

MINUTES OF REGULAR MEETING
OCTOBER 16, 2019

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, October 16, 2019, at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, William Holmes, Michael James (arrived at 7:11 p.m.), Jacqueline McAlister, Suzanne Morgan, J. Tiffany Prettyman, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representative Victoria Robertson. Members absent were Fran Newman and William Sooy. There were 8 members of the public present.

PRESENTATIONS

Curt Nath, Director of Academic Services, presented “Student Performance on Local, State and National Assessments” as well as “Pathways to Graduation.”

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT’S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent’s recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Men’s Basketball League	October 23, 2019 (Wed) 6:30pm – 10:00pm	Main Gym	No charge
Prime Events	High School Basketball	December 21-22, 2019 January 25-26, 2020 (Sat-Sun) 10:30am – 8:30pm	Community Room, Main Gym, Auxiliary Gym, Locker Rooms	\$2,070.00

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
		March 25, 2020 (Wed) 6:00pm – 9:00pm (practice) March 28, 2020 (Sat) 11:30am – 8:00pm (event)	Main Gym, Locker Rooms	\$450.00

Informational Items (Attachment)

School	Date	Drill(s)
High School	September 9, 2019 September 24, 2019 October 10, 2019	Fire Security School Bus Emergency Evacuation
Intermediate School	September 12, 2019 September 18, 2019 October 10, 2019	Fire Security School Bus Emergency Evacuation
Primary School	September 13, 2019 September 12, 2019 October 10, 2019	Fire Security School Bus Emergency Evacuation
Cape May County Special Services	October 1, 2019	School Bus Emergency Evacuation

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
Mr. Braun gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. School Self-Assessment

The Board approves the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* for September 1, 2018 – June 30, 2019. The schools' grades are as follows:

OCHS – 75 OCIS – 75 OCPS – 75

B. High School Field Trip Requests (*Attachment #2.B*)

The Board approves the attached High School Field Trip list.

Informational Items (Attachment)

Out-of-School Suspension Report for September 2019

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
No report.

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for October 2019 in the amount of \$3,032,379.33.

B. Travel & Expense Reimbursement (*Attachment #3.B*)

The Board approves the October 2019 list of Board of Education Members and School District Staff travel and related expense reimbursements.

C. Food Service Report (Attachment #3.C)

The Board accepts the Food Service Monthly Finance Report for September 2019.

D. Comprehensive Maintenance Plan and Form M-1 (Attachment #3.D)

The Board approves the 2019-20 Comprehensive Maintenance Plan and the annual Maintenance Budget Amount Worksheet (Form M-1) and authorizes the School Business Administrator to file the plan and worksheet with the County Office per N.J.A.C. 6A:26A.

E. Educational Services Contract

The Board approves a contract for educational services between the Ocean City Board of Education and the New Jersey Coalition for Inclusive Education (NJCIE) for \$4,000 for the 2019-20 school year.

F. Grant Acceptance

The Board accepts the following grant for the 2019-20 school year:

School	Name	Funded By	Amount
District	2019 Safety Grant Program	New Jersey Schools Insurance Group CAIP Subfund	\$11,017.00

G. Donations

The Board accepts the following donations for the 2019-20 school year:

School	Donor	Amount	Use
District	Gillian’s Wonderland Pier/Jay Gillian	\$500.00	We Rock Initiative
	Teitler & Teitler, LLC/Avery Teitler	\$250.00	
	Johnson’s Popcorn, Inc./John Stauffer	\$200.00	
District	Shore Orthopedics	Medical Supplies (estimated value of \$1,000.00)	Athletic Department

4. Personnel (all motions are upon Superintendent’s recommendation:)

A. New Employment Appointment – Certificated Staff

The Board approves the following appointment of certificated staff member by roll call vote:

Name	School / Location	Position	Compensation	Effective Dates
Zachary Fox	HS	Teacher of Social Studies	\$50,135.00 (prorated), BA, step 1	10/17/2019-6/30/2020

B. New Employment Appointments – Non-Certificated Staff

The Board approves the following appointments of non-certificated staff members by roll call vote:

#	Name	School / Location	Position	Compensation	Effective Dates
1	Kristen Boyle	HS	Nurse’s Aide	\$34,265.00 (prorated), step 1	On/after 11/1/19-6/30/20
2	LouAnn Brooks	District	Part-Time Food Service Worker	\$10,809.00 (prorated), step 1	On/after 10/17/19-6/30/20

C. Leave Replacement

The Board approves the following leave replacement by roll call vote:

Name	School/Location	Position	Compensation	Effective Dates
Shari Thompson	HS	Short-Term Leave Replacement Teacher of English	\$160.00 per diem	9/23/2019 - 10/28/2019

D. Leave of Absence (*Attachment #4.D*)

The Board approves the following leave of absence by roll call vote:

Employee#	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1373	HS	39	0	Revised Paid	9/3/19-10/28/19
4750	District	0	4	Unpaid	11/11/19-11/14/19

E. Extra-Curricular Assignments/Stipend Positions

The Board approves the following High School extra-curricular/stipend positions for the 2019-20 school year by roll call vote:

Name	Description	Tier	Compensation
Andrew Benfer	Fall Set Construction	N/A	*\$1,000.00
Andrew Benfer	Spring Set Construction	N/A	*\$1,000.00
Franklin Butterick	Pit Musician	N/A	*\$600.00
Donna Schwartz	Orchestra Conductor	N/A	*\$1,500.00
Brian Schkeeper	Vocal Instructor	N/A	*\$700.00
Cholehna Weaver	Winter Concert Accompanist	N/A	*\$350.00
Cholehna Weaver	Spring Concert Accompanist	N/A	*\$350.00
Cholehna Weaver	Spring Trip Accompanist	N/A	\$350.00

*Stipends are based on and paid based on ticket sales. Stipends listed are the maximum amount to be paid.

F. Substitutes and Sporting Event Workers

The Board approves the following criminal history approved/HIB trained substitutes and sporting event workers for the 2019-20 school year by roll call vote:

Name	Position
Jill Caccia	Sporting Event Worker
Molly Huber	Substitute Teacher
Christie Pontari	Sporting Event Worker
Bruce Twiggs	Special Education Aide/Security Aide/Aide/Sporting Event Worker
Pamela Walcoff	Special Education Aide

- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. **Policy**

A. Policies – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	New	Revised	Mandated	Date of 1 st Reading
P-3159	Teaching Staff Members/School District Reporting Responsibilities (M)		X	X	9/25/19
P-3218	Use, Possession, or Distribution of Substances (M)		X	X	9/25/19
P-4218	Use, Possession, or Distribution of Substances (M)		X	X	9/25/19
P-5517	School District Issued Identification Cards		X		9/25/19
P-8600	Student Transportation		X		9/25/19
P-8630	Bus Driver/Bus Aide Responsibility (M)		X	X	9/25/19
P-8670	Transportation of Special Needs Students (M)		X	X	9/25/19
P-9400	Media Relations		X	X	9/25/19

Regulation Number	Regulation Name	New	Revised	Mandated	Date of 1 st Reading
R-3218	Use, Possession, or Distribution of Substances		X	X	9/25/19
R-4218	Use, Possession, or Distribution of Substances		X	X	9/25/19
R-7440	School Security		X	X	9/25/19
R-8630	Bus Driver/Bus Aide Responsibility		X	X	9/25/19

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.

1. Buildings & Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School and Primary School:

Requested By	Activity	Dates/Times Requested	School	Rooms Needed	Fee Charged
City of Ocean City	Dixie Howell Basketball Tournament	December 13, 2019 (Fri) 4:00pm – 7:30pm December 14, 2019 (Sat) 9:00am – 4:00pm December 16-18, 2019 (Mon-Wed) 3:30pm – 8:30pm	IS	Gymnasium	No charge

2. Curriculum and Student Affairs

C. Intermediate School Field Trip Requests (Ocean City Representatives Only) (Attachment #2.C)

The Board approves the attached Intermediate School Field Trip list.

D. Primary School Field Trip Requests (Ocean City Representatives Only) (Attachment #2.D)

The Board approves the attached Primary School Field Trip list.

3. Finance

H. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the 2019-20 school year:

School	Donor	Amount	Use
Intermediate School	Ocean City PTA	\$2,864.50	Romeo & Juliet Field Trip
		\$385.00	Paint Happy Studio Day
		\$349.50	On Ear Headphones
		\$226.90	Romeo & Juliet Costumes
		\$130.00	Minecraft Software
		\$99.00	High Definition USB
		\$69.90	On Ear Headphones
		\$30.50	Toe Tokens
Intermediate and Primary Schools	Ocean City PTA	\$2,000.00	Spanish Interpreters for conferences
		\$1,100.00	We Rock Assembly
Primary School	Ocean City PTA	\$150.00	We Rock Pretzels

4. Personnel (all motions are upon Superintendent’s recommendation:)

G. New Employment Appointment – Certificated Staff (Ocean City Representatives Only)

The Board approves the following appointment of certificated staff member by roll call vote:

Name	School / Location	Position	Compensation	Effective Dates
Walter Rocky	IS	Short-term leave replacement Seventh Grade Science Teacher	\$160.00 per diem	10/3/19 - 12/20/19

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, the Board of Education approved the minutes of the September 25, 2019, Regular Meeting as presented.

Motion carried unanimously by roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Keith Johnson, Upper Township, and Charles Monaghan, Ocean City, addressed the Board on safety and security products.

BOARD COMMENTS

There were no Board comments.

BOARD PRESIDENT COMMENTS

There were no Board President comments.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried unanimously to adjourn the meeting at 8:13 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp