

MINUTES OF REGULAR MEETING
SEPTEMBER 25, 2019

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, September 25, 2019, at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, William Holmes, Michael James, Jacqueline McAlister, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, and Daniel Tumolo from Sea Isle City. There were 7 members of the public present.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT’S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent’s recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
Ocean City Junior Wrestling	Registration	11/4/19 and 11/5/19 (Mon & Tues) 5:30pm – 6:30 pm	Lobby outside of Main Gym	No charge
	Wrestling Practice	11/5/19 – 3/5/20 (Mon-Thurs) 5:45pm – 7:45pm	Wrestling Room	
	Parents’ Meeting	11/19/19, 1/14/20, 2/18/20, 2/25/20 (Tues) 12/11/19 (Wed) 6:00pm – 6:30pm	Room C105	

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
	Wrestling Tournament	3/7/20 (Sat) 3:00pm – 6:00 pm (set-up) 3/8/20 (Sun) 7:00am – 5:00pm (event)	Main Gym, Auxiliary Gym and Lobby outside of Main Gym	
	Team Banquet	3/18/20 (Wed) 5:30pm – 7:00pm	Cafeteria	
City of Ocean City	First Night 2020	12/31/19 (Tues) 9:00am – 5:00pm (set-up) 3:00pm – 1:00am (event)	Community Room, Auditorium, Main Gym, Auxiliary Gym, Cafeteria, Kitchen Facilities, Observatory	No charge

Informational Items

School	Date	Drill(s)
High School	August 7, 2019 August 5, 2019	Fire Security
Intermediate School	August 29, 2019 August 6, 2019	Fire Security
Primary School	August 6, 2019 August 5, 2019	Fire Security

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
Mr. Braun gave a report of the Committee meeting.

2. Curriculum and Student Affairs

- A. High School Field Trip Requests (Attachment #2.A)
The Board approves the attached High School Field Trip list.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
No report.

3. Finance

- A. Bill List (Attachment #3.A)
The Board approves the payment of bills for September 2019 in the amount of \$1,074,981.19.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)
The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for July and August 2019.
- C. Line Item Transfers (Attachment #3.C)
The Board approves the revenue and appropriation transfers for July and August 2019. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for July and August 2019.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the September 2019 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Tuition Contract Agreement

The Board approves the Tuition Contract Agreement for the 2019-20 school year with the Cape May County Technical School District in the amount of \$34,223 for four regular full-time students.

F. Ocean City Free Public Library Grant Application Submission

The Board authorizes the District’s submission of a grant application to the Ocean City Free Public Library for “Bringing the Wetlands to Life in Ocean City” for students in grades PreK-12. The program will take place from January 2020 to June 2020.

G. Donations

The Board accepts the following donations for the 2019-20 school year:

School	Donor	Amount	Use
District	Ocean City Police Department PBA Local 61	\$2,500.00	We Rock Initiative
	Sturdy Savings Bank/Jodi King	\$1,000.00	
	Duncan Homes/Mick Duncan	\$1,000.00	
	BHHS Fox and Roach/Damon Bready	\$500.00	
	Dr. Kathleen Taylor	\$250.00	
	Fox Real Estate/Gary Jessel	\$250.00	
	OC Firefighters Foundation/Patrick Flynn	\$250.00	
	BHHS Fox and Roach/Peter Madden	\$250.00	
	Patrick Halliday	\$250.00	
	Halliday Leonard Inc.	\$250.00	
	Ocean City Development Group	\$250.00	
	Piccini/The Galante Family	\$200.00	
Cecilia Gallelli-Keyes	\$100.00		
District	Ocean City PTA	\$1,767.45	We Rock Initiative (T-Shirts)

4. Personnel (all motions are upon Superintendent’s recommendation:)

A. Statement of Assurance (*Attachment #4.A*)

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the September 30, 2019, submission to the New Jersey Department of Education by roll call vote.

B. District and High School 2019-20 Certificated Staff Salary Classification Changes (*Attachment #4.B*)

The Board ratifies the attached District and High School 2019-20 certificated staff salary classification changes by roll call vote.

