

MINUTES OF REGULAR MEETING
OCTOBER 14, 2020

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, October 14, 2020, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ, and via Zoom meeting ID 979-4514-9522.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Williams Holmes, Jacqueline McAlister, J. Tiffany Prettyman, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Members present via Zoom were Cecilia Gallelli-Keyes, Michael James, Patrick Kane, and Fran Newman. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, and Michael Stanton, Esquire. Carl Tripician from Longport and Daniel Tumolo from Sea Isle City were present via Zoom. Member absent was Suzanne Morgan. There were 20 members of the public present.

PRESENTATIONS

Mr. Curt Nath, Director of Academic Services, presented Pathways to Graduation results to the Board of Education.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Mikenzie Helphenstine, Ocean City, addressed the Board regarding the OCSD Reopen, Recovery, and Redesign Plan for the 2020-21 School Year.

Marybeth McKenna, Ocean City, addressed the Board regarding the OCSD Reopen, Recovery, and Redesign Plan for the 2020-21 School Year.

Ashley Madden, Ocean City, addressed the Board regarding the OCSD Reopen, Recovery, and Redesign Plan for the 2020-21 School Year.

Connor Flemming, Ocean City, addressed the Board regarding the OCSD Reopen, Recovery, and Redesign Plan for the 2020-21 School Year.

Jason Chew, Ocean City, addressed the Board regarding the OCSD Reopen, Recovery, and Redesign Plan for the 2020-21 School Year.

SUPERINTENDENT'S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried by roll call vote, except as noted below, the Board of Education approved the following Superintendent's recommendations.

1. Buildings & Grounds

Informational Items (Attachment)

School	Date	Drill(s)
High School	September 18, 2020 (Cohort C)	Fire
	September 21, 2020 (Cohort O)	Fire
	September 22, 2020 (Cohort O)	Security
	September 24, 2020 (Cohort C)	Security
	October 2, 2020 (Cohort C)	School Bus Emergency Evacuation
	October 5, 2020 (Cohort O)	School Bus Emergency Evacuation
Intermediate School	September 22, 2020 (Cohort O)	Fire
	September 25, 2020 (Cohort C)	Fire
	September 22, 2020 (Cohort O)	Security
	September 25, 2020 (Cohort C)	Security
	October 5-6, 2020 (Cohort O)	School Bus Emergency Evacuation
	October 8, 2020 (Cohort C)	School Bus Emergency Evacuation
Primary School	September 18, 2020 (Cohort C)	Fire
	September 21, 2020 (Cohort O)	Fire
	September 22, 2020 (Cohort O)	Security
	September 24, 2020 (Cohort C)	Security
	October 5, 2020 (Cohort O)	School Bus Emergency Evacuation
	October 8, 2020 (Cohort C)	School Bus Emergency Evacuation

- Buildings and Grounds Committee Report – Mr. Bauer, Chairperson
No report.

2. Curriculum and Student Affairs

A. Revised 2020-21 School Calendar (Attachment #2.A)

The Board approves the attached revised 2020-21 School Calendar.

B. Title III Family Literacy and Supplemental Language Instruction Programs

The Board approves both the Family Literacy and Parental Involvement Program and the Supplemental Language Instruction program for identified Immigrant English as a Second Language students. The programs will run from October 15th, 2020 through May 15th, 2021. The cost of the Family Literacy and Parental Involvement Program is for a maximum of 2 teachers @ \$32/hour, not to exceed 10 hours or a total of \$320. The cost of the Supplemental Language Instruction Program is for a maximum of 2 teachers @ \$32/hour, not to exceed 26 hours or a total of \$832. All expenses will be paid for with FY2021 ESSA/ESEA Title III Immigrant funding.

C. Research Project by Staff Member

The Board approves an Administrative graduate program research project that will involve the daily sedentary screen time data related to Intermediate School Students. This request is being made in accordance with Board Policy #3245, Research Projects by Staff Members.

D. Athletic Competition – Home-Schooled Child

The Board approves the request for a home-schooled child to participate in the Ocean City High School Athletic Program in accordance with Board Policy #2431, Athletic Competitions.

Informational Items (Attachment)

Out-of-School Suspension Report for September 2020

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

- A. Bill List (Attachment #3.A)
The Board approves the payment of bills for October 2020 in the amount of \$3,890,612.19.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)
The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for September 2020.
- C. Line Item Transfers (Attachment #3.C)
The Board approves the revenue and appropriation transfers for September 2020. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September 2020.
- D. Travel & Expense Reimbursement (Attachment #3.D)
The Board approves the October 2020 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (Attachment #3.E)
The Board accepts the Food Service Monthly Finance Report for September 2020.
- F. Comprehensive Maintenance Plan and Form M-1 (Attachment #3.F)
The Board approves the 2020-21 Comprehensive Maintenance Plan and the annual Maintenance Budget Amount Worksheet (Form M-1) and authorizes the School Business Administrator to file the plan and worksheet with the County Office per N.J.A.C. 6A:26A.
- G. New Jersey Child Assault Prevention
The Board accepts a grant from New Jersey Child Assault Prevention (NJCAP) for the implementation of a district CAP program for the 2020-21 school year.

4. Personnel (all motions are upon Superintendent’s recommendation)

A. New Employment Appointments - Certified

The Board ratifies the following appointments of certified staff by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Carly Benson	HS	Teacher of American Sign Language	\$58,962.00	9/1/20-6/30/21

B. New Employment Appointments – Non-Certified

The Board approves the following appointments of non-certified staff by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Bernadette Gentilini	District	Nurse’s Aide	\$35,024.00 (prorated)	On or after 10/15/20- 6/30/21*

*Pending New Jersey criminal history clearance

C. Short-Term Additional Assignment – District Administrative Staff

The Board approves Dr. Lauren Gunther, for a short-term additional assignment as acting Primary School Principal, effective September 1, 2020 through November 1, 2020 with an additional \$40 per diem by roll call vote.

D. New Substitute Appointments

The Board approves the following appointments of substitutes by roll call vote:

Name	School/ Location	Position	Effective Dates
John Krivulka	District	Substitute Custodian	10/15/20-6/30/21*
Emine Okur	District	Substitute Custodian	10/15/20-6/30/21*
Samantha Santos	District	Substitute Teacher	10/15/20-6/30/21*

*Pending New Jersey criminal history clearance

E. Leaves of Absence (Attachment #4.E)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1647	District	0	15	FMLA	9/21/20-10/12/20
4170	District	2*	0	FFCRA	10/5/20-10/6/20
4203	District	60*	0	FFCRA	9/30/20-12/31/20
4487	HS	16	44	Paid/FMLA	9/1/20-12/1/20

*FFCRA max \$200.00 per day

F. High School Co-Curricular Sponsors

The Board approves the following High School co-curricular sponsor appointments by roll call vote:

Activity	Sponsor	Stipend
Art Club	Paul Matusz	\$2,105.00
Bridge Club	Alex Bridgden	\$1,813.00
Cheerleading Winter Head	Aashini Patel	\$2,546.00
Choir	Brian Schkeeper	\$3,480.00
Computer Club	Jennifer Sera	\$1,813.00
Freshman Mentoring	Nicole McMaster	\$1,813.00
Interact Club	Jennifer Dean	\$2,105.00
Intramural 11/12	Beth Kelly	\$1,813.00
Intramural 9/10	Timothy Kelley	\$1,813.00
Junior States of America	Zachary Fox	\$2,105.00
Leadership Club (co)	Timothy Kelley	\$1,052.50
Leadership Club (co)	Sean Matthews	\$1,052.50
Literary Magazine	Jenna Scioli	\$2,105.00
Mascot Club	Robert Liess	\$3,480.00
Mock Trial/Model UN	Daniel Weaver	\$1,813.00
Peer Mediation (co)	Nicole McMaster	\$906.50
Peer Mediation (co)	Debra Cathcart	\$906.50
Psychology Club	Keith Zammit	\$1,813.00
S.A.D.D.	Debra Cathcart	\$1,813.00
S.E.A.	Robert Citta	\$1,813.00
Science Club	Robert Citta	\$1,813.00

Activity	Sponsor	Stipend
Stage Crew (Fall)	Paul Matusz	\$2,105.00
Stage Crew (Spring)	Paul Matusz	\$2,105.00
Strength and Conditioning (co)	Shane McGrath	\$1,052.50
Strength and Conditioning (co)	Joseph LaTorre	\$1,052.50

Motion carried with a vote of nay by Mrs. McAlister.

G. Title III Immigrant Program Staff and Stipends

The Board approves the following 2020-21 Family Literacy and Parental Involvement Program and Supplemental Language Instruction Program staff and stipends by roll call vote:

Funded by: FY21 ESEA Title III Immigrant Federal Grant Funds			
Name	Description	Maximum Program Hours	Compensation
Carole Maurer	Family Literacy and Parental Involvement Program	10	\$32.00/hour
Ashley Schmid			
Carole Maurer	Supplemental Language Instruction Program	26	
Ashley Schmid			

H. Sporting Event Workers

The Board approves the following sporting event workers for the 2020-21 school year by roll call vote:

Name	Name
Monique Cione	Timothy Cook
Megan Day	Zachary Fox
Jordan Geller	Patrick Lynch
Donna Schwartz	

- Negotiations Committee Report – Mr. Whelan, Chairperson
No report.

5. Policy

A. Policies – 1st Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised
P 1620	Administrative Employment Contracts	X		X
P 1648	Restart and Recovery Plan	X		X
P 2431	Athletic Competition	X		X
P 5330.05	Seizure Action Plan	X	X	
P 7440	School District Security	X		X
P 8210	School Year			X
P 8220	School Day	X		X
P 8420	Emergency and Crisis Situations	X		X

B. Regulations – 1st Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Regulation Number	Regulation Name	Mandated	New	Revised
R 2431.1	Emergency Procedures for Sports and Other Athletic Practices and Competitions Activity	X		X
R 5330.05	Seizure Action Plan	X	X	
R 7440	School District Security	X		X

C. OCSD Reopen, Recovery and Redesign Plan (*Attachment #5.C*)

The Board adopts the updated Ocean City School District Reopen, Recovery and Redesign Plan for the 2020-21 School Year.

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. **District Communications**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.

3. **Finance**

H. Grant Acceptance (Ocean City Representatives Only)

The Board accepts the following grant for the 2020-21 school year:

School	Name	Funded By	Amount
Intermediate School	Whole School, Whole Community, Whole Child (WSCC) School Health NJ Project: Building and Sustaining Healthy Schools for All Students (Year 3)	AtlantiCare	\$3,000

4. **Personnel** (all motions are upon Superintendent’s recommendation)

I. Intermediate School Co-Curricular Sponsors (Ocean City Representatives Only)

The Board approves the following Intermediate School co-curricular sponsor appointments by roll call vote:

Activity	Sponsor	Stipend
Mocean (co)	Alyssa Morrison	\$1,052.50
Mocean (co)	Megan Brown*	\$1,052.50

*Adjustment to co-sponsor

J. Resignation (Ocean City Representatives Only)

The Board accepts the following resignation by roll-call vote:

Name	School/Location	Position	Effective Date
Nicholas Verducci	IS	Fishing Club Sponsor	9/23/20

K. Leave of Absence (Ocean City Representatives Only) (Attachment #4.K)

The Board approves the following leave of absence by roll call vote:

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
3574	PS	43	0	Revised Paid/FMLA	8/31/20-11/1/20

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, the Board of Education approved the minutes of the September 23, 2020, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote, with a vote to abstain from Mr. Whelan.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Marybeth McKenna, Ocean City, addressed the Board regarding technology concerns.

Mikenzie Helphenstine, Ocean City, addressed the Board regarding ending the hybrid schedule and bringing students back to school buildings on a pre-COVID-19 schedule.

BOARD COMMENTS

Board of Education comments included thanks to members of the public who addressed the Board regarding the Reopen, Recovery, and Redesign Plan.

BOARD PRESIDENT COMMENTS

President Clark thanked members of the public who attended and commented at tonight's meeting regarding the Reopen, Recovery, and Redesign Plan. President Clark noted that the Board and administration are hoping to return students to school as soon as possible but continue to follow DOE and Health Department guidance regarding COVID-19. President Clark also noted the upcoming NJSBA "Virtual" Convention being held October 20-22, 2020, as well as a recently held county-wide NJSBA virtual meeting.

EXECUTIVE SESSION

Motion by Mrs. McAlister, seconded by Ms. Gallelli-Keyes, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving personnel issues, including but not limited to, the

employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel Matter.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 8:39 p.m.

RECONVENE MEETING

Motion by Mrs. McAlister, seconded by Ms. Gallelli-Keyes, and carried unanimously to reconvene the meeting at 9:19 p.m.

Motion by Mrs. McAlister, seconded by Mr. Bauer, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent's recommendation:

WHEREAS, it has been determined that employee #3172 has engaged in inappropriate conduct;

WHEREAS, it has been determined that employee #3172's inappropriate conduct provides a sufficient basis to withhold his employment and adjustment increment pursuant to N.J.S.A. 18A:29-14;

IT IS HEREBY RESOLVED, that upon the recommendation of the Superintendent, that employee #3172's employment and adjustment increment for the 2021-2022 school year shall be withheld; and

IT IS FURTHER RESOLVED that the Superintendent will provide employee #3172 with written notice of this action within ten (10) days pursuant to N.J.S.A. 18A:29-14.

ADJOURNMENT

Motion by Mr. Holmes, seconded by Mrs. Prettyman, and carried unanimously to adjourn the meeting at 9:21 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp