,360 |
| Cape May County Special Services (0) | Ocean City (1) | QOC01 | New Road School of Ocean County | 2/25/19 – 6/30/19 | \$19,251 |
| Cape May County Special Services (1) | Ocean City (1) | YALE CH | Yale Cherry Hill | 1/22/19 – 6/30/19 | \$5,880 |

J. Grant Application Submission

The Board approves the following grant application submission:

| School | Grant Name | Funds Requested |
|---------------|------------------------------------|------------------------|
| High School | Sustainable for New Jersey Schools | \$10,000 |

K. Donation

The Board accepts the following donation for the 2018-19 school year:

| School | Donor | Amount | Use |
|---------------|------------------------|---------------|---|
| High School | Scott and Jodee Wagner | \$400 | Best Buddies (First Night Concession Stand) |

4. Personnel (All motions are upon Superintendent’s recommendation)

A. Leaves of Absence (*Attachment #4.A*)

The Board approves the following leaves of absence by roll call vote:

| Employee# | School/Location | Paid Days | Unpaid Days | Type of Leave | Effective Dates |
|-----------|-----------------|-----------|-------------|------------------------|----------------------------|
| 1502 | District | 24.5 | 104 | Medical/FMLA /Extended | 8/27/18 – 3/8/19 (revised) |
| 3453 | High School | 34 | 27 | Paid/FMLA | 3/15/19 – 6/30/19 |

B. Extra-Curricular Assignments/Stipend Positions

The Board approves the following extra-curricular/stipend positions for the 2018-19 school year by roll call vote:

| Staff Member | Description | School | Compensation |
|----------------|---------------------------------|-------------|--------------|
| Gordon Emma | Pit Musician for Spring Musical | High School | \$600.00* |
| Steve Spengler | Pit Musician for Spring Musical | High School | \$600.00* |

*stipends listed are maximum amount, as they are based on and paid for from ticket sales.

C. Coaches, Sponsor, Volunteer Coaches and Volunteer Coaches’ Aides

The Board approves the following coaches, volunteer coaches and volunteer coaches’ aides for the 2018-19 school year by roll call vote:

| Sport | Coach | Position | Stipend |
|----------|------------------|-------------------------|---------|
| Golf | Matthew Galownia | Volunteer Coach | N/A |
| Softball | Jessica Fane | Volunteer coaches’ aide | N/A |

D. Substitutes and Sporting Event Workers

The Board approves the following criminal history approved/HIB trained substitutes and sporting event workers for the 2018-19 school year by roll call vote:

| Name | Position |
|---------------------|---|
| Alyssa Achuff | Teacher |
| R. Scott Bloomstead | Sporting Event Worker |
| Jill Caccia | Secretary, Special Education Aide, Aide |
| Marissa Eshelman | Teacher |
| Julia George | Teacher |
| Beth Kelly | Sporting Event Worker |
| George McNally | Sporting Event Worker |
| Craig Middleton | Custodian |
| Donna O’Keefe | Teacher |
| Amy Ruff | Teacher |
| William Procopio | Teacher |
| Louise Stewart | Sporting Event Worker |
| Tiffany VanHise | Teacher |

E. 2019-20 Fall Coach and Stipend

The Board approves the following High School fall coach and stipend for the 2019-20 school year by roll call vote:

| Sport | Coach | Position | Stipend |
|-------|-------|----------|---------|
|-------|-------|----------|---------|

| | | | |
|--------------|-----------------|-----------------|------------|
| Boys' Soccer | Zachary Zellers | Assistant coach | \$5,233.00 |
|--------------|-----------------|-----------------|------------|

- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. Policy

A. Policies – 1st Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

| Policy Number | Policy Name | New | Revised | Mandated |
|---------------|----------------------------------|-----|---------|----------|
| P-5330.04 | Administering an Opioid Antidote | | X | X |

| Regulation Number | Regulation Name | New | Revised | Mandated |
|-------------------|----------------------------------|-----|---------|----------|
| R-5330.04 | Administering an Opioid Antidote | X | | X |

Motion carried with a vote of nay from Mr. Braun.

B. Policies – 2nd Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

| Policy Number | Policy Name | New | Revised | Mandated | Date of 1 st Reading |
|---------------|--|-----|---------|----------|---------------------------------|
| P-2422 | Health Education | | X | X | 2/27/19 |
| P-4219 | Commercial Driver's License Controlled Substance and Alcohol Use Testing | | X | X | 2/27/19 |
| P-7440 | School District Security | | X | X | 2/27/19 |
| P-8561 | Procurement Procedures for School Nutrition Plans | | X | X | 2/17/19 |
| P-5337 | Service Animals | X | | | 2/27/19 |

| Regulation Number | Regulation Name | New | Revised | Mandated | Date of 1 st Reading |
|-------------------|--------------------------|-----|---------|----------|---------------------------------|
| R-7440 | School District Security | | X | X | 2/27/19 |

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the District Communications Committee.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.

1. Buildings and Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

| Requested By | Activity | Dates/Times Requested | Rooms Needed | Fee Charged |
|---------------------|-------------------------------|---|--|--------------------|
| City of Ocean City | Men's Softball League | 5/6/19 – 8/15/19 (Monday-Thursday) 6:00pm - 8:30pm <i>(not available 6/13/19)</i> | Intermediate School softball/baseball fields | No Charge |
| City of Ocean City | Summer Basketball Leagues | 6/18/19 – 8/7/19 (Mon & Wed) 4:30pm - 8:00pm 6/18/19 – 8/8/19 (Tues & Thurs) 4:30pm - 10:00pm <i>(not available 7/4/19)</i> | Intermediate School gymnasium, basketball courts and restrooms | No Charge |
| City of Ocean City | Morning Sports | 6/24/19 – 6/28/19 7/1/19 – 7/5/19 7/15/19 – 7/19/19 7/29/19 – 8/2/19 8/5/19 – 8/9/19 8/12/19 – 8/16/19 (Monday-Friday) 8:30am - 12:30pm <i>(no access to building 7/4/19)</i> | Intermediate School cage field, basketball courts and restrooms | No Charge |
| City of Ocean City | Fun and Fitness Camp | 6/24/19 – 8/16/19 (Monday-Friday) 8:30am - 12:30pm <i>(not available 7/4/19)</i> | Intermediate School multi-purpose room | No Charge |
| City of Ocean City | Lacrosse Clinic/Pick-up Games | 6/25/19 – 7/31/19 (Tues & Wed) 4:30pm - 8:00pm | Intermediate School cage field | No Charge |
| City of Ocean City | Field Hockey Camp | 7/8/19 – 7/12/19 (Monday-Friday) 8:00am - 12:30pm | Intermediate School gymnasium (7/8/19), all fields and restrooms | No Charge |

2. Curriculum and Student Affairs

H. Intermediate School Field Trip Requests (Ocean City Representatives Only)

The Board approves the attached Intermediate School Field Trip list.

I. Preschool Education Expansion Aid (PEEA) (Ocean City Representatives Only)

The Board approves the submission of the Preschool Education Expansion Aid (PEEA) application to the New Jersey Department of Education (FY20). The total amount of funds requested is \$498,200.

J. Primary School Field Trip Requests (Ocean City Representatives Only)

The Board approves the attached Primary School Field Trip list.

3. Finance

L. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the 2018-19 school year:

| School | Donor | Amount | Use |
|---------------------|-------|------------|-------------------------------------|
| Intermediate School | PTA | \$734.65 | Refrigerator for Concession Kitchen |
| Intermediate School | PTA | \$300.00 | Samsung TV for health videos |
| Primary School | PTA | \$301.61 | New Music Instruments |
| Primary School | PTA | \$3,823.12 | K-3 Field Trips |
| Primary School | PTA | \$1,644.16 | Sound equipment for stage |

4. Personnel (all motions are upon Superintendent’s recommendation:)

F. Leave of Absence (Ocean City Representatives Only) (*Attachment #4.F*)

The Board approves the following leave of absence by roll call vote:

| Employee # | School/Location | Paid Days | Unpaid Days | Type of Leave | Effective Dates |
|------------|---------------------|-----------|-------------|---------------|-------------------|
| 3455 | Intermediate School | 42 | 16 | Paid /Unpaid | 2/17/19 – 5/19/19 |

G. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

| Staff Member | School/Location | Position | Effective Date |
|----------------|-----------------|-----------|----------------|
| Jovo Kilibarda | Primary School | Custodian | 7/1/2019 |

H. 2019-20 Fall Coach and Stipend (Ocean City Representatives Only)

The Board approves the following Intermediate School fall coach and stipend for the 2019-20 school year by roll call vote:

| Sport | Coach | Position | Stipend |
|--------------|------------|----------|------------|
| Field Hockey | Beth Kelly | Coach | \$4,892.00 |

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the February 27, 2019, Finance Committee of the Whole Meeting as presented.

Motion carried unanimously by roll call vote with a vote to abstain from Mr. Whelan.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the February 27, 2019, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote with a vote to abstain from Mr. Whelan.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

There were no public comments.

BOARD COMMENTS

Student Representatives noted the upcoming student events, winter sports, and ongoing wellness initiatives at the High School.

Board of Education comments included discussion on the upcoming spring musical, PTA and OCEF events, as well as district participation in World Down Syndrome Day.

BOARD PRESIDENT COMMENTS

President Clark commented on the work related to the district strategic plan.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adjourn the meeting at 8:23 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp