



**Ocean City Board of Education  
Regular Meeting/Public Hearing Agenda  
Wednesday, April 27, 2022  
7:00 p.m. – High School Library**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
  - 1. Retiree Recognitions
  - 2. 2021 Audit
  - 3. 2022-2023 Budget
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
  - 7. Health and Wellness
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.F, 2.G, 2.H, 3.J, 4.O, 4.P, 4.Q, 4.R)
- J. Approval of Minutes
  - 1. Regular Meeting and Executive Session – March 23, 2022 (Attachment #J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

## **BOARD OF EDUCATION REGULAR MEETING**

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 5 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Ocean City Board of Education  
**FROM:** Dr. Thomas Baruffi, Interim Superintendent of Schools  
**RE:** April 27, 2022 Regular Board Meeting/Public Hearing

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**MOTION:** Based on the recommendation of the Interim Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**3. Finance**

**Public Hearing on the Proposed 2022-23 Budget**

**PUBLIC COMMENTS ON THE BUDGET:**

Final Budget 2022-23 School Year

The Board adopts the final budget of the Ocean City Board of Education for the school year 2022-23 by roll call vote.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2022-23 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund Budget Amount	\$43,604,662	\$24,126,369
Special Revenue Fund Budget Amount	\$3,414,514	\$0
Debt Service Fund Budget Amount	<u>\$329,670</u>	<u>\$329,670</u>
Total Base Budget	\$47,348,846	\$24,456,039

BE IT FURTHER RESOLVED: that the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-23 school year,

BE IT FURTHER RESOLVED: that the Ocean City Board of Education hereby establishes the school district travel maximum for the 2022-23 school year at the sum of \$45,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2022-23 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that \$225,000 be withdrawn from the Capital Reserve Account,

BE IT FURTHER RESOLVED: that the 2022-2023 budget includes the use of banked cap in the amount of \$88,367. These funds are required for the 2022-2023 budget to offset increases in health care and tuition costs and cannot be deferred or incrementally completed over a longer period of time.

**1. Buildings & Grounds**

**A. Use of Facilities**

*The Board approves the following requests for the use of the High School:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	Ocean City Sentinel	Candidates Forum	April 25, 2022 (Monday) 5:00 pm – 6:30 pm (set-up) 7:00 pm – 9:00 pm (event)	Auditorium	No charge
2	City of Ocean City	Ocean City Pops Music Camp	June 20 – 24, 2022 (Mon-Fri) 9:00 am – 12:00 pm	Auditorium, 6 classrooms	No charge

**B. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following request for the use of the Intermediate School:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	City of Ocean City	Little League Baseball	March 23 – April 22, 2022 (Mon – Fri) 5:30 pm – 8:30 pm  <b>*Not Available: April 18.</b> <b>**Baseball Field not available: March 28, April 4, April 12.</b>	Baseball/Softball Fields	No charge
2	USA Softball	Girls' Softball Tournaments	June 4 – 5, 2022 June 11 – 12, 2022 July 16 – 17, 2022 (Sat – Sun) 7:00 am – 3:30 pm	Baseball/Softball Fields	\$1,620.00

**Informational Items**

<b>School</b>	<b>Date</b>	<b>Drill(s)</b>
High School	March 8, 2022 March 10, 2022	Fire Security
Intermediate School	March 8, 2022 March 9, 2022	Fire Security
Primary School	March 8, 2022 March 9, 2022	Fire Security

- Discussion
- Buildings and Grounds Committee Report

**2. Curriculum and Student Affairs**

A. 2022-23 Revised School Calendar *(Attachment #2.A)*

The Board approves the attached 2022-23 Revised School Calendar.

B. District Nursing Services Plan *(Attachment #2.B)*

The Board adopts the attached 2022-23 District Nursing Services Plan.

C. Out-of-District Placement

The Board approves the following out-of-district student placement for the 2021-22 school year:

	Placement	District	Tuition
1	YALE	OC	\$33,522

D. Summer Program

The Board approves the following summer program at the High School:

	School	Program	Dates	Days of the Week
1	High School	Transition to High School Math	7/11/22-7/14-22 8/8/22-8/11/22	Monday – Thursday

E. High School Field Trips *(Attachment #2.E)*

The Board approves the attached High School Field Trip list.

F. Intermediate School Spring Sports Schedules **(Ocean City Representatives Only)** *(Attachment #2.F)*

The Board approves the attached Intermediate School 2021-22 Spring Sports Schedules.

G. Intermediate School Field Trips **(Ocean City Representatives Only)** *(Attachment #2.G)*

The Board approves the attached Intermediate School Field Trip list.

H. Primary School Field Trips **(Ocean City Representatives Only)** *(Attachment #2.H)*

The Board approves the attached Primary School Field Trip list.

I. Harassment, Intimidation and Bullying (HIB) Case Findings *(Attachment #2.I)*

The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachment)

Out-of-School Suspension Report for March 2022

Limited Certificate of Eligibility and Certificate of Eligibility with Advanced Standing Five-Year Pilot Program Approval

- Discussion
- Curriculum and Student Affairs Committee Report

**3. Finance**

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for April 2022 in the amount of \$6,572,157.45.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for March 2022.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for March 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for March 2022.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the April 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for March 2022.

F. Cape May County Special Services District Agreement for Transportation Services

The Board approves the 2022-23 Shared Services Transportation Contract with the Cape May County Special Services School District on an as-needed basis.

G. Competitive Contracting Authorization

The Board authorizes the use of the Competitive Contracting process in accordance with N.J.S.A. 18A:18A-4.1 et seq., to procure the following services:

Food Service Management Company

The technical specifications and evaluation criteria will be prepared by the School Business Administrator. The Competitive Contracting process will be administered by the School Business Administrator/Board Secretary.

H. American Rescue Plan – Homeless Children and Youths

The Board approves the submission of the American Rescue Plan – Homeless Children and Youths Grant in the amount of \$7,782.00.

I. Donation (Attachment #3.I)

The Board accepts donations in the total amount of \$7,501.38 from the Ocean City Education Foundation for the awarding of mini-grants as per the attached list.

J. Donations (Ocean City Representatives Only)

*The Board accepts the following donations for the 2021-22 school year:*

School	Donor	Amount	Use
Intermediate School	PTA	\$1,845.00	4 <sup>th</sup> Grade Field Trip – Cape May Zoo (Andrew Benfer)
		\$1,916.90	6 <sup>th</sup> Grade Field Trip – Cape May Zoo (Megan Duffey)

School	Donor	Amount	Use
		\$2,440.00	7 <sup>th</sup> Grade Field Trip – Cape May Zoo (Cory Pickett)
		\$1,135.90	8 <sup>th</sup> Grade Field Trip – Cape May Zoo (Nick Verducci)

- Discussion



**4. Personnel** (all motions are upon Interim Superintendent’s recommendation)

A. Employment Contract (*Attachment #4.A*)

WHEREAS, the Ocean City Board of Education (“Board”) desires to employ *name to be provided* in the position of Superintendent of Schools;

WHEREAS, pursuant to N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1(a), the Board forwarded the proposed Employment Contract for *name to be provided* to the Cape May County Interim Executive County Superintendent of Schools for approval, and has received approval and notice from the Cape May County Interim Executive County Superintendent of Schools that the Contract of Employment for *name to be provided* is in compliance with the Fiscal Accountability, Efficiency and Budgeting Regulations;

IT IS HEREBY RESOLVED that the Board approves and adopts the Contract of Employment for *name to be provided* as Superintendent of Schools, consistent with the terms and conditions set forth therein.

B. Collective Negotiation Agreement and Sidebar Agreement (*Attachment #4.B*)

The Board accepts the attached Ocean City Education Association Collective Negotiation Agreement from July 1, 2021, through June 30, 2024, related Sidebar Agreement, and authorizes the signatures on behalf of the Board of Education by roll call vote.

C. District and High School Certificated Staff and Salaries (*Attachment #4.C*)

The Board approves the attached District and High School certificated staff and salaries for the 2022-23 school year by roll call vote.

