



**Ocean City Board of Education
Regular Meeting Agenda
Wednesday, June 24, 2020
7:00 p.m. – Zoom Meeting ID 891-5730-4160**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #3.B, 4.I, 4.J, 4.K, 4.L)
- J. Approval of Minutes
 - 1. Regular Meeting – May 27, 2020 (Attachment #J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: June 24, 2020 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings & Grounds

A. Lead Testing Statement of Assurance

The Board approves the submission of the 2019-2020 Lead Testing Program Statement of Assurance (SOA) to the New Jersey Department of Education.

B. Dual Use Classrooms (Ocean City Representatives Only)

The Board approves the dual instructional use for the following classrooms for the 2020-21 school year and authorizes the School District to request approval from the New Jersey Department of Education:

Description	Comments
Dual Use Classrooms	PS: Room 401 (Basic Skills Instruction/Basic Skills) PS: Room 403 (ESL/ESL)

- Discussion
- Buildings and Grounds Committee Report - Mr. Bauer, Chairperson

2. Curriculum and Student Affairs

A. Out of District Placements

The Board approves the following out-of-district placements for the extended school year for the 2020-21 school year:

Placement	# of Students	District	Tuition
CMCSSSD	3	OC	\$10,300.00
ACSSSD	1	OC	\$4,500.00
CMCSSSD	1	UT	\$2,725.00
Bancroft – Haddonfield	1	UT	\$10,020.00
ACSSSD	1	UT	\$4,500.00
Yale – Marlton	1	UT	\$11,664.00
CMCSSSD	1	SIC	\$2725.00

B. High School Summer Practice Fall Sports' Schedules

The Board approves the High School fall sports' teams (football, field hockey, boys' and girls' soccer, boys' and girls' cross-country, and girls' tennis) to begin early fall sports summer practices on July 13, 2020.

C. High School Fall Sports' Schedules (Attachment 2.C)

The Board approves the attached High School 2020-21 fall sports' schedules.*

*Schedule is pending approval by NJDOE and NJSIAA.

D. High School Voter Registration Statement of Assurance (Attachment 2.D)

The Board approves the submission of the attached High School Voter Registration Statement of Assurance (SOA) for the 2019-20 school year.

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for June 2020 in the amount of \$3,559,693.46

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for May 2020.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for May 2020. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for May 2020.

D. Food Service Report (*Attachment #3.D*)

The Board accepts the Food Service Monthly Finance Report for May 2020.

E. Increasing Bid Threshold

WHEREAS, Timothy E. Kelley, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Ocean City Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Timothy E. Kelley, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

F. Cape May County Special Services School District Agreement for Itinerant Services

The Board approves, on an as-needed basis, the 2020-21 Agreement for Itinerant Services with the Cape May County Special Services School District.

G. Cape May County Special Services District Agreement for Transportation Services

The Board approves the 2020-21 Shared Services Transportation Contract with the Cape May County Special Services School District on an as-needed basis.

H. Substitute Pay Rates

The Board approves the following substitute pay rates for Summer 2020 and the 2020-21 school year:

Substitute Rates for Certificated Staff	
Administrator	\$300/day
School Nurse	\$150/day
School Nurse – Extension School	\$32/hour
School Nurse – Summer School	\$20/hour

Substitute Rates for Certificated Staff	
School Nurse – Field Trip arriving back to school on or before 6:30 p.m.	\$130/day
School Nurse – Field Trip arriving back to school after 6:30 p.m.	\$150/day
Teacher – holds a NJ teacher certification	\$110/day
Teacher – holds a NJ substitute teacher certification	\$100/day
Teacher/Nurse: Short-Term Leave Replacement (up to 60 days)	\$160/day
Teacher/Nurse: Long-Term Leave Replacement (61 days or more)	Professional Employees’ Association Agreement BA, Step 1
Teacher – Extension School	\$32/hour
Teacher – Summer School	\$25/hour
Substitute Rates for Supportive Staff	
Aide – Special Education & Preschool	\$14/hour
Bus Aide	\$12/hour
Bus Driver	\$21/hour
Clerical Aide	\$13/hour
Custodian	\$15/hour
Food Service Worker	\$12/hour
Nurse’s Aide	\$17/hour
Secretary	\$15/hour
Security Aide	\$13/hour
Technical/Craftsman/Maintenance	\$17/hour

I. Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJAC 6A:23A-14.3 permits a Board of Education to establish and/or deposit into maintenance reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$400,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

J. Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJAC 6A:23A-14.3 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$975,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

K. Transfer of Current Year Surplus to Tuition Reserve

WHEREAS, NJAC 6A:23A-14.4(a)(3) permits a Board of Education to establish and/or deposit into tuition reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution for foreseeable future tuition adjustments for formal sending/receiving relationships, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$1,900,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws the regulations.

L. Transfer of Current Year Surplus to Emergency Reserve

WHEREAS, NJAC 6A:23A-14.4(a)(1) permits a Board of Education to establish and/or deposit into emergency reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into an Emergency Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

M. Coronavirus Aid, Relief and Economic Security Act - (CARES Act)

The Board authorizes the District's submission of the CARES Act (CARES Emergency Relief) grant application in the amount of \$202,166.

N. New Jersey Schools Insurance Group CAIP Safety Grant

The Board approves the submission of the grant application for the 2020 Safety Grant Program through the New Jersey Schools Insurance Group CAIP Subfund for the purposes of safety and security as described in the application, in the amount of \$16,743 for the period of July 1, 2020, through June 30, 2021.

- Discussion

4. Personnel (all motions are upon Superintendent's recommendation)

A. Substitute Renewals (*Attachment #4.A*)

The Board approves the attached criminal history approved/HIB trained substitutes, homebound instructors, for summer 2020 and the 2020-2021 school year by roll call vote.

B. Atlanticare Grant Stipends

The Board approves the following stipends to be funded by the Atlanticare Grant:

Name	Position	Stipend
Rosemary Millar	Nurse	\$1,250.00
Stephanie Grisinger	Student Assistance Coordinator	\$1,250.00

C. 2020 Summer Programs

The Board approves the following summer program positions and stipends by roll call vote:

Name	Position	Stipend
Thomas Ballezzi	Algebra Review	\$32.00/hour
Marcia Vogel	Algebra Review	\$32.00/hour

D. District On-Call Bus Driver

The Board approves the following District On-Call Bus Driver by roll call vote:

Name	Stipend	Effective Date
Patrick Callahan*	\$21.00/hour	June 25, 2020

*Pending issuance of valid CDL license and NJ criminal history check

E. High School Cafeteria Stipend

The Board approves the following High School cafeteria person-in-charge stipend for the 2020-2021 school year by roll call vote:

Name	Position	Stipend
Gretchen Smith	Cafeteria Person-in-Charge	\$400.00/year

F. 2020 Summer Physicals

The Board approves the following District nurses to perform summer physicals for a total of 20 hours by roll call vote:

Name	Stipend
Candita Suppi	\$32.00/hour
Jill Berenato	\$32.00/hour
Rosemary Millar	\$32.00/hour
Cheryl Cantwell	\$32.00/hour

G. Resignation

The Board accepts the following resignation by roll call vote:

Name	Position	School/Location	Effective Date
Kelly Halliday	Girls' Soccer-Head Coach	HS	5/25/20

H. Coaches

The Board approves the following High School coaches and volunteer coaches for the 2020-21 school year by roll call vote:

Coach	Sport	Position	Stipend
Chris Armstrong	Football	Volunteer Coach	n/a
John Bow	Football	Volunteer Coach	n/a
Mike Eisenstein	Football	Volunteer Coach	n/a
Lisa Cuneo	Girls' Soccer	Head Coach	\$6,807.00
Brian Burke	Boys' Soccer	Assistant Coach	\$5,233.00
Jordan Allegretto*	Field Hockey	Freshman Coach	\$4,892.00
Carrie Merritt	Field Hockey	Volunteer Coach	n/a
Kathryn Johnson	Field Hockey	Volunteer Coach	n/a
Matthew Purdue	Winter Track	Co-Head Coach	\$3,403.50
Timothy Cook	Winter Track	Co-Head Coach	\$3,403.50
Andrew Bristol	Baseball	Head Coach	\$6,807.00
Anthony DeLeo	Baseball	Assistant Coach	\$5,233.00
Frank LaSasso	Baseball	Freshman Coach	\$4,892.00
Keri Tricinelli	Softball	Head Coach	\$6,807.00
Ariana Segich	Softball	Assistant Coach	\$5,233.00
Jennifer Dean	Softball	Freshman Coach	\$4,892.00
Edward Ritti	Golf	Co-Head Coach	\$3,403.50
Bryan Chojnacki	Golf	Co-Head Coach	\$3,403.50
Matthew Purdue	Boys' Track	Head Coach	\$6,807.00
Paul Baruffi	Boys' Track	Assistant Coach	\$5,233.00
Sean Matthews	Boys' Track	Assistant Coach	\$5,233.00
Timothy Cook	Girls' Track	Head Coach	\$6,807.00
Michael Williscroft	Girls' Track	Assistant Coach	\$5,233.00
Kelsey Greene	Girls' Track	Assistant Coach	\$2,616.50
Kelsey Mitchell	Girls' Track	Assistant Coach	\$2,616.50
Timothy M. Kelley	Boys' Tennis	Head Coach	\$6,807.00
Michael Cappelletti	Boys' Tennis	Assistant Coach	\$5,233.00
Joseph LaTorre	Boys' Lacrosse	Head Coach	\$6,807.00
Steven Scheffler	Boys' Lacrosse	Assistant Coach	\$5,233.00
Christian Clark	Boys' Lacrosse	Assistant Coach	\$5,233.00
Steven Kelly	Boys' Crew	Head Coach	\$6,807.00
Raymond Conover*	Boys' Crew	Assistant Coach	\$5,233.00

*Pending New Jersey substitute certification

I. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

Name	Position	School/Location	Effective Date
Nancy Barbetto	Secretary	IS	10/1/20

J. Leave of Absence (Ocean City Representatives Only)

The Board approves the following leave of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2032	PS	93	0	Revised Paid	3/19/20-8/2/20

K. Primary & Intermediate School Cafeteria Stipends (Ocean City Representatives Only)

The Board approves the following Primary & Intermediate School cafeteria stipends for the 2020-2021 school year by roll call vote:

Name	Position	Stipend
Theresa Boylan	PS Cafeteria Person-in-Charge	\$400.00/year
Kimberly Donoghue	IS Cafeteria Person-in-Charge	\$400.00/year

L. Coaches (Ocean City Representatives Only)

The Board approves the following Intermediate School coaches for the 2020-21 school year by roll call vote:

Coach	Sport	Position	Stipend
R.Scott Bloomstead	Softball	Head Coach	\$4,892.00
Stuart Lichtenstein	Baseball	Head Coch	\$4,892.00
John Barbato	Boys' Track	Head Coach	\$4,892.00
Sonja Parker	Girls' Track	Co-Head Coach	\$2,446.00
Patricia Kelly	Girls' Track	Co-Head Coach	\$2,446.00

- Discussion
- Negotiations Committee Report – Mr. Whelan, Chairperson

5. Policy

A. Policies – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	New	Revised	Mandated	1 st Reading
P7243	Supervision of Construction		X	X	5/27/20

QSAC 2019-20 Placement Results

The Board acknowledges the district’s placement on the New Jersey Quality Single Accountability Continuum (NJQSAC) based on the monitoring by the Cape May County Office staff.

NJQSAC Areas	Initial Placement (June 2020)
Instruction and Programming	85%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications

- Discussion
- District Communications Committee Report – Ms. Gallelli-Keyes, Chairperson