

MINUTES OF REGULAR MEETING
JUNE 23, 2021

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, June 23, 2021, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were H. James Bauer, Cecilia Gallelli-Keyes, Michael James, Jacqueline McAlister, Suzanne Morgan, Fran Newman, William Sooy (arrived at 8:10 p.m.), Gregory Whelan, and Joseph S. Clark, Jr. Also present were Kathleen Taylor, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, and Daniel Tumolo from Sea Isle City. Members absent were William Holmes, Patrick Kane, and J. Tiffany Prettyman. There were 10 members of the public present.

PRESENTATIONS

Dr. Taylor recognized 2021 Heroes of Hope.

President Clark recognized Dr. Taylor for her years of service to the Ocean City School District. Dr. Taylor will retire at the end of July and has served as Superintendent since July 2006.

Board members Suzanne Morgan, Jacqueline McAlister, and Cecilia Gallelli-Keyes also thanked and recognized Dr. Taylor for her years of service to the Ocean City School District.

Annemarie Wagner-Fehn, Supervisor of Special Education, presented the Board with an update on the District's Equity Committee.

Geoff Haines, Athletic Director, presented the Board with an update on Spring athletics.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Lewis Romanini, Upper Township, addressed the Board regarding the District's return to school plan.

SUPERINTENDENT'S REPORT

Dr. Taylor gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent's recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
City of Ocean City	Basketball Leagues	June 8, 2021 (Tues) June 10, 2021 (Thurs) 6:30 pm – 10:30 pm <i>*Amends 3/17/21 approval to include additional dates.</i>	Main Gym & Auxiliary Gym	No charge
AtlantiCare	COVID-19 Vaccination Clinic	June 24, 2021 (Thurs) July 15, 2021 (Thurs) 9:00 am – 1:00 pm	Auxiliary Gym	No charge
City of Ocean City	OC Pops performance (waiting area)	July 3, 2021 (Sat) 1:00 pm – 10:00 pm	Cafeteria & restrooms	No charge

B. Lead Testing Statement of Assurance

The Board approves the submission of the 2020-2021 Lead Testing Program Statement of Assurance (SOA) to the New Jersey Department of Education.

Informational Items

School	Date	Drill(s)
High School	May 18, 2021 May 20, 2021	Fire Security
Intermediate School	May 17, 2021 May 20, 2021	Fire Security
Primary School	May 18, 2021 May 20, 2021	Fire Security

- Buildings and Grounds Committee Report – Mr. Bauer, Chairperson
No report.

2. Curriculum and Student Affairs

A. High School Summer Practice for Fall Sports' Schedules (*Attachment #2.A*)

The Board approves the attached High School early fall sports' summer practice schedules.

Informational Items (Attachments)

Out-of-School Suspension Reports for May 2021

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
No report.

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for June 2021 in the amount of \$3,809,685.83.

- B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)
The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for May 2021.

- C. Line Item Transfers (*Attachment #3.C*)
The Board approves the revenue and appropriation transfers for May 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for May 2021.

- D. Travel & Expense Reimbursement (*Attachment #3.D*)
The Board approves the June 2021 list of Board of Education Members and School District Staff travel and related expense reimbursements.

- E. Food Service Report (*Attachment #3.E*)
The Board accepts the Food Service Monthly Finance Report for May 2021.

- F. Every Student Succeeds Act (ESSA), a reauthorization of the Elementary and Secondary Education Act (ESEA) Fiscal Year 2022 Consolidated Grant Application Submission
The Board authorizes the District’s submission of the ESSA/ESEA FY2022 consolidated grant application for the following amounts:

Title I Part A:	\$233,897
Title II Part A:	\$37,102
Title III:	\$9,793
Immigrant:	\$1,470
Title IV Part A:	<u>\$18,450</u>
Total Allocation	\$300,712

- G. Title III Consortium
The Board authorizes the Ocean City School District to be the lead agency in a Title III Consortium with the Upper Township School District and Lower Cap May Regional School District.

- H. Cape May County Special Services School District Agreement for Itinerant Services
The Board approves, on an as-needed basis, the 2021-22 Agreement for Itinerant Services with the Cape May County Special Services School District.

- I. Communications Services Contract (*Attachment #3.I*)
The Board approves a contract with JASM Consulting for Communication Services in the amount of \$43,200 for the 2021-2022 fiscal year.

