

Taking the Advanced Placement exams is an important part of all AP courses. Ocean City High School desires that all students take AP exams for the AP classes in which they are enrolled. Scoring well on an AP exam can often earn the student college credit for their high school class, thus saving a significant amount on tuition.

The College Board, creators of Advanced Placement, announced last year significant changes to the AP exam ordering process, deadlines, late fees and cancellation fees that will be mandated for all schools and all students in the 2019-2020 school year.

For the May 2020 AP exams, students will need to order AND pay for their exams by Nov 1, 2019. The cost per exam is \$94.

****No exams will be ordered after November 1, 2019.***

Steps to take:

1) Students will receive a unique “*join code*” from their AP teacher(s) and directions about registering/signing into their College Board account. Students will use the join code to enroll in their AP course and then note whether they plan on taking the exam.

2) College Board has made no advancement in collecting payment for exams so OCHS will use Total Registration. This payment window will begin on Thu, Sep 5, 2019 at 8:00 AM and end on Fri Nov 1, 2019 at 11:59 PM. In order to register, students should click on the link provided on the school website or visit www.TotalRegistration.net/AP/311045 to complete payment. Students must answer all of the required questions. Registration is not complete until students have printed the pdf of the confirmation page that is provided at the end that confirms payment. We know that parents may desire to register their students for exams. We strongly recommend that parents and students are both present while registering to ensure that the correct exams are ordered.

Summary of the important dates for the registration process:

- ***Thu, Sep 5, 2019 at 8:00 AM - Registration begins for payment/Receive join codes from teachers, enroll on College Board then proceed to Total Registration to make payment***
- ***Fri, Nov 1, 2019 - Last day enroll on CB and pay for exams or to cancel an exam and receive a full refund.***

Exam fees that are not paid in full by 11:59 PM, Monday, Nov 4, 2019 will be cancelled and exams will not be ordered.

Please contact Mrs. Mary McDowell Campo, AP Coordinator (mmcdowell-campo@ocsdnj.org) with any questions.