

**MINUTES OF REGULAR MEETING**  
**JANUARY 26, 2022**

**CALL TO ORDER**

The Regular Meeting of the Ocean City Board of Education was called to order by President Kane on Wednesday, January 26, 2022, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

President Kane announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Kane led everyone present in a salute to the flag.

**ROLL CALL OF MEMBERS**

On roll call, members present were Joseph S. Clark, Jr., Cecilia Gallelli-Keyes, Chris Halliday, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Charles Roche, William Sooy, Disston Vanderslice, Gregory Whelan, and Patrick Kane. Also present were Thomas Baruffi, Ed.D., Interim Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Quinn O'Brien and Olivia Vanesko. There were no members absent. There were 39 members of the public present.

**PRESENTATIONS**

Dr. Baruffi recognized high school students of the month and Dr. Martin Luther King Jr. essay winners.

Curt Nath, Director of Academic Services, presented a summary of Start Strong 2021 Student Achievement.

Frank Auriemma and Michael Kuchar, Strategic Educational Advantage (SEA), presented an update on the superintendent search process and results from the community survey conducted by SEA.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

There were no public comments.

**SUPERINTENDENT'S REPORT**

Dr. Baruffi gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

*Motion by Ms. Gallelli-Keyes, seconded by Mr. Clark, and carried by roll call vote, except as noted below, the Board of Education approved the following Interim Superintendent's recommendations.*

**1. Buildings & Grounds**

A. Use of Facilities (*Attachment #1.A*)

*The Board approves the following requests for the use of the High School:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	OC Theatre Company	Theatre Camps/Performances	See Attached Schedule	Auditorium, F105 & F107	No charge

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
2	National Multiple Sclerosis Society	MS Bike: City to Shore	September 23, 2022 (Fri: set-up) 8:00 am – 5:00 pm September 24, 2022 (Sat) 8:00 am – 10:00 pm September 25, 2022 (Sun) 3:00 am – 12:00 pm	Cafeteria, Kitchen Facilities, Practice Field, Auxiliary Gym (inclement weather only)	\$4,295.00

Informational Items

School	Date	Drill(s)
High School	December 13, 2021 December 14, 2021	Fire Security
Intermediate School	December 21, 2021 December 14, 2021	Fire Security
Primary School	December 14, 2021 December 14, 2021	Fire Security

- Buildings and Grounds Committee Report – Mr. Halliday, Chairperson  
No report.

**2. Curriculum and Student Affairs**

A. Revised 2021-22 School Year Calendar (*Attachment #2.A*)

The Board approves the attached revised 2021-22 School Year Calendar.

B. School Self-Assessment

The Board approves the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for September 1, 2020 – June 30, 2021. The schools’ grades are as follows:

OCHS – 73    OCIS – 72    OCPS – 75

C. Student Safety Data System (*Attachment #2.C*)

The Board acknowledges the submission of the NJDOE SSDS – reporting incidents, trainings and programs occurring from September 1, 2021 – December 31, 2021 to the New Jersey Department of Education.

D. Cape May County Healthy Community Coalition Pride Survey (*Attachment #2.D*)

The Board approves the participation of students in grades 7th, 9th, 11<sup>th</sup>, and 12th in the Cape May County Healthy Community Coalition Pride Survey.

E. Credit Completion Schedule

*The Board approves the following credit completion schedule at the High School:*

	Program	Dates	Days of the Week
1	OCHS Credit Completion	5/17/22-5/31/22	Monday-Friday
2	OCHS Credit Completion	6/4/22 6/11/22	Saturday
3	OCHS Extension School Credit Completion	5/7/22 5/21/22	Saturday

Program	Dates	Days of the Week
	6/4/22 6/11/22	

F. High School Field Trips (*Attachment #2.F*)

The Board approves the attached High School Field Trip list.

H. Harassment, Intimidation and Bullying (HIB) Case Findings (*Attachment #2.H*)

The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachment)

Out-of-School Suspension Report for December 2021

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson  
Mrs. McAlister gave a report of the Committee meeting.

**3. Finance**

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for January 2022 in the amount of \$3,971,273.04.

*Motion carried with a vote of nay by Mrs. McAlister.*

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for December 2021.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for December 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for December 2021.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the January 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for December 2021.

