

MINUTES OF REGULAR MEETING
DECEMBER 16, 2020

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, December 16, 2020, at 7:00 p.m. via Zoom meeting ID 983-4660-7933.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Cecilia Gallelli-Keyes, Michael James, Patrick Kane (arrived at 7:05 p.m.), Jacqueline McAlister, Suzanne Morgan, Fran Newman, J. Tiffany Prettyman, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Isabelle Heng and Harrison Horn. Member absent was William Holmes. There were 63 members of the public present.

PRESENTATIONS

Dr. Matthew Jamison, High School Principal, presented the 2021-2022 Program of Studies for Ocean City High School.

Mr. Kelley provided the Board with an update of the budget process for the 2021-2022 school year and provided an overview of food service operations.

Dr. Kane provided the Board with an update from the ad-hoc COVID committee.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT’S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent’s recommendations.

1. Buildings & Grounds

Informational Items

School	Date	Drill(s)
High School	November 17, 2020 (Cohort O) November 19, 2020 (Cohort C) November 24, 2020	Fire Fire Security (Test of Notification System)
Intermediate School	November 17, 2020 (Cohort O) November 20, 2020 (Cohort C)	Fire Fire

School	Date	Drill(s)
	November 24, 2020	Security (Test of Notification System)
Primary School	November 17, 2020 (Cohort O) November 20, 2020 (Cohort C) November 24, 2020	Fire Fire Security (Test of Notification System)

- Buildings and Grounds Committee Report – Mr. Bauer, Chairperson
Mr. Bauer gave a report of the Committee meeting.

2. Curriculum and Student Affairs

- A. Program of Studies – High School (*Attachment #2.A*)
The Board approves the attached High School Program of Studies for the 2021-22 school year.
- B. Athletic Competition – Home-Schooled Child
The Board approves the request for a home-schooled child to participate in the Ocean City High School Athletic Program in accordance with Board Policy #2431, Athletic Competition.

Informational Items (Attachment)

Out-of-School Suspension Report for November 2020

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

- A. Bill List (*Attachment #3.A*)
The Board approves the payment of bills for December 2020 in the amount of \$514,729.26.
- B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)
The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for November 2020.
- C. Line Item Transfers (*Attachment #3.C*)
The Board approves the revenue and appropriation transfers for November 2020. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for November 2020.
- D. Travel & Expense Reimbursement (*Attachment #3.D*)
The Board approves the December 2020 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (*Attachment #3.E*)
The Board accepts the Food Service Monthly Finance Report for November 2020.
- F. Special Education Tuition Contract Agreement
The Board approves the 2020-21 Special Education Tuition Contract Agreement with the Upper Township Board of Education for one-to-one Aide extraordinary services for two Upper Township students in the amount of \$91,734.

G. Grant Application Submission

The Board approves the following grant application submission:

School	Grant Name	Funds Requested
High School	AtlantiCare Resiliency/Substance Use Prevention: Innovation Grant	\$1,000

H. Grant Acceptance

The Board accepts the following grant for the 2020-21 school year:

School	Name	Funded By	Amount
District	2020 Safety Grant Program	New Jersey Schools Insurance Group CAIP Subfund	\$16,743

4. Personnel (all motions are upon Superintendent's recommendation)

A. Job Description (*Attachment #4.A*)

The Board approves the following revised job description by roll call vote:

Director of Student Services

B. Change in Employment Status - Administrative Staff

The Board approves the following appointment of administrative staff by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Dr. Lauren Gunther	District	Change in assignment from K-12 Curriculum Director to Interim Director of Student Services	\$141,000 (prorated)	1/4/21 - 6/30/21

C. New Employment Appointment – Administrative Staff

The Board approves the following appointment of administrative staff by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Annemarie Wagner-Fehn	District	Special Education Services Supervisor	\$115,000 (prorated)	On or after 2/16/21-6/30/21

D. Short-Term Leave Replacement – Certificated Staff

The Board approves the following short-term certificated staff leave replacement by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Samantha Santos	District	ST Leave Replacement Guidance Counselor	\$160.00/day	12/1/20-12/23/20

E. Resignations – Non-Certified Staff

The Board approves the following resignations of non-certified staff by roll call vote:

Name	School/ Location	Position	Effective Date
Kathryn Johnson	District	Special Education Aide	12/23/20
Daniel Sinclair, Sr.	District	Security Aide	12/15/20
Kristin Burch	High School	PT Food Service Worker	12/11/20

