



**Ocean City Board of Education  
Regular Meeting/Public Hearing Agenda  
Wednesday, November 17, 2021  
7:00 p.m. – High School Library**

**SOCIAL DISTANCING AND FACE COVERINGS/MASKS ARE REQUIRED**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
  - 1. Student Recognitions
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.D, 2.E, 2.F, 3.P, 3.Q, 4.K, 4.L, 4.M)
- J. Approval of Minutes
  - 1. Regular Meeting – October 13, 2021 (Attachment #J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

## **BOARD OF EDUCATION REGULAR MEETING**

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 5 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Ocean City Board of Education  
**FROM:** Dr. Thomas Baruffi, Interim Superintendent of Schools  
**RE:** November 17, 2021 Regular Board Meeting

**MOTION:** Based on the recommendation of the Interim Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings & Grounds**

A. Use of Facilities

*The Board approves the following requests for the use of the High School:*

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	City of Ocean City	Adult Pick-up Basketball	November 13, 2021 (Sat) 7:00 am – 9:00 am	Main Gym	No charge
2	Prime Events	Basketball Games	December 18-19, 2021 (Sat-Sun) 12:00 pm – 8:30 pm January 29-30, 2022 (Sat-Sun) 1:45 pm – 8:30 pm  March 24, 2022 (Thurs-rehearsal) 6:00 pm – 8:30 pm March 26, 2022 (Sat) 12:00 pm – 8:30 pm	Community Room, Main & Auxiliary Gyms    Main & Auxiliary Gyms	\$1,845.00
3	West Jersey Football Coaches Association	Football Showcase Games	August 26 – 28, 2022 (Fri-Sun) 9:00 am – 10:00 pm	Cafeteria, Locker Rooms & Exterior Restrooms	\$877.50
4	LaSalle College High School	Football Game	September 2, 2022 (Fri) 4:00 pm – 9:00 pm	Locker Rooms & Exterior Restrooms	\$200.00
5	Lansdale Catholic High School	Football Game	September 3, 2022 (Sat) 9:00 am – 2:00 pm	Locker Rooms & Exterior Restrooms	\$200.00

**B. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following request for the use of the Intermediate Schools:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	City of Ocean City	Dixie Howell Basketball Tournament	December 10, 2021 (Fri) 4:00 pm – 8:00 pm December 11, 2021 (Sat) 9:00 am – 4:00 pm December 13-15, 2021 (Mon-Wed) 4:00 pm – 8:30 pm	Gymnasium	No charge

**C. School Safety and Security Plan Review Statement of Assurance (Attachment #1.C)**

The Board approves the submission of the 2021-2022 School Safety and Security Plan Review Statement of Assurance (SOA) to the New Jersey Department of Education.

**Informational Items (Attachments)**

<b>School</b>	<b>Date</b>	<b>Drill(s)</b>
High School	October 22, 2021 October 20, 2021 October 14, 2021	Fire Security School Bus Emergency Evacuation
Intermediate School	October 18, 2021 October 19, 2021 October 5, 2021	Fire Security School Bus Emergency Evacuation
Primary School	October 20, 2021 October 22, 2021 October 5, 2021	Fire Security School Bus Emergency Evacuation
Cape May County Special Services	October 13, 2021	School Bus Emergency Evacuation

- Discussion
- Buildings and Grounds Committee Report - Mr. Bauer, Chairperson

## 2. Curriculum and Student Affairs

A. Membership Resolution in NJSIAA (*Attachment #2.A*)

The Board ratifies the submission of the Membership Resolution for the Ocean City High School to continue membership in the New Jersey Interscholastic Athletic Association for the 2021-22 school year, with \$2,500.00 for annual dues.

B. High School Winter Sports Schedules (*Attachment #2.B*)

The Board approves the attached High School 2021-22 Winter Sports' Schedules.

C. High School Field Trips (*Attachment #2.C*)

The Board approves the attached High School Field Trip list.

