

**MINUTES OF REGULAR MEETING**  
**NOVEMBER 17, 2021**

**CALL TO ORDER**

The Regular Meeting of the Ocean City Board of Education was called to order by President Clark on Wednesday, November 17, 2021, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Clark led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were Cecilia Gallelli-Keyes, William Holmes, Michael James, Patrick Kane, Jacqueline McAlister, Fran Newman, Charles Roche, William Sooy, Gregory Whelan, and Joseph S. Clark, Jr. Also present were Thomas Baruffi, Ed.D., Interim Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Daniel Tumolo from Sea Isle City, and Student Representatives Quinn O’Brien and Olivia Vanesko. Members absent were H. James Bauer and Suzanne Morgan. There were 27 members of the public present.

**PRESENTATIONS**

Dr. Baruffi recognized student achievements.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

Jay Reimer, Ocean City, addressed the Board on his comments reflected in the draft minutes for the Regular Meeting held on October 13, 2021. The minutes will be tabled so they can be revised.

**SUPERINTENDENT’S REPORT**

Dr. Baruffi gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

*Motion by Dr. Kane, seconded by Mr. Sooy, and carried by roll call vote, except as noted below, the Board of Education approved the following Interim Superintendent’s recommendations.*

**1. Buildings & Grounds**

**A. Use of Facilities**

*The Board approves the following requests for the use of the High School:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	City of Ocean City	Adult Pick-up Basketball	November 13, 2021 (Sat) 7:00 am – 9:00 am	Main Gym	No charge
2	Prime Events	Basketball Games	December 18-19, 2021 (Sat-Sun) 12:00 pm – 8:30 pm January 29-30, 2022 (Sat-Sun)	Community Room, Main & Auxiliary Gyms	\$1,845.00

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
			1:45 pm – 8:30 pm March 24, 2022 (Thurs-rehearsal) 6:00 pm – 8:30 pm March 26, 2022 (Sat) 12:00 pm – 8:30 pm	Main & Auxiliary Gyms	
3	West Jersey Football Coaches Association	Football Showcase Games	August 26 – 28, 2022 (Fri-Sun) 9:00 am – 10:00 pm	Cafeteria, Locker Rooms & Exterior Restrooms	\$877.50
4	LaSalle College High School	Football Game	September 2, 2022 (Fri) 4:00 pm – 9:00 pm	Locker Rooms & Exterior Restrooms	\$200.00
5	Lansdale Catholic High School	Football Game	September 3, 2022 (Sat) 9:00 am – 2:00 pm	Locker Rooms & Exterior Restrooms	\$200.00

C. School Safety and Security Plan Review Statement of Assurance (*Attachment #1.C*)

The Board approves the submission of the 2021-2022 School Safety and Security Plan Review Statement of Assurance (SOA) to the New Jersey Department of Education.

Informational Items (Attachments)

School	Date	Drill(s)
High School	October 22, 2021 October 20, 2021 October 14, 2021	Fire Security School Bus Emergency Evacuation
Intermediate School	October 18, 2021 October 19, 2021 October 5, 2021	Fire Security School Bus Emergency Evacuation
Primary School	October 20, 2021 October 22, 2021 October 5, 2021	Fire Security School Bus Emergency Evacuation
Cape May County Special Services	October 13, 2021	School Bus Emergency Evacuation

- Buildings and Grounds Committee Report – Mr. Bauer, Chairperson  
Mr. Sooy gave a report of the Committee meeting.

**2. Curriculum and Student Affairs**

A. Membership Resolution in NJSIAA (*Attachment #2.A*)

The Board ratifies the submission of the Membership Resolution for the Ocean City High School to continue membership in the New Jersey Interscholastic Athletic Association for the 2021-22 school year, with \$2,500.00 for annual dues.

*Motion carried with a vote of nay by Ms. Gallelli-Keyes.*

B. High School Winter Sports Schedules (*Attachment #2.B*)

The Board approves the attached High School 2021-22 Winter Sports' Schedules.

*Motion carried with a vote of nay by Ms. Gallelli-Keyes.*

C. High School Field Trips (*Attachment #2.C*)

The Board approves the attached High School Field Trip list.

***Motion carried with a vote of nay by Ms. Gallelli-Keyes.***

Informational Items (Attachment)

Out-of-School Suspension Report for October 2021

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
No report.

**3. Finance**

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for November 2021 in the amount of \$6,590,688.43.

***Motion carried with votes of nay by Ms. Gallelli-Keyes and Mrs. McAlister.***

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for September and October 2021.

***Motion carried with a vote of nay by Mrs. McAlister.***

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for September and October 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September and October 2021.

***Motion carried with votes of nay by Ms. Gallelli-Keyes and Mrs. McAlister.***

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the November 2021 list of Board of Education Members and School District Staff travel and related expense reimbursements.

***Motion carried with a vote of nay by Mrs. McAlister.***

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for October 2021.

F. IDEA Fiscal Year 2022 Grant Application Submission Amendment

The Board authorizes the District's submission of an amendment to the IDEA fiscal year 2022 grant application to allocate fiscal year 2021 grant carry over funds. The new allocations are:

IDEA Basic	\$545,089
IDEA Preschool	\$16,529

G. American Rescue Plan Act of 2021 (ARP)

The Board approves submission of the grant application for the American Rescue Plan Act of 2021 – Elementary and Secondary Schools Emergency Relief Fund (ARP – ESSER) as follows:

ESSER	\$1,861,932
Accelerated Learning	\$126,009
Summer Learning and Enrichment	\$40,000
Beyond the School Day Activities	\$40,000
Mental Health Support	\$45,000

***Motion carried with votes of nay by Ms. Gallelli-Keyes and Mrs. McAlister.***

H. Copier Lease – NJ State Contract

The Board authorizes the lease of photocopiers to be obtained from Keystone Digital Imagine, Inc. (KDI) in accordance with NJ State Contract G2075 – Copiers & Multi-Function Devices, Maintenance, Supplies and Print Services, Master #40467. The lease is a 60-month term for 28 Savin copiers with a lease payment of \$3,053.54 per month. Usage will be billed on a cost per copy basis.

I. Consulting Service Agreement (Attachment #3.I)

The Board approves an agreement with the Educational Consortium for Telecommunications Savings (ECTS) for the 2022-23 school year.

***Motion carried with a vote of nay by Ms. Gallelli-Keyes.***

J. Competitive Contracting Authorization

The Board authorizes the use of the Competitive Contracting process in accordance with N.J.S.A. 18A:18A-4.1 et seq., to procure the following services:

HVAC Building Management Software

The technical specifications and evaluation criteria will be prepared by the Director of Facilities and the School Business Administrator. The Competitive Contracting process will be administered by the School Business Administrator/Board Secretary and Qualified Purchasing Agent.

K. Annual Service Provider

*The Board approves the following provider for services for the 2021-22 school year:*

Provider	Service	Cost
NeurAbilities, A Member of CNNH NeuroHealth*	Neurological Services (on an as needed basis)	\$660/evaluation & report \$2,750/neuropsychological testing & evaluation

\*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A:18A-1, et seq.) competitive bidding requirements.

L. Tuition Contract Agreements

*The Board approves the following 2021-22 Tuition Contract Agreements:*

Sending District	Receiving District	Grade	Effective Dates	Total Cost	Comments
Ocean City BOE	Riverton BOE	4	9/7/21-6/30/22	\$14,540.00	DGP&P Placement

Sending District	Receiving District	Grade	Effective Dates	Total Cost	Comments
Ocean City BOE	Riverton BOE	7	9/7/21-6/30/22	\$12,876.00	DGP&P Placement

**Motion carried with a vote of nay by Mrs. McAlister.**

**M. Substitute Pay Rates**

*The Board approves the following substitute pay rates for the 2021-22 school year:*

<b>Substitute Rates for Certificated Staff</b>	
School Nurse	\$190/day
Teacher – holds a NJ teacher certification	\$160/day
Teacher – holds a NJ substitute teacher certification	\$150/day
Teacher/Nurse: Short-Term Leave Replacement (up to 60 days)	\$175/day
<b>Substitute Rates for Supportive Staff</b>	
Bus Driver	\$23/hour

**N. Grant Acceptance**

*The Board accepts the following grant from the 2019-20 school year:*

School District	Name	Funded By	Amount
	School Security Grant	State of New Jersey	\$126,266

**O. Donations**

*The Board accepts the following donations for the 2021-22 school year:*

Donor	School	Amount	Use
Upper Township & Ocean City Municipal Alliance Committee (UT & OC MAC)	High School	\$350.00	Red Ribbon Week
		\$400.00	SADD, SCAT/REBEL & Intramurals

**4. Personnel (all motions are upon Superintendent’s recommendation)**

**A. District and High School Certificated Staff and Retroactive Salaries (*Attachment #4.A*)**

The Board ratifies the attached District and High School certificated staff and retroactive salaries for the 2021-22 school year by roll call vote.

**Motion carried with a vote of nay by Mrs. McAlister.**

**B. Salary Allocations**

*The Board authorizes the following salary allocations for the 2021-22 school year by roll call vote:*

	Name	School/Location	Position	Amount	Charged To
1	Scott Cooper	District	Special Education Aide	\$24,599.00	IDEA
2	Ronald Ewing	District	Special Education Aide	\$9,665.00	IDEA
3	Maria Fernandez-Mora	District	Special Education Aide	\$22,629.00	IDEA
4	Elizabeth Frisby	District	Special Education Aide	\$23,399.00	IDEA

	<b>Name</b>	<b>School/ Location</b>	<b>Position</b>	<b>Amount</b>	<b>Charged To</b>
5	Patricia Gallagher	District	Special Education Aide	\$25,261.00	IDEA
6	Meghann Generosi	District	Special Education Aide	\$23,829.00	IDEA
7	Kimberly Gray	District	Special Education Aide	\$24,221.00	IDEA
8	Patricia Richards	District	Special Education Aide	\$31,700.00	IDEA
9	Samira Seliman	District	Special Education Aide	\$4,908.88	IDEA
10	Louise Stewart	District	Special Education Aide	\$24,410.00	IDEA
11	Kathy Swift	District	Special Education Aide	\$21,922.68	IDEA
12	Suni Wood	District	Special Education Aide	\$20,731.23	IDEA
13	Kathryn Zammit	District	Special Education Aide	\$23,602.00	IDEA

**C. Leave Replacement**

*The Board approves the following revised High School leave replacement by roll call vote:*

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective Dates</b>	<b>Compensation</b>
1	Phyllis Coletta	HS	LT Leave Replacement English Teacher	10/18/21-5/15/22	\$51,018.00, BA Step 1, (prorated)

**D. Retirement**

*The Board accepts with deep regret the following retirement by roll call vote:*

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective Date</b>
1	Kathryn Sykes	HS	Principal's Secretary	2/1/22

**E. Resignations – Non-Certificated Staff**

*The Board approves the following resignations of District non-certificated staff by roll call vote:*

	<b>Name</b>	<b>School/ Location</b>	<b>Current Position</b>	<b>Effective Date</b>
1	Damaris Avila-Florentino	District	Custodian	10/14/21
2	Samira Seliman	District	Special Education Aide	11/3/21

**F. New Employment Appointments – Non-Certificated Staff**

*The Board approves the following appointments of District non-certificated staff by roll call vote:*

	<b>Name</b>	<b>School/ Location</b>	<b>Position</b>	<b>Effective Date</b>	<b>Compensation</b>
1	Lisa Barber	District	PT Food Service Worker	On/after 11/18/21-6/30/22	\$11,321.00, Step 1 (prorated)
2	Charles Jones	District	Custodian	On/after 11/18/21	\$41,337.00, Step 1 (prorated)

**G. High School Fieldwork Placements**

*The Board approves the following High School fieldwork placements for the 2021-22 school year by roll call vote:*

	<b>Name</b>	<b>Assigned Staff</b>	<b>School/College</b>	<b>Effective Dates</b>
1	Jake Matlock	Zachary Fox	Stockton University	1/18/22-5/6/22
2	Lauren McCracken	Shannon Pruitt	Stockton University	1/18/22-5/6/22
3	Alison Wilson	Paul Matusz	Stockton University	1/18/22-5/6/22

***Motion carried with a vote of nay by Mrs. McAlister.***

**H. High School Extension School**

*The Board approves the following extension school staff for the 2021-22 school year by roll call vote:*

	<b>Name</b>	<b>Position</b>	<b>Max Daily Hours</b>	<b>Effective Dates</b>
1	Zachary Fox	Core Remediation	3.25	\$37.00/hr

**I. New Substitute Appointments**

*The Board approves the following appointments of substitute staff by roll call vote:*

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective Dates</b>
1	Damaris Avila-Florentino	District	Substitute Custodian	11/18/21-6/30/22
2	Jennifer Decker	District	Substitute Teacher	11/18/21-6/30/22
3	Nancy Notaro	District	Substitute Teacher	11/18/21-6/30/22
4	Gabriel Paratto	District	Substitute Teacher	11/18/21-6/30/22

**J. Leaves of Absence (*Attachment #4.J*)**

*The Board accepts the following leaves of absence by roll call vote:*

	<b>Employee #</b>	<b>School/Location</b>	<b>Paid Days</b>	<b>Unpaid Days</b>	<b>Type of Leave</b>	<b>Effective Dates</b>
1	4528	District	0	34	Unpaid	11/2/21- 1/2/22
2	1591	District	0	21	FMLA/NJFLA	10/27/21-11/30/21
3	4590	District	22.5	4.5	FMLA	11/15/21-12/23/21
4	2345	High School	37	0	Revised Paid/FMLA	9/20/21 - 11/12/21

- Negotiations Committee Report – Mr. Whelan, Chairperson  
No report.

**5. Policy**

- Policy Committee Report – Mrs. Newman, Chairperson  
No report.

**6. District Communications/Liaison**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
No report.

***Motion by Dr. Kane, seconded by Mr. Whelan, and carried by roll call vote, except as noted below, the Board of Education (Ocean City Representatives) approved the following Interim Superintendent's recommendations.***

**1. Buildings & Grounds**

**B. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following request for the use of the Intermediate Schools:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	City of Ocean City	Dixie Howell Basketball Tournament	December 10, 2021 (Fri) 4:00 pm – 8:00 pm December 11, 2021 (Sat) 9:00 am – 4:00 pm December 13-15, 2021 (Mon-Wed) 4:00 pm – 8:30 pm	Gymnasium	No charge

**2. Curriculum and Student Affairs**

**D. Intermediate School Winter Sports Schedules (Ocean City Representatives Only) (Attachment #2.D)**

The Board approves the attached Intermediate School 2021-22 Winter Sports' Schedules.

***Motion carried with a vote of nay by Ms. Gallelli-Keyes.***

**E. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.E)**

The Board approves the attached Intermediate School Field Trip list.

***Motion carried with a vote of nay by Ms. Gallelli-Keyes.***

**F. Preschool Expansion Aid (PEA) (Ocean City Representatives Only)**

The Board approves the submission of the Annual Preschool Operational Plan Update to the New Jersey Department of Education; Department of Early Childhood Education (22-23). The plan is inclusive of the Enrollment Table citing 4 preschool classrooms with a maximum enrollment of 60 students.

***Motion carried with votes of nay by Ms. Gallelli-Keyes and Mrs. McAlister.***

**3. Finance**

**P. Grant Acceptance (Ocean City Representatives Only)**

*The Board accepts the following grant for the 2021-22 school year:*

<b>School</b>	<b>Name</b>	<b>Funded By</b>	<b>Amount</b>
Intermediate School	Whole School, Whole Community, Whole Child (WSCC) School Health NJ Project: Building and Sustaining Healthy Schools for All Students (Year 4)	AtlantiCare	\$3,000



**Q. Donations (Ocean City Representatives Only)**

*The Board accepts the following donations for the 2021-22 school year:*

Donor	School	Amount	Use
Upper Township & Ocean City Municipal Alliance Committee (UT & OC MAC)	Intermediate School	\$350.00	Red Ribbon Week
		\$695.00	Cape Assist Presentation
	Primary School	\$350.00	Red Ribbon Week

**4. Personnel (all motions are upon Superintendent’s recommendation)**

**K. Primary & Intermediate School Fieldwork/Practicum/Internship Placements (Ocean City Representatives Only)**

*The Board approves the following Primary & Intermediate School placements for the 2021-22 school year by roll call vote:*

	Name	Assigned Staff	School/College	Effective Dates
1	Kristen Corcoran	Carrie Merritt	Rowan University	1/18/22-4/19/22
2	Patrick Iannello	Erin Porter	Western Governor’s University	11/8/21-12/17/21
3	Nicole Piergross	Andrea Kuhlberg	Rowan University	1/17/22-4/29/22
4	Jordana Lapkin	Margaret Shiffler	Stockton University	1/18/22-5/6/22
5	Ian Kohn	Emily Gillian	Stockton University	1/18/22-5/6/22
6	Dominic Gitto	Megan O’Neill	Stockton University	1/18/22-4/29/22
7	Kyra Kochmansky	Matthew Lane	Stockton University	1/18/22-4/29/22
8	Michael Ashworth	Nicholas Verducci	Stockton University	1/18/22-4/29/22
9	Lauren Taormina	Jessica Kriegner	Stockton University	1/18/22-4/29/22

*Motion carried with a vote of nay by Mrs. McAlister.*

**L. Primary and Intermediate School Certificated Staff and Retroactive Salaries (Ocean City Representatives Only) (Attachment #4.L)**

The Board ratifies the Primary and Intermediate School certificated staff and retroactive salaries for the 2021-22 school year by roll call vote.

*Motion carried with a vote of nay by Mrs. McAlister and a vote to abstain from Dr. Roche for employee #2337 only.*

**M. Retirement (Ocean City Representatives Only)**

*The Board accepts with deep regret the following retirement by roll call vote:*

	Name	Location	Position	Effective Date
1	Myron Jenkins	IS	Special Education Teacher	1/1/22

**APPROVAL OF MINUTES**

Approval of minutes was tabled until the December meeting.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

### **PUBLIC COMMENTS**

Lisa Mansfield, Ocean City, addressed the Board regarding the school district's staff, public forums, social media posts by board members asking members of the public to meet and discuss issues facing the school district, and suggested that the Board consider sponsoring informal meetings with members of the public.

Jay Reimer, Ocean City, addressed the Board regarding the informal meeting addressed by Ms. Mansfield, inquired of the Board whether they represent the State of New Jersey or the parents of the community, and asked the Board to take a stand on curriculum issues related to sexuality and gender identity. Mr. Reimer also addressed the Board on state aid as a price tag placed on teaching of morality issues, family values in the City of Ocean City, and NJSL standards associated with sexuality and gender identity at various grade levels. Mr. Reimer also commented on gender identity and Ocean City School District training materials related to student gender identity. Mr. Reimer requested that the Board of Education should stand up against religiously objectional materials or step off the school board.

Liz Nicoletti, Ocean City, reiterated the comments expressed by Mr. Reimer, the idea of a community roundtable suggested by Ms. Mansfield, critical thinking and diversity, placing God back in our schools, the idea of rejecting state aid, masks in schools, and requested the Board of Administration meet with her. Ms. Nicoletti also inquired as to when the Board meets and converses on the issues addressed at the board meeting.

### **BOARD COMMENTS**

Student Representatives updated the Board regarding the upcoming play and funding allocations for cocurricular and extracurricular activities.

Board of Education comments included thanks to the public for their continued participation at board meetings, allowing the Board to hear the "good and the bad," and that BOE emails are posted on the district website for members of the public to bring forth issues. The Board also commented on a recent "challenge" between OCHS and Mainland to collect food donations for the upcoming holiday season and the Surf Team placing second overall in the state championships.

### **BOARD PRESIDENT COMMENTS**

President Clark thanked Ms. Sykes, whose retirement was approved on this agenda, for her service to the school district and wished the community a Happy Thanksgiving.

### **EXECUTIVE SESSION**

Motion by Mr. Holmes, seconded by Mrs. Newman, and carried unanimously to adopt a resolution to go into Executive Session.

President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters involving anticipated or pending litigation, including matters of attorney-client privilege; Matters involving personnel issues, including but not limited to, the employment,

appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 8:02 p.m.

*Ms. Gallelli-Keyes and Mrs. McAlister left the meeting at 8:02 p.m. and did not attend executive session.*

*Mr. Clark left executive session at 8:42 p.m. so that Mr. Stanton could update the Board on School Ethics charges filed against Mr. Clark.*

### **RECONVENE MEETING**

Motion by Mr. Holmes, seconded by Mrs. Newman, and carried unanimously to reconvene the meeting at 10:02 p.m.

### **ADJOURNMENT**

Motion by Mrs. Newman, seconded by Mr. Holmes, and carried unanimously to adjourn the meeting at 10:02 p.m.

Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

/lp