F. New Employment Appointment – Non-Certified

The Board approves the following appointment of non-certified staff by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Samira Broschard	District	Special Education Aide	\$21,670.00 (prorated)	On or after 12/17/20-6/30/21

G. Retirement

The Board accepts with deep regret the following retirement by roll call vote:

Name	School/ Location	Position	Effective Date
Gail Pendleton	High School	Student Activities Coordinator	7/1/21

H. New Substitute Appointments

The Board approves the following appointments of substitutes by roll call vote:

Name	School/ Location	Position	Effective Dates
Jordan Allegretto	District	Substitute Teacher	12/17/20-6/30/21
Robin Shaffer	District	Substitute Teacher	12/17/20-6/30/21*
Joann Brooks	District	Substitute Custodian	12/17/20-6/30/21

*Pending issuance of New Jersey substitute certificate

I. Leaves of Absence (Attachment #4.1)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1972	High School	16	0	Revised LOA	12/2/20-12/23/20
3027	High School	67	52	FMLA	12/10/20-6/30/21
3547	High School	0	39	Revised LOA	4/22/21-6/30/21
3605	High School	24	0	Paid LOA	11/5/20-12/13/20
3942	High School	0	10	FMLA	1/4/21-1/18/21
4203	District	16	0	FMLA	12/9/20-1/9/21
4694	High School	60*	0	FFRCA	11/28/20-12/31/20

*FFCRA max \$200.00 per day

- Negotiations Committee Report – Mr. Whelan, Chairperson
Mr. Whelan gave a report of the Committee meeting.

5. Policy

A. Policies –2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
P 1648.02	Remote Learning Options for Families	X	X		11/18/2020
P 1648.03	Restart and Recovery Plan – Full Time Remote Instruction	X	X		11/18/2020
P 2464	Gifted and Talented Students	X		X	11/18/2020
P 7450	Property Inventory	X		X	11/18/2020

Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
P 8561	Procurement Procedures for School Nutrition Programs	X		X	11/18/2020

B. Regulation – 2nd Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Regulation Number	Regulation Name	Mandated	New	Revised	1 st Reading
R 2464	Gifted and Talented Students			X	11/18/2020

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.

1. Buildings & Grounds

A. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Primary School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City/OC Fishing Club	Fishing Tournament Headquarters	October 22, 2021 (Fri-set up) 2:00pm – 6:00pm	Multi-Purpose Room; Cafeteria	No charge
		October 23, 2021 (Sat) 5:00am – 6:00pm		

3. Finance

I. Award Acceptance (Ocean City Representatives Only)

The Board accepts the following award for the 2020-21 school year:

School	Awarded By	Amount	Awarded To	Comments
Intermediate School	Philadelphia Eagles & Axalta Coating Systems	\$2,000	Jessica Kriegner	Axalta All-Pro Teacher Award

4. Personnel (all motions are upon Superintendent’s recommendation)

J. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

Name	School/ Location	Position	Effective Date
Stuart Lichtenstein	Intermediate School	Teacher of Woodworking, Design and Technology	7/1/21

K. Internship Placement (Ocean City Representatives Only)

The Board approves the following internship placement by roll call vote:

Student Name	Assigned Staff	School/Location	College/University	Effective Date
Julia Hansen	Ashley Schmid	District	Messiah	2/8/21-4/30/21

L. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.L)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2497	Intermediate School	29	0	FMLA/Paid	12/10/20-1/31/21
2592	Intermediate School	Up to 60*	0	FFCRA	11/17/20-12/31/20

*FFCRA max \$200.00 per day

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, the Board of Education approved the minutes of the November 18, 2020, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Ashley Madden, Ocean City, thanked the Board for information presented regarding the COVID committee.

Donna Breeden, Ocean City, thanked the Board for information presented regarding the COVID committee and also regarding how schedule changes have also affected virtual academy students.

Mr. Kelley read a comment submitted via email by a member of the public, Fluffy Flufster, regarding COVID and the current modified school schedules due to the COVID-19 pandemic.

BOARD COMMENTS

Board of Education comments included thanks to Mr. Matthew Carey who is leaving the district to become Superintendent in the Pittsgrove Township School District. Dr. Taylor and the Board thanked Mr. Carey for his service to the district.

Board of Education student representatives updated the Board on activities throughout the high school.

BOARD PRESIDENT COMMENTS

President Clark commented on the NJSBA delegate assembly and noted former School Board Member Dale Braun was recognized by the NJSBA for becoming a certified Board member.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously to adjourn the meeting at 8:08 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp