

MINUTES OF REGULAR MEETING
DECEMBER 11, 2019

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, December 11, 2019, at 7:01 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, Michael James, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, William Sooy (arrived at 7:49 p.m.), Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Ellen O'Brien and Victoria Robertson. Members absent were William Holmes and Jacqueline McAlister. There were 18 members of the public present.

PRESENTATIONS

Dr. Taylor introduced students recognized through the National Hispanic Recognition Program.

Dr. Taylor and Dr. Jamison, High School Principal, recognized students receiving perfect SAT scores.

Dr. Jamison, High School Principal, presented the Board with the 2020-2021 High School Program of Studies.

Mr. Clark recognized Mr. Braun for his service on the Board of Education.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT'S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously by roll call vote, (except as noted below), the Board of Education approved the following Superintendent's recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	NJ State Gymnastics	April 24, 2020 (Fri) 1:00pm – 8:00pm (set-up/rehearsal) April 25 – 26, 2020 (Sat-Sun) 8:00am – 10:00pm (event)	Main Gym <i>(backup location if Civic Center is unavailable)</i>	No charge

Informational Items (Attachment)

School	Date	Drill(s)
High School	November 22, 2019	Fire
	November 11, 2019	Security
Intermediate School	November 11, 2019	Fire
	November 15, 2019	Security
Primary School	November 15, 2019	Fire
	November 12, 2019	Security

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson

Mr. Braun gave a report of the Committee meeting.

2. Curriculum and Student Affairs

- A. Resolution to Participate in Future Ready Schools – New Jersey

A RESOLUTION to participate in Future Ready Schools – New Jersey (FRS-NJ).

WHEREAS, The Ocean City School District Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and career and technical education.

WHEREAS, The Ocean City Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and career and technical education.

THEREFORE, IT IS RESOLVED that the Ocean City Board of Education agrees to participate in the Future Ready Schools – New Jersey.

WE HEREBY APPOINT Mr. Curt Nath, Director of Academic Services, to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the Superintendent, and in turn both will report to the Board upon the completion of tasks for the certification program.

WE DO HEREBY RECOGNIZE that Mr. Curt Nath, Director of Academic Services, will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

WE AGREE TO follow through with the district’s commitment and support our schools to achieve certification through the Future Ready Schools – New Jersey Certification Program.

- B. High School Field Trip Requests *(Attachment #2.B)*

The Board approves the attached High School Field Trip list.

C. Program of Studies – High School (*Attachment #2.C*)

The Board approves the attached High School Program of Studies for the 2020-21 school year.

D. Athletic Competition – Home Schooled Child

The Board approves the request for a home schooled child to participate in the Ocean City High School Athletic Program in accordance with Board Policy #2431, Athletic Competition.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

No report.

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for December 2019 in the amount of \$4,574,362.55.

Motion carried with a vote to abstain by Mr. Braun on check #191907.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2019.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for October 2019. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2019.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the December 2019 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for November 2019.

F. 2018-19 Annual School District Audit

After reviewing and discussing the annual School District Audit with the auditor, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor’s Management Report on Administrative Findings – Financial, Compliance and Performance for the 2018-19 school year as prepared by Ford, Scott and Associates, LLC. There are no audit findings.

G. Tuition Contract Agreement

The Board approves the following 2019-20 Tuition Contract Agreement:

Sending District	Receiving District	Grade	Effective Dates	Per Diem Rate	Total Cost	Comments
Millville BOE	Ocean City BOE	10	9/5/19 – 6/30/20	\$88.37 (180 days)	\$15,907.00	McKinney-Vento

H. Donations

The Board accepts the following donations for the 2019-20 school year:

School District	Donor	Amount	Use
	Ocean City Free Public Library	\$1,000.00	We Rock Initiative

4. Personnel (all motions are upon Superintendent’s recommendation:)

A. New Employment Appointment – Certificated Staff

The Board approves the following appointment of certificated staff member by roll call vote:

Name	School / Location	Position	Compensation	Effective Dates
Patricia Swanson	District	Assistant School Business Administrator	\$85,000.00*	1/1/20 – 6/30/20

*Salary includes \$10,000.00 stipend for Corbin City

B. Leave Replacement

The Board approves the following leave replacement by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Jill Caccia	District	Special Education Aide	\$98.00 per day	11/14/19 – on/after 1/13/20

C. Leaves of Absence (Attachment #4.C)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2929	District	41.5	15	Paid/Unpaid	9/5/19 – 11/28/19
4655	District	12	19	Paid/Unpaid	11/25/19 – 1/21/20
1521	District	0	35.5	FMLA	½ day 11/11/19 – 1/13/20
3489	High School	12	86	Revised Paid/FMLA/NJFLA/Unpaid	10/30/19 – 3/31/20

D. Resignations

The Board accepts the following resignations by roll call vote:

Name	School/Location	Position	Effective Date
Deborah Kafkalas	District	Full-time Food Service Worker/ Cafeteria Person-in-Charge	11/29/19
Abby LaTorre	District	Girls’ Lacrosse Asst./JV Coach	12/14/19
Alyssa Morrison	District	Girls’ Lacrosse Head Coach	12/14/19
Steven Kelly	District	Girls’ Crew Freshman/Novice Coach	12/14/19
Patricia Swanson	District	Accounts Payable Clerk	1/1/20

E. Retirement

The Board accepts with deep regret the following retirement by roll call vote:

Name	School/Location	Position	Effective Date
Margaret Doyle	District	Technology Secretary	7/1/20

F. Coaches, Volunteer Coaches and Volunteer Coaches’ Aides

The Board approves the following High School coaches, volunteer coaches and volunteer coaches’ aides for the 2019-20 school year by roll call vote:

Coach	Sport	Season	Position	Stipend
Brian Burke	Wrestling	Winter	Volunteer Coach	N/A
David Castellini	Wrestling	Winter	Volunteer Coach	N/A

Coach	Sport	Season	Position	Stipend
Carrie Merritt	Weight Room	Winter	Volunteer Coach	N/A
Steven Kelly	Boys' Crew	Spring	Head Coach	\$6,807.00
Zachary Fox	Baseball	Spring	Volunteer Coach	N/A
Jessica Fane	Softball	Spring	Volunteer Coach's Aide	N/A

G. Substitutes and Sporting Event Workers

The Board approves the following criminal history approved/HIB trained substitutes and sporting event workers for the 2019-20 school year by roll call vote:

Name	Position
Amanda DiClemente	Teacher/Special Education Aide/Office Aide/ Secretary
Kelly Halliday	Sporting Event Worker
Sharon Heenan	Teacher/Special Education Aide
Donna Otto	Secretary/Office Aide/Food Service Worker
Christian Scittina	Special Education Aide
Daniel Sinclair, Sr.	Sporting Event Worker
Kevin Smith	Sporting Event Worker
Pamela Walcoff	Secretary
Cheryl Weigel	Teacher

Informational Items

- A. The members of the 504 Accommodation Plan Committee for the High School, Intermediate School and Primary School for the 2019-20 school year are as follows:

Name	School/ Location	Position
Dr. Wendy O'Neal, Assistant Principal	HS	Chair
Jill Berenato, School Nurse, Student Assistance Coordinator	HS	Team Member
Tifaya Nazja-Noble, School Social Worker/Mental Health	HS	Team Member
Stephanie Lancaster Hurless, LDTC	HS	Team Member
Candita Suppi, School Nurse (as needed, medical plans only)	HS	Team Member
Angelo DiBartolo, Guidance Counselor	IS	Chair
Pamela Wilson, LDTC	IS	Team Member
Stephanie Grisinger, School Social Worker (as needed)	IS	Team Member
Rosemary Millar, School Nurse (as needed, medical plans only)	IS	Team Member
Joel Dougan, Guidance Counselor	PS	Chair
Lorraine Baldwin, LDTC	PS	Team Member
Ivory Williams, School Social Worker (as needed)	PS	Team Member
Cheryl Cantwell, School Nurse (as needed, medical plans only)	PS	Team Member

- B. The members of the Intervention and Referral Services Teams for the High School, Intermediate School and Primary School for the 2019-20 school year are as follows:

Name	School / Location	Position
Dr. Wendy O'Neal, Assistant Principal	HS	Chair
Jill Berenato, School Nurse, Student Assistance Coordinator	HS	Team Member
Tifaya Nazja-Noble, School Social Worker/Mental Health	HS	Team Member
Christian Clark, Teacher	HS	Team Member
Nicole McMaster, Special Education Teacher	HS	Team Member
Debra Cathcart, Teacher	HS	Team Member
Sean Matthews, Teacher	HS	Team Member

Name	School / Location	Position
Samantha DiMatteo, Teacher	HS	Team Member
Dane Tabano, Guidance Counselor	HS	Team Member
Candita Suppi, School Nurse (as needed, medical issues only)	HS	Team Member
Angelo DiBartolo, Guidance Counselor	IS	Chair
Michael Mattina, Principal	IS	Team Member
Pamela Wilson, LDTC	IS	Team Member
Jesse Parker, Teacher	IS	Team Member
Stephanie Grisinger, School Social Worker (as needed)	IS	Team Member
Rosemary Millar, School Nurse (as needed, medical issues only)	IS	Team Member
Joel Dougan, Guidance Counselor	PS	Chair
Cathleen Smith, Principal	PS	Team Member
Ivory Williams, School Social Worker	PS	Team Member
Jennifer Farrell, Teacher	PS	Team Member
Carole Maurer, ESL Teacher	PS	Team Member
Lorraine Baldwin, LDTC (as needed)	PS	Team Member
Cheryl Cantwell, School Nurse (as needed, medical issues only)	PS	Team Member

- C. The members of the Safety/Climate Team (HIB) for the High School, Intermediate School and Primary School for the 2019-20 school year are as follows:

Name	School / Location	Position
Dane Tabano, Guidance Counselor	HS	Anti-Bullying Specialist
Jill Berenato, School Nurse, Student Assistance Coordinator	HS	Alternate Anti-Bullying Specialist
Dr. Wendy O'Neal, Assistant Principal	HS	Team Member
Michael Pomatto, Teacher	HS	Team Member
Catherine Kline, Teacher	HS	Team Member
Margaret Corcoran, Guidance Counselor	HS	Extension Program Liaison
Angelo DiBartolo, Guidance Counselor	IS	Anti-Bullying Specialist
Dr. Vicki Scheetz, School Psychologist	IS	Alternate Anti-Bullying Specialist
Michael Mattina, Principal	IS	Team Member
Pamela Wilson, LDTC	IS	Team Member
Amber Wira, Teacher	IS	Team Member
Cholehna Weaver, Teacher	IS	Team Member
Joel Dougan, Guidance Counselor	PS	Anti-Bullying Specialist
Ivory Williams, School Social Worker	PS	Alternate Anti-Bullying Specialist
Cathleen Smith, Principal	PS	Team Member
Jennifer Farrell, Teacher	PS	Team Member
Daniel Calhoun, Teacher	PS	Team Member

- Negotiations Committee Report – Mr. Bauer, Chairperson
Mr. Bauer gave a report of the Committee meeting.

5. Policy

- A. Policy – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	New	Revised	Mandated	1 st Reading
P-7440	School District Security (M)		X	X	11/13/19

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Mr. Braun, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.

1. Buildings & Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Primary School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City/OC Fishing Club	Fishing Tournament Headquarters	October 23, 2020 (Fri) 5:00pm – 8:00pm (set-up) October 24, 2020 (Sat) 5:00am – 3:00pm (event)	Cafeteria	No charge

2. Curriculum and Student Affairs

- E. Intermediate School Field Trip Requests (Ocean City Representatives Only) (*Attachment #2.E*)
The Board approves the attached Intermediate School Field Trip list.

3. Finance

H. Preschool Education Expansion Aid (PEEA) (Ocean City Representatives Only)

The Board approves the submission of the Preschool Education Expansion Aid (PEEA) application to the New Jersey Department of Education (FY21). The total anticipated aid is \$647,660.

