

MINUTES OF REGULAR MEETING
MARCH 17, 2021

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, March 17, 2021, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ, and via Zoom meeting ID 930-6215-5396.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Cecilia Gallelli-Keyes, Michael James, Patrick Kane, Jacqueline McAlister, Suzanne Morgan, Fran Newman, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Isabelle Heng and Harrison Horn. Members absent were William Holmes and J. Tiffany Prettyman. There were 54 members of the public present.

PRESENTATIONS

Dr. Jamison provided a presentation on a 3-year high school track option.

Mr. Kelley provided a budget presentation for the 2021-2022 budget.

Dr. Kane provided the Board with an update from the COVID Committee.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Bill Nicoletti, Ocean City, addressed the Board regarding COVID-19 and returning students to school from a hybrid or virtual model.

Liz Nicoletti, Ocean City, addressed the Board regarding COVID-19 and returning students to school from a hybrid or virtual model.

Robin Shaffer, Ocean City, addressed the Board regarding COVID-19 and returning students to school from a hybrid or virtual model.

Margaret Worchel, Upper Township and OCHS senior, addressed the Board regarding student concerns with returning to school.

SUPERINTENDENT'S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent's recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Basketball Leagues	6/21/21 – 8/2/21 (Mondays) 6/22/21 – 8/5/21 (Tuesday – Thursday: RAIN ONLY) 5:30 pm – 10:00 pm	Main Gym & Auxiliary Gym	No charge
City of Ocean City	Basketball Camp	7/19/21 – 8/6/21 (Monday – Friday) 8:00 am – 2:00 pm	Main Gym & Auxiliary Gym	No charge

Informational Items

School	Date	Drill(s)
High School	February 8, 2021 (Cohort C) February 18, 2021 (Cohort O) February 9, 2021 (Cohort O) February 12, 2021 (Cohort C)	Fire Fire Security Security
Intermediate School	February 8, 2021 (Cohort O) February 19, 2021 (Cohort C) February 9, 2021 (Cohort O) February 12, 2021 (Cohort C)	Fire Fire Security Security
Primary School	February 10, 2021 February 17, 2021	Fire Security

- Buildings and Grounds Committee Report – Mr. Bauer, Chairperson
No report.

2. Curriculum and Student Affairs

A. 2021-22 School Calendar (*Attachment #2.A*)

The Board approves the attached 2021-22 School Calendar.

B. Code of Student Conduct (*Attachment #2.B*)

The Board adopts the attached School District's K-12 Code of Student Conduct.

C. Summer Programs

The Board approves the following summer programs at the High School:

Program	Dates	Days of the Week
Summer SAT Prep	7/19/21 - 7/22/21 8/2/21 - 8/5/21	Monday-Thursday
College & Career Readiness Week	7/12/21 - 7/15/21 7/26/21 - 7/29/21 8/9/21 - 8/12/21	Monday-Thursday

D. High School Textbook Adoptions

The Board approves the following new textbooks for the 2021-22 school year:

Textbook	Author(s)	Publisher	Course
<i>Pearson's World History</i>	Ellis & Esler	Pearson	World History
<i>CPM's Statistics</i>	Griswold, Hayes, Hooper, Lindermer & Rack	CPM Educational Program	Statistics & Probability
<i>Forensic Science: Fundamentals and Investigations, 3rd Edition</i>	Bertino & Bertino	Cenage	Forensics

E. High School Spring Sports Schedules (*Attachment #2.E*)

The Board approves the attached High School 2020-21 Spring Sports Schedules.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for March 2021 in the amount of \$3,486,738.08.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for February 2021.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for February 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2021.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the March 2021 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for February 2021.

F. Certified Per Pupil Costs Report

The Board accepts the 2019-20 Certified Per Pupil Costs Report.

G. Tuition Contracts

The Board approves the following 2021-22 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City – \$368,400
Longport – \$515,898
Sea Isle City – \$1,473,748
Upper Township – \$8,695,603

H. Preliminary Budget

The Board approves the Preliminary Budget for the 2021-22 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2021-22 as follows, subject to final approval or modification at the public hearing on April 28, 2021.

A. General Fund	\$42,544,366
Amount to be raised by local taxes	\$23,653,303
B. Special Revenue Fund	\$1,600,332
C. Debt Service Fund	\$2,311,020
Amount to be raised by local taxes	\$2,311,020

BE IT FURTHER RESOLVED: that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$35,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2021-22 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that \$65,000 be withdrawn from the Capital Reserve Account,

BE IT FURTHER RESOLVED: that the public hearing for the 2021-22 school year budget will be held on Wednesday, April 28, 2021, in the High School Library/Media Center at 7:00 p.m., and will be followed by a regular meeting,

BE IT FURTHER RESOLVED: that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

I. Substitute Pay Rates

The Board approves the following substitute pay rates for Summer 2021 and the 2021-22 school year:

Substitute Rates for Certificated Staff	
Administrator	\$300/day
School Nurse	\$160/day
School Nurse – Extension School	\$32/hour
School Nurse – Summer School	\$20/hour
School Nurse – Field Trip arriving back to school on or before 6:30 p.m.	\$130/day
School Nurse – Field Trip arriving back to school after 6:30 p.m.	\$150/day
Teacher – holds a NJ teacher certification	\$110/day
Teacher – holds a NJ substitute teacher certification	\$100/day

Substitute Rates for Certificated Staff	
Teacher/Nurse – Short-Term Leave Replacement (up to 60 days)	\$160/day
Teacher/Nurse – Long-Term Leave Replacement (61 days or more)	Professional Employees' Association Agreement BA, Step 1
Teacher – Extension School	\$32/hour
Teacher – Summer School	\$25/hour
Substitute Rates for Supportive Staff	
Aide – Special Education & Preschool	\$15/hour
Bus Aide	\$13/hour
Bus Driver	\$21/hour
Clerical Aide	\$14/hour
Custodian	\$15/hour
Food Service Worker	\$13/hour
Nurse's Aide	\$17/hour
Secretary	\$15/hour
Security Aide	\$14/hour
Technical/Craftsman/Maintenance	\$17/hour

J. Tuition Contract Agreement

The Board approves the following 2020-21 Tuition Contract Agreement:

Sending District	Receiving District	Grade	Effective Dates	Per Diem Rate	Total Cost	Comments
Ocean City BOE	Buena Regional BOE	11	11/23/20-6/30/21	\$82.22 (130 days)	\$10,688.60	McKinney-Vento

4. **Personnel** (all motions are upon Superintendent's recommendation)

A. Memorandum of Agreement (*Attachment #4.A*)

The Board ratifies the memorandum of agreement between the Ocean City Board of Education and the Ocean City Educational Supportive Staff, effective July 1, 2021 through June 30, 2026. Said agreement has been ratified by OCESSA on March 4, 2021.

B. New Substitute Appointments

The Board approves the following appointments of substitutes by roll call vote:

Name	School/ Location	Position	Effective Dates
Sonya Battles	District	Substitute Teacher	3/17/21 - 6/30/21
Ilana Breitman	District	Substitute Teacher	3/17/21 - 6/30/21
Valerie McKim	District	Substitute Teacher	3/17/21 - 6/30/21
Allison Zelinski	District	Substitute Teacher	3/17/21 - 6/30/21
Kristin Corcoran	District	Substitute Nurse	3/17/21 - 6/30/21

C. New Employment Appointment – Non-Certificated Staff

The Board approves the following appointment of non-certificated staff member by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Maria Carolina Fernandez	District	Special Education Aide	\$21,670.00 (prorated)	4/29/21 - 6/30/21

D. Resignations

The Board accepts the following resignations by roll call vote:

Name	School/Location	Position	Effective Date
Carolyn George	High School	Girls' Crew Head Coach	2/25/21
James Swift	High School	Crew Volunteer Coach	3/17/21
Steven Kelly	High School	Girls' Crew Head Coach	3/17/21
Michael Millar	High School	Boys' Crew Freshman Coach	3/17/21
Alisabeth Fleming	District	District Special Education Aide	3/15/21

E. Coaches

The Board approves the following High School coaches/volunteer coaches/coach's aides for the 2020-21 school year by roll call vote:

Name	Sport	Position	Stipend
James Swift	Boys' Crew	Head Coach	\$6,807.00
Steven Kelly	Girls' Crew	Head Coach	\$6,807.00
Michael Millar	Girls' Crew	Freshman Coach	\$4,892.00
Ian Keyser	Boys' Crew	Freshman Coach	\$4,892.00
Brent Earl	Boys Lacrosse	Volunteer Coach	N/A
Bruce Ladd	Boys Lacrosse	Volunteer Coach	N/A
Shane McGrath	Track	Volunteer Coach	N/A
Brian Burke	Baseball	Volunteer Coach	N/A
Christopher Banks	Baseball	Volunteer Coach	N/A
Zachary Fox	Baseball	Volunteer Coach	N/A
Craig Mensinger	Baseball	Volunteer Coach	N/A
Ronald Moretti	Baseball	Volunteer Coach's Aide	N/A
Matthew Galownia	Golf	Volunteer Coach	N/A

F. Extra-Curricular Assignments/Volunteer

The Board approves the following High School extra-curricular assignments/volunteer for the 20-21 school year by roll call vote:

Name	School/Location	Description	Tier	Stipend*
Karen Cleighton	High School	Spring musical choreographer	N/A	\$1,000.00*
Robert Roland	High School	Spring musical pit musician	N/A	\$600.00*
Gordon Emma	High School	Spring musical pit musician	N/A	\$600.00*
Franklin Butterick	High School	Spring musical pit musician	N/A	\$600.00*
Donna Schwartz	High School	Spring musical pit conductor	N/A	\$1,500.00*
Brian Schkeeper	High School	Spring musical vocal instructor	N/A	\$700.00*
Ellen Byrne	High School	Spring musical costumer	N/A	\$200.00*
Brian Schkeeper	High School	Spring musical piano services	N/A	\$1,500.00*
Lee Styer	High School	Fellowship of Christian Athletes	N/A	Volunteer

*Stipends are based on and paid based on ticket sales. Stipends listed are the maximum amount to be paid.

G. Leaves of Absence (Attachment #4.G)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1494	District	12	17	Intermittent Unpaid	3/15/21-5/3/21
2297	District	27.5	9.5	FMLA/Paid/Unpaid	2/1/21-3/25/21
4203	District	18	41	Revised FMLA/Paid/Unpaid	12/9/20-3/14/21
4655	District	12	32	FMLA/Paid/Unpaid	1/13/21-3/17/21
3942	High School	0	15	Intermittent FMLA/Unpaid	4/12/21-4/30/21

- Negotiations Committee Report – Mr. Whelan, Chairperson
Mr. Whelan gave a report of the Committee meeting.

5. Policy

A. Policy - Approved (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M)	X	X	

Policies – 1st Reading

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised
P 0145	Board Member Resignation and Removal (M)	X		X
P 2415.02	Title I – Fiscal Responsibilities (M)	X		X
P 5330.01	Administration of Medical Cannabis (M)	X	X	
P 6360	Political Contributions (M)	X		X
P 7425	Lead Testing of Water in Schools (M)	X		X

B. Regulations – 1st Reading (Attachment #5.B)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised
R 5330.01	Administration of Medical Cannabis (M)	X		X
R 7425	Lead Testing of Water in Schools (M)	X	X	

C. Abolished Policies & Regulation – 1st Reading (Attachment #5.C)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy/Regulations Number	Policy/Regulation Name
P 2415.01	Academic Standards, Academic Assessments, and Accountability
P 2415.03	Highly Qualified Teachers
P 7430	School Safety
R 7430	School Safety

- Policy Committee Report – Mrs. Prettyman, Chairperson
Dr. Kane gave a report of the Committee meeting.

6. District Communications/Liaison

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.

1. Buildings & Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Men’s Softball League	5/3/21 – 8/9/21 (Mondays) 5:45 pm – 8:00 pm	Softball/Baseball Fields	No charge
City of Ocean City	Basketball Leagues	6/21/21 – 8/12/21 (Monday – Thursday) 4:30 pm – 8:00 pm (M/W) 4:30 pm – 10:00 pm (T/Th)	Gymnasium & Basketball Courts	No charge
City of Ocean City	Morning Sports	6/21/21 – 7/2/21 7/19/21 – 8/20/21 (Monday – Friday) 8:30 am – 12:30 pm	Cage Field & Basketball Courts	No charge
City of Ocean City	Fun N’ Fitness Camp	6/21/21 – 8/13/21 (Monday – Friday) 8:30 am – 12:30 pm	Multi-Purpose Room	No charge
City of Ocean City	Lacrosse Clinics Pick-Up Games	6/22/21 – 7/28/21 (Tuesdays & Wednesdays) 4:30 pm – 8:00 pm	Cage Field	No charge
City of Ocean City	Field Hockey Camp	7/12/21 – 7/16/21 (Monday – Friday) 8:00 am – 12:30 pm	All Fields	No charge
Premier Predators	Girls’ Softball	6/5/21 – 6/6/21 6/12/21 – 6/13/21 7/17/21 – 7/18/21 (Saturday – Sunday) 7:00 am – 4:00 pm	Softball/Baseball Fields	\$1,620.00

2. Curriculum and Student Affairs

F. Summer Programs (Ocean City Representatives Only)

The Board approves the updated summer program dates at the Primary and Intermediate Schools:

School	Program	Dates	Days of the Week
Intermediate School	“Jump Start” Summer School	6/28/21 - 7/29/21	Monday-Thursday
Primary School	Summer School Title I – students entering grades K-4 (funded through Title I Federal Program)	6/28/21 - 7/29/21	Monday-Thursday
Primary School	Summer School ELL Program – students entering grade K-4	6/28/21 - 7/29/21	Monday-Thursday

4. Personnel (all motions are upon Superintendent’s recommendation)

H. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.H)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
2497	Intermediate School	0	Up to 60	Intermittent NJFLA/Unpaid	3/22/21-6/30/21
2720	Primary School	38	60	Revised FMLA/NJFLA/Paid/Unpaid	1/4/21-5/31/21

I. Short-Term Leave Replacements (Ocean City Representatives Only)

The Board approves the following Short-Term Leave Replacements by roll call vote:

Name	School/ Location	Position	Compensation	Effective Dates
Patricia Jones	Primary School	ST Leave Replacement Preschool Teacher	\$160.00/day	4/2/21-4/30/21
Ellen Trombetta	Primary School	ST Leave Replacement Reading Specialist	\$160.00/day	3/18/21-5/31/21
Declan McGuigan	Intermediate School	ST Leave Replacement Math Teacher	\$160.00/day	1/4/21-3/19/21

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, the Board of Education approved the minutes of the February 24, 2021, Regular Meeting and Executive Session as presented.

Motion carried by roll call vote, with a vote to abstain from Dr. Kane.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Ryan Leonard, Ocean City, addressed the Board regarding virtual learning and compliance for mask-wearing.

Nina Meron, Ocean City, addressed the Board regarding COVID-19 and returning students to school at an increased level.

BOARD COMMENTS

Board of Education comments included thanks to community members who provided comments and input during the meeting, discussion of ongoing school events, and the COVID Committee.

Board of Education student representatives updated the Board on activities throughout the high school.

BOARD PRESIDENT COMMENTS

President Clark thanked those who participated in public comments at the meeting and the ongoing work of the COVID Committee.

EXECUTIVE SESSION

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Attendance.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 8:28 p.m.

RECONVENE MEETING (if Exec Session is held)

Motion by Ms. Morgan, seconded by Ms. Gallelli-Keyes, and carried unanimously to reconvene the meeting at 8:51 p.m.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously to adjourn the meeting at 8:51 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary
/lp