



**Ocean City Board of Education  
Regular Meeting Agenda  
Wednesday, March 18, 2020  
7:00 p.m. – High School Community Room**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
  - 1. Budget Presentation
  - 2. Other Presentations
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #2.E, 4.F, 4.G, 4.H, 4.I)
- J. Approval of Minutes
  - 1. Special Meeting/Finance Committee of the Whole – February 26, 2020 (Attachment #J.1)
  - 2. Regular Meeting and Executive Session – February 26, 2020 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Ocean City Board of Education  
**FROM:** Dr. Kathleen Taylor, Superintendent of Schools  
**RE:** March 18, 2020 Regular Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings & Grounds**

Informational Items (Attachment)

School	Date	Drill(s)
High School	February 12, 2020 February 28, 2020	Fire Security
Intermediate School	February 10, 2020 February 12, 2020	Fire Security
Primary School	February 19, 2020 February 14, 2020	Fire Security

- Discussion
- Buildings and Grounds Committee Report - Mr. Bauer, Chairperson

## 2. Curriculum and Student Affairs

A. 2020-21 School Calendar (*Attachment #2.A*)

The Board approves the attached 2020-21 School Calendar.

B. 2019-20 School Calendar

The Board approves modifying the 2019-20 school calendar to replace the in-service day scheduled for March 27, 2020, with a regular instruction day. The in-service day will be rescheduled for a later date in the school year.

C. Code of Student Conduct (*Attachment #2.C*)

The Board adopts the attached School District's K-12 Code of Student Conduct.

D. High School Textbook Adoptions

*The Board adopts the following new textbooks for the 2020-21 school year:*

Text	Author(s)	Publisher	Course
enVision Algebra II	Kennedy, Milou, Thomas, Zbiek, Cuoco	Pearson	Algebra II
Entrepreneurship: Building a Business	Allen, Meyer	McGraw-Hill	Entrepreneurship
Miller & Levine Biology	Levine, Miller	Pearson	Biology

E. Primary and Intermediate Schools Textbook Adoptions (**Ocean City Representatives Only**)

*The Board adopts the following new textbooks for the 2020-21 school year:*

Text	Author(s)	Publisher	Course
enVision Math 2.0	Kennedy, Milou, Thomas, Zbiek, Cuoco	Pearson	K-8 Math Curriculum

### Informational Items (Attachments)

Out-of-School Suspension Reports for February 2020.

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

### 3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for March 2020 in the amount of \$3,631,364.48.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for February 2020.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for January 2020. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2020.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the March 2020 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for February 2020.

F. Certified Per Pupil Costs Report

The Board accepts the 2018-19 Certified Per Pupil Costs Report.

G. Tuition Contracts

The Board approves the following 2020-21 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City - \$353,181  
Longport - \$497,625  
Sea Isle City - \$1,349,523  
Upper Township - \$8,972,639

H. Preliminary Budget

The Board approves the Preliminary Budget for the 2020-21 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2020-21 as follows, subject to final approval or modification at the public hearing on April 29, 2020.

A. General Fund	\$41,555,147
Amount to be raised by local taxes	\$23,189,513
B. Special Revenue Fund	\$1,524,826
C. Debt Fund	\$2,427,820
Amount to be raised by local taxes	\$2,427,820

BE IT FURTHER RESOLVED: that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$35,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2020-21 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,500,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that the public hearing for the 2020-21 school year budget will be held on Wednesday, April 29, 2020, in the High School Community Room at 7:00 p.m., and will be followed by a regular meeting,

BE IT FURTHER RESOLVED: that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

- Discussion

**4. Personnel** (all motions are upon Superintendent's recommendation:)

**A. Leaves of Absence** (*Attachment #4.A*)

*The Board approves the following leaves of absence by roll call vote:*

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1698	High School	0	Up to 60	Intermittent FMLA	3/19/20-6/30/20
4655	District	0	12	Revised Paid/Unpaid	11/25/19-3/30/20

**B. Extra-Curricular Assignments/Stipend Positions**

*The Board approves the following High School extra-curricular/stipend positions for the 2019-20 school year by roll call vote:*

Name	School/Location	Description	Tier	Compensation
Ellen Byrne	High School	Spring musical costumer	N/A	\$200.00*
Gordan Emma	High School	Spring musical pit musician	N/A	\$600.00*

\*Stipends are based on and paid based on ticket sales. Stipends listed are the maximum amount to be paid.

**C. Volunteer Coaches**

*The Board approves the following High School volunteer coaches for the 2019-20 school year by roll call vote:*

Coach	Sport	Position	Stipend
Danielle Graham	Girls' Lacrosse	Volunteer Coach*	N/A
Thomas Tyrrell	Track and Field	Volunteer Coach*	N/A

\*pending issuance of NJ Substitute/Coach credential

**D. Substitutes**

*The Board approves the following criminal history approved/HIB trained substitutes for the 2019-20 school year by roll call vote:*

Name	Position
Agatha Becker	Teacher
Gina Frank	Special Education Aide/Office Aide/ Secretary
Rita Lythgoe	Teacher
Angelina Piergross	Teacher/Special Education Aide

**E. School Fieldwork Placements**

*The Board approves the following introductory fieldwork placements by roll call vote:*

Student Name	Assigned Staff	School/Location	College/Organization	Effective Date
Julia Hansen	Ashley Schmid	District	Messiah College	5/11/2020 through last day of student attendance

F. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.F)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2032	Primary School	42	0	Paid	3/19/20-5/19/20
1131	Intermediate School	0	24	FMLA/NJFLA	3/9/20-4/19/20

G. Resignation (Ocean City Representatives Only)

The Board accepts the following resignation by roll call vote:

Name	School/Location	Position	Effective Date
Jesse Parker	Intermediate School	4 <sup>th</sup> & 5 <sup>th</sup> grade after school sports	2019-20 SY

H. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

Name	School/Location	Position	Effective Date
Mardee Brown	Intermediate School	Guidance Secretary	7/1/20

I. 2020 Summer Programs (Ocean City Representatives Only)

The Board approves the following 2020 summer employment and stipends by roll call vote (total number of hours based on need):

Name	Position	School	Max Program Hours	Stipend
<b>21<sup>st</sup> Century Challenge Summer Program</b>				
David Ferrante	Teacher	IS	168 hours	\$32.00*/hr.
Jessica Kriegner	Teacher	IS		\$32.00*/hr.
Megan Brown	Teacher	IS		\$32.00*/hr.
<b>Title 1 Summer Program</b>				
Susan Snyder	Teacher	PS	240 hours	\$32.00*/hr.
Jennifer Christiano	Teacher	PS		\$32.00*/hr.
Amanda Stanco	Teacher	PS		\$32.00*/hr.
Margaret Shiffler	Teacher	PS		\$32.00*/hr.
Kristine Swartz	Teacher	PS		\$32.00*/hr.
Rita Lythgoe	Teacher (Substitute)	PS		\$32.00*/hr.
<b>ELL Summer Program</b>				
Carole Maurer	Teacher	PS	96 hours	\$32.00*/hr.
Maureen Baldini	Teacher	PS		\$32.00*/hr.

\*stipend pending negotiations

- Discussion
- Negotiations Committee Report – Mr. Whelan, Chairperson

**5. Policy**

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

**District Communications**

- Discussion
- District Communications Committee Report – Ms. Gallelli-Keyes, Chairperson