

**MINUTES OF REGULAR MEETING**  
**SEPTEMBER 23, 2020**

**CALL TO ORDER**

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, September 23, 2020, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ, and via Zoom meeting ID 914-8128-3497.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were H. James Bauer, Cecilia Gallelli-Keyes, William Holmes, Michael James (arrived at 7:02 p.m.), Patrick Kane, Jacqueline McAlister, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, William Sooy, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, and Daniel Tumolo from Sea Isle City. Member absent was Gregory Whelan. There were 28 members of the public present.

**PRESENTATIONS**

There were no presentations.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

There were no public comments.

**SUPERINTENDENT'S REPORT**

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

*Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent's recommendations.*

**1. Buildings & Grounds**

- Buildings and Grounds Committee Report – Mr. Bauer, Chairperson  
Mr. Bauer gave a report of the Committee meeting.

**2. Curriculum and Student Affairs**

- A. Revised 2020-21 School Calendar (*Attachment #2.A*)

The Board approves the attached revised 2020-21 School Calendar.

- B. Atlantic Cape Community College Agreement

The Board approves the Dual Credit Agreement between Atlantic Cape Community College and Ocean City High School for the following classes at \$59.30/credit:

ACCC Dual Credit Classes	
ACCT130 Financial Accounting	4 credits
ARTS135 Art with Computers	3 credits
BUSN101 Introduction to Business	3 credits
CHEM100 Introduction to College Chemistry	4 credits
CRIM101 Introduction to Criminal Justice	3 credits
CISM154 Computer Programming Java	4 credits
ECOM110 Macroeconomics	3 credits
ECOM210 Microeconomics	3 credits
FREN111 Elementary French I	3 credits
FREN112 Elementary French II	3 credits
MATH150 Precalculus	4 credits
SPAN111 Elementary Spanish I	3 credits
SPAN112 Elementary Spanish II	3 credits

C. High School Fall Sports' Schedules (*Attachment #2.C*)

The Board approves the revised attached High School 2020-21 fall sports' schedules.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Committee meeting.

**3. Finance**

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for September 2020 in the amount of \$2,296.860.10.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for June, July, and August 2020.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for June, July, and August 2020. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for June, July, and August 2020.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the September 2020 list of Board of Education Members and School District Staff travel and related expense reimbursements.

**4. Personnel** (all motions are upon Superintendent's recommendation)

A. Memorandum of Understanding (*Attachment #4.A*)

The Board approves the memorandum of understanding dated September 4, 2020 between the Ocean City Board of Education and the Ocean City Educational Association setting forth the terms and conditions for a successor collective negotiations agreement effective September 8, 2020, through January 29, 2021. Said agreement has been ratified by the OCEA on September 4, 2020.

**B. Statement of Assurance (Attachment #4.B)**

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the September 30, 2020, submission to the New Jersey Department of Education by roll call vote.

**C. District and High School 2020-21 Certificated Staff Salary Classification Changes (Attachment #4.C)**

The Board ratifies the attached District and High School 2020-21 certificated staff salary classification changes by roll call vote.

**D. District Administrator Internship Placement**

The Board approves the following Administrator internship placement for the fall/winter 2020:

Rowan University

Name: Caitlyn Jagielski, Teacher of Mathematics

Placement: Dr. Wendy O’Neal, High School Assistant Principal

**E. Leaves of Absence (Attachment #4.E)**

*The Board approves the following leaves of absence by roll call vote:*

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
3394	District	60*	0	FFCRA Intermittent	9/18/2020-12/31/2020
3714	District	60*	0	FFCRA Intermittent	9/1/2020-12/31/2020
4052	District	60*	0	FFCRA Intermittent	9/1/2020-12/31/2020

\*Paid under FFCRA; max \$200.00/day

**F. Resignations**

*The Board accepts the following resignations by roll-call vote:*

Name	School/ Location	Position	Effective Date
Kristen Boyle	District	Nurse’s Aide	9/29/2020
Chun-Yen Liang	District	PT Food Service Worker	9/17/2020
Nicole Schweim	District	PT Food Service Worker	9/23/2020
Joyce Franks	District	Special Education Aide	8/31/2020

**G. New Employment Appointments - Non-Certified**

*The Board approves the following appointments of non-certified staff by roll call vote:*

Name	School/ Location	Position	Compensation	Effective Dates
Nicole Schweim	District	FT Food Service Worker	\$19,327.00, Step 9 (prorated)	9/24/2020-6/30/2021
Joyce Franks	District	12-Month Student Services Secretary	\$43,150.00 (prorated)	9/1/2020-6/30/2021
Ryan Fader	District	Special Education Aide	\$22,270.00 (includes \$600.00 stipend for BA degree) (prorated)	10/5/2020-6/30/2021
Alexandra Hannings	District	Special Education Aide	\$21,670.00 (prorated)	10/8/2020-6/30/2021

Name	School/Location	Position	Compensation	Effective Dates
Craig H. Middleton	District	Custodian	\$40,341.00 (prorated)	On or after 9/24/2020-6/30/2021

H. Leave Replacement

*The Board approves the following appointment of certified staff by roll call vote:*

Name	School/Location	Position	Compensation	Effective Dates
Marcia Vogel	HS	Short-Term Leave Replacement Math Teacher	\$160.00 per diem	9/1/2020-12/31/2020

I. Change in Assignment

The Board approves Margo Corcoran, Student Personnel Services, to activate her Teacher of the Handicapped Certification for the 2020-21 school year.

J. Sporting Event Workers

*The Board approves the following sporting event workers for the 2020-21 school year by roll call vote:*

Name	Name
Thomas Ballezzi	Mikenzie Helphenstine
Jill Berenato	Caitlin Jagielski
Michael Boyd	Carole Maurer
Laurance Brook	Lisa O'Neill
Brian Burke	Thomas Park
Kelsey Burke	Christie Pontari
Christian Clark	Erin Porter
Timothy Cook	Matthew Purdue
Scott Cooper	Michele Rundgren
Jane Custer	Ashley Schmid
Anthony DeLeo	William Shallcross (video)
Kelly Halliday	

***Motion carried with a vote of nay by Ms. McAlister.***

K. High School Extension School

*The Board approves the following extension school staff for the 2020-21 school year by roll call vote:*

Name	Position	Max Daily Hours	Stipend
Keith Zammit	School to Career Teacher	3	\$32.00/hr
Annelise Buono	Mathematics Teacher	3	\$32.00/hr
Robert Citta	Science Teacher	3	\$32.00/hr
Robert Citta	9 <sup>th</sup> & 10 <sup>th</sup> Grade Core Remediation Teacher	3.5	\$32.00/hr

L. High School Co-Curricular Sponsors

*The Board approves the following High-School co-curricular sponsor appointments by roll call vote:*

Activity	Sponsor	Stipend
ASL Club	Amy Anderson	\$2,105.00
Band Front	Donna Schwartz	\$2,105.00
Best Buddies	Patricia Kelly	\$2,105.00
OC-TV (co) <i>Billows</i>	Steven Trauger	\$906.50
OC-TV (co) <i>Billows</i>	Gregory Wheeldon	\$906.50
Cheerleading Fall Assistant	Kathryn Sykes	\$2,105.00
Cheerleading Fall Head	Brenda Colón-Smith	\$2,546.00
Cinema Production Club (co)	Steven Trauger	\$1,273.00
Cinema Production Club (co)	Gregory Wheeldon	\$1,273.00
Drama Head Fall	Robert LeMaire	\$3,480.00
Drama Head Spring	Robert LeMaire	\$3,480.00
Drama Assistant Fall	Ellen Byrne	\$2,105.00
Drama Assistant Spring	Ellen Byrne	\$2,105.00
French Club	Sharon Elco	\$1,813.00
Freshman Class Council	Keith Zammit	\$1,813.00
Freshman Class Council	Aaron Wohlrab	\$1,813.00
Graphic/Photography Club (co)	Adriana Palmer	\$906.50
History Club	Barbara Daniel	\$1,813.00
Junior Class Council	Jennifer Dean	\$3,480.00
Junior Class Council	Keith Zammit	\$3,480.00
Key Club	Ashley Schmid	\$2,105.00
Marching Band/Jazz Ens.	Donna Schwartz	\$5,199.00
Math Club	Michelle Dill	\$1,813.00
National Honor Society (co)	Tara MacDonald	\$1,052.50
National Honor Society (co)	Kaitlyn Lally	\$1,052.50
SCAT	Catherine Kline	\$1,813.00
Senior Class Council	Aaron Wohlrab	\$2,546.00
Senior Class Council	Keith Zammit	\$2,546.00
Sophomore Class Council	Keith Zammit	\$2,546.00
Sophomore Class Council	Jennifer Dean	\$2,546.00
Spanish Club	Lauren Miley	\$1,813.00
Student Council	Matthew Purdue	\$5,199.00
Technical Advisor	Steven Trauger	\$2,546.00
Yearbook Club (Head)	Heather Cox	\$5,199.00
Yearbook Club (Assistant)	Adriana Palmer	\$2,546.00

*Motion carried with a vote of nay by Ms. McAlister.*

- Negotiations Committee Report – Mr. Whelan, Chairperson  
No report.

5. **Policy**

Informational Items

Disclosure: (Attachment)

Attached are the listing of documents/records that the schools collect on students and staff members who have access to those records, per Policy 8330 – Student Records, and Policy 8335 – Family Educational Rights and Privacy Act (FERPA).

The Board self-evaluation results are:

Board priorities

- Planning
- Board Operations

Board Goals

- Planning:
  - Training on good boardsmanship and preparedness for meetings
  - Mentoring of new board members
  - Discussing the impact of COVID-19 on planning and preparedness
- Board Operations:
  - Collaborating between all board members including sending districts
  - Increasing attendance at NJSBA meetings including county-wide and state-level meetings
  - Discussing the impact of COVID-19 on school budget

Methods for Board Professional Development

- National School Boards Association conference and trainings
- NJ School Boards Association weekly bulletins and monthly magazine
- NJ School Boards Association Annual Convention
- NJ School Boards Association trainings
- Cape May County School Boards Association workshops and trainings
- Ocean City School Board workshops and trainings

- Policy Committee Report – Mrs. Prettyman, Chairperson  
No report.

**6. District Communications**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
Ms. Gallelli-Keyes gave a report of the Committee meeting.

***Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, and carried unanimously by roll call vote, except as noted below, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.***

**1. Buildings & Grounds**

**A. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following request for the use of the Intermediate School:*

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Fall Basketball League	9/14/20 – 10/29/20 (Mon-Thurs) 3:30pm – 7:30pm	Basketball Courts	No charge

**2. Curriculum and Student Affairs**

**D. Intermediate School Extended Support Program (Ocean City Representatives Only)**

The Board approves the Extended Support Program for students in grades 4-8. The Program will run from early November 2020 through April 2021. The cost of the Program is for up to 10 teachers @\$32/hour, not to exceed a total of \$2,500.

**3. Finance**

**E. Donations (Ocean City Representatives Only)**

*The Board accepts the following donations for the 2020-21 school year:*

School	Donor	Amount	Use
Intermediate School	Ocean City Gardens Civic Association	\$465.00	155 Mask Clips (4 <sup>th</sup> & 5 <sup>th</sup> Grades)
Primary & Intermediate Schools		\$3,885.67	Mats & Tents for Outside Instruction

**4. Personnel (all motions are upon Superintendent’s recommendation)**

**M. Intermediate and Primary Schools’ 2020-21 Certificated Staff Salary Classification Changes (Ocean City Representatives Only) (Attachment #4.M)**

The Board ratifies the attached Intermediate and Primary Schools’ 2020-21 certificated staff salary classification changes by roll call vote.

**N. Intermediate School Co-Curricular Sponsors (Ocean City Representatives Only)**

*The Board approves the following Intermediate School co-curricular sponsor appointments by roll call vote:*

Activity	Sponsor	Stipend
After-School Sports	Stephen Besaris	\$32.00/hr
Art Club	Aaron Bogushefsky	\$1,813.00
Band	Franklin Butterick	\$3,480.00
Cheerleading (co)	Sonja Parker	\$1,052.50
Cheerleading (co)	Patricia Kelly	\$1,052.50
Choir	Jennifer Kramme-Rowe	\$3,480.00
OC Life 21	Maureen Baldini	\$2,105.00
Technology Club 4-5	Maureen Baldini	\$1,813.00
Technology Club 6-8	Maureen Baldini	\$1,813.00
Fishing Club	Nicholas Verducci	\$2,546.00
Mocean	Megan Brown	\$2,105.00
Motion Media Club	Stephen Besaris	\$1,813.00
National Junior Honor Society (co)	Ita Lanterman	\$1,052.50
National Junior Honor Society (co)	Lindsay Morris	\$1,052.50
Peanut Butter & Jelly Club	Leigh Lubas	\$1,813.00
Student Council	Cholehna Weaver	\$3,480.00
Surf Club	Stephen Besaris	\$2,105.00
Drama Advisor	Andrew Benfer	\$2,546.00
Volleyball Club	R.Scott Bloomstead	\$1,813.00
Yearbook (co)	Cholehna Weaver	\$1,273.00
Yearbook (co)	Megan Brown	\$1,273.00

***Motion carried with a vote of nay by Ms. McAlister.***

O. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.O)

*The Board approves the following leaves of absence by roll call vote:*

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2940	PS	24	60	Paid/FMLA/Unpaid	12/7/2020-4/22/2021
3574	PS	29	0	Paid/FMLA	8/31/2020-10/12/2020

**APPROVAL OF MINUTES**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, the Board of Education approved the minutes of the August 26, 2020, Regular Meeting as presented.

*Motion carried unanimously by roll call vote.*

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**PUBLIC COMMENTS**

There were no public comments.

**BOARD COMMENTS**

Board of Education comments included thanks to administration and support staff on the start of schools for the 2020-2021 school year and acknowledgement of the District being awarded the NJSIAA sportsmanship award for the 2019-2020 school year.

**BOARD PRESIDENT COMMENTS**

President Clark thanked the Ocean City Gardens Civic Association for their generous contribution to the schools included on this agenda.

**EXECUTIVE SESSION**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel Matter.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.



FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 7:22 p.m.

**RECONVENE MEETING**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, and carried unanimously to reconvene the meeting at 9:00 p.m.

**ADJOURNMENT**

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, and carried unanimously to adjourn the meeting at 9:00 p.m.

Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

/lp