



**Ocean City Board of Education
Regular Meeting Agenda
Wednesday, March 17, 2021
7:00 p.m. – High School Library/
Zoom Meeting ID 930-6215-5396**

SOCIAL DISTANCING AND FACE COVERINGS/MASKS ARE REQUIRED

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Three Year High School Track Option
 - 2. Budget Presentation
 - 3. COVID Committee
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.F, 4.H, 4.I)
- J. Approval of Minutes
 - 1. Regular Meeting and Executive Session – February 24, 2021 (Attachment #J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
 SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: March 17, 2021 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Basketball Leagues	6/21/21 – 8/2/21 (Mondays) 6/22/21 – 8/5/21 (Tuesday – Thursday: RAIN ONLY) 5:30 pm – 10:00 pm	Main Gym & Auxiliary Gym	No charge
City of Ocean City	Basketball Camp	7/19/21 – 8/6/21 (Monday – Friday) 8:00 am – 2:00 pm	Main Gym & Auxiliary Gym	No charge

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Men’s Softball League	5/3/21 – 8/9/21 (Mondays) 5:45 pm – 8:00 pm	Softball/Baseball Fields	No charge
City of Ocean City	Basketball Leagues	6/21/21 – 8/12/21 (Monday – Thursday) 4:30 pm – 8:00 pm (M/W) 4:30 pm – 10:00 pm (T/Th)	Gymnasium & Basketball Courts	No charge
City of Ocean City	Morning Sports	6/21/21 – 7/2/21 7/19/21 – 8/20/21 (Monday – Friday) 8:30 am – 12:30 pm	Cage Field & Basketball Courts	No charge
City of Ocean City	Fun N’ Fitness Camp	6/21/21 – 8/13/21 (Monday – Friday) 8:30 am – 12:30 pm	Multi-Purpose Room	No charge

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Lacrosse Clinics Pick-Up Games	6/22/21 – 7/28/21 (Tuesdays & Wednesdays) 4:30 pm – 8:00 pm	Cage Field	No charge
City of Ocean City	Field Hockey Camp	7/12/21 – 7/16/21 (Monday – Friday) 8:00 am – 12:30 pm	All Fields	No charge
Premier Predators	Girls' Softball	6/5/21 – 6/6/21 6/12/21 – 6/13/21 7/17/21 – 7/18/21 (Saturday – Sunday) 7:00 am – 4:00 pm	Softball/Baseball Fields	\$1,620.00

Informational Items

School	Date	Drill(s)
High School	February 8, 2021 (Cohort C) February 18, 2021 (Cohort O) February 9, 2021 (Cohort O) February 12, 2021 (Cohort C)	Fire Fire Security Security
Intermediate School	February 8, 2021 (Cohort O) February 19, 2021 (Cohort C) February 9, 2021 (Cohort O) February 12, 2021 (Cohort C)	Fire Fire Security Security
Primary School	February 10, 2021 February 17, 2021	Fire Security

- Discussion
- Buildings and Grounds Committee Report - Mr. Bauer, Chairperson

2. Curriculum and Student Affairs

A. 2021-22 School Calendar (*Attachment #2.A*)

The Board approves the attached 2021-22 School Calendar.

B. Code of Student Conduct (*Attachment #2.B*)

The Board adopts the attached School District’s K-12 Code of Student Conduct.

C. Summer Programs

The Board approves the following summer programs at the High School:

Program	Dates	Days of the Week
Summer SAT Prep	7/19/21 - 7/22/21 8/2/21 - 8/5/21	Monday-Thursday
College & Career Readiness Week	7/12/21 - 7/15/21 7/26/21 - 7/29/21 8/9/21 - 8/12/21	Monday-Thursday

D. High School Textbook Adoptions

The Board approves the following new textbooks for the 2021-22 school year:

Textbook	Author(s)	Publisher	Course
<i>Pearson’s World History</i>	Ellis & Esler	Pearson	World History
<i>CPM’s Statistics</i>	Griswold, Hayes, Hooper, Lindermer & Rack	CPM Educational Program	Statistics & Probability
<i>Forensic Science: Fundamentals and Investigations, 3rd Edition</i>	Bertino & Bertino	Cenage	Forensics

E. High School Spring Sports Schedules (*Attachment #2.E*)

The Board approves the attached High School 2020-21 Spring Sports Schedules.

F. Summer Programs (Ocean City Representatives Only)

The Board approves the updated summer program dates at the Primary and Intermediate Schools:

School	Program	Dates	Days of the Week
Intermediate School	“Jump Start” Summer School	6/28/21 - 7/29/21	Monday-Thursday
Primary School	Summer School Title I – students entering grades K-4 (funded through Title I Federal Program)	6/28/21 - 7/29/21	Monday-Thursday
Primary School	Summer School ELL Program – students entering grade K-4	6/28/21 - 7/29/21	Monday-Thursday

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for March 2021 in the amount of \$3,486,738.08.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for February 2021.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for February 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2021.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the March 2021 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for February 2021.

F. Certified Per Pupil Costs Report

The Board accepts the 2019-20 Certified Per Pupil Costs Report.

G. Tuition Contracts

The Board approves the following 2021-22 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City – \$368,400
Longport – \$515,898
Sea Isle City – \$1,473,748
Upper Township – \$8,695,603

H. Preliminary Budget

The Board approves the Preliminary Budget for the 2021-22 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2021-22 as follows, subject to final approval or modification at the public hearing on April 28, 2021.

A. General Fund	\$42,544,366
Amount to be raised by local taxes	\$23,653,303
B. Special Revenue Fund	\$1,600,332
C. Debt Service Fund	\$2,311,020
Amount to be raised by local taxes	\$2,311,020

BE IT FURTHER RESOLVED: that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$35,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2021-22 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that \$65,000 be withdrawn from the Capital Reserve Account,

BE IT FURTHER RESOLVED: that the public hearing for the 2021-22 school year budget will be held on Wednesday, April 28, 2021, in the High School Library/Media Center at 7:00 p.m., and will be followed by a regular meeting,

BE IT FURTHER RESOLVED: that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

I. Substitute Pay Rates

The Board approves the following substitute pay rates for Summer 2021 and the 2021-22 school year:

Substitute Rates for Certificated Staff	
Administrator	\$300/day
School Nurse	\$160/day
School Nurse – Extension School	\$32/hour
School Nurse – Summer School	\$20/hour
School Nurse – Field Trip arriving back to school on or before 6:30 p.m.	\$130/day
School Nurse – Field Trip arriving back to school after 6:30 p.m.	\$150/day
Teacher – holds a NJ teacher certification	\$110/day
Teacher – holds a NJ substitute teacher certification	\$100/day
Teacher/Nurse – Short-Term Leave Replacement (up to 60 days)	\$160/day
Teacher/Nurse – Long-Term Leave Replacement (61 days or more)	Professional Employees' Association Agreement BA, Step 1
Teacher – Extension School	\$32/hour
Teacher – Summer School	\$25/hour

Substitute Rates for Supportive Staff	
Aide – Special Education & Preschool	\$15/hour
Bus Aide	\$13/hour
Bus Driver	\$21/hour
Clerical Aide	\$14/hour
Custodian	\$15/hour
Food Service Worker	\$13/hour
Nurse’s Aide	\$17/hour
Secretary	\$15/hour
Security Aide	\$14/hour
Technical/Craftsman/Maintenance	\$17/hour

J. Tuition Contract Agreement

The Board approves the following 2020-21 Tuition Contract Agreement:

Sending District	Receiving District	Grade	Effective Dates	Per Diem Rate	Total Cost	Comments
Ocean City BOE	Buena Regional BOE	11	11/23/20 -6/30/21	\$82.22 (130 days)	\$10,688.60	McKinney-Vento

- Discussion

4. Personnel (all motions are upon Superintendent’s recommendation)

A. Memorandum of Agreement (*Attachment #4.A*)

The Board ratifies the memorandum of agreement between the Ocean City Board of Education and the Ocean City Educational Supportive Staff, effective July 1, 2021 through June 30, 2026. Said agreement has been ratified by OCESSA on March 4, 2021.

B. New Substitute Appointments

The Board approves the following appointments of substitutes by roll call vote:

Name	School/ Location	Position	Effective Dates
Sonya Battles	District	Substitute Teacher	3/17/21 - 6/30/21
Ilana Breitman	District	Substitute Teacher	3/17/21 - 6/30/21
Valerie McKim	District	Substitute Teacher	3/17/21 - 6/30/21
Allison Zelinski	District	Substitute Teacher	3/17/21 - 6/30/21
Kristin Corcoran	District	Substitute Nurse	3/17/21 - 6/30/21

C. New Employment Appointment – Non-Certificated Staff

The Board approves the following appointment of non-certificated staff member by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Maria Carolina Fernandez	District	Special Education Aide	\$21,670.00 (prorated)	4/29/21 - 6/30/21

D. Resignations

The Board accepts the following resignations by roll call vote:

Name	School/Location	Position	Effective Date
Carolyn George	High School	Girls’ Crew Head Coach	2/25/21
James Swift	High School	Crew Volunteer Coach	3/17/21
Steven Kelly	High School	Girls’ Crew Head Coach	3/17/21
Michael Millar	High School	Boys’ Crew Freshman Coach	3/17/21
Alisabeth Fleming	District	District Special Education Aide	3/15/21

E. Coaches

The Board approves the following High School coaches/volunteer coaches/coach’s aides for the 2020-21 school year by roll call vote:

Name	Sport	Position	Stipend
James Swift	Boys’ Crew	Head Coach	\$6,807.00
Steven Kelly	Girls’ Crew	Head Coach	\$6,807.00
Michael Millar	Girls’ Crew	Freshman Coach	\$4,892.00
Ian Keyser	Boys’ Crew	Freshman Coach	\$4,892.00
Brent Earl	Boys Lacrosse	Volunteer Coach	N/A
Bruce Ladd	Boys Lacrosse	Volunteer Coach	N/A
Shane McGrath	Track	Volunteer Coach	N/A
Brian Burke	Baseball	Volunteer Coach	N/A
Christopher Banks	Baseball	Volunteer Coach	N/A

Name	Sport	Position	Stipend
Zachary Fox	Baseball	Volunteer Coach	N/A
Craig Mensinger	Baseball	Volunteer Coach	N/A
Ronald Moretti	Baseball	Volunteer Coach's Aide	N/A
Matthew Galownia	Golf	Volunteer Coach	N/A

F. Extra-Curricular Assignments/Volunteer

The Board approves the following High School extra-curricular assignments/volunteer for the 20-21 school year by roll call vote:

Name	School/Location	Description	Tier	Stipend*
Karen Cleighton	High School	Spring musical choreographer	N/A	\$1,000.00*
Robert Roland	High School	Spring musical pit musician	N/A	\$600.00*
Gordon Emma	High School	Spring musical pit musician	N/A	\$600.00*
Franklin Butterick	High School	Spring musical pit musician	N/A	\$600.00*
Donna Schwartz	High School	Spring musical pit conductor	N/A	\$1,500.00*
Brian Schkeeper	High School	Spring musical vocal instructor	N/A	\$700.00*
Ellen Byrne	High School	Spring musical costumer	N/A	\$200.00*
Brian Schkeeper	High School	Spring musical piano services	N/A	\$1,500.00*
Lee Styer	High School	Fellowship of Christian Athletes	N/A	Volunteer

*Stipends are based on and paid based on ticket sales. Stipends listed are the maximum amount to be paid.

G. Leaves of Absence (Attachment #4.G)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1494	District	12	17	Intermittent Unpaid	3/15/21-5/3/21
2297	District	27.5	9.5	FMLA/Paid/Unpaid	2/1/21-3/25/21
4203	District	18	41	Revised FMLA/Paid/Unpaid	12/9/20-3/14/21
4655	District	12	32	FMLA/Paid/Unpaid	1/13/21-3/17/21
3942	High School	0	15	Intermittent FMLA/Unpaid	4/12/21-4/30/21

H. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.H)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2497	Intermediate School	0	Up to 60	Intermittent NJFLA/Unpaid	3/22/21-6/30/21
2720	Primary School	38	60	Revised FMLA/NJFLA/Paid/Unpaid	1/4/21-5/31/21

I. Short-Term Leave Replacements (Ocean City Representatives Only)

The Board approves the following Short-Term Leave Replacements by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Patricia Jones	Primary School	ST Leave Replacement Preschool Teacher	\$160.00/day	4/2/21-4/30/21
Ellen Trombetta	Primary School	ST Leave Replacement Reading Specialist	\$160.00/day	3/18/21-5/31/21
Declan McGuigan	Intermediate School	ST Leave Replacement Math Teacher	\$160.00/day	1/4/21-3/19/21

- Discussion
- Negotiations Committee Report – Mr. Whelan, Chairperson

5. Policy

A. Policies – 1st Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised
P 0145	Board Member Resignation and Removal (M)	X		X
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M)	X	X	
P 2415.02	Title I – Fiscal Responsibilities (M)	X		X
P 5330.01	Administration of Medical Cannabis (M)	X	X	
P 6360	Political Contributions (M)	X		X
P 7425	Lead Testing of Water in Schools (M)	X		X

B. Regulations – 1st Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised
R 5330.01	Administration of Medical Cannabis (M)	X		X
R 7425	Lead Testing of Water in Schools (M)	X	X	

C. Abolished Policies & Regulation – 1st Reading (*Attachment #5.C*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy/Regulations Number	Policy/Regulation Name
P 2415.01	Academic Standards, Academic Assessments, and Accountability
P 2415.03	Highly Qualified Teachers
P 7430	School Safety
R 7430	School Safety

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications/Liaison

- Discussion
- District Communications Committee Report – Ms. Gallelli-Keyes, Chairperson