

MINUTES OF REGULAR MEETING
APRIL 29, 2020

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, April 29, 2020, at 7:00 p.m. via Zoom Meeting ID 891-2502-2815.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Cecilia Gallelli-Keyes, Williams Holmes, Michael James, Patrick Kane, Jacqueline McAlister, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Ellen O'Brien and Victoria Robertson. There were no members absent (all members present via Zoom). There were 15 members of the public present.

PRESENTATIONS

Mr. Kelley presented the 2020-2021 district budget.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

PUBLIC HEARING ON PROPOSED 2020-2021 BUDGET

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent's recommendation.

3. Finance

Final Budget 2020-21 School Year

The Board adopts the final budget of the Ocean City Board of Education for the school year 2020-21 by roll call vote.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2020-21 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund Budget Amount	\$41,555,147	\$23,189,513
Special Revenue Fund Budget Amount	\$1,524,826	\$0
Debt Service Fund Budget Amount	<u>\$2,427,820</u>	<u>\$2,427,820</u>
Total Base Budget	\$45,507,793	\$25,617,333

BE IT FURTHER RESOLVED: that the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020-21 school year,

BE IT FURTHER RESOLVED: that the Ocean City Board of Education hereby establishes the school district travel maximum for the 2020-21 school year at the sum of \$35,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2020-21 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,500,000 be withdrawn from the Tuition Reserve Account.

SUPERINTENDENT'S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried unanimously by roll call vote, (except as noted below), the Board of Education approved the following Superintendent's recommendations.

1. Buildings & Grounds

Informational Items

School	Date	Drill(s)
Intermediate School	March 12, 2020 March 11, 2020	Fire Security
Primary School	March 9, 2020 March 12, 2020	Fire Security

- Buildings and Grounds Committee Report – Mr. Braun, Chairperson
No report.

2. Curriculum and Student Affairs

- A. Revised 2019-20 School Year Calendar (Attachment #2.A)
The Board approves the revised 2019-20 School Year Calendar.

B. Membership Resolution in NJSIAA (*Attachment #2.B*)

The Board approves the submission of the Membership Resolution for the Ocean City High School to continue membership in the New Jersey Interscholastic Athletic Association for the 2020-21 school year, with \$2,500.00 for annual dues.

C. Harassment, Intimidation and Bullying (HIB) Case Finding (*Attachment #2.C*)

The Board adopts and approves Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachments)

Out-of-School Suspension Reports for March 2020.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for April 2020 in the amount of \$6,228,026.60

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for March 2020.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for March 2020. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for March 2020.

D. Food Service Report (*Attachment #3.D*)

The Board accepts the Food Service Monthly Finance Report for March 2020.

4. Personnel (all motions are upon Superintendent's recommendation)

A. District and High School Administrative Staff and Salaries (*Attachment #4.A*)

The Board approves the attached District and High School administrative staff and salaries for the 2020-2021 school year by roll call vote.

B. District and High School Certificated Staff and Salaries (*Attachment #4.B*)

The Board approves the attached District and High School certificated staff and salaries for the 2020-2021 school year by roll call vote.

C. District and High School Supportive Staff and Salaries (*Attachment #4.C*)

The Board approves the attached District and High School supportive staff and salaries for the 2020-2021 school year by roll call vote.

D. Non-Affiliated Staff and Salaries (*Attachment #4.D*)

The Board approves the attached non-affiliated staff and salaries for the 2020-2021 school year by roll call vote.

E. Leaves of Absence (*Attachment #4.E*)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1972	HS	n/a	n/a	Rescind LOA	4/20/20-6/30/20
1972	HS	0	60	FMLA/NJFLA	9/1/20-12/1/20

F. Extra-Curricular Assignments/Stipend Positions

The Board approves the following High School extra-curricular/stipend positions for the 2019-20 school year by roll call vote:

Name	School/ Location	Description	Stipend*
Curriculum Writing/Departmental Work – not to exceed 10 hours each			
Maureen Merighi	HS	Entrepreneurship	\$32.00/hr.
Gregory Wheeldon	HS	Stage Acting	\$32.00/hr.
Adriana Palmer	HS	Portrait Photography	\$32.00/hr.
Edward Ritti	HS	enVision Algebra II	\$32.00/hr.

*amount pending negotiations

G. 2020-21 Winter Coaches and Stipends

The Board approves the following High School winter coaches and stipends for the 2020-21 school year by roll call vote:

Coach	Sport	Position	Stipend*
John Bruno	Boys' Basketball	Head Coach	\$6,807.00
Andrew Bristol	Boys' Basketball	Assistant Coach	\$5,233.00
Thomas Ballezzi	Boys' Basketball	Freshman Coach	\$4,892.00
Paul Baruffi	Girls' Basketball	Head Coach	\$6,807.00
Michael Cappelletti	Girls' Basketball	Assistant Coach	\$5,233.00
Catherine Kline	Girls' Basketball	Freshman Coach	\$4,892.00
Daniel Calhoun	Wrestling	Head Coach	\$6,807.00
Brian Mecouch	Wrestling	Assistant Coach	\$5,233.00
Sean Matthews	Wrestling	Freshman Coach	\$4,892.00
Ian Keyser	Girls' Swimming	Head Coach	\$6,807.00
Abby Latorre	Girls' Swimming	Assistant Coach	\$5,233.00
Amy Kohl	Diving	Head Coach	\$2,446.00
Shane McGrath	Boys' Swimming	Head Coach	\$6,807.00
Raymond Conover	Boys' Swimming	Assistant Coach	\$5,233.00
Kelsey Greene	Winter Track	Assistant Coach	\$5,233.00

*amount pending negotiations

H. District Appointment

The Board approves the appointment of Michele Rundgren to the position of Accounts Payable Coordinator/Clerk effective June 1, 2020 by roll call vote.

I. Abolishment of Position

The Board approves of the abolishment of the Human Resources Coordinator Position effective June 1, 2020 by roll call vote.

S. Memorandum of Understanding (*Attachment #4.S*)

The Board approves the memorandum of understanding between the Ocean City Board of Education and the Ocean City Educational Association, effective July 1, 2020 through June 30, 2021 by roll call vote. Said agreement has been ratified by the OCEA on April 29, 2020.

- Negotiations Committee Report – Mr. Bauer, Chairperson
 Mr. Whelan gave a report of the Committee meeting.

5. Policy

A. Policies – 1st Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	New	Revised	Mandated
P 1581	Domestic Violence		X	X
P 2422	Health and Physical Education		X	X
P 3421.13	Postnatal Accommodations	X		
P 4421.13	Postnatal Accommodations	X		
P 8462	Reporting Potentially Missing or Abused Children		X	X

Regulation Number	Regulation Name	New	Revised	Mandated
R 1581	Domestic Violence	X		X

**Motion carried with a vote of nay by Mr. Holmes.*

- Policy Committee Report – Mrs. Prettyman, Chairperson
 No report.

6. District Communications

A. Ocean City School District Preparedness Plan (*Attachment 6.A*)

The Board approves the attached Ocean City School District’s program of virtual or remote instruction to meet with the 180-day requirement, which was previously submitted to the Department of Education and has been implemented since the District’s closure on March 17, 2020.

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
 Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.

4. Personnel (all motions are upon Superintendent’s recommendation)

J. Intermediate and Primary Schools’ Administrative Staff and Salaries (Ocean City Representatives Only) (*Attachment #4.J*)

The Board approves the attached Intermediate and Primary Schools’ administrative staff and salaries for the 2020-2021 school year by roll call vote.

K. Intermediate and Primary Schools’ Certificated Staff and Salaries (Ocean City Representatives Only)
(Attachment #4.K)

The Board approves the attached Intermediate and Primary Schools’ certificated staff and salaries for the 2020-2021 school year by roll call vote.

L. Intermediate and Primary Schools’ Supportive Staff and Salaries (Ocean City Representatives Only)
(Attachment #4.L)

The Board approves the attached Intermediate and Primary Schools’ supportive staff and salaries for the 2020-2021 school year by roll call vote.

M. Leave Replacements – Certificated Staff (Ocean City Representatives Only)

The Board approves the following leave replacements by roll call vote:

#	Name	School/ Location	Position	Compensation	Effective Dates
1	Tammy Defelice	IS	Short-term leave replacement 5 th grade teacher	\$160.00	4/20/20 through last day of student attendance
2	Tammy Defelice	IS	Short-term leave replacement 5 th grade teacher	\$160.00	1/23/20-2/24/20

N. Leaves of Absence (Ocean City Representatives Only) *(Attachment #4.N)*

The Board approves the following leaves of absence by roll call vote:

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1131	IS	46	0	Paid	4/6/20-6/30/20
2964	IS	0	55	FMLA/NJFLA	9/1/20-11/22/20
3931	IS	0	55	FMLA/NJFLA	9/1/20-11/22/20
3719	PS	0	26	FMLA/NJFLA	9/1/20-10/7/20
3711	PS	0	60	FMLA/NJFLA	9/1/20-12/1/20
3557	PS	0	55	FMLA/NJFLA	9/1/20-11/22/20

O. Resignation (Ocean City Representatives Only)

The Board accepts the following resignation by roll call vote:

Name	School/Location	Position	Effective Date
Stephanie Michael	IS	4 th Grade Teacher	6/30/20
Susan Snyder	PS	Title 1 Summer Program Teacher	4/23/20

P. Extra-Curricular Assignments/Stipend Positions (Ocean City Representatives Only)

The Board approves the following extra-curricular/stipend positions for the 2019-20 school year by roll call vote:

Name	School/ Location	Description	Stipend*
Curriculum Writing/Departmental Work – enVision Math K-8 – not to exceed 90 hours			
Megan Brown	IS	Teacher – grade 7	\$32.00/hr.
Marianne Zelinski	IS	Teacher – grade 6	\$32.00/hr.
Jessica Kriegner	IS	Teacher – grade 6	\$32.00/hr.
Stephanie Michael	IS	Teacher – grade 4	\$32.00/hr.
Mikenzie Helphenstine	PS	Teacher – grade 3	\$32.00/hr.
Jennifer DeVlieger	PS	Teacher - kindergarten	\$32.00/hr.

Name	School/ Location	Description	Stipend*
Curriculum Writing/Department Work - Units of Study K-3 – not to exceed 40 hours			
Mikenzie Helphenstine	PS	Teacher – grade 3	\$32.00/hr.
Jennifer DeVlieger	PS	Teacher – kindergarten	\$32.00/hr.

*amount pending negotiations

Q. 2020-21 Winter Coaches and Stipends (Ocean City Representatives Only)

The Board approves the following Intermediate School winter coaches and stipends for the 2020-21 school year by roll call vote:

Coach	Sport	Position	Stipend*
Patricia Henry	Girls’ Basketball	Head Coach	\$4,892.00
R. Scott Bloomstead	Boys’ Basketball	Co-Head Coach	\$2,446.00
Patricia Pepe	Boys’ Basketball	Co-Head Coach	\$2,446.00
Jesse Parker	Wrestling	Head Coach	\$4,892.00

*amount pending negotiations

R. 2020 Summer Programs (Ocean City Representatives Only)

The Board approves the following 2020 summer employment and stipends by roll call vote (total number of hours based on need):

Name	School/Location	Position	Max Program Hours	Stipend*
Jump Start Summer Program				
Jessica Kriegner	IS	Teacher	67.5 hours	\$32.00/hr.

*amount pending negotiations

APPROVAL OF MINUTES

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, the Board of Education approved the minutes of the March 18, 2020, Regular Meeting as presented.

Motion carried unanimously by roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

There were no public comments.

BOARD COMMENTS

The Board thanked Dr. Taylor and district staff for their work with the current school closure and ongoing remote learning due to COVID-19.

BOARD PRESIDENT COMMENTS

President Clark thanked Dr. Taylor and district staff for their work with the current school closure and ongoing remote learning due to COVID-19.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp