

**MINUTES OF REGULAR MEETING**  
**AUGUST 7, 2019**

**CALL TO ORDER**

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, August 7, 2019, at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, and Daniel Tumolo from Sea Isle City. There were 15 members of the public present.

**PRESENTATIONS**

Mr. Dan Weaver, High School Science Teacher, presented with high school students on Student Spaceflight Experiments Program Mission 13.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

There were no public comments.

**SUPERINTENDENT’S REPORT**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

*Motion by Mr. Braun, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent’s recommendations.*

**1. Buildings and Grounds**

Informational Items

<b>School</b>	<b>Date</b>	<b>Drill(s)</b>
High School	June 4, 2019 June 6, 2019	Fire Security
Intermediate School	June 17, 2019 June 6, 2019	Fire Security
Primary School	June 3, 2019 June 4, 2019	Fire Security

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson  
No report.

**2. Curriculum and Student Affairs**

- A. Cape May County Healthy Community Coalition *Pride Survey* (Attachment #2.A)  
The Board approves the participation of students in grades 7<sup>th</sup>, 9<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> in the Cape May County Healthy Community Coalition *Pride Survey*.
- B. High School Field Trip Requests (Attachment #2.B)  
The Board approves the attached High School Field Trip list.
- C. Atlantic Cape Community College Agreement (Attachment #2.C)  
The Board approves the Dual Credit Agreement between Atlantic Cape Community College and Ocean City High School for the following classes:

ACCC Dual Credit Courses		
ACCT130 Financial Accounting	4 credits	\$59.30/credit
BUSN 101 Introduction to Business	3 Credits	\$59.30/credit
CHEM100 Introduction to College Chemistry	4 Credits	\$59.30/credit
CRIM 101 Introduction to Criminal Justice	3 Credits	\$59.30/credit
CISM154 Computer Programming Java	4 Credits	\$59.30/credit
ECOM110 Macroeconomics	3 Credits	\$59.30/credit
ECOM210 Microeconomics	3 Credits	\$59.30/credit
ENGL101 Composition I (Pilot for AY2019-2020)	3 Credits	\$59.30/credit
FREN111 Elementary French I	3 Credits	\$59.30/credit
FREN112 Elementary French II	3 Credits	\$59.30/credit
MATH150 Precalculus	4 Credits	\$59.30/credit
SPAN111 Elementary Spanish I	3 Credits	\$59.30/credit
SPAN112 Elementary Spanish II	3 Credits	\$59.30/credit

- D. Textbooks (Attachment #2.D)  
The Board adopts the Ocean City School District updated textbook/resource list for the 2019-20 school year.
- I. Harassment, Intimidation and Bullying (HIB) Case Finding (Attachment #2.I)  
The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for June 2019.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Committee meeting.

**3. Finance**

- A. Bill List (Attachment #3.A)  
The Board approves the payment of bills for July 2019 in the amount of \$8,074,282.14.

- B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)  
The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for May 2019.
- C. Line Item Transfers (*Attachment #3.C*)  
The Board approves the revenue and appropriation transfers for May 2019. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for May 2019.
- D. Travel & Expense Reimbursement (*Attachment #3.D*)  
The Board approves the August 2019 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Athletic and Field Trip Transportation Contract (*Attachment #3.E*)  
The Board approves a contract for athletic and field trip transportation between the Ocean City Board of Education and the Dennis Township Board of Education for the 2019-20 school year.
- F. Transportation Contract  
The Board accepts the following transportation bid for 2019-20 Student Transportation Services – Athletics / Field Trips / Shuttles:

2019-20 Student Transportation Services (20-1) – Athletics / Field Trips / Shuttles

	<u>Sheppard Bus Service</u>
Base Bulk Bid	\$1,870.00
Bulk Discount	<u>\$187.00</u>
Net Bulk Bid	\$1,683.00

And awards the Base Bid to Sheppard Bus Service in the amount of \$1,683.00.

- G. Resolution Authorizing Award of Educational Data Services Cooperative Bid (*Attachment #3.G*)  
The Board accepts the Educational Data Services’ bids received by the Educational Services Commission of Morris County School District for the NJ Cooperative Bid members and awards the Ocean City School District portions to the low bidders as identified in the attachment.
- H. Professional Legal Services  
The Board approves a professional services contract with William R. Burns, Esq. of the law firm Malamut and Associates, LLC, to serve as Special Counsel/Conflict attorney to the Board at a rate of \$150 per hour during the 2019-2020 school year.
- I. Athletic Department Pay Rates  
*The Board approves the following pay rates per event for Athletic Event Workers for the 2019-20 school year:*

Fall/Winter/Spring Sports	
Announcer	\$40.00
Cashier	\$50.00
Collector	\$40.00
Guard	\$50.00
Score Keeper/Clock Operator	\$35.00
Site Manager – High School	\$55.00

