



**Ocean City Board of Education
Regular Meeting/Public Hearing Agenda
Wednesday, January 26, 2022
7:00 p.m. – High School Library**

SOCIAL DISTANCING AND FACE COVERINGS/MASKS ARE REQUIRED

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Administration of Oath of Office to Ocean City Board Representatives from Upper Township
- E. Roll Call
- F. Presentations
 - 1. Student Recognitions
 - 2. Start Strong Fall 2021 Student Achievement Presentation
 - 3. Superintendent Search Firm
- G. Public Comments (on Agenda Items Only)
- H. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- I. Vote on Board Resolutions (Full Board)
- J. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.G, 4.M, 4.N, 4.O, 4.P, 4.Q, 4.R)
- K. Approval of Minutes
 - 1. Special Meeting/Finance Committee of the Whole and Executive Session – December 15, 2021 (Attachment #K.1)
 - 2. Regular Meeting – December 15, 2021 (Attachment #K.2)
 - 3. Reorganization/Regular Meeting and Executive Session – January 5, 2022 (Attachment #K.3)
- L. Unfinished Business
- M. New Business
- N. Public Comments
- O. Board Comments
- P. Board President's Report/Comments
- Q. Executive Session (not open to the public)
- R. Reconvene Public Session
- S. Adjournment

BOARD OF EDUCATION REGULAR MEETING

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 5 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Thomas Baruffi, Interim Superintendent of Schools
RE: January 26, 2022 Regular Board Meeting

ADMINISTRATION OF OATH OF OFFICE TO OCEAN CITY BOARD REPRESENTATIVES FROM UPPER TOWNSHIP: William Holmes, Fran Newman, and William Sooy for a one-year term.

MOTION: Based on the recommendation of the Interim Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings & Grounds

A. Use of Facilities (*Attachment #1.A*)

The Board approves the following requests for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	OC Theatre Company	Theatre Camps/Performances	See Attached Schedule	Auditorium, F105 & F107	No charge
2	National Multiple Sclerosis Society	MS Bike: City to Shore	September 23, 2022 (Fri: set-up) 8:00 am – 5:00 pm September 24, 2022 (Sat) 8:00 am – 10:00 pm September 25, 2022 (Sun) 3:00 am – 12:00 pm	Cafeteria, Kitchen Facilities, Practice Field, Auxiliary Gym (inclement weather only)	\$4,295.00

B. Use of Facilities (**Ocean City Representatives Only**)

The Board approves the following request for the use of the Intermediate School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Warriors Lacrosse	Training Sessions	January 31, 2022 – May 16, 2022 (Mondays) 5:15 pm – 9:30 pm	Gymnasium	No charge

Informational Items

School	Date	Drill(s)
High School	December 13, 2021 December 14, 2021	Fire Security
Intermediate School	December 21, 2021 December 14, 2021	Fire Security
Primary School	December 14, 2021 December 14, 2021	Fire Security

- Discussion
- Buildings and Grounds Committee Report

2. Curriculum and Student Affairs

A. Revised 2021-22 School Year Calendar *(Attachment #2.A)*

The Board approves the attached revised 2021-22 School Year Calendar.

B. School Self-Assessment

The Board approves the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for September 1, 2020 – June 30, 2021. The schools’ grades are as follows:

OCHS – 73 OCIS – 72 OCPS – 75

C. Student Safety Data System *(Attachment #2.C)*

The Board acknowledges the submission of the NJDOE SSDS – reporting incidents, trainings and programs occurring from September 1, 2021 – December 31, 2021 to the New Jersey Department of Education.

D. Cape May County Healthy Community Coalition Pride Survey *(Attachment #2.D)*

The Board approves the participation of students in grades 7th, 9th, 11th, and 12th in the Cape May County Healthy Community Coalition Pride Survey.

E. Credit Completion Schedule

The Board approves the following credit completion schedule at the High School:

	Program	Dates	Days of the Week
1	OCHS Credit Completion	5/17/22-5/31/22	Monday-Friday
2	OCHS Credit Completion	6/4/22 6/11/22	Saturday
3	OCHS Extension School Credit Completion	5/7/22 5/21/22 6/4/22 6/11/22	Saturday

F. High School Field Trips *(Attachment #2.F)*

The Board approves the attached High School Field Trip list.

