

MINUTES OF REGULAR MEETING
NOVEMBER 18, 2020

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, November 18, 2020, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ, and via Zoom meeting ID 917-9314-8382.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Cecilia Gallelli-Keyes, William Holmes, Suzanne Morgan, Gregory Whelan, and Joseph S. Clark, Jr. Members present via Zoom were Michael James (arrived at 7:02 p.m.), Patrick Kane, Jacqueline McAlister, Fran Newman, and William Sooy. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, and Student Representatives Isabelle Heng and Harrison Horn. Carl Tripician from Longport and Daniel Tumolo from Sea Isle City were present via Zoom. Members absent were H. James Bauer and J. Tiffany Prettyman. There were 111 members of the public present.

PRESENTATIONS

Mr. Curt Nath, Director of Academic Services, presented New Program Proposals for the 2020-2021 budget.

Mr. Timothy Kelley presented the 2021-2022 School District Budget Calendar.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Donna Breeden, Ocean City, addressed the Board regarding the World History Textbooks and the 2020-2021 New Program Proposals.

SUPERINTENDENT’S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried by roll call vote, except as noted below, the Board of Education approved the following Superintendent’s recommendations.

1. Buildings & Grounds

B. School Safety and Security Plan Review Statement of Assurance (*Attachment #1.B*)

The Board approves the submission of the 2020-2021 School Safety and Security Plan Review Statement of Assurance (SOA) to the New Jersey Department of Education.

Informational Items (Attachment)

School	Date	Drill(s)
High School	October 19, 2020 (Cohort O)	Fire
	October 23, 2020 (Cohort C)	Fire
	October 20, 2020 (Cohort O)	Security
	October 22, 2020 (Cohort C)	Security
Intermediate School	October 19, 2020 (Cohort O)	Fire
	October 23, 2020 (Cohort C)	Fire
	October 19, 2020 (Cohort O)	Security
	October 23, 2020 (Cohort C)	Security
Primary School	October 19, 2020 (Cohort O)	Fire
	October 22, 2020 (Cohort C)	Fire
	October 20, 2020 (Cohort O)	Security
	October 23, 2020 (Cohort C)	Security
Cape May County Special Services	October 15, 2020	School Bus Emergency Evacuation

- Buildings and Grounds Committee Report – Mr. Bauer, Chairperson
No report.

2. Curriculum and Student Affairs

- A. Revised 2020-21 School Calendar (Attachment #2.A)

The Board approves the attached revised 2020-21 School Calendar.

- B. School Self-Assessment

The Board approves the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* for September 1, 2019 – June 30, 2020. The schools’ grades are as follows:

OCHS – 75 OCIS – 75 OCPS – 75

- C. Atlantic Cape Community College Agreement

The Board approves the Dual Credit Agreement between Atlantic Cape Community College and Ocean City High School for the additional class at \$59.30/credit:

ACCC Dual Credit Class	
BUSN142 Personal Finance	3 credits

- D. Winter Sports Schedules (Attachment #2.D)

The Board approves the attached High School 2020-21 winter sports’ schedules.*

*Schedule is pending approval by NJSIAA

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
No report.

3. Finance

- A. Bill List (Attachment #3.A)

The Board approves the payment of bills for November 2020 in the amount of \$4,441,822.16.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2020.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for October 2020. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2020.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the November 2020 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for October 2020.

F. Tuition Contract Agreement

The Board approves the following 2020-21 Tuition Contract Agreements:

Sending District	Receiving District	Grade	Effective Dates	Per Diem Rate	Total Cost	Comments
Ocean City BOE	Galloway Township BOE	4	9/1/20 – 6/30/21	\$86.41 (180 days)	\$15,553.80	McKinney-Vento
Ocean City BOE	Galloway Township BOE	4	9/1/20 – 6/30/21	\$86.41 (180 days)	\$15,553.80	McKinney-Vento
Ocean City BOE	Monmouth Regional High School BOE	10	10/1/20 – 6/30/21	\$97.22 (162 days)	\$15,750.00	Billed to Upper Township

G. Acceptance of Nonpublic Security Aid

The Board accepts Nonpublic Security Aid for Westminster Christian Academy for the 2020-21 school year in the amount of \$16,975.00.

H. NJDOE School Security Grant

The Board approves the submission of the NJDOE School Security Grant in the amount of \$126,266.00. The School Business Administrator has certified to the availability of local funds for submitted projects where total estimated costs of the proposed work exceed the District’s grant allowance.

I. Grant Acceptance

The Board accepts the following grant for the 2020-21 school year:

School	Name	Funded By	Amount
District	Coronavirus Relief Fund (CRF)	State of New Jersey	\$72,825.00

J. Donation

The Board accepts the following donation for the 2020-21 school year:

School	Donor	Amount	Use
High School	Upper Township & Ocean City Municipal Alliance Committee (UT & OC MAC)	\$350.00	Red Ribbon Week

4. Personnel (all motions are upon Superintendent’s recommendation)

A. Revised Short-Term Additional Assignment – District Administrative Staff

The Board approves Dr. Lauren Gunther, for a short-term additional assignment as acting Primary School Principal, effective September 1, 2020 through December 31, 2020 with an additional \$40 per diem by roll call vote.

B. New Employment Appointment- Non-certificated staff

The Board approves the following appointment of non-certified staff by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Kristin Burch	High School	PT Food Service Worker	\$10,997, Step 1 (pro-rated)	On or after 12/1/20-6/30/21*

*Pending New Jersey Criminal History Clearance

C. Resignation – District Administrative Staff

The Board accepts the resignation of Mr. Matthew Carey, Director of Student Services, effective as of December 31, 2020.

D. Job Description (*Attachment #4.D*)

The Board approves the following revised job description by roll call vote:

Special Education Services Supervisor

E. New Substitute Appointments

The Board approves the following appointments of substitutes by roll call vote:

Name	School/ Location	Position	Effective Dates
Grace Borden	District	Substitute Teacher	11/18/20-6/30/21*
Robert Coffey	District	Substitute Teacher	11/18/20-6/30/21
Patricia Iannelli	District	Substitute Teacher	11/18/20-6/30/21
Randy Pavlow	District	Substitute Teacher	11/18/20-6/30/21**

*Pending issuance of New Jersey substitute certificate

**Pending New Jersey Criminal History Clearance

F. Leaves of Absence (*Attachment #4.F*)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2391	High School	60*	0	FFCRA	11/1/20-12/31/20
4170	District	60*	0	FFCRA	10/5/20-12/31/20

*FFCRA max \$200.00 per day

G. Federal Grant Salary Allocations

The Board authorizes the following District special education aides’ salary allocations to be charged to the Federal Grant IDEA Basic for the 2020-21 school year by roll call vote:

Name	Amount
Janice Annarelli	\$27,618
Kathryn Lavin	\$28,580
Kathryn Zammit	\$22,454
Samuel Gottschall	\$22,473
Scott Cooper	\$22,864
Kathryn Johnson	\$22,473

Name	Amount
Patricia Richards	\$30,686
Sandra Kooker	\$27,980
Ryan Fader	\$18,595
Patricia Gallagher	\$23,472
Alexandra Hannings	\$17,878
James Graham	\$22,864
Elizabeth Frisby	\$22,264
Chiarina Meron	\$23,054
Alisabeth Fleming	\$21,873
Marina Liess	\$7,316

H. High School Co-Curricular Sponsors

The Board approves the following High School co-curricular sponsors appointment by roll call vote:

Activity	Sponsor	Stipend
Dance Club	Alyssa Morrison	Volunteer
Chess Club	Zachary Fox	\$1,813.00

I. High School Team Leaders

The Board approves the following High School Team Leader appointments by roll call vote:

Name	Department
Wayne Brigden	Science
Christine Barnes	English
Brenda Colon-Smith	World Languages
Barbara Daniel	Social Studies
Raymond Martin	Guidance
Nicole McMaster	Special Education
Gregory Wheeldon	Business & Technology
Michelle Dill	Math
Beth Kelly	Physical Education & Health

Motion carried with a vote to abstain from Mr. Holmes.

- Negotiations Committee Report – Mr. Whelan, Chairperson
No report.

5. **Policy**

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
P 1620	Administrative Employment Contracts	X		X	10/14/2020
P 1648	Restart and Recovery Plan	X		X	10/14/2020
P 2431	Athletic Competition	X		X	10/14/2020
P 5330.05	Seizure Action Plan	X	X		10/14/2020
P 7440	School District Security	X		X	10/14/2020
P 8210	School Year			X	10/14/2020

Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
P 8220	School Day	X		X	10/14/2020
P 8420	Emergency and Crisis Situations	X		X	10/14/2020

B. Regulations – 2nd Reading (Attachment #5.B)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Regulation Number	Regulation Name	Mandated	New	Revised	1 st Reading
R 2431.1	Emergency Procedures for Sports and Other Athletic Practices and Competitions Activity	X		X	10/14/2020
R 5330.05	Seizure Action Plan	X	X		10/14/2020
R 7440	School District Security	X		X	10/4/2020

C. Policies – 1st Reading (Attachment #5.C)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised
P 1648.02	Remote Learning Options for Families	X	X	
P 1648.03	Restart and Recovery Plan – Full Time Remote Instruction	X	X	
P 2464	Gifted and Talented Students	X		X
P 7450	Property Inventory	X		X
P 8561	Procurement Procedures for School Nutrition Programs	X		X

D. Regulation – 1st Reading (Attachment #5.D)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Regulation Number	Regulation Name	Mandated	New	Revised
R 2464	Gifted and Talented Students			X

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. **District Communications**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
No report.

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.

1. Buildings & Grounds

A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Open Play Basketball for OCSD Students	November 5 & 7, 2020 (Thurs & Sat) November 21 & 28, 2020 (Sat) 9:30am – 4:00pm	Gymnasium	No charge
City of Ocean City	Travel & Rec Basketball	November 16, 2020 – March 11, 2021 (Mon-Thurs) 5:00pm – 9:00pm December 5, 2020 – February 27, 2021 (Saturdays) 8:15am – 2:00pm January 15 – March 5, 2021 (Fridays) 5:00pm – 9:00pm January 16 – March 6, 2021 (Saturdays) 2:00pm – 7:00pm <u>NOT AVAILABLE:</u> 11/26/20, 11/28/20, 12/24/20 – 12/31/20, 1/18/21, 2/15/21.	Gymnasium	No charge

2. Curriculum and Student Affairs

E. Preschool Expansion Aid (PEA) (Ocean City Representatives)

The Board approves the submission of the Preschool Operational One-Year Plan to the New Jersey Department of Education (21-22). The plan includes the expansion of an additional preschool classroom (5 total) in an effort to increase percentage of universe.

3. Finance

K. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the 2020-21 school year:

School	Donor	Amount	Use
Intermediate School	Upper Township & Ocean City Municipal	\$640.00	Red Ribbon Week
Primary School	Alliance Committee (UT & OC MAC)	\$350.00	

4. Personnel (all motions are upon Superintendent’s recommendation)

J. Intermediate School 2020-21 Extended Support Program Staff and Stipends (Ocean City Representatives Only)

The Board approves the following Intermediate School 2020-21 Extended Support Program staff and stipends by roll call vote:

Name	Location	Description	Compensation
Bruce Hunt			\$32.00/hour
Jessica Kriegner			

Name	Location	Description	Compensation
Taryn Noll	Intermediate School	Extended Support Program	
Ashley Schmid			

K. Primary School 2020-21 EASE Program Staff and Stipends (Ocean City Representatives Only)

The Board approves the following Primary School 2020-21 EASE Program staff and stipends by roll call vote:

Funded by: FY2021 ESSA/ESEA Title I			
Name	Description	Maximum Program Hours	Compensation
Emily Gillian	EASE Program	534	\$32.00/hour
Carole Maurer			
Margaret Shiffler			

L. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.L)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2720	Primary School	Up to 47	Up to 60	Paid/FMLA/NJFLA	01/04/21-4/11/21
2940	Primary School	24	57	Revised Paid/FMLA/Unpaid	11/16/20-3/29/21
3574	Primary School	65	12	Revised Paid/FMLA	8/31/20-12/31/20

M. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

Name	School/ Location	Position	Effective Date
Robert Krayner	Primary School	Custodian	1/1/21

N. Long-Term Leave Replacement – Certificated Staff (Ocean City Representatives Only)

The Board approves the following long-term certificated staff leave replacement by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Jennifer Keeper	Primary School	LT Leave Replacement 1 st Grade Teacher	\$50,524 (prorated)	11/23/20-3/29/21

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, the Board of Education approved the minutes of the October 14, 2020, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Jennifer Bowman, Ocean City, addressed the Board regarding COVID-19 and contact tracing.

Wallace Gilchrist, Ocean City, addressed the Board regarding COVID-19 and contact tracing.

Brian Ruh, Ocean City, addressed the Board and concurred with the comments made by Jennifer Bowman and Wallace Gilchrist.

Mikenzie Helphenstine, Ocean City, addressed the Board regarding her child's emotional experience with the modified schedule resulting from COVID-19. Ms. Helphenstine also commented on the education of students with IEPs and 504s during the COVID-19 modified schedule.

Peter Madden, Ocean City, addressed the Board regarding educational models in other districts, internet connectivity, and contact tracing which have resulted from modified schedules as a result of COVID-19.

Leni Young, Ocean City, addressed the Board regarding education models in other districts during COVID-19 modified schedules.

An Unidentified Parent addressed the Board regarding his child's educational experience with the modified schedule resulting from COVID-19.

Amy Godfrey, Ocean City, addressed the Board to concur with other comments on students' educational experiences during the modified schedule resulting from COVID-19.

Alisabeth Fleming, Ocean City, addressed the Board regarding students' educational experiences and the District's educational programs in the current modified schedule due to COVID-19.

Amy DuBois, Ocean City, addressed the Board regarding students' educational experiences and the District's educational programs in the current modified schedule due to COVID-19.

Sean Scarborough, Ocean City, addressed the Board regarding District technology and capacity related to the current modified schedule due to COVID-19.

Susanne Chew, Ocean City, addressed the Board regarding usage of lockers at the Intermediate School and remote learning days in the current modified schedule due to COVID-19.

Jason Chew, Ocean City, addressed the Board regarding COVID-19 and the anticipated COVID-19 vaccine.

Owen Nelson, OCHS Student, addressed the Board and concurred with other parent comments at the meeting and also commented on the current modified schedule due to COVID-19.

BOARD COMMENTS

Board of Education comments included thanks to members of the public who addressed the Board regarding their concerns regarding the current modified schedule due to COVID-19 and for their participation in the school Board meeting as a whole. Comments also included congratulations to the High School Surf Team

for a successful season. Comments also included thanks to Matthew Carey, who is leaving the District, and that he will be missed.

Dr. Taylor commented on wellness programs, virtual instruction and assignments, contact tracing, and special education.

BOARD PRESIDENT COMMENTS

President Clark thanked members of the public who attended and commented at tonight's meeting. He also commented on the upcoming New Jersey School Boards Association Delegate Assembly and County meetings.

EXECUTIVE SESSION

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel Matter.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 9:21 p.m.

RECONVENE MEETING

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously to reconvene the meeting at 9:59 p.m.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously to adjourn the meeting at 9:59 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary
/lp