

MINUTES OF REGULAR MEETING
MARCH 18, 2020

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, March 18, 2020, at 7:00 p.m. in the Ocean City High School Community Room, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Cecilia Gallelli-Keyes, Williams Holmes, Michael James, Patrick Kane, Jacqueline McAlister, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, and Daniel Tumolo from Sea Isle City. There were no members absent. Mr. Bauer, Mr. Holmes, Dr. Kane, Mrs. McAlister, Ms. Morgan, Mrs. Newman, Mrs. Prettyman, Mr. Sooy, and Mr. Tumolo joined the meeting remotely to comply with Executive Order 104, issued by Governor Murphy on March 17, 2020, closing public schools, limiting gatherings of more than 50 people, and closing and/or limiting the operations of certain businesses as part of the State of New Jersey's social distancing and mitigation strategies intended to combat the epidemic spread of COVID-19. There was one member of the public present.

PRESENTATIONS

Mr. Kelley presented the 2020-2021 district budget.

Dr. Taylor presented student achievement results on the NJSLA science assessments.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Victor Staniec, Ocean City, commented on the 2020-2021 school budget.

SUPERINTENDENT'S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent's recommendations.

1. Buildings & Grounds

Informational Items (Attachment)

School	Date	Drill(s)
High School	February 12, 2020 February 28, 2020	Fire Security
Intermediate School	February 10, 2020 February 12, 2020	Fire Security

School	Date	Drill(s)
Primary School	February 19, 2020 February 14, 2020	Fire Security

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
No report.

2. Curriculum and Student Affairs

B. 2019-20 School Calendar

The Board approves modifying the 2019-20 school calendar to replace the in-service day scheduled for March 27, 2020, with a regular instruction day. The in-service day will be rescheduled for a later date in the school year.

C. Code of Student Conduct (Attachment #2.C)

The Board adopts the attached School District’s K-12 Code of Student Conduct.

D. High School Textbook Adoptions

The Board adopts the following new textbooks for the 2020-21 school year:

Text	Author(s)	Publisher	Course
enVision Algebra II	Kennedy, Milou, Thomas, Zbiek, Cuoco	Pearson	Algebra II
Entrepreneurship: Building a Business	Allen, Meyer	McGraw-Hill	Entrepreneurship
Miller & Levine Biology	Levine, Miller	Pearson	Biology

Informational Items (Attachments)

Out-of-School Suspension Reports for February 2020.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
No report.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for March 2020 in the amount of \$3,631,364.48.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for February 2020.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for January 2020. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2020.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the March 2020 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for February 2020.

F. Certified Per Pupil Costs Report

The Board accepts the 2018-19 Certified Per Pupil Costs Report.

G. Tuition Contracts

The Board approves the following 2020-21 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City - \$353,181
Longport - \$497,625
Sea Isle City - \$1,349,523
Upper Township - \$8,972,639

H. Preliminary Budget

The Board approves the Preliminary Budget for the 2020-21 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2020-21 as follows, subject to final approval or modification at the public hearing on April 29, 2020.

A. General Fund	\$41,555,147
Amount to be raised by local taxes	\$23,189,513
B. Special Revenue Fund	\$1,524,826
C. Debt Fund	\$2,427,820
Amount to be raised by local taxes	\$2,427,820

BE IT FURTHER RESOLVED: that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$35,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2020-21 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,500,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that the public hearing for the 2020-21 school year budget will be held on Wednesday, April 29, 2020, in the High School Community Room at 7:00 p.m., and will be followed by a regular meeting,

BE IT FURTHER RESOLVED: that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

4. Personnel (all motions are upon Superintendent’s recommendation:)

A. Leaves of Absence (*Attachment #4.A*)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1698	High School	0	Up to 60	Intermittent FMLA	3/19/20-6/30/20
4655	District	0	12	Revised Paid/Unpaid	11/25/19-3/30/20

B. Extra-Curricular Assignments/Stipend Positions

The Board approves the following High School extra-curricular/stipend positions for the 2019-20 school year by roll call vote:

Name	School/Location	Description	Tier	Compensation
Ellen Byrne	High School	Spring musical costumer	N/A	\$200.00*
Gordan Emma	High School	Spring musical pit musician	N/A	\$600.00*

*Stipends are based on and paid based on ticket sales. Stipends listed are the maximum amount to be paid.

