

**MINUTES OF REGULAR MEETING/PUBLIC HEARING**  
**MAY 1, 2019**

**CALL TO ORDER**

The Regular Meeting/Public Hearing of the Ocean City Board of Education was called to order by Vice-President McAlister on Wednesday, May 1, 2019, at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

Vice-President McAlister announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

Vice-President McAlister led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Suzanne Morgan, Fran Newman, and William Sooy. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Peter Horowitz and Andrea Teofanova. Members absent were Michael James, J. Tiffany Prettyman, Gregory Whelan, and Joseph S. Clark, Jr. There were 45 members of the public present.

**PRESENTATIONS**

Dr. Taylor recognized students participating in the Student Spaceflight Experiment Program.  
Dr. Taylor recognized 2018-19 retirees.

Mr. Kelley presented information on the 2019-2020 budget.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

There were no public comments.

**PUBLIC HEARING ON PROPOSED 2019-2020 BUDGET**

*Motion by William Holmes, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent's recommendation.*

**3. Finance**

A. Final Budget 2019-20 School Year

The Board adopts the final budget of the Ocean City Board of Education for the school year 2019-20 by roll call vote.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2019-20 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund Budget Amount	\$41,661,051	\$22,734,817
Special Revenue Fund Budget Amount	\$1,390,153	\$0
Debt Service Fund Budget Amount	<u>\$2,804,505</u>	<u>\$2,804,505</u>
Total Base Budget	\$45,855,709	\$25,539,322

BE IT FURTHER RESOLVED: That the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2019-20 school year,

BE IT FURTHER RESOLVED: That the Ocean City Board of Education hereby establishes the school district travel maximum for the 2019-20 school year at the sum of \$35,000,

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2019-20 budget,

BE IT FURTHER RESOLVED: That \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: That \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: That \$1,900,000 be withdrawn from the Tuition Reserve Account.

**SUPERINTENDENT’S REPORT**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

***Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, with a vote to abstain from Mr. Holmes, and carried by roll call vote, except as noted below, the Board of Education approved the following Superintendent’s recommendations.***

**1. Buildings and Grounds**

**A. Use of Facilities**

*The Board approves the following request for the use of the High School:*

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
Foundation for Education Administration	Educational Training	May 3, 2019 (Fri), 9:00AM – 3:00PM	Community Room	No charge
Shiloh Baptist Church	Basketball Tournament	May 4, 2019 (Sat), 8:00AM – 5:00PM	Main Gym and Auxiliary Gym	\$270

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
Villanova University	Football Practice	August 10, 2019 (Sat), 7:00AM – 2:00PM	Locker Rooms and Exterior Restrooms	\$405
Lansdale Catholic High School	Sporting Event	August 31, 2019 (Sat), 8:00AM – 1:00PM	Locker Rooms and Exterior Restrooms	\$315

Informational Items

School	Date	Drills
High School	March 15, 2019	Fire
	March 12, 2019	Security
Intermediate School	March 29, 2019	Fire
	March 29, 2019	Security
Primary School	March 4, 2019	Fire
	March 13, 2019	Security

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson  
Mr. Braun gave a report of the Buildings and Grounds Committee meeting.

**2. Curriculum and Student Affairs**

A. Membership Resolution in NJSIAA (Attachment #2.A)

The Board approves the submission of the Membership Resolution for the Ocean City High School to continue membership in the New Jersey State Interscholastic Athletic Association for the 2019-20 school year, with \$2,150.00 for annual dues.

*Motion carried with a vote of nay from Mr. Bauer.*

B. High School Field Trip Requests

The Board approves the attached High School Field Trip list.

Informational Items (Attachments)

Out-of-School Suspension Reports for March 2019.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Curriculum and Student Affairs Committee meeting.

**3. Finance**

B. Bill List (Attachment #3.B)

The Board approves the payment of bills for April 2019 in the amount of \$6,240,822.78.

C. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.C)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for February 2019 and March 2019.

*Motion carried with a vote to abstain from Mr. Braun on check #190403.*

- D. Line Item Transfers *(Attachment #3.D)*  
The Board approves the revenue and appropriation transfers for February 2019 and March 2019. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2019 and March 2019.
  
- E. Travel & Expense Reimbursement *(Attachment #3.E)*  
The Board approves the April 2019 list of Board of Education Members and School District Staff travel and related expense reimbursements.
  
- F. Food Service Report *(Attachment #3.F)*  
The Board accepts the Food Service Monthly Finance Report for March 2019.
  
- G. Donation *(Attachment #3.G)*  
The Board accepts donations in the total amount of \$14,823.51 from the Ocean City Education Foundation for the awarding of mini-grants as per the attached list.
  
- H. Emergency Contract  
The Board approves the awarding of an emergency contract to R. Maxwell Construction Company, Inc. of Pleasantville, NJ, in the amount of \$14,449 to demolish and replace an exterior courtyard overhang at Ocean City Intermediate School. This contract is being awarded as an emergency contract in accordance with NJSA 18A:18A-7. The purchasing agent has provided written notification to the Executive County Superintendent in accordance with NJAC 5:34-6.1. The purchasing agent has also obtained a Business Entity Disclosure Certification from the vendor and said form is on file in the district office.
  
- I. Athletic and Field Trip Transportation Contract  
The Board approves a contract for athletic and field trip transportation between the Ocean City Board of Education and the Dennis Township Board of Education.
  
- J. Interlocal Services Agreement *(Attachment #3.J)*  
The Board approves an Interlocal Services Agreement between the Burlington County Special Services School District and the Ocean City School District for the 2018-19 school year.
  
- K. Tuition Contract Agreements  
The Board approves the Tuition Contract Agreement for the 2019-20 school year with the Cape May County Technical School District in the amount of \$27,841 for two regular full-time students and one special full-time student.
  
- L. Donation  
*The Board accepts the following donation for the 2018-19 school year:*

School	Donor	Amount	Use
High School	Hearing Loss Association of America	\$9,607.10	Walk4Hearing (ASL Club)

**4. Personnel** (All motions are upon Superintendent’s recommendation)

- A. New Employment Appointments/Change in Employment Status – Non-Certificated Staff  
*The Board approves the following appointments of non-certificated staff members by roll call vote:*

#	Name	Position	School/Location	Compensation	Effective Dates
1	Stephen Lyons	Maintenance Person	District	\$41,001 (prorated)	5/16/19-6/30/19

B. Leaves of Absence (*Attachment #4.B*)

*The Board approves the following leaves of absence by roll call vote:*

Employee#	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
3783	High School	0	Up to 50	Intermittent FMLA	3/28/19-6/30/19
3639	High School	6	60	Paid/FMLA	6/11/19-12/2/19

C. Retirements

*The Board accepts with deep regret the following retirements by roll call vote:*

Staff Member	School/Location	Position	Effective Date
Mary Fleming	High School	Social Studies Teacher	7/1/19
Beverlee Given-Masters	High School	Special Education Teacher	7/1/19
Sharon Norton	High School	Business Teacher	7/1/19
Daniel Reinhold	High School	Science Teacher	7/1/19
Joan Vicari	High School	Librarian	7/1/19

D. Extra-Curricular Assignments/Stipend Positions

*The Board approves the following extra-curricular/stipend positions for the 2018-19 school year by roll call vote:*

Staff Member	Description	School	Compensation
Donna Schwartz	Orchestra Conductor for the Spring Play	High School	\$1,500.00*
Dr. Brian Schkeeper	Vocal Instructor for the Spring Play	High School	\$700.00*
Candita Suppi	School Nurse for the Prom	High School	\$32.00/hr.

\*stipends listed are maximum amount, as they are based on and paid for from ticket sales

E. Substitutes and Sporting Event Workers

*The Board approves the following criminal history approved/HIB trained substitutes and sporting event workers for the 2018-19 school year by roll call vote:*

Name	Position
Caroline Bowman	Teacher
Kristen Boyle	Nurse and Nurse's Aide
Michelle Hallman	Teacher and Special Education Aide
Jackalyn Pauling	Teacher

F. Salary - Additional Compensation

*The Board authorizes the following additional compensation for the 2018-19 school year by roll call vote:*

Staff Member	Amount	Position	Assignment
Lauren Miley	\$52.80/day	High School Spanish Teacher	Additional Period
Lisa Palomeque	\$89.53/day	High School Spanish Teacher	Additional Period
Kara Uhrich	\$48.21/day	High School Spanish Teacher	Additional Period

G. Summer 2019 – District Child Study Team Employment and Stipends

*The Board approves the following District child study team employment and stipends for summer 2019 by roll call vote:*

Position	Name	Stipend
Learning Disabilities Teacher/Consultant	Stephanie Lancaster Hurless	\$32.00/hr.
School Psychologist	Heather Coleman	\$32.00/hr.
School Social Worker	Dr. Vicki Scheetz	\$32.00/hr.
Speech Therapist - Services	Laurie Casteen	\$32.00/hr.
Speech Therapist – Evaluations & CST	Kathleen Yates	\$32.00/hr.
Teacher for IEP Meetings	Catherine Kline	\$32.00/hr.
Teacher for IEP Meetings	Charles Dolinsky	\$32.00/hr.

H. 2019 Summer Programs

*The Board approves the following High School teachers, aides and stipends for the 2019 summer programs by roll call vote:*

Position	Name	Stipend
<b>ESY Multiple Disabilities I – 20 Sessions*</b>		
Teacher	James Conroy	\$32.00/hr.
Special Education Aide	Scott Cooper	\$15.00/hr.
1:1 Special Education Aide	Lora Huber	\$15.00/hr.
1:1 Special Education Aide	Devon Miller	\$15.00/hr.
<b>ESY Multiple Disabilities II – 20 Sessions*</b>		
Teacher	Patricia Kelly	\$32.00/hr.
Special Education Aide	Jennifer Kramm-Rowe	\$15.00/hr.
1:1 Special Education Aide	Elizabeth Frisby	\$15.00/hr.
1:1 Special Education Aide	Melanie Vitale	\$15.00/hr.

\*Program not to exceed 80 hours.

I. 2019-20 Winter Coaches and Stipends

*The Board approves the following High School winter coaches and stipends for the 2019-20 school year by roll call vote:*

Sport	Coach	Position	Stipend
Boys' Basketball	John Bruno	Head Coach	\$6,807.00
Boys' Basketball	Andrew Bristol	Assistant Coach	\$5,233.00
Boys' Basketball	Thomas Ballezzi	Freshman Coach	\$4,892.00
Girls' Basketball	Paul Baruffi	Head Coach	\$6,807.00
Girls' Basketball	Michael Cappelletti	Assistant Coach	\$5,233.00
Girls' Basketball	Catherine Kline	Freshman Coach	\$4,892.00
Boys' Swimming	Shane McGrath	Head Coach	\$6,807.00
Boys' Swimming	Raymond Conover	Assistant Coach	\$5,233.00
Girls' Swimming	Ian Keyser	Head Coach	\$6,807.00
Girls' Swimming	Abby LaTorre	Assistant Coach	\$5,233.00
Diving Instructor	Amy Kohl	Instructor	\$2,446.00
Winter Track	Matt Purdue	Head Coach	\$6,807.00
Winter Track	Kelsey Greene	Assistant Coach	\$5,233.00
Wrestling	Daniel Calhoun	Head Coach	\$6,807.00

Sport	Coach	Position	Stipend
Wrestling	Brian Mecouch	Assistant Coach	\$5,233.00
Wrestling	Sean Matthews	Freshman/Novice Coach	\$4,892.00

- J. District and High School Administrative Staff and Salaries (*Attachment #4.J*)  
The Board approves the attached District and High School administrative staff and salaries for the 2019-20 school year by roll call vote.
- K. District and High School Certificated Staff and Salaries (*Attachment #4.K*)  
The Board approves the attached District and High School certificated staff and salaries for the 2019-20 school year by roll call vote.
- L. District and High School Supportive Staff and Salaries (*Attachment #4.L*)  
The Board approves the attached District and High School supportive staff and salaries for the 2019-20 school year by roll call vote.
- M. Non-Affiliated Staff and Salaries (*Attachment #4.M*)  
The Board approves the attached non-affiliated staff and salaries for the 2019-20 school year by roll call vote.
- Negotiations Committee Report – Mr. Bauer, Chairperson  
No report.

**5. Policy**

- A. Policies – 2<sup>nd</sup> Reading  
*The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:*

Policy Number	Policy Name	New	Revised	Mandated	Date of 1 <sup>st</sup> Reading
P-5330.04	Administering an Opioid Antidote		X	X	3/20/19

Regulation Number	Regulation Name	New	Revised	Mandated	Date of 1 <sup>st</sup> Reading
R-5330.04	Administering an Opioid Antidote	X		X	3/20/19

*Motion carried with a vote of nay from Mr. Braun.*

- Policy Committee Report – Mrs. Prettyman, Chairperson  
No report.

**6. District Communications**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
Ms. Gallelli-Keyes gave a report of the District Communications Committee.

***Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.***

**1. Buildings and Grounds**

**B. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following requests for the use of the Intermediate School:*

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
Ocean City Premiere Predator Softball	Girls’ Softball Tournaments	June 8-9, 2019 (Sat-Sun) June 15-16, 2019 (Sat-Sun) July 20-21, 2019 (Sat-Sun) 7:00AM – 6:00PM	Softball and Baseball Fields	\$1,620

**2. Curriculum and Student Affairs**

**C. Intermediate School Field Trip Requests (Ocean City Representatives Only)**

The Board approves the attached Intermediate School Field Trip list.

**D. Primary School Field Trip Requests (Ocean City Representatives Only)**

The Board approves the attached Primary School Field Trip list.

**3. Finance**

**M. Donations (Ocean City Representatives Only)**

*The Board accepts the following donations for the 2018-19 school year:*

School	Donor	Amount	Use
Intermediate School	PTA	\$892.50	6 <sup>th</sup> Grade Field Trip (additional cost for Philadelphia Zoo trip approved 2/27/19)
Intermediate School	PTA	\$4,190.16	8 <sup>th</sup> Grade Field Trip – Morey’s Pier
Intermediate School	PTA	\$2,214.25	8 <sup>th</sup> Grade Field Trip – Cape May Zoo
Intermediate School	PTA	\$2,214.25	7 <sup>th</sup> Grade Field Trip – Cape May Zoo
Intermediate School	PTA	\$1,734.16	4 <sup>th</sup> Grade Field Trip – Cape May Zoo
Intermediate School	PTA	\$1,555.00	Band Concert Trip Bus Cost – Six Flags
Intermediate School	PTA	\$973.60	Student Council Trip Bus Cost – Six Flags
Primary School	PTA	\$4,304.89	Green Room Equipment
Primary School	PTA	\$525.00	Spelling Bee for 3 <sup>rd</sup> Grade – Medals
Primary School	PTA	\$300.00	Cinco de Mayo – Food and Supplies

**4. Personnel (all motions are upon Superintendent’s recommendation:)**

**N. Intermediate and Primary Schools’ Administrative Staff and Salaries (Ocean City Representatives Only)**

*(Attachment #4.N)*

The Board approves the attached Intermediate and Primary Schools’ administrative staff and salaries for the 2019-20 school year by roll call vote.



O. Intermediate and Primary Schools' Certificated Staff and Salaries (Ocean City Representatives Only)  
*(Attachment #4.O)*

The Board approves the attached Intermediate and Primary Schools' certificated staff and salaries for the 2019-20 school year by roll call vote.

P. Intermediate and Primary Schools' Supportive Staff and Salaries (Ocean City Representatives Only)  
*(Attachment #4.P)*

The Board approves the attached Intermediate and Primary Schools' supportive staff and salaries for the 2019-20 school year by roll call vote.

Q. Leaves of Absence (Ocean City Representatives Only) *(Attachment #4.Q)*

*The Board approves the following leaves of absence by roll call vote:*

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
3038	Primary School	26	0	Paid	5/13/19-8/31/19
3455	Intermediate School	42	1	Paid/FMLA	2/17/19-4/28/19
4186	Primary School	0	Up to 60	FMLA	4/16/19-6/30/19

R. Retirement (Ocean City Representatives Only)

*The Board accepts with deep regret the following retirement by roll call vote:*

Staff Member	School/Location	Position	Effective Date
Connie Meng	Primary School	Nurse	11/1/2019

S. 2019 Summer Programs (Ocean City Representatives Only)

*The Board approves the following teachers, aides and stipends for the 2019 summer programs by roll call vote:*

Position	Name	Max Program Hours	School	Stipend
21 <sup>st</sup> Century Challenge Summer Program Teacher	David Ferrante	168 hours	IS	\$32.00/hr.
21 <sup>st</sup> Century Challenge Summer Program Teacher	Jessica Kriegner		IS	\$32.00/hr.
21 <sup>st</sup> Century Challenge Summer Program Teacher	Ashley Ruffenach		IS	\$32.00/hr.
Jump Start Program Teacher	Heather MacNamara-Per	72 hours	IS	\$32.00/hr.
Jump Start Program Teacher	Regina Juliano		IS	\$32.00/hr.
Substitute Jump Start Program Teacher	Maureen Baldini		IS	\$25.00/hr.
Substitute Jump Start Program Teacher	Mary Hodgens		IS	\$25.00/hr.
Wilson Reading Summer Program Clinic Teacher	Patricia Gallagher	34 hours	IS	\$32.00/hr.
<b>ESY Learning Language Disabilities I – 20 Sessions</b>				
Teacher	Mary Hodgens	80 hours	IS	\$32.00/hr.
Special Education Aide	Chiarina Meron		IS	\$15.00/hr.
<b>ESY Learning Language Disabilities II – 20 Sessions</b>				
Teacher	Kelsey Mitchell	80 hours	IS	\$32.00/hr.
Special Education Aide	Ronald Ewing		IS	\$15.00/hr.

Position	Name	Max Program Hours	School	Stipend
1:1 Special Education Aide	Therese Hudson		IS	\$15.00/hr.
<b>ESY Learning Language Disabilities III – 20 Sessions</b>				
Teacher	R. Scott Bloomstead	80 hours	IS	\$32.00/hr.
Special Education Aide	Joyce Franks		IS	\$15.00/hr.
<b>ESY Preschool Disabilities – 20 Sessions</b>				
Teacher	Karin Stanton	80 hours	PS	\$32.00/hr.
Teacher	Madison Mack		PS	\$32.00/hr.
Special Education Aide	Erica Reis		PS	\$15.00/hr.
<b>Multiple Disabilities – 20 Sessions</b>				
Teacher	Tiffany Lively	80 hours	PS	\$32.00/hr.
Special Education Aide	Patricia Richards		PS	\$15.00/hr.
<b>ELL Summer Program</b>				
ELL Summer Program Teacher	Carole Maurer	96 hours	PS	\$32.00/hr.
ELL Summer Program Teacher	Maureen Baldini		PS	\$32.00/hr.

T. 2019-20 Winter Coaches and Stipends (Ocean City Representatives Only)

*The Board approves the following Intermediate School winter coaches and stipends for the 2019-20 school year by roll call vote:*

Sport	Coach	Position	Stipend
Girls' Basketball	Patricia Henry	Coach	\$4,892.00
Wrestling	Jesse Parker	Coach	\$4,892.00

**APPROVAL OF MINUTES**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the March 20, 2019, Regular Meeting as presented.

*Motion carried unanimously by roll call vote with a vote to abstain from Mr. Whelan.*

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the April 3, 2019, Special Meeting as presented.

*Motion carried unanimously by roll call vote with votes to abstain from Mr. Bauer and Mr. Holmes.*

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**PUBLIC COMMENTS**

Victor Staniec, Ocean City, commented on the 2019-2020 budget, the NJSIAA, and the Student Spaceflight Experiment Program.

David Breeden, Ocean City, commented on HVAC at the Ocean City Intermediate School and High School graduation.

**BOARD COMMENTS**

Student Representatives noted the upcoming student events, graduation and the Ocean City High School student council.

BOE comments included well wishes for Mr. Bauer, thanks to the PTA and Education Foundation for ongoing support, the Student Spaceflight Experiment Program, and the upcoming prom and After Prom. Dr. Taylor updated the Board on end-of-year events and that Ms. Joan Vicari, High School Librarian, was recognized by the New Jersey State Board of Education as the New Jersey State Library Media Specialist of the Year.

**BOARD PRESIDENT COMMENTS**

There were no Board President comments.

**EXECUTIVE SESSION**

There was no Executive Session.

**ADJOURNMENT**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adjourn the meeting at 9:06 p.m.

Respectfully submitted,

---

Timothy E. Kelley  
Business Administrator/  
Board Secretary

/lp