Site Manager – Intermediate School	\$40.00
<b>Football Game Filming</b>	
Scrimmage	\$65.00
Game	\$110.00
Mileage	\$.35/mile

**4. Personnel** (All motions are upon Superintendent’s recommendation)

A. New Employment Appointments – Certificated Staff (*Attachment #4.A*)

*The Board approves the following appointments of certificated staff members by roll call vote:*

#	Name	School / Location	Position	Compensation	Effective Dates
1	Stephanie Grisinger	District	School Social Worker/SAC	\$58,508.00, MA, step 1	8/12/19 - 6/30/20
2	Sara Maimone	HS	Library/Media Specialist	\$58,508.00, MA, step 1	9/1/19 - 6/30/20
3	Aashini Patel	HS	Teacher of Biology	\$58,508, MA, step 1	9/1/19 - 6/30/20
4	Brian Burke	HS	Teacher of Business Education	\$50,135.00, BA, step 1	9/1/19 - 6/30/20
5	Lee Styer	HS	Teacher of English	\$50,135.00, BA, Step 1	9/1/19 - 6/30/20
6	Caitlin Jagielski	HS	Teacher of Mathematics	\$61,625.00 (prorated depending on start date), MA+15, step 1	On or before 10/8/19 - 6/30/20

B. Change in Employment Status – Certificated Staff

*The Board approves the following appointment of certificated staff members by roll call vote:*

Name	School/ Location	Position	Compensation	Effective Dates
Shannon Pruitt	HS	Change in assignment from Intermediate School Guidance Counselor to High School Social Studies Teacher	\$97,705.00 (includes \$3,000.00 longevity), MA, step 14	On or after 9/1/19 – 6/30/20

C. New Employment Appointment – Non-Certificated Staff

*The Board approves the following appointment of non-certificated staff members by roll call vote:*

Name	School/ Location	Position	Compensation	Effective Dates
Daniel Sinclair, Sr.	District	Security Aide	\$24,287.00, Step 1	9/1/19 – 6/30/20

D. Revised Job Descriptions (*Attachment #4.D*)

The Board approves the following revised job descriptions for the 2019-20 school year by roll call vote:

Secretary to High School Principal

Secretary to Assistant Principal  
Guidance Office Secretary  
Attendance Secretary/Secretary to the Assistant Principal

E. Leaves of Absence (*Attachment #4.E*)

*The Board approves the following leaves of absence by roll call vote:*

Employee#	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1373	High School	25	0	Paid	9/3/19-10/7/19
4574	District	15	41	Paid/Unpaid	9/6/19-12/1/19

F. Resignations

*The Board accepts the following resignations by roll call vote:*

Name	School/Location	Position	Effective Date
Sara Maimone	District	Secretary to Facilities and Curriculum	8/31/19
Sharon Hoffmann	District	Part-Time Food Service Worker	7/25/19
Daniel Sinclair, Sr.	District	Part-Time Food Service Worker	7/16/19

G. High School 2019-20 Extension Program Certificated Staff and Stipends

*The Board approves the following High School 2019-20 Extension Program certificated staff and stipends by roll call vote:*

Name	Description	Max hours per week	Compensation
Robert Citta	Core Remediation Teacher (9 <sup>th</sup> & 10 <sup>th</sup> grade)	9.75 hours	\$32.00/hour
Jenna Scioli	English 11 Teacher	6.5 hours	\$32.00/hour
Rosemary Millar	School Nurse	15 hours on a rotating basis	\$32.00/hour
Candita Suppi	School Nurse	15 hours on a rotating basis	\$32.00/hour
Keith Zammit	Schools to Career Teacher	7.5 hours	\$32.00/hour
Robert Citta	Science Teacher	6.5 hours	\$32.00/hour
Kara Uhrich	World Language Teacher	4 hours	\$32.00/hour
David Ferrante	Elective Teacher	6 hours	\$32.00/hour
Paul Matusz	Elective Teacher	4 hours	\$32.00/hour

H. Extra-Curricular Assignments/Stipend Positions

*The Board approves the following High School extra-curricular/stipend positions for the 2019-20 school year by roll call vote:*

Name	Description	Tier	Compensation
Stephanie Grisinger	Summer preparatory hours (20 hours max)	N/A	\$32.00/hour
Brenda Colon-Smith	Fall Cheerleading Head	3	\$2,456.00
Kathryn Sykes	Fall Cheerleading Assistant	2	\$2,105.00
Robert LeMaire	Fall Drama Head	4	\$3,480.00
Ellen Byrne	Fall Drama Assistant	2	\$2,105.00

Name	Description	Tier	Compensation
Robert LeMaire	Spring Drama Head	4	\$3,480.00
Ellen Byrne	Spring Drama Assistant	2	\$2,105.00
Colleen Dwyer	Co-Senior Scholarship Coordinator	N/A	\$500.00
Kathryn Sykes	Co-Senior Scholarship Coordinator	N/A	\$500.00

I. Coaches, Volunteer Coaches and Volunteer Coaches' Aides

*The Board approves the following High School coaches, volunteer coaches and volunteer coaches' aides for the 2019-20 school year by roll call vote:*

Coach	Sport	Position	Stipend
Kelsey Mitchell*	Girls' Track and Field	Co-Assistant Coach	\$2,616.50
Kelsey Greene	Girls' Track and Field	Co-Assistant Coach	\$2,616.50
Michael Williscroft	Girls' Track and Field	Assistant Coach	\$5,233.00
Carrie Merritt	Field Hockey	Volunteer Coach/Aide	N/A
Samantha Piergross Kelsey Greene Beverlee Masters	Girls' Cross Country	Volunteer Coach/Aide	N/A
Steven Hoffman	Boys' Cross Country	Volunteer Coach/Aide	N/A
Steve Zellers Tim Tower Jonathan Gonzalez Brian Burke	Boys' Soccer	Volunteer Coach/Aide	N/A
Jackie Adams	Girls' Soccer	Volunteer Coach/Aide	N/A
Michael Eisenstein John Bow Joe LaTorre Dan Sinclair	Football	Volunteer Coach/Aide	N/A

\*originally approved as coach changed to co-coach

J. Volunteer Co-Curricular Advisor

*The Board approves the following High School volunteer co-curricular advisor for the 2019-20 school year by roll call vote:*

Advisor	Description	Tier	Compensation
Steven Spengler	Marching Band	N/A	Volunteer

K. 2019-20 Cafeteria Person-in-Charge

*The Board approves the following High School cafeteria person-in-charge for the 2019-20 school year by roll call vote:*

Name	Description	Compensation
Gretchen Smith	Cafeteria Person-in-Charge	\$400.00/year

- Negotiations Committee Report – Mr. Bauer, Chairperson  
No report.

**5. Policy**

A. Policies – 2<sup>nd</sup> Reading (Attachment #5.A)

*The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:*

Policy Number	Policy Name	New	Revised	Mandated	Date of 1 <sup>st</sup> Reading
P-5756	Transgender Students (M)		X	X	6/19/19

Regulation Number	Regulation Name	New	Revised	Mandated	Date of 1 <sup>st</sup> Reading
R-1613	Disclosure and Review of Applicant’s Employment History (M)	X		X	6/19/19
R-5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)	X		X	6/19/19

*Motion did not carry with votes of nay from Mr. Braun, Mr. Holmes, Mr. James, Ms. Morgan, Mrs. Newman, and Mr. Sooy on Policy Number 5756. Regulations carried with a unanimous roll-call vote.*

- Policy Committee Report – Mrs. Prettyman, Chairperson  
No report.

**6. District Communications**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
No report.

*Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.*

**2. Curriculum and Student Affairs**

E. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.E)

The Board approves the attached Intermediate School Field Trip list.

F. Research Project by Staff Member (Ocean City Representatives Only)

The Board approves the Research Project Request from a staff member, who is a doctoral candidate. The focus of this study is to determine the casual relationship between preschool programming and kindergarten readiness skills. The request is being made in accordance with Board Policy #3245, Research Project by Staff Members.

G. EASE Program (Ocean City Representatives Only)

The Board approves the EASE Program for students in grades K-3. The Program will run from October 15, 2019 through April 9, 2020, Mondays through Thursdays. The cost of the EASE Program is for a maximum number of 6 teachers @\$32/hour, not to exceed 546\*hours or a total of \$17,472. All expenses will be paid for with FY2020 ESSA/ESEA Title I funding.

\*number of teachers and staffing hours depends on student participation



H. Title I Parent Workshops (Ocean City Representatives Only)

The Board approves the Parental Involvement and Parent Workshops that will take place throughout the 2019-20 school year. The cost for Parent Workshops is for a maximum of 2 teachers @\$32/hour, not to exceed 50 hours or a total of \$1,600. All expenses will be paid for with FY2020 ESSA/ESEA Title I funding.

3. **Finance**

J. Grant Acceptances (Ocean City Representatives Only)

*The Board accepts the following grants for the 2019-20 school year:*

School	Name	Funded By	Amount
Intermediate School	Turn Your School Wellness into Wealth	AtlantiCare	\$300
Intermediate School	Participation in various energy saving initiatives and educational activities	The Alliance to Save Energy	\$1,000

4. **Personnel** (all motions are upon Superintendent’s recommendation:)

L. Change in Employment Status – Administrative Staff (Ocean City Representatives Only)

*The Board approves the following appointment of administrative staff members by roll call vote:*

Name	School / Location	Position	Compensation	Effective Dates
Michael Mattina	IS	Change in assignment from High School Assistant Principal to Intermediate School Principal	\$123,000.00	On or after 8/12/19 - 6/30/20

M. New Employment Appointments – Certificated Staff (Ocean City Representatives Only) (*Attachment #4.M*)

*The Board approves the following appointments of certificated staff members by roll call vote:*

#	Name	School / Location	Position	Compensation	Effective Dates
1	Jennifer Christiano	PS	Preschool Teacher	\$50,135.00 BA, step 1	On or before 10/8/19 - 6/30/20
2	Ryan Vaux	IS	Guidance Counselor	\$64,328.00* MA+15	On or after 9/1/19 – 6/30/20

\*Salary includes 10 days additional guidance pay

N. Leave of Absence (Ocean City Representatives Only) (*Attachment #4.N*)

*The Board approves the following leave of absence by roll call vote:*

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2405	Intermediate School	Up to 40	30	Paid/FMLA	10/4/19-1/1/20



**O. Resignation (Ocean City Representatives Only)**

*The Board accepts the following resignation by roll call vote:*

Name	School/Location	Position	Effective Date
Shannon Pruitt	IS	Co-Mocean City Club Advisor	2019-20 school year

**P. Extra-Curricular Assignments/Stipend Positions (Ocean City Representatives Only)**

*The Board approves the following extra-curricular/stipend positions for the 2019-20 school year by roll call vote:*

Name	Description	School	Tier	Compensation
Megan Brown	Co-Mocean City Club Advisor	IS	½ of 2	\$1,052.50
Jennifer Kramm-Rowe	Site Monitor for after school Garden Club	IS	N/A	\$32.00*/hour
Cory Terry	Substitute Site Monitor for after school Garden Club	IS	N/A	\$32.00*/hour
Elizabeth Lehman	Substitute Site Monitor for after school Garden Club	IS	N/A	\$32.00*/hour
Cory Terry	Site Monitor for after school yoga sessions**	IS	N/A	\$32.00*/hour
Megan Duffey	Site Monitor for after school yoga sessions**	IS	N/A	\$32.00*/hour
Leigh Lubas	Site Monitor for after school yoga sessions**	IS	N/A	\$32.00*/hour
Regina Juliano	Site Monitor for after school yoga sessions**	IS	N/A	\$32.00*/hour
Christie Pontari	Site Monitor for after school yoga sessions**	IS	N/A	\$32.00*/hour

\*Funded by Healthy School Grant program ends at the conclusion of the grant

\*\*Monitors on a rotating basis

**Q. Coaches (Ocean City Representatives Only)**

*The Board approves the following Intermediate School coaches for the 2019-20 school year by roll call vote:*

Coach	Sport	Position	Stipend
R. Scott Bloomstead*	Boys' Basketball	Co-Coach	\$2,446.00
Patricia Pepe	Boys' Basketball	Co-Coach	\$2,446.00

\*originally approved as coach changed to co-coach

**R. Salary Allocations (Ocean City Representatives Only)**

*The Board authorizes the following salary allocations for the 2019-20 school year by roll call vote:*

Name	Amount	Location	Position	Charged To
Jennifer Gatto	\$83,575.00	Primary School	Title I Reading Specialist	ESEA Title I, Part A
Kristen Morey	\$83,575.00	Primary School	Title I Reading Specialist	ESEA Title I, Part A

**APPROVAL OF MINUTES**

Motion by Mr. Braun, seconded by Ms. Gallelli-Keyes, the Board of Education approved the minutes of the June 19, 2019, Regular Meeting and Executive Session as presented.

*Motion carried unanimously by roll call vote.*

**UNFINISHED BUSINESS**

Dr. Taylor introduced Mr. Mattina as the new Intermediate School Principal.

**NEW BUSINESS**

There was no new business.

**PUBLIC COMMENTS**

Victor Staniec, Ocean City, addressed the Board on being recognized as a Lighthouse District.

**BOARD COMMENTS**

Board comments included discussion on being named a New Jersey Lighthouse District.

**BOARD PRESIDENT COMMENTS**

President Clark offered congratulations to the newly appointed Principal, Michael Mattina.

**EXECUTIVE SESSION**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Acts requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Upper Township/Ocean City Litigation.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 7:36 p.m.

**RECONVENE MEETING**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to reconvene the meeting at 8:29 p.m.

**ADJOURNMENT**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adjourn the meeting at 8:29 p.m.

Respectfully submitted,

---

Timothy E. Kelley  
Business Administrator/  
Board Secretary

/lp