- J. Annual Service Providers
The Board approves the following providers for services for the 2021-22 school year:

Provider	Service	Cost
Sarah Carmody, MS, CCC-SLP*	Speech and Language Services (on an as needed basis)	\$500/evaluation \$100-\$170/hour – therapy services
Melanie Feller, MA, CCC-SLP*	Speech and Language Services (on an as needed basis)	\$1,000/evaluation \$200/hour – therapy services

Provider	Service	Cost
Spectrum Fitness, LLC*	Physical and Occupational Therapy Services (on an as needed basis)	\$80/visit/hour

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A:18A-1, et seq.) competitive bidding requirements.

Vote of nay by Mrs. Newman.

K. Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJAC 6A:23A-14.3 permits a Board of Education to establish and/or deposit into maintenance reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$400,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

L. Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJAC 6A:23A-14.3 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$975,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

M. Transfer of Current Year Surplus to Tuition Reserve

WHEREAS, NJAC 6A:23A-14.4(a)(3) permits a Board of Education to establish and/or deposit into tuition reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution for foreseeable future tuition adjustments for formal sending/receiving relationships, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$1,900,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

N. Transfer of Current Year Surplus to Emergency Reserve

WHEREAS, NJAC 6A:23A-14.4(a)(1) permits a Board of Education to establish and/or deposit into emergency reserve accounts at year end, and

WHEREAS, the aforementioned code authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ocean City Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into an Emergency Reserve account at year end, and

WHEREAS, the Ocean City Board of Education has determined that an amount not to exceed \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Ocean City Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

4. Personnel (all motions are upon Superintendent's recommendation)

A. Board Administrator's Contract (*Attachment #4.A*)

The Board approves Timothy E. Kelley, School Business Administrator/Board Secretary's employment contract, effective July 1, 2021, through June 30, 2022, at a salary of \$153,752, with additional shared services agreement stipend of \$3,500 for Corbin City and \$10,873 for Sea Isle City School District by roll call vote. This contract was approved by Dr. Judith DeStefano-Anen, Interim Executive County Superintendent.

B. District and High School Administrative Staff and Salaries (*Attachment #4.B*)

The Board approves the attached District and High School administrative staff and salaries for the 2021-22 school year by roll call vote.

C. Non-Affiliated Staff and Salaries (*Attachment #4.C*)

The Board approves the attached non-affiliated staff and salaries for the 2021-22 school year by roll call vote.

D. Substitute Renewals (*Attachment #4.D*)

The Board approves the attached criminal history approved/HIB trained substitutes, homebound instructors, bus drivers, volunteers, and out-of-district coaches for the summer 2021 and the 2021-22 school year by roll call vote.

E. Leave Replacement – Certificated Staff

The Board ratifies the following leave replacement by roll call vote:

Name	School/Location	Position	Effective Dates	Compensation
Nicholas Matousch	HS	Short-term leave replacement English Teacher	5/3/21 - 6/15/21	\$160.00 per diem

F. New Employment Appointment/Change in Assignment – Certificated Staff

The Board approves the following appointment of a certificated staff member by roll call vote:

Name	School/Location	Position	Effective Date	Compensation
Jill Berenato	District	Change in assignment from School Nurse/Student Assistance Coordinator to District School Nurse	7/1/21	\$61,740*

**Stipend pending contract negotiations*

G. School Fieldwork Placements

The Board approves the following High School fieldwork placements for the 2021-22 school year by roll call vote:

Name	Assigned Staff	School	College	Effective Dates
Nicholas Toth	Catherine Georges	HS	Stockton University	9/7/21-12/17/21

H. 2021-2022 Coaches, Volunteers and Stipends

The Board approves the following High School coaches, volunteers and stipends for the 2021-2022 school year by roll call vote:

Name	Sport	Season	Position	Stipend*
Timothy M. Kelley	Girls' Basketball	Winter	Assistant Coach	\$5,233.00
Emily Gillian	Girls' Basketball	Winter	Volunteer Coach	N/A
Anthony Johnson	Cross County	Fall	Volunteer Coach	N/A
Timothy Cook	Cross Country	Fall	Volunteer Coach	N/A
Carrie Merritt	Field Hockey/Soccer	Fall	Volunteer Coach	N/A

**Stipend amount pending contract negotiations*

- Negotiations Committee Report – Mr. Whelan, Chairperson
No report.

5. Policy

Informational Item (Attachment)

LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i)

- Policy Committee Report – Mrs. Prettyman, Chairperson
No report.

6. District Communications/Liaison

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
No report.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.

1. Buildings & Grounds

C. Dual Use Classrooms (Ocean City Representatives Only)

The Board approves the dual instructional use for the following classrooms for the 2021-22 school year and authorizes the School District to request approval from the New Jersey Department of Education:

Description	Comments
Dual Use Classrooms	Primary School: Room 510 (Basic Skills Instruction/Basic Skills) Primary School: Room 511 (ESL/ESL)

2. Curriculum and Student Affairs

- B. Intermediate School Field Trip Requests (Ocean City Representatives Only) (Attachment #2.B)
The Board approves the attached Intermediate School Field Trip list.