D. Intermediate School Winter Sports Schedules (Ocean City Representatives Only) (*Attachment #2.D*)

The Board approves the attached Intermediate School 2021-22 Winter Sports' Schedules.

E. Intermediate School Field Trips (Ocean City Representatives Only) (*Attachment #2.E*)

The Board approves the attached Intermediate School Field Trip list.

F. Preschool Expansion Aid (PEA) (Ocean City Representatives Only)

The Board approves the submission of the Annual Preschool Operational Plan Update to the New Jersey Department of Education; Department of Early Childhood Education (22-23). The plan is inclusive of the Enrollment Table citing 4 preschool classrooms with a maximum enrollment of 60 students.

### Informational Items (Attachment)

Out-of-School Suspension Report for October 2021

- Discussion
- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson

### 3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for November 2021 in the amount of \$6,590,688.43.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for September and October 2021.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for September and October 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September and October 2021.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the November 2021 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for October 2021.

F. IDEA Fiscal Year 2022 Grant Application Submission Amendment

The Board authorizes the District's submission of an amendment to the IDEA fiscal year 2022 grant application to allocate fiscal year 2021 grant carry over funds. The new allocations are:

IDEA Basic	\$545,089
IDEA Preschool	\$16,529

G. American Rescue Plan Act of 2021 (ARP)

The Board approves submission of the grant application for the American Rescue Plan Act of 2021 – Elementary and Secondary Schools Emergency Relief Fund (ARP – ESSER) as follows:

ESSER	\$1,861,932
Accelerated Learning	\$126,009
Summer Learning and Enrichment	\$40,000
Beyond the School Day Activities	\$40,000
Mental Health Support	\$45,000

H. Copier Lease – NJ State Contract

The Board authorizes the lease of photocopiers to be obtained from Keystone Digital Imagine, Inc. (KDI) in accordance with NJ State Contract G2075 – Copiers & Multi-Function Devices, Maintenance, Supplies and Print Services, Master #40467. The lease is a 60-month term for 28 Savin copiers with a lease payment of \$3,053.54 per month. Usage will be billed on a cost per copy basis.

I. Consulting Service Agreement (*Attachment #3.1*)

The Board approves an agreement with the Educational Consortium for Telecommunications Savings (ECTS) for the 2022-23 school year.

J. Competitive Contracting Authorization

The Board authorizes the use of the Competitive Contracting process in accordance with N.J.S.A. 18A:18A-4.1 et seq., to procure the following services:

HVAC Building Management Software

The technical specifications and evaluation criteria will be prepared by the Director of Facilities and the School Business Administrator. The Competitive Contracting process will be administered by the School Business Administrator/Board Secretary and Qualified Purchasing Agent.

K. Annual Service Provider

*The Board approves the following provider for services for the 2021-22 school year:*

Provider	Service	Cost
NeurAbilities, A Member of CNNH NeuroHealth*	Neurological Services (on an as needed basis)	\$660/evaluation & report \$2,750/neuropsychological testing & evaluation

\*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A:18A-1, et seq.) competitive bidding requirements.

L. Tuition Contract Agreements

*The Board approves the following 2021-22 Tuition Contract Agreements:*

Sending District	Receiving District	Grade	Effective Dates	Total Cost	Comments
Ocean City BOE	Riverton BOE	4	9/7/21-6/30/22	\$14,540.00	DCP&P Placement
Ocean City BOE	Riverton BOE	7	9/7/21-6/30/22	\$12,876.00	DCP&P Placement

M. Substitute Pay Rates

*The Board approves the following substitute pay rates for the 2021-22 school year:*

Substitute Rates for Certificated Staff	
School Nurse	\$190/day
Teacher – holds a NJ teacher certification	\$160/day
Teacher – holds a NJ substitute teacher certification	\$150/day
Teacher/Nurse: Short-Term Leave Replacement (up to 60 days)	\$175/day
Substitute Rates for Supportive Staff	
Bus Driver	\$23/hour

N. Grant Acceptance

*The Board accepts the following grant from the 2019-20 school year:*

School	Name	Funded By	Amount
District	School Security Grant	State of New Jersey	\$126,266

O. Donations

*The Board accepts the following donations for the 2021-22 school year:*

Donor	School	Amount	Use
Upper Township & Ocean City Municipal Alliance Committee (UT & OC MAC)	High School	\$350.00	Red Ribbon Week
		\$400.00	SADD, SCAT/REBEL & Intramurals

P. Grant Acceptance (Ocean City Representatives Only)

*The Board accepts the following grant for the 2021-22 school year:*

School	Name	Funded By	Amount
Intermediate School	Whole School, Whole Community, Whole Child (WSCC) School Health NJ Project: Building and Sustaining Healthy Schools for All Students (Year 4)	AtlantiCare	\$3,000

Q. Donations (Ocean City Representatives Only)

*The Board accepts the following donations for the 2021-22 school year:*

Donor	School	Amount	Use
Upper Township & Ocean City Municipal Alliance Committee (UT & OC MAC)	Intermediate School	\$350.00	Red Ribbon Week
		\$695.00	Cape Assist Presentation
	Primary School	\$350.00	Red Ribbon Week

- Discussion



**4. Personnel** (all motions are upon Superintendent’s recommendation)

A. District and High School Certificated Staff and Retroactive Salaries (*Attachment #4.A*)

The Board ratifies the attached District and High School certificated staff and retroactive salaries for the 2021-22 school year by roll call vote.

B. Salary Allocations

*The Board authorizes the following salary allocations for the 2021-22 school year by roll call vote:*

	Name	School/ Location	Position	Amount	Charged To
1	Scott Cooper	District	Special Education Aide	\$24,599.00	IDEA
2	Ronald Ewing	District	Special Education Aide	\$9,665.00	IDEA
3	Maria Fernandez-Mora	District	Special Education Aide	\$22,629.00	IDEA
4	Elizabeth Frisby	District	Special Education Aide	\$23,399.00	IDEA
5	Patricia Gallagher	District	Special Education Aide	\$25,261.00	IDEA
6	Meghann Generosi	District	Special Education Aide	\$23,829.00	IDEA
7	Kimberly Gray	District	Special Education Aide	\$24,221.00	IDEA
8	Patricia Richards	District	Special Education Aide	\$31,700.00	IDEA
9	Samira Seliman	District	Special Education Aide	\$4,908.88	IDEA
10	Louise Stewart	District	Special Education Aide	\$24,410.00	IDEA
11	Kathy Swift	District	Special Education Aide	\$21,922.68	IDEA
12	Suni Wood	District	Special Education Aide	\$20,731.23	IDEA
13	Kathryn Zammit	District	Special Education Aide	\$23,602.00	IDEA

C. Leave Replacement

*The Board approves the following revised High School leave replacement by roll call vote:*

	Name	Location	Position	Effective Dates	Compensation
1	Phyllis Coletta	HS	LT Leave Replacement English Teacher	10/18/21- 5/15/22	\$51,018.00, BA Step 1, (prorated)

D. Retirement

*The Board accepts with deep regret the following retirement by roll call vote:*

	Name	Location	Position	Effective Date
1	Kathryn Sykes	HS	Principal’s Secretary	2/1/22

E. Resignations – Non-Certificated Staff

*The Board approves the following resignations of District non-certificated staff by roll call vote:*

	Name	School/ Location	Current Position	Effective Date
1	Damaris Avila-Florentino	District	Custodian	10/14/21
2	Samira Seliman	District	Special Education Aide	11/3/21

F. New Employment Appointments – Non-Certificated Staff

*The Board approves the following appointments of District non-certificated staff by roll call vote:*

	Name	School/Location	Position	Effective Date	Compensation
1	Lisa Barber	District	PT Food Service Worker	On/after 11/18/21-6/30/22	\$11,321.00, Step 1 (prorated)
2	Charles Jones	District	Custodian	On/after 11/18/21	\$41,337.00, Step 1 (prorated)

G. High School Fieldwork Placements

*The Board approves the following High School fieldwork placements for the 2021-22 school year by roll call vote:*

	Name	Assigned Staff	School/College	Effective Dates
1	Jake Matlock	Zachary Fox	Stockton University	1/18/22-5/6/22
2	Lauren McCracken	Shannon Pruitt	Stockton University	1/18/22-5/6/22
3	Alison Wilson	Paul Matusz	Stockton University	1/18/22-5/6/22

H. High School Extension School

*The Board approves the following extension school staff for the 2021-22 school year by roll call vote:*

	Name	Position	Max Daily Hours	Effective Dates
1	Zachary Fox	Core Remediation	3.25	\$37.00/hr

I. New Substitute Appointments

*The Board approves the following appointments of substitute staff by roll call vote:*

	Name	Location	Position	Effective Dates
1	Damaris Avila-Florentino	District	Substitute Custodian	11/18/21-6/30/22
2	Jennifer Decker	District	Substitute Teacher	11/18/21-6/30/22
3	Nancy Notaro	District	Substitute Teacher	11/18/21-6/30/22
4	Gabriel Paratto	District	Substitute Teacher	11/18/21-6/30/22

J. Leaves of Absence *(Attachment #4.J)*

*The Board accepts the following leaves of absence by roll call vote:*

	Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	4528	District	0	34	Unpaid	11/2/21- 1/2/22
2	1591	District	0	21	FMLA/NJFLA	10/27/21-11/30/21
3	4590	District	22.5	4.5	FMLA	11/15/21-12/23/21
4	2345	High School	37	0	Revised Paid/FMLA	9/20/21 - 11/12/21

K. Primary & Intermediate School Fieldwork/Practicum/Internship Placements (Ocean City Representatives Only)

*The Board approves the following Primary & Intermediate School placements for the 2021-22 school year by roll call vote:*

	<b>Name</b>	<b>Assigned Staff</b>	<b>School/College</b>	<b>Effective Dates</b>
1	Kristen Corcoran	Carrie Merritt	Rowan University	1/18/22-4/19/22
2	Patrick Iannello	Erin Porter	Western Governor's University	11/8/21-12/17/21
3	Nicole Piergross	Andrea Kuhlberg	Rowan University	1/17/22-4/29/22
4	Jordana Lapkin	Margaret Shiffler	Stockton University	1/18/22-5/6/22
5	Ian Kohn	Emily Gillian	Stockton University	1/18/22-5/6/22
6	Dominic Gitto	Megan O'Neill	Stockton University	1/18/22-4/29/22
7	Kyra Kochmansky	Matthew Lane	Stockton University	1/18/22-4/29/22
8	Michael Ashworth	Nicholas Verducci	Stockton University	1/18/22-4/29/22
9	Lauren Taormina	Jessica Kriegner	Stockton University	1/18/22-4/29/22

L. Primary and Intermediate School Certificated Staff and Retroactive Salaries (Ocean City Representatives Only)

*(Attachment #4.L)*

The Board ratifies the Primary and Intermediate School certificated staff and retroactive salaries for the 2021-22 school year by roll call vote.

M. Retirement (Ocean City Representatives Only)

*The Board accepts with deep regret the following retirement by roll call vote:*

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective Date</b>
1	Myron Jenkins	IS	Special Education Teacher	1/1/22

- Discussion
- Negotiations Committee Report – Mr. Whelan, Chairperson

**5. Policy**

- Discussion
- Policy Committee Report – Mrs. Newman, Chairperson

**6. District Communications/Liaison**

- Discussion
- District Communications Committee Report – Ms. Gallelli-Keyes, Chairperson