G. Summer Programs (Ocean City Representatives Only)

The Board approves the following summer programs at the Primary and Intermediate Schools:

	School	Program	Dates	Days of the Week
1	Intermediate School	21 st Century Challenge Program	7/11/22- 7/15/22 7/18/22- 7/22/22	Monday-Friday
2	Primary School	Summer School Title I Program – students entering K-4 (funded through Title I Federal Program)	7/5/22- 7/28/22	Monday-Friday

	School	Program	Dates	Days of the Week
3	Primary School	Summer School ELL Program – students entering K-4 (funded through ARP ESSER Funding)	7/5/22-7/28/22	Monday-Friday

H. Harassment, Intimidation and Bullying (HIB) Case Findings (*Attachment #2.H*)

The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachment)

Out-of-School Suspension Report for December 2021

- Discussion
- Curriculum and Student Affairs Committee Report

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for January 2022 in the amount of \$3,971,273.04.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for December 2021.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for December 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for December 2021.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the January 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for December 2021.

F. Special Education Tuition Contract Agreement

The Board approves the 2021-22 Special Education Tuition Contract Agreement with the Upper Township Board of Education for one-to-one aide extraordinary services for two Upper Township students in the amount of \$114,263.

G. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2021-22 school year:

	Host District	Joiner District	Route	Cost
1	Cape May County Special Services	Ocean City	To/From CMCSS	\$4,500

H. Every Student Succeeds Act (ESSA), a reauthorization of the Elementary and Secondary Education Act (ESEA) Fiscal Year 2022 Consolidated Grant Application Submission (Revised)

The Board authorizes the District’s submission of the ESSA/ESEA FY2022 consolidated grant amendment for the following amounts:

Title I Part A:	\$260,244
Title II Part A:	\$37,102
Title III:	\$9,793
Immigrant:	\$1,470
Title IV Part A:	\$18,450
Total Allocation:	\$300,712

Note: The amendment was required to add Title I carryover funds (\$20,946) and an overpayment (\$5,401) to the original grant application (\$233,897) for a total of \$260,244.

- Discussion

4. Personnel (all motions are upon Interim Superintendent’s recommendation)

A. Statement of Assurance (*Attachment #4.A*)

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the January 31, 2022, submission to the New Jersey Department of Education by roll call vote.

B. Termination of Employment (*Attachment #4.B*)

The Board moves to terminate the employment of employee #4528 effective January 27, 2022, by roll call vote.

C. Retirement

The Board accepts with deep regret the following retirement by roll call vote:

	Name	Location	Position	Effective Date
1	Margaret Corcoran	HS	Teacher	7/1/22

D. Compliance Officer

The Board approves the following appointment for the 2021-22 school year:

	Compliance Category	Staff Member Responsible
1	COVID-19 Safety Coordinator	Director of Student Services

E. New Employment Appointments – Non-Certificated Staff

The Board approves the following appointments of District non-certificated staff by roll call vote:

	Name	School/Location	Position	Effective Date	Compensation
1	Suzanne Ancharski	District	Special Education Aide	On/after 1/27/22-6/30/22	\$23,829.00, Step 1 (prorated)*
2	Lori Dempsey	District	Special Education Aide	On/after 1/27/22-6/30/22	\$23,829.00, Step 1(prorated)*

**Includes \$1200 stipend for Bachelor’s Degree*

F. Short-Term Assignment – District Non-Affiliated Staff

The Board ratifies the following District non-affiliated staff by roll call vote:

	Name	School/Location	Position	Effective Date	Compensation
1	Patricia Swanson	District	HS Student Activities Accounting and Agency Funds	1/1/22 through on or before 2/15/22	\$1,000.00/month (prorated)

G. Co-Curricular Appointment

The Board approves the following High School co-curricular appointment by roll call vote:

	Name	Description	Tier	Compensation
1	Kara Uhrich	Our Minds Matter Club	N/A	\$1,000.00*

**AtlantiCare Healthy Schools, Healthy Children Grant*

H. Coaches' Aides

The Board approves the following High School volunteer coaches' aides by roll call vote:

	Name	Season	Sport
1	Jennifer Dean	Spring	Softball
2	Zachary Fox	Spring	Baseball
3	Frank Coppenbarger	Spring	Baseball
4	Edward Terry	Spring	Baseball