4. Personnel (all motions are upon Superintendent’s recommendation)

I. Intermediate and Primary Schools’ Administrative Staff and Salaries (Ocean City Representatives Only) (Attachment #4.I)

The Board approves the attached Intermediate and Primary Schools’ administrative staff and salaries for the 2021-22 school year by roll call vote.

J. Resignations (Ocean City Representatives Only)

The Board accepts the following resignations by roll call vote:

Name	Location	Position	Effective Date
Kristine Swartz	PS	ESY Teacher	6/24/21
Makenzie Kitchen	PS	ESY Substitute Teacher	6/24/21

K. Summer 2021 – Primary & Intermediate Schools Employment and Stipends (Ocean City Representatives Only)

The Board approves the following Primary & Intermediate Schools employment and stipends for summer 2021 by roll call vote: (total number of hours based on need):

Name	Position	School	Max Program Hours	Stipend
Wilson Summer Reading				
Patricia Gallagher	Teacher	IS		\$32.00/hr*
ESY Program				
Kristine Swartz	Substitute Teacher	PS	90 Hours	\$25.00/hr*
ESY – Support Staff				
Ronald Rios	Special Education Aide	TBD	90 hours	\$15.00/hr
Rosemarie Green	Substitute Special Education Aide	TBD		\$14.00/hr
Jumpstart Program				
Mackenzie Kitchen	Teacher	IS		\$32.00/hr*

*Stipend pending contract negotiations

L. 2021-2022 Winter Coaches and Stipends (Ocean City Representatives Only)

The Board approves the following Intermediate School winter coaches and stipends for the 2021-2022 school year by roll call vote:

Name	Sport	Position	Stipend*
Trish Henry	Girls' Basketball	Head Coach	\$4,892.00
Angelo DiBartolo	Wrestling	Head Coach	\$4,892.00

*Stipend pending contract negotiations

M. Extra-Curricular Assignments (Ocean City Representatives Only)

The Board approves the following Intermediate School extra-curricular assignments for the 2020-21 school year by roll call vote:

Name	School/Location	Description	Stipend*
Rose Millar	IS	Health & Wellness Team Leader	\$1,250
Stephanie Grisinger	IS	Health & Wellness Team Leader	\$1,250

*Stipend is funded by AtlantiCare grant

N. Leave Replacement – Certificated Staff (Ocean City Representatives Only)

The Board ratifies the following leave replacement by roll call vote:

Name	School/Location	Position	Effective Dates	Compensation
Robert Snodgrass	PS	Short-term leave replacement Music Teacher	4/23/21 - 6/15/21	\$160.00 per diem

O. School Fieldwork Placements (Ocean City Representatives Only)

The Board approves the following Intermediate School fieldwork placements for the 2021-22 school year by roll call vote:

Name	Assigned Staff	School	College	Effective Dates
Maryanna Oberg	Joel Dougan	PS	Rowan University	9/7/21-5/10/22

Name	Assigned Staff	School	College	Effective Dates
Emma Geraty	Amanda Stanco	PS	Stockton University	9/7/21-12/17/21

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, the Board of Education approved the minutes of the May 26, 2021, Regular Meeting and Executive Session as presented.

Motion carried by roll call vote, with a vote to abstain from Mr. Clark.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, the Board of Education approved the minutes of the June 9, 2021, Special Meeting as presented.

Motion carried unanimously by roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Steven Gring, Ocean City, addressed the Board regarding his appreciation for Dr. Taylor and her years of service in education including those in the Ocean City School District.

BOARD COMMENTS

Board of Education comments were directed to Dr. Taylor with thanks and admiration for her years of service to the Ocean City School District.

BOARD PRESIDENT COMMENTS

President Clark again thanked Dr. Taylor for her dedication and service to the students and families of the Ocean City School District.

EXECUTIVE SESSION

Motion by Ms. Gallelli-Keyes, seconded by Mr. Bauer, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters concerning negotiations, and specifically: OCEA, OCESSA, OCAA.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 9:06 p.m.

RECONVENE MEETING

Motion by Mr. Whelan, seconded by Mr. Sooy, and carried unanimously to reconvene the meeting at 9:32 p.m.

ADJOURNMENT

Motion by Mr. Whelan, seconded by Mr. Sooy, and carried unanimously to adjourn the meeting at 9:32 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp