

**MINUTES OF REGULAR MEETING**  
**FEBRUARY 26, 2020**

**CALL TO ORDER**

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, February 26, 2020, at 7:02 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were H. James Bauer, Cecilia Gallelli-Keyes, Williams Holmes, Michael James, Patrick Kane, Jacqueline McAlister, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Ellen O'Brien and Victoria Robertson. There were no members absent. There were 43 members of the public present.

**PRESENTATIONS**

There were no presentations.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

Joe Fenton, Upper Township, addressed the Board regarding the girls' lacrosse program.

Clint Helphenstine, Ocean City, addressed the Board regarding the girls' lacrosse program.

**SUPERINTENDENT'S REPORT**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

***Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent's recommendations.***

**1. Buildings & Grounds**

A. Use of Facilities (*Attachment #1.A*)

*The Board approves the following requests for the use of the High School:*

<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
City of Ocean City	Summer shows and rehearsals (The Producers and The Sound of Music); Theatre Camps 1-3; Miss Ocean City	<i>See attached schedule</i>	Auditorium; cafeteria; classrooms	No charge

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
Collingswood High School	Football Game	September 4, 2020 (Fri) 4:30pm – 6:00pm (setup) 6:00pm – 9:00pm (event)	Locker rooms; exterior restrooms	\$195.00
Lansdale Catholic High School	Football Game	September 5, 2020 (Sat) 8:00am – 1:00pm	Locker rooms; exterior restrooms; room H108	\$315.00

Informational Items (Attachment)

School	Date	Drill(s)
High School	January 14, 2020 January 17, 2020	Fire Security
Intermediate School	January 23, 2020 January 16, 2020	Fire Security
Primary School	January 15, 2020 January 16, 2020	Fire Security

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson  
No report.

**2. Curriculum and Student Affairs**

A. Student Safety Data System (SSDS) (Attachment #2.A)

The Board acknowledges the submission of the NJDOE SSDS – reporting incidents, trainings and programs occurring from July 1, 2019 – December 31, 2019 to the New Jersey Department of Education.

B. Core Ethical Values

The Board adopts the 2020-21 School District Core Ethical Values, which are incorporated into the District Code of Student Conduct:

- Integrity
- Respect
- Responsibility
- Trust
- Courage
- Open-mindedness
- Citizenship
- Perseverance

C. High School Field Trip Requests (Attachment #2.C)

The Board approves the attached High School Field Trip list.

D. Credit Completion Schedule

*The Board approves the following credit completion schedule at the High School:*

Program	Dates	Days of Week
OCHS Credit Completion	5/19/20 - 6/2/20	Monday – Friday
OCHS Credit Completion	5/30/20	Saturday
OCHS Credit Completion	6/6/20	Saturday

Program	Dates	Days of Week
OCHS Extension School Credit Completion	5/2/20; 5/9/20; 5/30/20; 6/6/20	Saturdays only

- E. High School Sports Spring Schedules (*Attachment #2.E*)  
The Board approves the attached High School 2019-20 Spring Sports' Schedules.
- F. Harassment, Intimidation and Bullying (HIB) Case Findings (*Attachment #2.F*)  
The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for January 2020.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Committee meeting.

**3. Finance**

- A. Bill List (*Attachment #3.A*)  
The Board approves the payment of bills for February 2020 in the amount of \$3,771,497.50.
- B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)  
The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for January 2020.
- C. Line Item Transfers (*Attachment #3.C*)  
The Board approves the revenue and appropriation transfers for January 2020. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for January 2020.
- D. Travel & Expense Reimbursement (*Attachment #3.D*)  
The Board approves the February 2020 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (*Attachment #3.E*)  
The Board accepts the Food Service Monthly Finance Report for January 2020.
- F. Tuition Rates  
The Board approves the following tuition rates for the 2020-21 school year:
  - Preschool: \$12,455
  - Kindergarten: \$12,200
  - Grades 1-5: \$14,500
  - Grades 6-8: \$16,100
  - Grades 9-12: \$16,118
  - Learning/Language Disabilities: \$20,000
  - Behavioral Disabilities: \$33,000
  - Multiple Disabilities: \$33,000
  - Preschool Disabilities: \$20,000

G. Special Education Tuition Contract Agreement

The Board approves the 2019-20 Special Education Tuition Contract Agreement with the Upper Township Board of Education for one-to-one Aide extraordinary services for one Upper Township student in the amount of \$36,411.

H. Substitute Pay Rates

The Board approves the following substitute pay rates for the 2019-20 school year as of January 1, 2020:

Substitute Rates for Supportive Staff	
Bus Aide	\$11/hour
Food Service Worker	\$11/hour

I. Donation

The Board accepts the following donation for the 2019-20 school year:

School	Donor	Amount	Use
High School	Robert Popilock (OCHS alum)	N/A	Shel Lab CO2 Incubator to be used by OCHS Science Department

4. **Personnel** (all motions are upon Superintendent's recommendation:)

A. Substitutes

The Board approves the following criminal history approved/HIB trained substitutes and sporting event worker for the 2019-20 school year by roll call vote:

Name	Position
Adna Ahlstrom	Teacher
Deborah Lasher	Teacher/special education aide
Tiffany Narciso	Teacher
Carly Benson	Teacher
Gabriel Parratto	Teacher/special education aide/aide
Margaret Shiffler	Teacher

B. New Employment Appointment – Non-Certificated Staff

The Board approves the following appointment of non-certificated staff member by roll call vote:

Name	School / Location	Position	Compensation	Effective Dates
Natalie Giacometti	District	Part-time food service worker	\$10,997.00 (prorated)	2/27/20-6/30/20

C. Short-Term Assignment – District Non-Affiliated Staff

The Board ratifies Linda Persia as the acting Accounts Payable Clerk, effective February 1, 2020, at an additional stipend of \$1,000 (pro-rated) per month.

D. Leaves of Absence (*Attachment #4.D*)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1992	District	0	Up to 60	Intermittent FMLA	2/27/20-6/30/20
2425	High School	49	0	Paid	11/25/19-2/17/20

E. Resignation

*The Board accepts the following resignation by roll call vote:*

Name	School/Location	Position	Effective Date
Jill Caccia	District	Special Education Aide	2/12/20

F. Revised Job Description (*Attachment #4.F*)

The Board approves the following revised job description for the 2019-20 school year by roll call vote:

Accounts Payable Coordinator/Clerk

G. Extra-Curricular Assignment

*The Board approves the following High School extra-curricular position for the 2019-20 school year by roll call vote:*

Name	School/ Location	Description	Tier	Compensation
Alyssa Morrison	High School	Dance Team Advisor	N/A	Volunteer

H. Coaches, Volunteer Coaches and Volunteer Coaches' Aide

*The Board approves the following High School coaches, volunteer coaches and volunteer coaches' aide for the 2019-20 school year by roll call vote:*

Coach	Sport	Position	Stipend
Raymond Conover	Boys' Crew	Assistant Coach	\$5,233.00
Donna O'Keefe	Boys' Crew	Freshman/Novice Coach	\$4,892.00
Patrick Scherbin	Girls' Crew	Assistant Coach	\$5,233.00
Alexandra Bossi*	Girls Crew	Freshman/Novice Coach	\$4,892.00
Brian Burke	Girls' Lacrosse	Assistant Coach	\$5,233.00
Brent Earl	Boys' Lacrosse	Volunteer Coach	N/A
Christopher Banks	Baseball	Volunteer Coach	N/A
Craig Mensinger	Baseball	Volunteer Coach	N/A
Ron Moretti	Baseball	Volunteer Coach's Aide	N/A

\*Pending criminal history

I. Sporting Event Worker

*The Board approves the following sporting event worker for the 2019-20 school year by roll call vote:*

Name	Position
Michael Boyd	Sporting Event Worker

- Negotiations Committee Report – Mr. Bauer, Chairperson  
No report.

5. **Policy**

- Policy Committee Report – Mrs. Prettyman, Chairperson  
No report.

6. **District Communications**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
No report.

**Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.**

**1. Buildings & Grounds**

**B. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following requests for the use of the Intermediate School:*

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
Ocean City/Upper Township Municipal Alliance Committee	Fridays with Friends Bonfire	March 20, 2020 (Fri) 4:00pm – 11:00pm	Soccer field; parking lot	No charge

**3. Finance**

**J. Donations (Ocean City Representatives Only)**

*The Board accepts the following donations for the 2019-20 school year:*

School	Donor	Amount	Use
Intermediate & Primary Schools	Ocean City PTA	\$1,800.00	We Rock Assembly (Chris Poulos)
Primary School	Ocean City PTA	\$283.46	Reading Program Books

**4. Personnel (all motions are upon Superintendent's recommendation:)**

**J. New Employment Appointments – Certificated Staff (Ocean City Representatives Only)**

*The Board approves the following appointments of certificated staff members by roll call vote:*

#	Name	School / Location	Position	Compensation	Effective Date
1	Rita Lythgoe*	PS	Short-term leave replacement kindergarten teacher	\$160.00	4/10/20 through last day of student attendance
2	Margaret Shiffler	PS	Short-term leave replacement kindergarten teacher	\$160.00	4/10/20 through last day of student attendance
3	Elizabeth Lehman	IS	Long-term leave replacement 5 <sup>th</sup> grade teacher	\$50,135.00 (prorated) BA, Step 1	2/25/20 through last day of student attendance

\*Pending criminal history

**K. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.K)**

*The Board approves the following leaves of absence by roll call vote:*

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1436	PS	0	29	FMLA	2/3/20-3/13/20
2964	IS	22	0	Paid	5/18/20-6/30/20
3557	PS	13	0	Paid	6/1/20-6/30/20
3931	IS	9	0	Paid	6/5/20-6/30/20

### **APPROVAL OF MINUTES**

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, the Board of Education approved the minutes of the January 29, 2020, Special Meeting of the Finance Committee of the Whole as presented.

*Motion carried by roll call vote, with votes to abstain from Mr. Holmes, Mr. James, and Mrs. Newman.*

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, the Board of Education approved the minutes of the January 29, 2020, Regular Meeting and Executive Session as presented.

*Motion carried by roll call vote, with votes to abstain from Mr. Holmes, Mr. James, and Mrs. Newman.*

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

There was no new business.

### **PUBLIC COMMENTS**

Conrad Schmidt, Ocean City High School student, addressed the Board regarding mental health and wellness.

Kelly Hudak, Ocean City, addressed the Board regarding LGBTQ curriculum.

### **BOARD COMMENTS**

Student Board Representatives commented on alumni returning to share college experiences, the upcoming high school musical production, Mr. OCHS, French Club activities, and mental health and wellness.

### **BOARD PRESIDENT COMMENTS**

There were no Board President comments.

### **EXECUTIVE SESSION**

Motion by Mr. Holmes, seconded by Ms. Morgan, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: School Security; Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Personnel Litigation.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 7:32 p.m.

**RECONVENE MEETING**

Motion by Ms. Morgan, seconded by Mrs. McAlister, and carried unanimously to reconvene the meeting at 8:28 p.m.

**ADJOURNMENT**

Motion by Ms. Morgan, seconded by Mrs. McAlister, and carried unanimously to adjourn the meeting at 8:28 p.m.

Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

/lp