F. Special Education Tuition Contract Agreement

The Board approves the 2021-22 Special Education Tuition Contract Agreement with the Upper Township Board of Education for one-to-one aide extraordinary services for two Upper Township students in the amount of \$114,263.

G. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2021-22 school year:

	Host District	Joiner District	Route	Cost
1	Cape May County Special Services	Ocean City	To/From CMCSS	\$4,500

H. Every Student Succeeds Act (ESSA), a reauthorization of the Elementary and Secondary Education Act (ESEA) Fiscal Year 2022 Consolidated Grant Application Submission (Revised)

The Board authorizes the District’s submission of the ESSA/ESEA FY2022 consolidated grant amendment for the following amounts:

Title I Part A:	\$260,244
Title II Part A:	\$37,102
Title III:	\$9,793
Immigrant:	\$1,470
Title IV Part A:	\$18,450
Total Allocation:	\$300,712

Note: The amendment was required to add Title I carryover funds (\$20,946) and an overpayment (\$5,401) to the original grant application (\$233,897) for a total of \$260,244.

4. **Personnel** (all motions are upon Interim Superintendent’s recommendation)

A. Statement of Assurance (*Attachment #4.A*)

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the January 31, 2022, submission to the New Jersey Department of Education by roll call vote.

B. Termination of Employment (*Attachment #4.B*)

The Board moves to terminate the employment of employee #4528 effective January 27, 2022, by roll call vote.

*Motion carried with a vote to abstain from Mrs. McAlister.*

C. Retirement

*The Board accepts with deep regret the following retirement by roll call vote:*

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective Date</b>
1	Margaret Corcoran	HS	Teacher	7/1/22

D. Compliance Officer

*The Board approves the following appointment for the 2021-22 school year:*

	<b>Compliance Category</b>	<b>Staff Member Responsible</b>
1	COVID-19 Safety Coordinator	Director of Student Services

E. New Employment Appointments – Non-Certificated Staff

*The Board approves the following appointments of District non-certificated staff by roll call vote:*

	<b>Name</b>	<b>School/Location</b>	<b>Position</b>	<b>Effective Date</b>	<b>Compensation</b>
1	Suzanne Ancharski	District	Special Education Aide	On/after 1/27/22-6/30/22	\$23,829.00, Step 1 (prorated)*
2	Lori Dempsey	District	Special Education Aide	On/after 1/27/22-6/30/22	\$23,829.00, Step 1 (prorated)*

*\*Includes \$1200 stipend for Bachelor’s Degree*

F. Short-Term Assignment – District Non-Affiliated Staff

*The Board ratifies the following District non-affiliated staff by roll call vote:*

	Name	School/ Location	Position	Effective Date	Compensation
1	Patricia Swanson	District	HS Student Activities Accounting and Agency Funds	1/1/22 through on or before 2/15/22	\$1,000.00/month (prorated)

G. Co-Curricular Appointment

*The Board approves the following High School co-curricular appointment by roll call vote:*

	Name	Description	Tier	Compensation
1	Kara Uhrich	Our Minds Matter Club	N/A	\$1,000.00*

*\*AtlantiCare Healthy Schools, Healthy Children Grant*

H. Coaches’ Aides

*The Board approves the following High School volunteer coaches’ aides by roll call vote:*

	Name	Season	Sport
1	Jennifer Dean	Spring	Softball
2	Zachary Fox	Spring	Baseball
3	Frank Coppenbarger	Spring	Baseball
4	Edward Terry	Spring	Baseball

I. New Substitute Appointments

*The Board approves the following appointments of substitute staff by roll call vote:*

	Name	Location	Position	Effective Dates
1	Steven Cohen	District	Substitute Teacher	1/27/22-6/30/22
2	Courtney Corson	District	Substitute Teacher	1/27/22-6/30/22
3	Alyssa Hood	District	Substitute Teacher	1/27/22-6/30/22
4	Marina Liess	District	Substitute Teacher	1/27/22-6/30/22
5	Lauren Gayeski	District	Substitute Nurse	1/27/22-6/30/22

J. School Fieldwork Placement

*The Board approves the following introductory fieldwork placement by roll call vote:*

	Student Name	Assigned Staff	School/ Location	College/Organization	Effective Dates
1	Lexie Conus	Christine Barnes	HS	Stockton University	1/18/22-5/6/22

K. Leaves of Absence (Attachment #4.K)

*The Board accepts the following leaves of absence by roll call vote:*

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	1591	District	0	20	Unpaid Leave	1/12/22-1/31/22
2	1698	HS	0	Up to 60	Intermittent Unpaid FMLA/NJFLA	1/3/22-6/30/22
3	3394	HS	11.5	12.5	Revised Paid/Unpaid/FMLA	11/15/21-12/20/21
4	3812	HS	35	28	Revised Paid/Unpaid FMLA	11/1/21-2/15/22

L. Resignation-Coach

*The Board accepts the following District coaching resignation by roll call vote:*

	Name	Season	Sport	Position	Effective Date
1	Raymond Conover	Spring	Boys Crew	Assistant Coach	1/13/22

- Negotiations Committee Report – Mr. Whelan, Chairperson  
No report.

5. **Policy**

A. Policies – 2<sup>nd</sup> Reading (Attachment #5.A)

*The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:*

	Policy Number	Policy Name	Mandated	New	Revised	1 <sup>st</sup> Reading
1	P 1648.11	The Road Forward COVID-19 – Health and Safety	x	x		12/15/21
2	P 1648.14	Safety Plan for Healthcare Settings in School Buildings	x	x		12/15/21
3	P 2425	Emergency Virtual or Remote Instruction Program	x	x		12/15/21
	P 5751	Sexual Harassment of Students	x		x	12/15/21

B. Regulation – 2<sup>nd</sup> Reading (Attachment #5.B)

*The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:*

	Regulation Number	Regulation Name	Mandated	New	Revised	1 <sup>st</sup> Reading
1	P 5751	Sexual Harassment of Students	x		x	12/15/21

- Policy Committee Report – Mrs. Newman, Chairperson  
No report.

6. **District Communications/Liaison**

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson  
No report.

***Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, and carried by roll call vote, except as noted below, the Board of Education approved the following Interim Superintendent’s recommendations.***

**Addendum**

**A. New Employment – Certificated Staff**

*The Board approves the following certificated staff by roll call vote:*

	<b>Name</b>	<b>School/ Location</b>	<b>Position</b>	<b>Effective Dates</b>	<b>Compensation</b>	<b>Notes</b>
1	Carole Williams	High School	Special Education Teacher	On or before 4/1/2022	\$96,973.00, MA+30 Step 12 (prorated)	Filling a vacancy

***Motion carried with a vote of nay by Mrs. McAlister.***

**B. Resignation – Non-Certificated Staff**

*The Board approves the following resignation of District non-certificated staff by roll call vote:*

	<b>Name</b>	<b>School/ Location</b>	<b>Position</b>	<b>Effective Dates</b>
1	Tina Bencivengo	District	Special Education Aide	2/4/2022

***Motion carried with a vote of nay by Mrs. McAlister.***

**C. Summer Program**

*The Board approves the following District summer program:*

	<b>School</b>	<b>Program</b>	<b>Dates</b>	<b>Days of the Week</b>
1	District	SEL Summer Program	7/1/22-8/26/22	Monday-Friday

***Motion carried with a vote of nay by Mrs. McAlister.***

***Motion by Dr. Roche, seconded by Mrs. McAlister, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Interim Superintendent’s recommendations.***

**1. Buildings & Grounds**

**B. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following request for the use of the Intermediate School:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	Warriors Lacrosse	Training Sessions	January 31, 2022 – May 16, 2022 (Mondays) 5:15 pm – 9:30 pm	Gymnasium	No charge

**2. Curriculum and Student Affairs**

**G. Summer Programs (Ocean City Representatives Only)**

*The Board approves the following summer programs at the Primary and Intermediate Schools:*

	School	Program	Dates	Days of the Week
1	Intermediate School	21 <sup>st</sup> Century Challenge Program	7/11/22- 7/15/22 7/18/22- 7/22/22	Monday-Friday
2	Primary School	Summer School Title I Program – students entering K-4 (funded through Title I Federal Program)	7/5/22- 7/28/22	Monday-Friday
3	Primary School	Summer School ELL Program – students entering K-4 (funded through ARP ESSER Funding)	7/5/22- 7/28/22	Monday-Friday

**4. Personnel (all motions are upon Interim Superintendent’s recommendation)**

**M. New Employment Appointment – Certificated Staff (Ocean City Representatives Only)**

*The Board approves the following appointment of Primary School certificated staff by roll call vote:*

	Name	School/Location	Position	Effective Date	Compensation
1	Kelly Unger-Warley	PS	Special Education Teacher	On/after 3/1/22-6/30/22	\$62,344.00, BA+30 Step 3 (prorated)

**N. Co-Curricular Appointment (Ocean City Representatives Only)**

*The Board approves the following Intermediate School co-curricular appointment by roll call vote:*

	Name	Description	Tier	Compensation
1	Victoria Battelini	Student Council Advisor	4	\$3,480.00

**O. FY22 Primary School ESEA Federal Grant Revised Salary Allocations (Ocean City Representatives Only)**

*The Board authorizes the following Primary School certificated staff revised salary allocations to be charged to the identified Federal Grants for the 2021-22 school year.*

	Name	Position	Salary	ESEA Federal Grant
1	Kristen Morey	Title 1 Reading Specialist	\$90,710.00	Title I, Part A
2	Jennifer Gatto	Title 1 Reading Specialist	\$57,878.00*	Title I, Part A

\*partial salary



**P. School Fieldwork Placements (Ocean City Representatives Only)**

*The Board approves the following introductory fieldwork placements by roll call vote:*

	<b>Student Name</b>	<b>Assigned Staff</b>	<b>School/ Location</b>	<b>College/Organization</b>	<b>Effective Dates</b>
1	Jalyssa Hitchens	Taryn Noll	IS	Stockton University	1/18/22-5/6/22
2	Olivia Converse	Francesca Lacey	PS	Stockton University	1/18/22-5/6/22

**Q. Leave of Absence (Ocean City Representatives Only) (Attachment #4.Q)**

*The Board accepts the following leave of absence by roll call vote:*

	<b>Employee #</b>	<b>School/ Location</b>	<b>Paid Days</b>	<b>Unpaid Days</b>	<b>Type of Leave</b>	<b>Effective Dates</b>
1	4505	PS	11	60	Paid	6/3/22-12/1/22

**R. Retirement (Ocean City Representatives Only)**

*The Board accepts with deep regret the following retirement by roll call vote:*

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective Date</b>
1	Joyce Franks	IS	Student Services Secretary	3/1/22

**APPROVAL OF MINUTES**

Motion by Mr. Holmes, seconded by Mr. Clark, the Board of Education approved the minutes of the December 15, 2021, Special Meeting of the Finance Committee of the Whole and Executive Session as presented.

*Motion carried by roll call vote with votes to abstain from Ms. Gallelli-Keyes, Mr. Halliday, Mr. James, Mrs. McAlister, and Mr. Vanderslice.*

Motion by Mr. Holmes, seconded by Mr. Clark, the Board of Education approved the minutes of the December 15, 2021, Regular Meeting as presented.

*Motion carried by roll call vote with votes to abstain from Mr. Halliday, Mr. James, and Mr. Vanderslice.*

Motion by Mr. Holmes, seconded by Mr. Clark, the Board of Education approved the minutes of the January 5, 2022, Reorganization/Regular Meeting and Executive Session as presented.

*Motion carried by roll call vote with votes to abstain from Mr. Gallelli-Keyes and Mrs. McAlister.*

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**PUBLIC COMMENTS**

Jay Reimer, Ocean City, addressed the Board regarding parents' fundamental right to direct the upbringing and education of their children and also discussed his previous comments to the Board of Education in October and November 2021.

Liz Nicoletti, Ocean City, addressed the Board regarding Mr. Reimer's comments, the Governor's executive order requiring masks in schools, and congratulated new members of the Board of Education.

**BOARD COMMENTS**

Board comments included welcoming the returning Upper Township Board of Education representatives.

**BOARD PRESIDENT COMMENTS**

President Kane did not have any additional comments for the Board.

**EXECUTIVE SESSION**

There was no Executive Session.

**ADJOURNMENT**

Motion by Mr. Clark, seconded by Mr. Holmes, and carried unanimously to adjourn the meeting at 9:15 p.m.

Respectfully submitted,

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Timothy E. Kelley  
Business Administrator/  
Board Secretary

/lp