C. Salary Adjustment – High School Certificated Staff

The Board approves the following salary adjustment for the 2019-20 school year by roll call vote:

Name	School / Location	Position	Compensation	Effective Date
Caitlyn Jagielski	HS	Teacher of Mathematics	\$64,073 (prorated), MA+30, step 1	On or before 10/8/19

D. Leave Replacements

The Board approves the following leave replacements by roll call vote:

#	Name	School/Location	Position	Compensation	Effective Dates
1	Gaile Rockey	HS	Long-Term Leave Replacement Health & Physical Education Teacher	\$50,135 (prorated), BA, step 1	9/3/19-12/11/19
2	Zachary Zellers	HS	Short-Term Leave Replacement Health and Physical Education Teacher	\$160.00 per diem	9/3/19-10/31/19
3	Zachary Fox	HS	Short-Term Leave Replacement Teacher of Social Studies	\$160.00 per diem	9/5/19-10/16/19

E. Leaves of Absence (*Attachment #4.E*)

The Board approves the following leaves of absence by roll call vote:

Employee#	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
4704	District	0	7	Personal	9/6/19-9/16/19
3639	High School	14	42	Revised Paid/FMLA	5/30/19-10/31/19

F. Resignation

The Board accepts the following resignation by roll call vote:

Name	School/Location	Position	Effective Date
Erica Reis	High School	Head Softball Coach	9/6/19

G. Retirement

The Board accepts with deep regret the following retirement by roll call vote:

Name	School/Location	Position	Effective Date
Dana Loder	District	Assistant Business Administrator	1/1/20

H. High School 2019-20 Extension Program Certificated Staff and Stipend

The Board approves the following High School 2019-20 Extension Program certificated staff and stipend by roll call vote:

Name	Description	Max hours per week	Compensation
Cheryl Cantwell	School Nurse	15 hours on a rotating basis	\$32.00/hour

I. Substitutes and Sporting Event Workers

The Board approves the following criminal history approved/HIB trained substitutes and sporting event workers for the 2019-20 school year by roll call vote:

Name	Position
Felicia Cullen	Substitute Teacher/Special Education Aide
Robert Doody, Jr.	Substitute Teacher
Brian Dunkelberger	Substitute Teacher
Deborah Jewell	Substitute Teacher/Special Education Aide
Christopher Kennedy	Substitute Teacher
Thomas McGlaughlin	Substitute Teacher
Brianna Staeger	Substitute Teacher/Special Education Aide/Secretary

Name	Position
Pamela Walcoff	Substitute Teacher
Zachary Zellers	Substitute Special Education Aide/Security Aide
John Barbato	Sporting Event Worker
Jill Berenato	Sporting Event Worker
Scott Bloomstead	Sporting Event Worker
John Bruno	Sporting Event Worker
Brian Burke	Sporting Event Worker
Scott Cooper	Sporting Event Worker
Jane Custer	Sporting Event Worker
Joyce Franks	Sporting Event Worker
Caitlin Jagielski	Sporting Event Worker
Shane McGrath	Sporting Event Worker
George McNally	Sporting Event Worker
Aashini Patel	Sporting Event Worker
Erin Porter	Sporting Event Worker
Ashley Schmid	Sporting Event Worker

J. Federal Grant Salary Allocations

The Board authorizes the following District special education aides' salary allocations to be charged to the Federal Grant IDEA Basic for the 2019-20 school year by roll call vote:

Name	Amount
Kendra Allegretto	\$22,446
Janice Annarelli	\$27,213
Scott Cooper	\$22,257
Alisabeth Fleming	\$21,251
Joyce Franks	\$23,310
Elizabeth Frisby	\$21,657
Patricia Gallagher	\$22,851
Samuel Gottschall	\$21,851
James Graham	\$22,257
Kathryn Johnson	\$21,851
Sandra Kooker	\$27,575
Kathryn Lavin	\$27,813
Marina Liess	\$22,257
Chiarina Meron	\$22,446
Patricia Richards	\$30,281
Kathryn Zammit	\$21,846

- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. **Policy**

A. Policies – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	New	Revised	Mandated	Date of 1 st Reading
P-5756	Transgender Students (M)		X	X	8/28/19

Motion carried with votes of nay from Mr. Braun, Mr. Holmes and Mrs. Newman.

B. Policies – 1st Reading (Attachment #5.B)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	New	Revised	Mandated
P-3159	Teaching Staff Members/School District Reporting Responsibilities (M)		X	X
P-3218	Use, Possession, or Distribution of Substances (M)		X	X
P-4218	Use, Possession, or Distribution of Substances (M)		X	X
P-5517	School District Issued Identification Cards		X	
P-8600	Student Transportation		X	
P-8630	Bus Driver/Bus Aide Responsibility (M)		X	X
P-8670	Transportation of Special Needs Students (M)		X	X
P-9400	Media Relations		X	X

Regulation Number	Regulation Name	New	Revised	Mandated
R-3218	Use, Possession, or Distribution of Substances		X	X
R-4218	Use, Possession, or Distribution of Substances		X	X
R-7440	School Security		X	X
R-8630	Bus Driver/Bus Aide Responsibility		X	X

For Your Information:

Disclosure: (Attachment)

Attached are the listing of documents/records that the schools collect on students and staff members who have access to those records, Per Policy 8330 – Student Records, and Policy 8335 – Family Educational Rights and Privacy Act (FERPA).

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.

1. Buildings & Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School and Primary School:

Requested By	Activity	Dates/Times Requested	School	Rooms Needed	Fee Charged
Ocean City Junior Wrestling	Wrestling Matches	1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/21, 2/28, 2020 (Fri) 5:30pm – 9:00pm	IS	Gymnasium	No charge
City of Ocean City	First Night 2020	12/31/19 (Tues) 9:00am – 5:00pm (set-up) 3:00pm – 1:00am (event)	PS	Multi-Purpose Room, Kitchen Facilities	No charge
			IS	Basketball Courts, (Cafeteria/Stage-increment weather only)	
Ocean City PTA	Family Nights	10/29/19 & 3/31/20 (Tues) 5:00pm – 7:00pm	IS	Library	No charge

2. Curriculum and Student Affairs

B. Intermediate School Extended Support Program for Students (Ocean City Representatives Only)

The Board approves the Afterschool Help Program for students in grades 4-8. The Program will run from early November 2019 through April 2020. The cost of the Program is for up to 10 teachers @ \$32/hour, not to exceed a total of \$2,500.

C. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.C)

The Board approves the attached Intermediate School Field Trip list.

3. Finance

H. Donation (Ocean City Representatives Only)

The Board accepts the following donation for the 2019-20 school year:

School	Donor	Amount	Use
Primary School	Ocean City PTA	\$1,463.16	Reading Book Bins

I. Grant Acceptance (Ocean City Representatives Only)

The Board accepts the following grant for the 2019-20 school year:

School	Name	Amount	Funded By
Intermediate School	Kids Heart Challenge 2	\$5,000.00	American Heart Association

4. Personnel (all motions are upon Superintendent’s recommendation:)

K. Intermediate and Primary Schools’ 2019-20 Certificated Staff Salary Classification Changes (Ocean City Representatives Only) (Attachment #4.K)

The Board ratifies the attached Intermediate and Primary Schools’ 2019-20 certificated staff salary classification changes by roll call vote.

L. Leaves of Absence (Ocean City Representatives Only) (*Attachment #4.L*)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1980	Intermediate School	77	60	Paid/FMLA	3/1/19-9/15/19
1908	Intermediate School	0	Up to 60	Intermittent FMLA	9/11/19-6/30/20
4616	Primary School	25.5	33.5	Paid/FMLA	1/31/20-5/4/20
2940	Primary School	30	60	Revised Paid/FMLA	9/3/19-1/26/20

M. Resignation (Ocean City Representatives Only)

The Board accepts the following resignation by roll call vote:

Name	School/Location	Position	Effective Date
Haley Stadler	Primary School	Preschool Aide	8/31/19

N. Change in Employment Status – Non-Certificated Staff (Ocean City Representatives Only)

The Board ratifies the following appointment of non-certificated staff member by roll call vote:

Name	School/Location	Position	Compensation	Effective Dates
Jennifer Dwyer	PS	Change in assignment from Intermediate School 8-hour Supervisory Aide to Primary School 8-hour Special Education Aide	\$25,798.00 (includes \$600 stipend for Bachelor's Degree)	9/23/19-6/30/20

O. Primary School 2019-20 EASE Program/After School Parental Involvement Staff and Stipends (Ocean City Representatives Only)

The Board approves the following Primary School 2019-20 EASE Program and After School Parental Involvement staff and stipends by roll call vote:

Funded by: FY2020 ESSA/ESEA Title I			
Name	Description	Maximum Program Hours	Compensation
Jennifer Christiano	EASE Program	546	\$32.00/hour
Devon DeVries			
Mikenzie Helphenstine			
Tiffany Lively			
Carole Maurer			
Sharon Naplacic			
George Plamantouras			
Amanda Stanco			
Jennifer Gatto	After School Parental Involvement	50	
Kristen Morey			

P. Federal Grant Salary Allocation (Ocean City Representatives Only)

The Board authorizes a \$11,167 allocation of Karin Stanton, preschool special education teacher's salary be charged to Federal Grant IDEA Preschool for the 2019-20 school year by roll call vote.

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, the Board of Education approved the minutes of the August 28, 2019, Regular Meeting as presented.

Motion carried unanimously by roll call vote with a vote to abstain from Mrs. McAlister.

Motion by Mr. Holmes, seconded by Mr. Braun, the Board of Education approved the minutes of the September 5, 2019, Special Meeting as presented.

Motion carried unanimously by roll call vote with votes to abstain from Mr. James, Ms. Morgan and Mrs. Newman.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Victor Staniec, Ocean City, addressed the Board regarding transportation.

BOARD COMMENTS

Board comments included the start to the fall athletic season and back to school nights.

BOARD PRESIDENT COMMENTS

There were no Board President comments.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried unanimously to adjourn the meeting at 7:13 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/Board Secretary

/lp