

MINUTES OF REGULAR MEETING/PUBLIC HEARING
APRIL 27, 2022

CALL TO ORDER

The Regular Meeting/Public Hearing of the Ocean City Board of Education was called to order by President Kane on Wednesday, April 27, 2022, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Kane announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Kane led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Cecilia Gallelli-Keyes, Chris Halliday, William Holmes, Michael James, Jacqueline McAlister, Fran Newman, Charles Roche, William Sooy, Disston Vanderslice, and Patrick Kane. Also present were Thomas Baruffi, Ed.D., Interim Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, and Student Representative Olivia Vanesko. Members absent were Joseph S. Clark, Jr., and Gregory Whelan. There were 58 members of the public present.

PRESENTATIONS

Michael Garcia, CPA, Partner with Ford Scott and Associates presented the district's 2021 audit report.

Mr. Kelley presented the 2022-2023 budget in conjunction with the public budget hearing to the Board of Education.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Victor Staniec, Ocean City, addressed the Board regarding ESSER and other COVID relief funds.

PUBLIC HEARING ON PROPOSED 2022-2023 BUDGET

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes and carried unanimously by roll call vote, the Board of Education approved the following Interim Superintendent's recommendations.

3. Finance

Public Hearing on the Proposed 2022-23 Budget

PUBLIC COMMENTS ON THE BUDGET:

Final Budget 2022-23 School Year

The Board adopts the final budget of the Ocean City Board of Education for the school year 2022-23 by roll call vote.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2022-23 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund Budget Amount	\$43,604,662	\$24,126,369
Special Revenue Fund Budget Amount	\$3,414,514	\$0
Debt Service Fund Budget Amount	<u>\$329,670</u>	<u>\$329,670</u>
Total Base Budget	\$47,348,846	\$24,456,039

BE IT FURTHER RESOLVED: that the Ocean City Board of Education Policy for Travel and Expenses and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-23 school year,

BE IT FURTHER RESOLVED: that the Ocean City Board of Education hereby establishes the school district travel maximum for the 2022-23 school year at the sum of \$45,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2022-23 budget,

BE IT FURTHER RESOLVED: that \$400,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that \$225,000 be withdrawn from the Capital Reserve Account,

BE IT FURTHER RESOLVED: that the 2022-2023 budget includes the use of banked cap in the amount of \$88,367. These funds are required for the 2022-2023 budget to offset increases in health care and tuition costs and cannot be deferred or incrementally completed over a longer period of time.

SUPERINTENDENT’S REPORT

Dr. Baruffi gave an overview of the Agenda.

Based on the recommendation of the Interim Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried by roll call vote, except as noted below, the Board of Education approved the following Interim Superintendent’s recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Ocean City Sentinel	Candidates Forum	April 25, 2022 (Monday) 5:00 pm – 6:30 pm (set-up)	Auditorium	No charge

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
			7:00 pm – 9:00 pm (event)		
2	City of Ocean City	Ocean City Pops Music Camp	June 20 – 24, 2022 (Mon-Fri) 9:00 am – 12:00 pm	Auditorium, 6 classrooms	No charge

Informational Items

School	Date	Drill(s)
High School	March 8, 2022 March 10, 2022	Fire Security
Intermediate School	March 8, 2022 March 9, 2022	Fire Security
Primary School	March 8, 2022 March 9, 2022	Fire Security

- Buildings and Grounds Committee Report – Mr. Halliday, Chairperson
Mr. Halliday gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. 2022-23 Revised School Calendar (*Attachment #2.A*)

The Board approves the attached 2022-23 Revised School Calendar.

B. District Nursing Services Plan (*Attachment #2.B*)

The Board adopts the attached 2022-23 District Nursing Services Plan.

C. Out-of-District Placement

The Board approves the following out-of-district student placement for the 2021-22 school year:

	Placement	District	Tuition
1	YALE	OC	\$33,522

D. Summer Program

The Board approves the following summer program at the High School:

	School	Program	Dates	Days of the Week
1	High School	Transition to High School Math	7/11/22-7/14-22 8/8/22-8/11/22	Monday – Thursday

E. High School Field Trips (*Attachment #2.E*)

The Board approves the attached High School Field Trip list.

I. Harassment, Intimidation and Bullying (HIB) Case Findings (*Attachment #2.I*)

The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Motion carried with votes of nay by Ms. Gallelli-Keyes and Mrs. McAlister and a vote to abstain from Mr. Holmes.