C. Volunteer Coaches

The Board approves the following High School volunteer coaches for the 2019-20 school year by roll call vote:

Coach	Sport	Position	Stipend
Danielle Graham	Girls’ Lacrosse	Volunteer Coach*	N/A
Thomas Tyrrell	Track and Field	Volunteer Coach*	N/A

*pending issuance of NJ Substitute/Coach credential

D. Substitutes

The Board approves the following criminal history approved/HIB trained substitutes for the 2019-20 school year by roll call vote:

Name	Position
Agatha Becker	Teacher
Gina Frank	Special Education Aide/Office Aide/ Secretary
Rita Lythgoe	Teacher
Angelina Piergross	Teacher/Special Education Aide

E. School Fieldwork Placements

The Board approves the following introductory fieldwork placements by roll call vote:

Student Name	Assigned Staff	School/Location	College/Organization	Effective Date
Julia Hansen	Ashley Schmid	District	Messiah College	5/11/2020 through last day of student attendance

**Motion carried with a vote to abstain from Mr. Holmes.*

- Negotiations Committee Report – Mr. Bauer, Chairperson
No report.

5. Policy

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Whelan, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent’s recommendations.

2. Curriculum and Student Affairs

- A. 2020-21 School Calendar (Attachment #2.A)
The Board approves the attached 2020-21 School Calendar.

**Motion carried with a vote of nay by Mr. Holmes.*

Motion by Ms. Gallelli-Keyes, seconded by Mr. Whelan, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.

2. Curriculum and Student Affairs

- E. Primary and Intermediate Schools Textbook Adoptions (Ocean City Representatives Only)
The Board adopts the following new textbooks for the 2020-21 school year:

Text	Author(s)	Publisher	Course
enVision Math 2.0	Kennedy, Milou, Thomas, Zbiek, Cuoco	Pearson	K-8 Math Curriculum

4. Personnel (all motions are upon Superintendent’s recommendation:)

- F. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.F)
The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2032	Primary School	42	0	Paid	3/19/20-5/19/20
1131	Intermediate School	0	24	FMLA/NJFLA	3/9/20-4/19/20

- G. Resignation (Ocean City Representatives Only)
The Board accepts the following resignation by roll call vote:

Name	School/Location	Position	Effective Date
Jesse Parker	Intermediate School	4 th & 5 th grade after school sports	2019-20 SY

H. **Retirement (Ocean City Representatives Only)**

The Board accepts with deep regret the following retirement by roll call vote:

Name	School/Location	Position	Effective Date
Mardee Brown	Intermediate School	Guidance Secretary	7/1/20

I. **2020 Summer Programs (Ocean City Representatives Only)**

The Board approves the following 2020 summer employment and stipends by roll call vote (total number of hours based on need):

Name	Position	School	Max Program Hours	Stipend
21st Century Challenge Summer Program				
David Ferrante	Teacher	IS	168 hours	\$32.00*/hr.
Jessica Kriegner	Teacher	IS		\$32.00*/hr.
Megan Brown	Teacher	IS		\$32.00*/hr.
Title 1 Summer Program				
Susan Snyder	Teacher	PS	240 hours	\$32.00*/hr.
Jennifer Christiano	Teacher	PS		\$32.00*/hr.
Amanda Stanco	Teacher	PS		\$32.00*/hr.
Margaret Shiffler	Teacher	PS		\$32.00*/hr.
Kristine Swartz	Teacher	PS		\$32.00*/hr.
Rita Lythgoe	Teacher (Substitute)	PS		\$32.00*/hr.
ELL Summer Program				
Carole Maurer	Teacher	PS	96 hours	\$32.00*/hr.
Maureen Baldini	Teacher	PS		\$32.00*/hr.

*stipend pending negotiations

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, the Board of Education approved the minutes of the February 26, 2020, Special Meeting of the Finance Committee of the Whole as presented.

Motion carried by roll call vote, with a vote to abstain from Mrs. Prettyman.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, the Board of Education approved the minutes of the February 26, 2020, Regular Meeting and Executive Session as presented.

Motion carried by roll call vote, with a vote to abstain from Mrs. Prettyman.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

There were no public comments.

BOARD COMMENTS

There were no Board comments.

BOARD PRESIDENT COMMENTS

President Clark thanked Dr. Taylor and district staff for their work with the current school closure and ongoing remote learning due to COVID-19.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mr. Whelan, and carried unanimously to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp