

MINUTES OF REGULAR MEETING/PUBLIC HEARING
APRIL 28, 2021

CALL TO ORDER

The Regular Meeting/Public Hearing of the Ocean City Board of Education was called to order by President Clark on Wednesday, April 28, 2021, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ, and via Zoom meeting ID 980-9293-7068.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Cecilia Gallelli-Keyes, William Holmes, Michael James, Patrick Kane, Jacqueline McAlister, Suzanne Morgan, Fran Newman, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Isabelle Heng and Harrison Horn. Member absent was J. Tiffany Prettyman. There were 114 members of the public present.

PRESENTATIONS

Mr. Kelley provided a budget presentation for the 2021-2022 budget.

Mr. Haines provided a presentation on winter athletics.

Dr. Kane provided the Board with an update from the COVID committee.

President Joe Clark read a statement from the Board regarding a petition posted on Change.org.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Breanna Thomas, Ventnor, addressed the Board regarding a petition she initiated with others on Change.org.

PUBLIC HEARING ON PROPOSED 2021-2022 BUDGET

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent's recommendations.

3. Finance

Public Hearing on the Proposed 2021-22 Budget

PUBLIC COMMENTS ON THE BUDGET:

Final Budget 2021-22 School Year

The Board adopts the final budget of the Ocean City Board of Education for the school year 2021-22 by roll call vote.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2021-22 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund Budget Amount	\$42,544,366	\$23,653,303
Special Revenue Fund Budget Amount	\$1,600,322	\$0
Debt Service Fund Budget Amount	<u>\$2,311,020</u>	<u>\$2,311,020</u>
Total Base Budget	\$46,455,708	\$25,964,323

BE IT FURTHER RESOLVED: that the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-22 school year,

BE IT FURTHER RESOLVED: that the Ocean City Board of Education hereby establishes the school district travel maximum for the 2021-22 school year at the sum of \$35,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2021-22 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that \$65,000 be withdrawn from the Capital Reserve Account.

Dr. Kane provided an update from the Board's COVID Committee.

President Joe Clark provided an update on the Board's Superintendent Search Committee.

SUPERINTENDENT'S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent's recommendations.

1. Buildings & Grounds

A. Use of Facilities (*Attachment #1.A*)

The Board approves the following request for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Summer Theater	See Attached Schedule	Auditorium	N/C
AtlantiCare	COVID-19 Vaccination Clinic	May 4 – 7, 2021 (Tues-Fri) May 25 – 28, 2021 (Tues-Fri) 12:00 pm – 7:00 pm	Auxiliary Gym	N/C
National Multiple Sclerosis Society	MS Bike: City to Shore	September 24, 2021 (Fri): set-up 8:00 am – 5:00 pm September 25, 2021 (Sat) 8:00 am – 10:00 pm September 26, 2021 (Sun) 3:00 am – 12:00 pm	Cafeteria, Kitchen Facilities, Auxiliary Gym (inclement weather)	\$4,430

Informational Items

School	Date	Drill(s)
High School	March 15, 2021 (Cohort C) March 16, 2021 (Cohort O) March 18, 2021 (Cohort O) March 19, 2021 (Cohort C)	Fire Fire Security Security
Intermediate School	March 15, 2021 (Cohort O) March 18, 2021 (Cohort C) March 17, 2021 (Cohort O) March 19, 2021 (Cohort C)	Fire Fire Security Security
Primary School	March 15, 2021 March 18, 2021	Fire Security

- Buildings and Grounds Committee Report – Mr. Bauer, Chairperson
Mr. Bauer gave a report of the Committee meeting.

2. Curriculum and Student Affairs

- A. High School Spring Sports Schedules (Attachment #2.A)

The Board approves the revised High School 2020-21 Spring Sports Schedules.

- E. Harassment, Intimidation and Bullying (HIB) Case Finding (Attachment 2.E)

The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
No report.

3. Finance

- A. Bill List (Attachment #3.A)

The Board approves the payment of bills for April 2021 in the amount of \$6,974,391.10.

- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for March 2021.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for March 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for March 2021.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the April 2021 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for March 2021.

F. Cooperative Pricing System Agreement (*Attachment #3.F*)

The Board authorizes the participation in the ACES (NJSBA) Cooperative Pricing System.

G. Cape May County Special Services District Agreement for Transportation Services

The Board approves the 2021-22 Shared Services Transportation Contract with the Cape May County Special Services School District on an as-needed basis.

H. 2021-2022 NJ CAP Grant Application Submission

The Board authorizes the submission of the 2021-2022 NJ CAP Grant application. This grant is sponsored by the New Jersey Child Assault Prevention, which provides training to teachers, parents/guardians, and students.

I. Elementary and Secondary Education Act (ESEA) Fiscal Year 2021 Consolidated Grant Application Amended Submission

The Board authorizes the District's amended submission of the ESSA/ESEA fiscal year 2021 consolidated grant application for the following amounts:

Name	Amount
Title I Part A	\$252,754
Title II Part A	\$32,928
Title III	\$7,833
Title III Immigrant	\$1,251
Title IV Part A	\$18,569
Total Allocation	\$313,335

J. Tuition Contract Agreement

The Board approves the Tuition Contract Agreement for the 2021-22 school year with the Cape May County Technical School District in the amount of \$47,240 for three regular full-time students and two special full-time students.

K. Grant Acceptance

The Board accepts the following grant for the 2020-21 school year:

School	Name	Funded By	Amount
District	Bringing Wetlands to Life in Ocean City Partnership Program	Ocean City Free Public Library	\$11,185

4. Personnel (all motions are upon Superintendent's recommendation)

A. Memorandum of Agreement (*Attachment #4.A*)

The Board ratifies the memorandum of agreement and salary guides between the Ocean City Board of Education and the Ocean City Educational Supportive Staff, effective July 1, 2021, through June 30, 2026.

B. District and High School Certificated Staff and Salaries (Attachment #4.B)

The Board approves the attached District and High School certificated staff and salaries for the 2021-22 school year by roll call vote.

C. District and High School Supportive Staff and Salaries (Attachment #4.C)

The Board approves the attached District and High School supportive staff and salaries for the 2021-22 school year by roll call vote.

D. High School Cafeteria Stipend

The Board approves the following High School cafeteria person-in-charge stipend for the 2021-2022 school year by roll call vote:

Name	Position	Stipend
Gretchen Smith	Cafeteria Person-in-Charge	\$400.00

E. Change in Employment Status – Administrative Staff

The Board approves the following appointment of administrative staff by roll call vote:

Name	Location	Position	Compensation	Effective Dates
Dr. Lauren Gunther	District	Director of Student Services	\$141,000 (prorated)	4/29/21 - 6/30/21

F. New Substitute Appointments

The Board approves the following appointments of substitutes by roll call vote:

Name	Location	Position	Effective Dates
Tori DeLusant	District	Substitute Teacher	4/29/21-6/30/21
Makenzie Kitchen	District	Substitute Teacher	4/29/21-6/30/21
Nicholas Matousch	District	Substitute Teacher	4/29/21-6/30/21
Michelle Mitnick	District	Substitute Teacher	4/29/21-6/30/21
Julia Noll	District	Substitute Teacher	4/29/21-6/30/21

G. Retirement

The Board accepts with deep regret the following retirement by roll call vote:

Name	Location	Position	Effective Date
Dr. Kathleen Taylor	District	Superintendent of Schools	8/1/21

H. Clinical/Internship Placements

The Board approves the following clinical/internship placements by roll call vote:

Student Name	Assigned Staff	School/Location	College/University	Effective Dates
George Myers	Jill Berenato	High School	Wilmington University	9/2021 - 12/2021
Kaitlin Wriggins	Candita Suppi	High School	Rutgers University	9/13/21-on or before 12/23/21

I. Sporting Event Workers

The Board approves the following sporting event workers for the 2020-21 school year by roll call vote:

Name
R. Scott Bloomstead
Devon DeVries
Louise Stewart

J. Coaches

The Board approves the following High School coaches/volunteer coaches/coach's aides for the 2020-21 school year by roll call vote:

Name	Sport	Position	Stipend
Allison Zelinski	Track & Field	Volunteer Coaches Aide	N/A

K. Extra-Curricular Assignments/Volunteer

The Board approves the following High School extra-curricular assignments for the 20-21 school year by roll call vote:

Name	School/Location	Description	Tier	Stipend
Kathryn Sykes	High School	Co-Senior Scholarship Coordinator	N/A	\$500.00
Colleen Dwyer	High School	Co-Senior Scholarship Coordinator	N/A	\$500.00
Kathryn Sykes	High School	Graduation Coordinator	N/A	\$200.00
Kathryn Sykes	High School	Academic Awards Coordinator	N/A	\$600.00
Cole Becker	High School	Spring Musical Set Construction	N/A	\$1,000.00*

*Stipend based on and paid based on ticket sales. Stipend listed is the maximum amount to be paid.

L. Leaves of Absence (Attachment #4.L)

The Board approves the following leaves of absence by roll call vote:

Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
4655	District	12	90	Revised Paid/Unpaid	1/13/21-6/16/21
4772	District	7	9	FMLA/Paid/Unpaid	4/16/21-5/3/21

M. FY21 IDEA Federal Grant Salary Allocations (revised)

The Board authorizes the following District special education aides' salary allocations to be charged to the Federal Grant IDEA Part B Basic for the 2020-21 school year by roll call vote:

Name	Amount
Samira Broschard	\$11,919
Meghann Generosi	\$7,015
Ronald Ewing	\$27,618

- Negotiations Committee Report – Mr. Whelan, Chairperson
Mr. Whelan gave a report of the Committee meeting.

5. Policy

A. Policies – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
P 0145	Board Member Resignation and Removal (M)	X		X	3/17/2021
P 2415.02	Title I – Fiscal Responsibilities (M)	X		X	3/17/2021
P 5330.01	Administration of Medical Cannabis (M)	X	X		3/17/2021
P 6360	Political Contributions (M)	X		X	3/17/2021
P 7425	Lead Testing of Water in Schools (M)	X		X	3/17/2021

B. Regulations – 2nd Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Regulation Number	Regulation Name	Mandated	New	Revised	1 st Reading
R 5330.01	Administration of Medical Cannabis (M)	X		X	3/17/2021
R 7425	Lead Testing of Water in Schools (M)	X	X		3/17/2021

C. Policies – 1st Reading (*Attachment #5.C*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or regulations manuals:

Policy Number	Policy Name	Mandated	New	Revised
P 1643	Family Leave (M)	X	X	
P 2415	Every Student Succeeds Act (M)	X		X
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M)	X		X
P 2415.20	Every Student Succeeds Act Complaints (M)	X		X
P 4125	Employment of Support Staff Members (M)	X		X
P 5460	High School Graduation	X		X
P 8330	Students Records (M)	X		X
P 9713	Recruitment by Special Interest Groups (M)	X		X

D. Regulation – 1st Reading (*Attachment #5.D*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Regulation Number	Regulation Name	Mandated	New	Revised
R 2415.20	Every Student Succeeds Act Complaints (M)	X		X

E. Abolished Policies – 1st Reading (*Attachment #5.E*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

Policy Number	Policy Name
P 3431.1	Family Leave (M)
P 4431.1	Family Leave (M)

Policy Number	Policy Name
P 3431.3	New Jersey Family Leave Insurance Program (M)
P 4431.3	New Jersey Family Leave Insurance Program (M)

- Policy Committee Report – Mrs. Prettyman, Chairperson
Dr. Kane gave a report of the Committee meeting.

6. District Communications/Liaison

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
No report.

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.

2. Curriculum and Student Affairs

B. Summer Program (Ocean City Representatives Only)

The Board approves the following revised summer program at the Intermediate School:

School	Program	Dates	Days of the Week
Intermediate School	21 st Century Challenge Program	7/12/21 - 7/23/21	Monday – Friday

C. Intermediate School Spring Sports Schedules (Ocean City Representatives Only) (Attachment #2.C)

The Board approves the attached Intermediate School 2020-21 Spring Sports Schedules.

D. Intermediate School Field Trip Requests (Ocean City Representatives Only) (Attachment #2.D)

The Board approves the attached Intermediate School Field Trip list.

4. Personnel (all motions are upon Superintendent's recommendation)

N. Intermediate and Primary Schools' Certificated Staff and Salaries (Ocean City Representatives Only) (Attachment #4.N)

The Board approves the attached Intermediate and Primary Schools' certificated staff and salaries for the 2021-22 school year by roll call vote.

O. Intermediate and Primary Schools' Supportive Staff and Salaries (Ocean City Representatives Only) (Attachment #4.O)

The Board approves the attached Intermediate and Primary Schools' supportive staff and salaries for the 2021-22 school year by roll call vote.

P. Primary & Intermediate School Cafeteria Stipends (Ocean City Representatives Only)

The Board approves the following Primary & Intermediate School cafeteria person-in-charge stipends for the 2021- 2022 school year by roll call vote:

Name	Position	Stipend
Theresa Boylan	PS Cafeteria Person-in-Charge	\$400.00
Kimberly Donoghue	IS Cafeteria Person-in-Charge	\$400.00

Q. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

Name	Location	Position	Effective Date
Lynn Maurer	Intermediate School	Special Education Teacher	7/1/21

R. FY21 Primary School ESEA Federal Grant Salary Allocations (revised) (Ocean City Representatives Only)

The Board authorizes the following Primary School certificated short term leave replacement salary allocation to be charged to the identified Federal Grants for the 2020-21 school year.

Name	Location	Position	Compensation
Ellen Trombetta	Primary School	Short-Term Leave Replacement – Reading Specialist	\$160.00 / day

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, the Board of Education approved the minutes of the March 10, 2021, Special Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote.

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, the Board of Education approved the minutes of the March 17, 2021, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Lewis Shupe, Ocean City, addressed the Board regarding news reports regarding a Change.org petition.

Mikenzie Helphenstine, Ocean City, addressed the Board regarding the Intermediate and High Schools return to full-time instruction and the Superintendent Search Committee.

Jennifer Dahl, Ocean City, addressed the Board regarding in-person learning.

Joe Smith, Ocean City, submitted written comment to the Board Secretary regarding full-time school openings and virtual learning.

Liz Nicolletti, Ocean City, addressed the Board regarding COVID-19, mask wearing, and COVID-19 vaccines.

An individual who identified themselves as “Jazmine” addressed the Board regarding a petition filed on Change.org.

BOARD COMMENTS

Board of Education comments included thanks to community members who provided comments and input during the meeting, discussion of ongoing school events and the COVID Committee, and ongoing contract tracing in the schools.

Board of Education student representatives updated the Board on activities throughout the high school, COVID-19 quarantines, virtual academy, and college acceptances by seniors.

BOARD PRESIDENT COMMENTS

President Clark thanked those who participated in public comment at the meeting, the upcoming observation of Arbor Day, and the ongoing work of the COVID Committee.

EXECUTIVE SESSION

Motion by Ms. Gallelli-Keyes, seconded by Mrs. McAlister, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Student Residency Matter.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 8:55 p.m.

RECONVENE MEETING

Motion by Ms. Morgan, seconded by Ms. Gallelli-Keyes, and carried unanimously to reconvene the meeting at 9:20 p.m.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Ms. Morgan, and carried unanimously to adjourn the meeting at 9:20 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary
/lp