



**Ocean City Board of Education
Regular Meeting/Public Hearing Agenda
Wednesday, June 23, 2021
7:00 p.m. – High School Library**

SOCIAL DISTANCING AND FACE COVERINGS/MASKS ARE REQUIRED

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.C, 2.C, 4.I, 4.J, 4.K, 4.L, 4.M, 4.N, 4.O)
- J. Approval of Minutes
 - 1. Regular Meeting and Executive Session – May 26, 2021 (Attachment #J.1)
 - 2. Special Meeting – June 9, 2021 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Kathleen Taylor, Superintendent of Schools
RE: June 23, 2021 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Basketball Leagues	June 8, 2021 (Tues) June 10, 2021 (Thurs) 6:30 pm – 10:30 pm <i>*Amends 3/17/21 approval to include additional dates.</i>	Main Gym & Auxiliary Gym	No charge
AtlantiCare	COVID-19 Vaccination Clinic	June 24, 2021 (Thurs) July 15, 2021 (Thurs) 9:00 am – 1:00 pm	Auxiliary Gym	No charge
City of Ocean City	OC Pops performance (waiting area)	July 3, 2021 (Sat) 1:00 pm – 10:00 pm	Cafeteria & restrooms	No charge

B. Lead Testing Statement of Assurance

The Board approves the submission of the 2020-2021 Lead Testing Program Statement of Assurance (SOA) to the New Jersey Department of Education.

C. Dual Use Classrooms (Ocean City Representatives Only)

The Board approves the dual instructional use for the following classrooms for the 2021-22 school year and authorize the School District to request approval from the New Jersey Department of Education:

Description	Comments
Dual Use Classrooms	Primary School: Room 510 (Basic Skills Instruction/Basic Skills) Primary School: Room 511 (ESL/ESL)

Informational Items (Attachments)

School	Date	Drill(s)
High School	May 18, 2021 May 20, 2021	Fire Security

School	Date	Drill(s)
Intermediate School	May 17, 2021	Fire
	May 20, 2021	Security
Primary School	May 18, 2021	Fire
	May 20, 2021	Security

- Discussion
- Buildings and Grounds Committee Report - Mr. Bauer, Chairperson

2. Curriculum and Student Affairs

A. High School Summer Practice for Fall Sports' Schedules (*Attachment #2.A*)

The Board approves the attached High School early fall sports' summer practice schedules.

B. Intermediate School Field Trip Requests (Ocean City Representatives Only) (*Attachment #2.B*)

The Board approves the attached Intermediate School Field Trip list.

Informational Items (Attachments)

Out-of-School Suspension Reports for May 2021

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for June 2021 in the amount of \$3,809,685.83.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for May 2021.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for May 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for May 2021.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the June 2021 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for May 2021.

F. Every Student Succeeds Act (ESSA), a reauthorization of the Elementary and Secondary Education Act (ESEA) Fiscal Year 2022 Consolidated Grant Application Submission

The Board authorizes the District's submission of the ESSA/ESEA FY2022 consolidated grant application for the following amounts:

Title I Part A:	\$233,897
Title II Part A:	\$37,102
Title III:	\$9,793
Immigrant:	\$1,470
Title IV Part A:	<u>\$18,450</u>
Total Allocation	\$300,712

G. Title III Consortium

The Board authorizes the Ocean City School District to be the lead agency in a Title III Consortium with the Upper Township School District and Lower Cap May Regional School District.

H. Cape May County Special Services School District Agreement for Itinerant Services

The Board approves, on an as-needed basis, the 2021-22 Agreement for Itinerant Services with the Cape May County Special Services School District.

I. Communications Services Contract (Attachment #3.I)

The Board approves a contract with JASM Consulting for Communication Services in the amount of \$43,200 for the 2021-2022 fiscal year.

J. Annual Service Providers

The Board approves the following providers for services for the 2021-22 school year:

Provider	Service	Cost
Sarah Carmody, MS, CCC-SLP*	Speech and Language Services (on an as needed basis)	\$500/evaluation \$100-\$170/hour – therapy services
Melanie Feller, MA, CCC-SLP*	Speech and Language Services (on an as needed basis)	\$1,000/evaluation \$200/hour – therapy services
Spectrum Fitness, LLC*	Physical and Occupational Therapy Services (on an as needed basis)	\$80/visit/hour

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A:18A-1, et seq.) competitive bidding requirements.

K. Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJAC 6A:23A-14.3 permits a Board of Education to establish and/or deposit into maintenance reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$400,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

L. Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJAC 6A:23A-14.3 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$975,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

M. Transfer of Current Year Surplus to Tuition Reserve

WHEREAS, NJAC 6A:23A-14.4(a)(3) permits a Board of Education to establish and/or deposit into tuition reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution for foreseeable future tuition adjustments for formal sending/receiving relationships, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$1,900,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

N. Transfer of Current Year Surplus to Emergency Reserve

WHEREAS, NJAC 6A:23A-14.4(a)(1) permits a Board of Education to establish and/or deposit into emergency reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into an Emergency Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- Discussion

4. Personnel (all motions are upon Superintendent’s recommendation)

A. Board Administrator’s Contract (*Attachment #4.A*)

The Board approves Timothy E. Kelley, School Business Administrator/Board Secretary’s employment contract, effective July 1, 2021, through June 30, 2022, at a salary of \$153,752, with additional shared services agreement stipend of \$3,500 for Corbin City and \$10,873 for Sea Isle City School District by roll call vote. This contract was approved by Dr. Judith DeStefano-Anen, Interim Executive County Superintendent.

B. District and High School Administrative Staff and Salaries (*Attachment #4.B*)

The Board approves the attached District and High School administrative staff and salaries for the 2021-22 school year by roll call vote.

C. Non-Affiliated Staff and Salaries (*Attachment #4.C*)

The Board approves the attached non-affiliated staff and salaries for the 2021-22 school year by roll call vote.

D. Substitute Renewals (*Attachment #4.D*)

The Board approves the attached criminal history approved/HIB trained substitutes, homebound instructors, bus drivers, volunteers, and out-of-district coaches for the summer 2021 and the 2021-22 school year by roll call vote.

E. Leave Replacement – Certificated Staff

The Board ratifies the following leave replacement by roll call vote:

Name	School/Location	Position	Effective Dates	Compensation
Nicholas Matousch	HS	Short-term leave replacement English Teacher	5/3/21 - 6/15/21	\$160.00 per diem

F. New Employment Appointment/Change in Assignment – Certificated Staff

The Board approves the following appointment of a certificated staff member by roll call vote:

Name	School/Location	Position	Effective Date	Compensation
Jill Berenato	District	Change in assignment from School Nurse/Student Assistance Coordinator to District School Nurse	7/1/21	\$61,740*

**Stipend pending contract negotiations*

G. School Fieldwork Placements

The Board approves the following High School fieldwork placements for the 2021-22 school year by roll call vote:

Name	Assigned Staff	School	College	Effective Dates
Nicholas Toth	Catherine Georges	HS	Stockton University	9/7/21-12/17/21

H. 2021-2022 Coaches, Volunteers and Stipends

The Board approves the following High School coaches, volunteers and stipends for the 2021-2022 school year by roll call vote:

Name	Sport	Season	Position	Stipend*
Timothy M. Kelley	Girls' Basketball	Winter	Assistant Coach	\$5,233.00
Emily Gillian	Girls' Basketball	Winter	Volunteer Coach	N/A
Anthony Johnson	Cross County	Fall	Volunteer Coach	N/A
Timothy Cook	Cross Country	Fall	Volunteer Coach	N/A
Carrie Merritt	Field Hockey/Soccer	Fall	Volunteer Coach	N/A

*Stipend amount pending contract negotiations

I. Intermediate and Primary Schools' Administrative Staff and Salaries (Ocean City Representatives Only) (Attachment #4.1)

The Board approves the attached Intermediate and Primary Schools' administrative staff and salaries for the 2021-22 school year by roll call vote.

J. Resignations (Ocean City Representatives Only)

The Board accepts the following resignations by roll call vote:

Name	Location	Position	Effective Date
Kristine Swartz	PS	ESY Teacher	6/24/21
Makenzie Kitchen	PS	ESY Substitute Teacher	6/24/21

K. Summer 2021 – Primary & Intermediate Schools Employment and Stipends (Ocean City Representatives Only)

The Board approves the following Primary & Intermediate Schools employment and stipends for summer 2021 by roll call vote: (total number of hours based on need):

Name	Position	School	Max Program Hours	Stipend
Wilson Summer Reading				
Patricia Gallagher	Teacher	IS		\$32.00/hr*
ESY Program				
Kristine Swartz	Substitute Teacher	PS	90 Hours	\$25.00/hr*
ESY – Support Staff				
Ronald Rios	Special Education Aide	TBD	90 hours	\$15.00/hr
Rosemarie Green	Substitute Special Education Aide	TBD		\$14.00/hr
Jumpstart Program				
Mackenzie Kitchen	Teacher	IS		\$32.00/hr*

*Stipend pending contract negotiations

L. 2021-2022 Winter Coaches and Stipends (Ocean City Representatives Only)

The Board approves the following Intermediate School winter coaches and stipends for the 2021-2022 school year by roll call vote:

Name	Sport	Position	Stipend*
Trish Henry	Girls' Basketball	Head Coach	\$4,892.00
Angelo DiBartolo	Wrestling	Head Coach	\$4,892.00

*Stipend pending contract negotiations

M. Extra-Curricular Assignments (Ocean City Representatives Only)

The Board approves the following Intermediate School extra-curricular assignments for the 2020-21 school year by roll call vote:

Name	School/ Location	Description	Stipend*
Rose Millar	IS	Health & Wellness Team Leader	\$1,250
Stephanie Grisinger	IS	Health & Wellness Team Leader	\$1,250

*Stipend is funded by AtlantiCare grant

N. Leave Replacement – Certificated Staff (Ocean City Representatives Only)

The Board ratifies the following leave replacement by roll call vote:

Name	School/ Location	Position	Effective Dates	Compensation
Robert Snodgrass	PS	Short-term leave replacement Music Teacher	4/23/21 - 6/15/21	\$160.00 per diem

O. School Fieldwork Placements (Ocean City Representatives Only)

The Board approves the following Intermediate School fieldwork placements for the 2021-22 school year by roll call vote:

Name	Assigned Staff	School	College	Effective Dates
Maryanna Oberg	Joel Dougan	PS	Rowan University	9/7/21-5/10/22
Emma Geraty	Amanda Stano	PS	Stockton University	9/7/21-12/17/21

- Discussion
- Negotiations Committee Report – Mr. Whelan, Chairperson

5. Policy

Informational Item (Attachment)

LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i)

- Discussion
- Policy Committee Report – Mrs. Prettyman, Chairperson

6. District Communications/Liaison

- Discussion
- District Communications Committee Report – Ms. Gallelli-Keyes, Chairperson