I. Tuition Contract Agreement (Ocean City Representatives Only)

The Board approves the following 2019-20 Tuition Contract Agreements:

Sending District	Receiving District	Grade	Effective Date	Per Diem Rate	Total Cost	Comments
Millville BOE	Ocean City BOE	5	9/5/19 – 11/15/19	\$80.56 (48 days)	\$3,866.88	McKinney-Vento
Ocean City BOE	Middle Twp. BOE	5	9/3/19 – 6/18/20	\$80.22 (180 days)	\$14,440.00	McKinney-Vento
Ocean City BOE	Middle Twp. BOE	2	9/3/19 – 6/18/20	\$80.22 (180 days)	\$14,440.00	McKinney-Vento

J. **Donation (Ocean City Representatives Only)**

The Board accepts the following donation for the 2019-20 school year:

School	Donor	Amount	Use
Intermediate School	Ocean City PTA	\$3,794.25	Romeo & Juliet Field Trip (6 th Grade)

4. **Personnel** (all motions are upon Superintendent's recommendation:)

H. **Leave Replacement – Certificated Staff (Ocean City Representatives Only)**

The Board approves the following leave replacement by roll call vote:

Name	School/Location	Position	Compensation	Effective Dates
Robert Snodgrass	Primary School	Short-term leave replacement Music teacher	\$160.00 per diem	1/31/20 – 5/4/20

I. **Leave of Absence (Ocean City Representatives Only) (Attachment #4.I)**

The Board approves the following leave of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
3711	Primary School	42	0	Paid/FMLA/NJFLA	4/20/20 – 6/30/20

J. **Volunteer Coach (Ocean City Representatives Only)**

The Board approves the following Intermediate School volunteer coach for the 2019-20 school year by roll call vote:

Coach	Sport	Season	Position	Stipend
Robert Spiegel	Baseball	Spring	Volunteer Coach	N/A

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, the Board of Education approved the minutes of the November 13, 2019, Special Meeting of the Finance Committee of the Whole as presented.

Motion carried unanimously by roll call vote with a vote to abstain from Ms. Morgan.

Motion by Mr. Braun, seconded by Ms. Gallelli-Keyes, the Board of Education approved the minutes of the November 13, 2019, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote with a vote to abstain from Ms. Morgan.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Dr. Taylor discussed the 2020-2021 school district calendar.

PUBLIC COMMENTS

There were no public comments.

BOARD COMMENTS

Board comments included thanks to Mr. Braun for his service on the Board of Education and the 2019 audit presentation. Student representatives updated the Board on activities for the past month including honors band, National Honor Society inductions, the fall play, and the international dinner.

BOARD PRESIDENT COMMENTS

President Clark thanked the PTA, Library, and Education Foundation for their continued support and also congratulated Dana Loder, Assistant Business Administrator, on her retirement after 36 years in the District.

EXECUTIVE SESSION

Motion by Ms. Gallelli-Keyes, seconded by Mr. Braun, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: Security Protocols; and Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 8:11 p.m.

RECONVENE MEETING

Motion by Mr. Braun, seconded by Ms. Gallelli-Keyes, and carried unanimously to reconvene the meeting at 8:42 p.m.

ADJOURNMENT

Motion by Mr. Braun, seconded by Ms. Gallelli-Keyes, and carried unanimously to adjourn the meeting at 8:42 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary
/lp

OCEAN CITY BOARD OF EDUCATION
MINUTES OF EXECUTIVE SESSION
HELD ON DECEMBER 11, 2019

Members present were H. James Bauer, Dale Braun, Cecilia Gallelli-Keyes, Michael James, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, William Sooy, Gregory Whelan and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, and Michael Stanton, Esquire. Members absent were Williams Holmes and Jacqueline McAlister.

Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: Security Protocols.

Dr. Taylor updated the Board on sporting event security measures.

Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel.

Dr. Taylor updated the Board on potential litigation involving former employee #3956.

Dr. Taylor updated the Board on a last chance agreement with employee #4522.

Motion by Mr. Braun, seconded by Ms. Gallelli-Keyes, to close executive session at 8:42 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp