

MINUTES OF REGULAR MEETING
MARCH 23, 2022

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Kane on Wednesday, March 23, 2022, at 6:30 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Kane announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Kane led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Cecilia Gallelli-Keyes, Chris Halliday, William Holmes, Michael James (arrived at 6:35 p.m.), Jacqueline McAlister, Fran Newman, Charles Roche, William Sooy, Disston Vanderslice, Gregory Whelan (arrived at 6:35 p.m.), and Patrick Kane. Also present were Thomas Baruffi, Ed.D., Interim Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, Daniel Tumolo from Sea Isle City, and Student Representatives Quinn O'Brien and Olivia Vanesko. Member absent was Joseph S. Clark, Jr. There were 67 members of the public present.

PRESENTATIONS

Mr. Geoff Haines, Athletic Director, made a Winter Sports presentation to the Board of Education.

Dr. Baruffi recognized the high school students of the month.

Mr. Kelley presented the 2022-2023 proposed budget to the Board of Education.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT'S REPORT

Dr. Baruffi gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried by roll call vote, except as noted below, the Board of Education approved the following Interim Superintendent's recommendations.

1. Buildings & Grounds

A. Use of Facilities (*Attachment #1.A*)

The Board approves the following requests for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Ocean City Nor'Easters	Soccer Games	March 23, 2022 (Wed) 5:00 pm – 10:00 pm	Locker Rooms & Exterior Restrooms	No charge

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
			<i>*See attached for additional dates.</i>		
2	Ocean City Police Department	Cape May County Police Academy Graduation	June 14, 2022 (Tues) 9:00 am – 12:00 pm (rehearsal) 4:00 pm – 6:00 pm (event)	Auditorium	No charge

Informational Items

School	Date	Drill(s)
High School	February 17, 2022 February 15, 2022	Fire Security
Intermediate School	February 17, 2022 February 18, 2022	Fire Security
Primary School	February 16, 2022 February 17, 2022	Fire Security

- Buildings and Grounds Committee Report – Mr. Halliday, Chairperson
Mr. Halliday gave a report of the Committee meeting.

2. Curriculum and Student Affairs

- A. 2022-23 School Calendar (Attachment #2.A)
The Board approves the attached 2022-23 School Calendar.

- B. High School Textbook Adoptions
The Board approves the following summer program at the High School:

	Textbook	Author(s)	Publisher	Course
1	Principles of Marketing		University of Minnesota	Principles of Marketing & Social Media
2	Introduction to Business	Gitman, McDaniel, Shah & Reece	Rice University	Introduction to Business
3	Principles of Accounting	Franklin, Graybeal & Cooper	Rice University	Accounting I
4	The Total Money Maker: A Proven Plan for Financial Fitness	Ramsey	Thomas Nelson	Personal Finance
5	Principles of Macroeconomics for AP		Rice University	AP Macroeconomics
6	<i>I am not Your Perfect Mexican Daughter</i>	Sanchez	Ember, Penguin Random House	English 12 CP, A, H, AP
7	<i>The Walls Around Us</i>	Suma	Algonquin Young Readers	English 10A

- C. High School Spring Sports Schedules (Attachment #2.C)
The Board approves the attached High School 2021-22 Spring Sports Schedules.
- D. High School Field Trips (Attachment #2.D)
The Board approves the attached High School Field Trip list.

Informational Items (Attachment)

Out-of-School Suspension Report for February 2022

Harassment, Intimidation and Bullying (HIB) Case Findings

HS22-4

HS22-5

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for March 2022 in the amount of \$4,259,044.11.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for February 2022.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for February 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for February 2022.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the March 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for February 2022.

F. 2020-21 Annual School District Audit

After reviewing and discussing the annual School District Audit with the auditor, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance for the 2020-21 school year as prepared by Ford, Scott and Associates, LLC. There are no audit findings.

G. Certified Per Pupil Costs Report

The Board accepts the 2020-21 Certified Per Pupil Costs Report.

H. Tuition Contracts

The Board approves the following 2022-23 Tuition Contracts with Corbin City, Longport, Sea Isle City, and Upper Township Boards of Education for full and shared-time general and special education students:

Corbin City - \$339,033

Longport - \$441,855

Sea Isle City - \$1,652,744

Upper Township - \$ 8,920,672

I. Preliminary Budget

The Board approves the Preliminary Budget for the 2022-23 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2022-23 as follows, subject to final approval or modification at the public hearing on April 27, 2022.

A. General Fund	\$43,604,662
Amount to be raised by local taxes	\$24,126,369
B. Special Revenue Fund	\$3,414,514
C. Debt Service Fund	\$329,670
Amount to be raised by local taxes	\$329,670

BE IT FURTHER RESOLVED: that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$45,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2022-23 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that \$225,000 be withdrawn from the Capital Reserve Account,

BE IT FURTHER RESOLVED: that the 2022-2023 budget includes the use of banked cap in the amount of \$88,367. These funds are required for the 2022-2023 budget to offset increases in health care and tuition costs and cannot be deferred or incrementally completed over a longer period of time.

BE IT FURTHER RESOLVED: that the public hearing for the 2022-23 school year budget will be held on Wednesday, April 27, 2022, in the High School Library/Media Center at 7:00 p.m., and will be followed by a regular meeting,

BE IT FURTHER RESOLVED: that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

J. Postage Meter Lease

The Board approves the five-year lease of postage machines from Pitney Bowes effective April 1, 2022, through March 31, 2027, at a monthly cost of \$1,104.05. This lease replaces the previously

leased equipment from Pitney Bowes that expired on March 31, 2022, and is being awarded through Sourcewell / NJPA Contract #041917-PIT.

K. Bid Award – Intermediate School Partial Façade Renovation

The Board awards a bid for partial façade renovations at the Ocean City Intermediate School to Jessco Construction Inc., 428 Church Street, Atco, NJ 08004 in the amount of \$163,283.33. The following bids were received:

Bidder	Base Bid
Jessco Construction Inc.	\$163,283.33
Ocean Construction, LLC	\$164,000.00
Duall Construction	\$179,740.00
D.A. Nolt, Inc.	\$195,407.00
R. Maxwell Construction	\$198,000.00
A1 Construction Services, Inc.	\$224,000.00

L. Award of Competitive Contract – HVAC Building Management Software Updates

The Board approves the award of the following contract for Competitive Contract Proposal CC 22-01, HVAC Building Management Software Updates, as follows:

Tozour Energy Systems, Inc., King of Prussia, PA – Ocean City Primary School \$12, 158.00
Tozour Energy Systems, Inc., King of Prussia, PA – Ocean City High School \$39,797.00

No other sealed proposals were received by the due date of 10:00 a.m. on Tuesday, March 15, 2022. This award is being made pursuant to the competitive contracting process (N.J.S.A. 18A:18A-4.5).

M. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2021-22 school year:

Host District	Joiner District	Route	Term	Cost
Cape May County Special Services	Ocean City	To/From Y.A.L.E. Northfield	3/22/22 – 6/20/22	\$10,150.00 + 7% Admin Fee

N. Tuition Contract Agreement

The Board approves the following 2021-22 Tuition Contract Agreement:

Sending District	Resident District	Receiving District	Student ID	Grade	Effective Dates	Total Cost
Ocean City BOE	Upper Township BOE	Washington Township BOE	1000031456	12	1/25/2022-6/30/2022	\$9,472.05

4. Personnel (all motions are upon Interim Superintendent’s recommendation)

A. Termination of Employment

The Board moves to terminate the employment of employee #4840 effective April 13, 2022, by roll call vote.

Motion carried with a vote to abstain from Mrs. McAlister.

B. Summer 2022 – Summer Special Education Services

The Board approves all certificated teaching staff to attend summer 2022 CST meetings at a stipend of \$37.00/hr*. Not to exceed 10 hours per staff member, on an as needed basis.

C. Resignation – Coach

The Board approves the following resignation by roll call vote:

	Name	Season	Sport	Position	Effective Date
1	Kelsey Greene	Spring	Girls' Track	Co-Assistant Coach	3/15/22

D. Coach

The Board approves the following High School coach for the 2021-22 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Kelsey Burke	Spring	Girls' Track	Assistant Coach*	\$5,233.00

*Amended position

E. Leave Replacement

The Board ratifies the following High School leave replacement by roll call vote:

	Name	Position	Salary	Effective Dates
1	Terri Lashley	LT Leave Replacement Teacher of Spanish	\$51,018.00 BA Step 1, prorated	3/15/22-6/17/22

F. New Substitute Appointments

The Board approves the following appointments of substitute staff by roll call vote:

	Name	Location	Position	Effective Dates
1	Katherine Bailey	District	Substitute Teacher	3/24/22-6/30/22
2	Brooke Handley	District	Substitute Teacher	3/24/22-6/30/22
3	JoAnne Palmer	District	Substitute Teacher	3/24/22-6/30/22
4	Natalie Giacometti	District	Substitute Support Staff	3/24/22-6/30/22

G. Leave of Absence (Attachment #4.G)

The Board accepts the following leave of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	3559	HS	Up to 35	Up to 30	Revised Paid/FMLA/NJFLA/Unpaid	3/28/22-6/30/22

- Negotiations Committee Report – Mr. Whelan, Chairperson
No report.

5. Policy

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

	Policy Number	Policy Name	Mandate	New	Revised	1 st Reading
1	P 1511	Board of Education Website Accessibility		x		2/23/22

	Policy Number	Policy Name	Mandate	New	Revised	1 st Reading
2	P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment	x		x	2/23/22
3	P 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	x		x	2/23/22
4	P 2622	Student Assessment	x		x	2/23/22
5	P 3233	Political Activities			x	2/23/22
6	P 5460	High School Graduation	x		x	2/23/22
7	P 5541	Anti-Hazing	x	x		2/23/22
8	P 8465	Bias Crimes and Bias-Related Acts	x		x	2/23/22
9	P 9560	Administration of School Surveys	x		x	2/23/22

B. Regulations – 2nd Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy and/or Regulation manuals:

	Regulation Number	Regulation Name	Mandated	New	Revised	1 st Reading
1	R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	x		x	2/23/22
2	R 2460.30	Additional/Compensatory Special Education and Related Services	x	x		2/23/22
3	R 2622	Student Assessment	x	x		2/23/22
4	R 8465	Bias Crimes and Bias-Related Acts	x		x	2/23/22

- Policy Committee Report – Mrs. Newman, Chairperson
Mrs. Newman gave a report of the Committee meeting.

6. District Communications/Liaison

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
No report.

Motion by Ms. Gallelli-Keyes, seconded by Dr. Roche, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Interim Superintendent's recommendations.

1. Buildings & Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Primary and Intermediate School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	City of OC/Ocean City Fishing Club	Fishing Tournament Headquarters	October 21, 2022 (Fri – setup) 3:30 pm – 6:00 pm October 22, 2022 (Sat) 5:00 am – 6:00 pm	Primary School Multi-Purpose Room/Cafeteria	No charge

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
2	City of Ocean City	Men's Softball	May 2 – August 15, 2022 (Mon) 5:45 pm – 8:00 pm	Intermediate School Baseball & Softball Fields	No charge
3	City of Ocean City	Lacrosse Clinics/Pickup	June 21 – July 26, 2022 (Tues) 5:00 pm – 8:00 pm June 29 – July 27, 2022 (Weds) 4:30 pm – 8:00 pm	Intermediate School Cage Field	No charge

2. Curriculum and Student Affairs

- E. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.E)
The Board approves the attached Intermediate School Field Trip list.

4. Personnel (all motions are upon Interim Superintendent's recommendation)

- H. Resignation – Certificated Staff (Ocean City Representatives Only)

The Board approves the following resignation by roll call vote:

	Name	School/Location	Position	Effective Date
1	Randall Kohr	PS	Technology Teacher	3/8/22

- I. New Employment Appointment – Non-Certificated Staff (Ocean City Representatives Only)

The Board approves the following appointment of non-certificated staff by roll call vote:

	Name	School/Location	Position	Effective Dates	Compensation
1	James McClellan	IS	Head Custodian	5/1/22-6/30/22	\$62,830.00 prorated

- J. Homebound Hours (Ocean City Representatives Only)

The Board approves the following homebound hours to the following certificated staff by roll call vote:

	Name	School/Location	Position	Max Weekly Hours	Stipend
1	Carole Maurer	PS	PreK Homebound Instruction	5	\$32.00/hr

- K. New Employment Appointments-Certificated Staff (Ocean City Representatives Only)

The Board approves the following appointments of certificated staff members by roll call vote:

	Name	Position	School/Location	Salary	Effective Dates
1	Steven Cohen	LT Leave Replacement Special Education Teacher	PS	BA, Step 1 \$51,018.00, prorated	3/7/22-6/30/22
2	Susan Tramontana	Interim Elementary School Computer/ Technology Teacher	PS	BA, Step 1 \$51,018.00, prorated	3/9/22-6/30/22

L. Leaves of Absence (Ocean City Representatives Only) (*Attachment #4.L*)

The Board accepts the following leaves of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	4696	PS	0	20	Unpaid FMLA	3/14/22-4/10/22
2	4859	IS	0	11	Revised Paid/Unpaid FMLA	3/10/22-3/24/22
3	1435	IS	0	31	Unpaid	2/17/22-4/3/22
4	1591	PS	0	55	Revised Extended Unpaid	1/12/22-3/31/22

APPROVAL OF MINUTES

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, the Board of Education approved the minutes of the February 23, 2022, Special Meeting of the Finance Committee of the Whole as presented.

Motion carried by roll call vote, with a vote to abstain from Mrs. McAlister.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, the Board of Education approved the minutes of the February 23, 2022, Regular Meeting and Executive Session as presented.

Motion carried by roll call vote, with a vote to abstain from Mrs. McAlister.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, the Board of Education approved the minutes of the March 10, 2022, Special Meeting and Executive Session as presented.

Motion carried by roll call vote, with a vote to abstain from Mr. James.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Tom Rotondi, Ocean City, addressed the Board regarding girls' high school basketball.

Robin Shaffer, Ocean City, addressed the Board regarding girls' high school basketball and Interim Superintendent Dr. Baruffi.

Jennifer Bowman, Ocean City, addressed the Board regarding girls' high school basketball.

Jill Adamson, Ocean City, addressed the Board regarding girls' high school basketball.

Jay Reimer, Ocean City, addressed new health and physical education standards in the New Jersey state curriculum.

BOARD COMMENTS

Board comments included thanks to those speaking about issues at this evening's meeting.

BOARD PRESIDENT COMMENTS

President Kane provided an update on the superintendent search and thanked members of the public for coming to speak at the meeting in a calm and respectful manner while voicing opinions.

EXECUTIVE SESSION

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, and carried unanimously to adopt a resolution to go into Executive Session.

President Kane stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matter involving anticipated or pending litigation, including matters of attorney-client privilege; Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, and promotion or discipline of any public officer or employee.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 7:54 p.m.

RECONVENE MEETING

The Board returned to Open Session at 9:56 p.m.

ADJOURNMENT

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, and carried unanimously to adjourn the meeting at 9:56 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp