



**Ocean City Board of Education
Regular Meeting/Public Hearing Agenda
Wednesday, March 23, 2022
6:30 p.m. – High School Library**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Winter Sports Presentation
 - 2. Student Recognitions
 - 3. 2022-2023 Budget
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.E, 4.H, 4.I, 4.J, 4.K, 4.L)
- J. Approval of Minutes
 - 1. Special Meeting/Finance Committee of the Whole – February 23, 2022 (Attachment #J.1)
 - 2. Regular Meeting and Executive Session – February 23, 2022 (Attachment #J.2)
 - 3. Special Meeting and Executive Session – March 10, 2022 (Attachment #J.3)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

BOARD OF EDUCATION REGULAR MEETING

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 5 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

**OFFICE OF THE
 SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Thomas Baruffi, Interim Superintendent of Schools
RE: March 23, 2022 Regular Board Meeting

MOTION: Based on the recommendation of the Interim Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings & Grounds

A. Use of Facilities (*Attachment #1.A*)

The Board approves the following requests for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Ocean City Nor'Easters	Soccer Games	March 23, 2022 (Wed) 5:00 pm – 10:00 pm <i>*See attached for additional dates.</i>	Locker Rooms & Exterior Restrooms	No charge
2	Ocean City Police Department	Cape May County Police Academy Graduation	June 14, 2022 (Tues) 9:00 am – 12:00 pm (rehearsal) 4:00 pm – 6:00 pm (event)	Auditorium	No charge

B. Use of Facilities (**Ocean City Representatives Only**)

The Board approves the following request for the use of the Primary and Intermediate School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	City of OC/Ocean City Fishing Club	Fishing Tournament Headquarters	October 21, 2022 (Fri – setup) 3:30 pm – 6:00 pm October 22, 2022 (Sat) 5:00 am – 6:00 pm	Primary School Multi-Purpose Room/Cafeteria	No charge
2	City of Ocean City	Men's Softball	May 2 – August 15, 2022 (Mon) 5:45 pm – 8:00 pm	Intermediate School Baseball & Softball Fields	No charge
3	City of Ocean City	Lacrosse Clinics/Pickup	June 21 – July 26, 2022 (Tues) 5:00 pm – 8:00 pm June 29 – July 27, 2022 (Weds) 4:30 pm – 8:00 pm	Intermediate School Cage Field	No charge

Informational Items

School	Date	Drill(s)
High School	February 17, 2022 February 15, 2022	Fire Security
Intermediate School	February 17, 2022 February 18, 2022	Fire Security
Primary School	February 16, 2022 February 17, 2022	Fire Security

- Discussion
- Buildings and Grounds Committee Report

2. Curriculum and Student Affairs

A. 2022-23 School Calendar (*Attachment #2.A*)

The Board approves the attached 2022-23 School Calendar.

B. High School Textbook Adoptions

The Board approves the following summer program at the High School:

	Textbook	Author(s)	Publisher	Course
1	Principles of Marketing		University of Minnesota	Principles of Marketing & Social Media
2	Introduction to Business	Gitman, McDaniel, Shah & Reece	Rice University	Introduction to Business
3	Principles of Accounting	Franklin, Graybeal & Cooper	Rice University	Accounting I
4	The Total Money Maker: A Proven Plan for Financial Fitness	Ramsey	Thomas Nelson	Personal Finance
5	Principles of Macroeconomics for AP		Rice University	AP Macroeconomics
6	<i>I am not Your Perfect Mexican Daughter</i>	Sanchez	Ember, Penguin Random House	English 12 CP, A, H, AP
7	<i>The Walls Around Us</i>	Suma	Algonquin Young Readers	English 10A

C. High School Spring Sports Schedules (*Attachment #2.C*)

The Board approves the attached High School 2021-22 Spring Sports Schedules.

D. High School Field Trips (*Attachment #2.D*)

The Board approves the attached High School Field Trip list.

E. Intermediate School Field Trips (Ocean City Representatives Only) (*Attachment #2.E*)

The Board approves the attached Intermediate School Field Trip list.

Informational Items (Attachment)

Out-of-School Suspension Report for February 2022

Harassment, Intimidation and Bullying (HIB) Case Findings

HS22-4

HS22-5

- Discussion
- Curriculum and Student Affairs Committee Report

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for March 2022 in the amount of \$4,259,044.11.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for February 2022.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for February 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2022.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the March 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for February 2022.

F. 2020-21 Annual School District Audit

After reviewing and discussing the annual School District Audit with the auditor, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance for the 2020-21 school year as prepared by Ford, Scott and Associates, LLC. There are no audit findings.

G. Certified Per Pupil Costs Report

The Board accepts the 2020-21 Certified Per Pupil Costs Report.

H. Tuition Contracts

The Board approves the following 2022-23 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City - \$339,033
Longport - \$441,855
Sea Isle City - \$1,652,744
Upper Township - \$ 8,920,672

I. Preliminary Budget

The Board approves the Preliminary Budget for the 2022-23 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2022-23 as follows, subject to final approval or modification at the public hearing on April 27, 2022.

A. General Fund \$43,604,662
Amount to be raised by local taxes \$24,126,369

B. Special Revenue Fund	\$3,414,514
C. Debt Service Fund	\$329,670
Amount to be raised by local taxes	\$329,670

BE IT FURTHER RESOLVED: that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$45,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2022-23 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that \$225,000 be withdrawn from the Capital Reserve Account,

BE IT FURTHER RESOLVED: that the 2022-2023 budget includes the use of banked cap in the amount of \$88,367. These funds are required for the 2022-2023 budget to offset increases in health care and tuition costs and cannot be deferred or incrementally completed over a longer period of time.

BE IT FURTHER RESOLVED: that the public hearing for the 2022-23 school year budget will be held on Wednesday, April 27, 2022, in the High School Library/Media Center at 7:00 p.m., and will be followed by a regular meeting,

BE IT FURTHER RESOLVED: that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

J. Postage Meter Lease

The Board approves the five-year lease of postage machines from Pitney Bowes effective April 1, 2022, through March 31, 2027, at a monthly cost of \$1,104.05. This lease replaces the previously leased equipment from Pitney Bowes that expired on March 31, 2022, and is being awarded through Sourcewell / NJPA Contract #041917-PIT.

K. Bid Award – Intermediate School Partial Façade Renovation

The Board awards a bid for partial façade renovations at the Ocean City Intermediate School to Jessco Construction Inc., 428 Church Street, Atco, NJ 08004 in the amount of \$163,283.33. The following bids were received:

Bidder	Base Bid
Jessco Construction Inc.	\$163,283.33
Ocean Construction, LLC	\$164,000.00
Duall Construction	\$179,740.00
D.A. Nolt, Inc.	\$195,407.00
R. Maxwell Construction	\$198,000.00
A1 Construction Services, Inc.	\$224,000.00

L. Award of Competitive Contract – HVAC Building Management Software Updates

The Board approves the award of the following contract for Competitive Contract Proposal CC 22-01, HVAC Building Management Software Updates, as follows:

Tozour Energy Systems, Inc., King of Prussia, PA – Ocean City Primary School \$12, 158.00
Tozour Energy Systems, Inc., King of Prussia, PA – Ocean City High School \$39,797.00

No other sealed proposals were received by the due date of 10:00 a.m. on Tuesday, March 15, 2022. This award is being made pursuant to the competitive contracting process (N.J.S.A. 18A:18A-4.5).

M. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2021-22 school year:

Host District	Joiner District	Route	Term	Cost
Cape May County Special Services	Ocean City	To/From Y.A.L.E. Northfield	3/22/22 – 6/20/22	\$10,150.00 + 7% Admin Fee

N. Tuition Contract Agreement

The Board approves the following 2021-22 Tuition Contract Agreement:

Sending District	Resident District	Receiving District	Student ID	Grade	Effective Dates	Total Cost
Ocean City BOE	Upper Township BOE	Washington Township BOE	1000031456	12	1/25/2022-6/30/2022	\$9,472.05

- Discussion

4. Personnel (all motions are upon Interim Superintendent’s recommendation)

A. Termination of Employment

The Board moves to terminate the employment of employee #4840 effective April 13, 2022, by roll call vote.

B. Summer 2022 – Summer Special Education Services

The Board approves all certificated teaching staff to attend summer 2022 CST meetings at a stipend of \$37.00/hr*. Not to exceed 10 hours per staff member, on an as needed basis.

C. Resignation – Coach

The Board approves the following resignation by roll call vote:

	Name	Season	Sport	Position	Effective Date
1	Kelsey Greene	Spring	Girls’ Track	Co-Assistant Coach	3/15/22

D. Coach

The Board approves the following High School coach for the 2021-22 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Kelsey Burke	Spring	Girls’ Track	Assistant Coach*	\$5,233.00

*Amended position

E. Leave Replacement

The Board ratifies the following High School leave replacement by roll call vote:

	Name	Position	Salary	Effective Dates
1	Terri Lashley	LT Leave Replacement Teacher of Spanish	\$51,018.00 BA Step 1, prorated	3/15/22-6/17/22

F. New Substitute Appointments

The Board approves the following appointments of substitute staff by roll call vote:

	Name	Location	Position	Effective Dates
1	Katherine Bailey	District	Substitute Teacher	3/24/22-6/30/22
2	Brooke Handley	District	Substitute Teacher	3/24/22-6/30/22
3	JoAnne Palmer	District	Substitute Teacher	3/24/22-6/30/22
4	Natalie Giacometti	District	Substitute Support Staff	3/24/22-6/30/22

G. Leave of Absence (Attachment #4.G)

The Board accepts the following leave of absence by roll call vote:

	Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	3559	HS	Up to 35	Up to 30	Revised Paid/FMLA/NJFLA/Unpaid	3/28/22-6/30/22

H. Resignation – Certificated Staff (Ocean City Representatives Only)

The Board approves the following resignation by roll call vote:

	Name	School/Location	Position	Effective Date
1	Randall Kohr	PS	Technology Teacher	3/8/22

I. **New Employment Appointment – Non-Certificated Staff (Ocean City Representatives Only)**

The Board approves the following appointment of non-certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Dates	Compensation
1	James McClellan	IS	Head Custodian	5/1/22-6/30/22	\$62,830.00 prorated

J. **Homebound Hours (Ocean City Representatives Only)**

The Board approves the following homebound hours to the following certificated staff by roll call vote:

	Name	School/ Location	Position	Max Weekly Hours	Stipend
1	Carole Maurer	PS	PreK Homebound Instruction	5	\$32.00/hr

K. **New Employment Appointments-Certificated Staff (Ocean City Representatives Only)**

The Board approves the following appointments of certificated staff members by roll call vote:

	Name	Position	School/ Location	Salary	Effective Dates
1	Steven Cohen	LT Leave Replacement Special Education Teacher	PS	BA, Step 1 \$51,018.00, prorated	3/7/22-6/30/22
2	Susan Tramontana	Interim Elementary School Computer/ Technology Teacher	PS	BA, Step 1 \$51,018.00, prorated	3/9/22-6/30/22

L. **Leaves of Absence (Ocean City Representatives Only) (Attachment #4.L)**

The Board accepts the following leaves of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	4696	PS	0	20	Unpaid FMLA	3/14/22-4/10/22
2	4859	IS	0	11	Revised Paid/Unpaid FMLA	3/10/22-3/24/22
3	1435	IS	0	31	Unpaid	2/17/22-4/3/22
4	1591	PS	0	55	Revised Extended Unpaid	1/12/22-3/31/22

- Discussion
- Negotiations Committee Report

5. Policy

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

	Policy Number	Policy Name	Mandated	New	Revised	1st Reading
1	P 1511	Board of Education Website Accessibility		x		2/23/22
2	P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment	x		x	2/23/22
3	P 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	x		x	2/23/22
4	P 2622	Student Assessment	x		x	2/23/22
5	P 3233	Political Activities			x	2/23/22
6	P 5460	High School Graduation	x		x	2/23/22
7	P 5541	Anti-Hazing	x	x		2/23/22
8	P 8465	Bias Crimes and Bias-Related Acts	x		x	2/23/22
9	P 9560	Administration of School Surveys	x		x	2/23/22

B. Regulations – 2nd Reading (Attachment #5.B)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

	Regulation Number	Regulation Name	Mandated	New	Revised	1st Reading
1	R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	x		x	2/23/22
2	R 2460.30	Additional/Compensatory Special Education and Related Services	x	x		2/23/22
3	R 2622	Student Assessment	x	x		2/23/22
4	R 8465	Bias Crimes and Bias-Related Acts	x		x	2/23/22

- Discussion
- Policy Committee Report

6. District Communications/Liaison

- Discussion
- District Communications Committee Report