D. District and High School Supportive Staff and Salaries (*Attachment #4.D*)

The Board approves the attached District and High School supportive staff and salaries for the 2022-23 school year by roll call vote.

E. Short-Term Additional Assignment – District Administrative Staff

The Board approves Dr. Wendy O’Neal for a short-term additional assignment as acting High School Principal effective May 2, 2022, through June 30, 2022, with a stipend of \$50 per diem by roll call vote.

F. Resignation – Coach

*The Board approves the following resignation by roll call vote:*

	Name	Season	Sport	Position	Effective Date
1	Keri Fane	Spring	Softball	Volunteer Coach	3/30/22

G. New Employment Appointment-Interim Administrative Staff

*The Board approves the following new administrative interim employment by roll call vote:*

	Name	School/ Location	Position	Effective Dates	Compensation
1	Gregory Donahue	HS	Interim High School Assistant Principal	5/6/22-6/30/22	\$375.00/day

H. New Employment Appointment-Non-Certificated Staff

*The Board approves the following appointment of District non-certificated staff by roll call vote:*

	Name	School/ Location	Position	Effective Dates	Compensation
1	Jerri Costello	District	Part-Time Food Service Worker	On/after 4/28/22-6/30/22	\$11,321.00, Step 1 (prorated)

I. Summer 2022 – District and High School Employment and Stipends

*The Board approves the following District and High School employment and stipends for summer 2022 by roll call vote: (total number of hours based on need):*

	Name	Position	School/ Location	Max Program Hours	Stipend
1	Cassidy Pallitto	ESY Special Education Aide	HS	85	\$18.66/hr
2	Melanie Vitale	ESY Special Education Aide	HS	85	\$21.59/hr
3	Kathy Swift	ESY Special Education Aide Substitute	District	85	\$18.66/hr
4	Christina Paulsen	ESY Special Education Aide	District	85	\$18.51/hr
5	Lauren Prettyman	ESY Special Education Aide	District	85	\$17.18/hr
6	Meredith Jefferson	ESY Special Education Aide	District	85	\$18.51/hr
7	Laurie Derringer	ESY Teacher	District	95	\$37.00/hr
8	Erin Thompson	ESY Teacher	District	95	\$37.00/hr
9	Mary Hodgens	ESY Teacher	District	95	\$37.00/hr
10	Patricia Kelly	ESY Teacher	HS	95	\$37.00/hr
11	James Conroy	ESY Teacher	HS	95	\$37.00/hr
12	Jill Berenato	Summer School Nurse	District	100	\$37.00/hr
13	Cheryl Cantwell	Summer School Nurse	District	100	\$37.00/hr
14	Jill Berenato	Summer Nurse Hours-Physicals	District	14	\$37.00/hr
15	Mary McDowell-Campo	Academic Support/Student Services	HS	20	\$37.00/hr
16	Stephanie Lancaster-Hurless	Learning Disabilities Teacher Consultant	District		\$37.00/hr
17	Heather Coleman	School Psychologist	District		\$37.00/hr
18	Ivory Williams	Social Worker	District		\$37.00/hr
19	Kathleen Yates	Speech Therapist	District		\$37.00/hr
20	Tonilynn Donzola	Speech Therapist	District		\$37.00/hr

J. High School Prom Nurse

*The Board approves the following High School employment for Prom 2022 by roll call vote:*

	Name	Position	Stipend
1	Jill Berenato	Prom Nurse	\$37.00/hr

K. New Substitute Appointments

*The Board approves the following appointments of substitute staff by roll call vote:*

	Name	Location	Position	Effective Dates
1	Jacob Klecko	District	Substitute Teacher	4/28/22-6/30/22
2	Jillian Loro	District	Substitute Teacher	4/28/22-6/30/22
3	David Richardson	District	Substitute Teacher	4/28/22-6/30/22

L. Leaves of Absence (Attachment #4.L)

*The Board accepts the following leaves of absence by roll call vote:*

	Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	4387	HS	25	79	Revised FMLA/NJFLA/Extended Unpaid	12/24/21- 6/30/22
2	4692	HS	0	5	FMLA	May/June 2022 Exact Dates TBD

M. Retirements

*The Board accepts with deep regret the following retirements by roll call vote:*

	Name	School/Location	Position	Effective Date
1	Barbara Daniel	HS	Social Studies Teacher	7/1/22
2	Gregory Wheeldon	HS	TV Media Teacher	7/1/22

N. Externship Placement

*The Board approves the following externship placement by roll call vote:*

	Student Name	Assigned Staff	School/Location	College/University	Effective Dates
1	Brittany Tirro	Stephanie Lancaster-Hurless	HS	Rowan University	7/5/22- 8/29/22

O. Intermediate and Primary Schools' Certificated Staff and Salaries (Ocean City Representatives Only)  
*(Attachment #4.O)*

The Board approves the attached Intermediate and Primary Schools' certificated staff and salaries for the 2022-23 school year by roll call vote.

P. Intermediate and Primary Schools' Supportive Staff and Salaries (Ocean City Representatives Only)  
*(Attachment #4.P)*

The Board approves the attached Intermediate and Primary Schools' supportive staff and salaries for the 2022-23 school year by roll call vote.

**Q. Summer 2022 – Intermediate and Primary Schools’ Employment and Stipends (Ocean City Representatives Only)**

*The Board approves the following Intermediate and Primary Schools’ employment and stipends for summer 2022 by roll call vote:*

	<b>Name</b>	<b>Position</b>	<b>School/ Location</b>	<b>Max Program Hours</b>	<b>Stipend</b>
1	Lisa Barber	ESY Special Education Aide	PS	85	\$17.33/hr
2	Lori Dempsey	ESY Special Education Aide	PS/IS	85	\$18.66/hr
3	Michelle French	ESY Special Education Aide	IS	85	\$18.66/hr
4	Joseph Bodenlos	ESY Teacher	IS	95	\$37.00/hr
5	Katelyn Haughey	Title I Teacher	PS	225	\$37.00/hr
6	Allyson Capriolo	Title I Teacher	PS	225	\$37.00/hr
7	Louise Nunan	Title I & ELL Teacher	PS	225	\$37.00/hr
8	Mackenzie Kitchen	Title I Teacher	PS	225	\$37.00/hr
9	Margaret Shiffler	Title I Teacher	PS	225	\$37.00/hr
10	Carole Maurer	ELL Teacher	PS	90	\$37.00/hr
11	Megan Brown	21 <sup>st</sup> Century Challenge Teacher	IS		\$37.00/hr
12	David Ferrante	21 <sup>st</sup> Century Challenge Teacher	IS		\$37.00/hr
13	Bruce Hunt	Jump Start Program Teacher	IS		\$37.00/hr
14	Declan McGuigan	Jump Start Program Teacher	IS		\$37.00/hr

**R. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.R)**

*The Board accepts the following leaves of absence by roll call vote:*

	<b>Employee #</b>	<b>School/ Location</b>	<b>Paid Days</b>	<b>Unpaid Days</b>	<b>Type of Leave</b>	<b>Effective Dates</b>
1	4332	PS	0	Up to 60	Intermittent NJFLA	4/14/22-6/30/22
2	2717	IS	21	0	FMLA	4/25/22-5/23/22
3	4859	IS	0	27	Revised FMLA	3/10/22-5/3/22
4	2860	IS	44	0	Revised FMLA	1/24/22-3/25/22

- Discussion
- Negotiations Committee Report

**5. Policy**

A. Policy – 1<sup>st</sup> Reading (*Attachment #5.A*)

*The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:*

	<b>Policy Number</b>	<b>Policy Name</b>	<b>Mandated</b>	<b>New</b>	<b>Revised</b>
1	P 5440	Honoring Student Achievement			x

B. Comprehensive Equity Plan Extension (*Attachment #5.B*)

The Board adopts the 1-year extension of the District’s Comprehensive Equity Plan and the attached Annual Statement of Assurance for submission to the County Office.

- Discussion
- Policy Committee Report

**6. District Communications/Liaison**

- Discussion
- District Communications Committee Report

**7. Health and Wellness**

- Discussion
- Health and Wellness Committee Report