I. New Substitute Appointments

The Board approves the following appointments of substitute staff by roll call vote:

	Name	Location	Position	Effective Dates
1	Steven Cohen	District	Substitute Teacher	1/27/22-6/30/22
2	Courtney Corson	District	Substitute Teacher	1/27/22-6/30/22
3	Alyssa Hood	District	Substitute Teacher	1/27/22-6/30/22
4	Marina Liess	District	Substitute Teacher	1/27/22-6/30/22
5	Lauren Gayeski	District	Substitute Nurse	1/27/22-6/30/22

J. School Fieldwork Placement

The Board approves the following introductory fieldwork placement by roll call vote:

	Student Name	Assigned Staff	School/ Location	College/Organization	Effective Dates
1	Lexie Conus	Christine Barnes	HS	Stockton University	1/18/22-5/6/22

K. Leaves of Absence (Attachment #4.K)

The Board accepts the following leaves of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	1591	District	0	20	Unpaid Leave	1/12/22-1/31/22
2	1698	HS	0	Up to 60	Intermittent Unpaid FMLA/NJFLA	1/3/22-6/30/22
3	3394	HS	11.5	12.5	Revised Paid/Unpaid/FMLA	11/15/21-12/20/21
4	3812	HS	35	28	Revised Paid/Unpaid FMLA	11/1/21-2/15/22

L. Resignation-Coach

The Board accepts the following District coaching resignation by roll call vote:

	Name	Season	Sport	Position	Effective Date
1	Raymond Conover	Spring	Boys Crew	Assistant Coach	1/13/22

M. New Employment Appointment – Certificated Staff (Ocean City Representatives Only)

The Board approves the following appointment of Primary School certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Date	Compensation
1	Kelly Unger-Warley	PS	Special Education Teacher	On/after 3/1/22-6/30/22	\$62,344.00, BA+30 Step 3 (prorated)

N. Co-Curricular Appointment (Ocean City Representatives Only)

The Board approves the following Intermediate School co-curricular appointment by roll call vote:

	Name	Description	Tier	Compensation
1	Victoria Battelini	Student Council Advisor	4	\$3,480.00

O. FY22 Primary School ESEA Federal Grant Revised Salary Allocations (Ocean City Representatives Only)

The Board authorizes the following Primary School certificated staff revised salary allocations to be charged to the identified Federal Grants for the 2021-22 school year.

	Name	Position	Salary	ESEA Federal Grant
1	Kristen Morey	Title 1 Reading Specialist	\$90,710.00	Title I, Part A
2	Jennifer Gatto	Title 1 Reading Specialist	\$57,878.00*	Title I, Part A

*partial salary

P. School Fieldwork Placements (Ocean City Representatives Only)

The Board approves the following introductory fieldwork placements by roll call vote:

	Student Name	Assigned Staff	School/ Location	College/Organization	Effective Dates
1	Jalyssa Hitchens	Taryn Noll	IS	Stockton University	1/18/22- 5/6/22
2	Olivia Converse	Francesca Lacey	PS	Stockton University	1/18/22- 5/6/22

Q. Leave of Absence (Ocean City Representatives Only) (Attachment #4.Q)

The Board accepts the following leave of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	4505	PS	11	60	Paid	6/3/22-12/1/22

R. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

	Name	Location	Position	Effective Date
1	Joyce Franks	IS	Student Services Secretary	3/1/22

- Discussion
- Negotiations Committee Report

5. Policy

A. Policies – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

	Policy Number	Policy Name	Mandated	New	Revised	1st Reading
1	P 1648.11	The Road Forward COVID-19 – Health and Safety	x	x		12/15/21
2	P 1648.14	Safety Plan for Healthcare Settings in School Buildings	x	x		12/15/21
3	P 2425	Emergency Virtual or Remote Instruction Program	x	x		12/15/21
	P 5751	Sexual Harassment of Students	x		x	12/15/21

B. Regulation – 2nd Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

	Regulation Number	Regulation Name	Mandated	New	Revised	1st Reading
1	P 5751	Sexual Harassment of Students	x		x	12/15/21

- Discussion
- Policy Committee Report

6. District Communications/Liaison

- Discussion
- District Communications Committee Report