Informational Items (Attachment)

Out-of-School Suspension Report for March 2022

Limited Certificate of Eligibility and Certificate of Eligibility with Advanced Standing Five-Year Pilot Program Approval

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for April 2022 in the amount of \$6,572,157.45.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for March 2022.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for March 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for March 2022.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the April 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for March 2022.

F. Cape May County Special Services District Agreement for Transportation Services

The Board approves the 2022-23 Shared Services Transportation Contract with the Cape May County Special Services School District on an as-needed basis.

G. Competitive Contracting Authorization

The Board authorizes the use of the Competitive Contracting process in accordance with N.J.S.A. 18A:18A-4.1 et seq., to procure the following services:

Food Service Management Company

The technical specifications and evaluation criteria will be prepared by the School Business Administrator. The Competitive Contracting process will be administered by the School Business Administrator/Board Secretary.

H. American Rescue Plan – Homeless Children and Youths

The Board approves the submission of the American Rescue Plan – Homeless Children and Youths Grant in the amount of \$7,782.00.

I. Donation (Attachment #3.I)

The Board accepts donations in the total amount of \$7,501.38 from the Ocean City Education Foundation for the awarding of mini-grants as per the attached list.

4. **Personnel** (all motions are upon Interim Superintendent’s recommendation)

A. Collective Negotiation Agreement and Sidebar Agreement (Attachment #4.A)

The Board accepts the attached Ocean City Education Association Collective Negotiation Agreement from July 1, 2021, through June 30, 2024, related Sidebar Agreement, and authorizes the signatures on behalf of the Board of Education by roll call vote.

B. District and High School Certificated Staff and Salaries (Attachment #4.B)

The Board approves the attached District and High School certificated staff and salaries for the 2022-23 school year by roll call vote.

C. District and High School Supportive Staff and Salaries (Attachment #4.C)

The Board approves the attached District and High School supportive staff and salaries for the 2022-23 school year by roll call vote.

D. Short-Term Additional Assignment – District Administrative Staff

The Board approves Dr. Wendy O’Neal for a short-term additional assignment as acting High School Principal effective May 2, 2022, through June 30, 2022, with a stipend of \$50 per diem by roll call vote.

E. Resignation – Coach

The Board approves the following resignation by roll call vote:

	Name	Season	Sport	Position	Effective Date
1	Keri Fane	Spring	Softball	Volunteer Coach	3/30/22

F. New Employment Appointment-Interim Administrative Staff

The Board approves the following new administrative interim employment by roll call vote:

	Name	School/ Location	Position	Effective Dates	Compensation
1	Gregory Donahue	HS	Interim High School Assistant Principal	5/6/22-6/30/22	\$375.00/day

G. New Employment Appointment-Non-Certificated Staff

The Board approves the following appointment of District non-certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Dates	Compensation
1	Jerri Costello	District	Part-Time Food Service Worker	On/after 4/28/22-6/30/22	\$11,321.00, Step 1 (prorated)

H. Summer 2022 – District and High School Employment and Stipends

The Board approves the following District and High School employment and stipends for summer 2022 by roll call vote: (total number of hours based on need):

	Name	Position	School/ Location	Max Program Hours	Stipend
1	Cassidy Pallitto	ESY Special Education Aide	HS	85	\$18.66/hr
2	Melanie Vitale	ESY Special Education Aide	HS	85	\$21.59/hr
3	Kathy Swift	ESY Special Education Aide Substitute	District	85	\$18.66/hr
4	Christina Paulsen	ESY Special Education Aide	District	85	\$18.51/hr
5	Lauren Prettyman	ESY Special Education Aide	District	85	\$17.18/hr
6	Meredith Jefferson	ESY Special Education Aide	District	85	\$18.51/hr
7	Laurie Derringer	ESY Teacher	District	95	\$37.00/hr
8	Erin Thompson	ESY Teacher	District	95	\$37.00/hr
9	Mary Hodgens	ESY Teacher	District	95	\$37.00/hr
10	Patricia Kelly	ESY Teacher	HS	95	\$37.00/hr
11	James Conroy	ESY Teacher	HS	95	\$37.00/hr
12	Jill Berenato	Summer School Nurse	District	100	\$37.00/hr
13	Cheryl Cantwell	Summer School Nurse	District	100	\$37.00/hr
14	Jill Berenato	Summer Nurse Hours-Physicals	District	14	\$37.00/hr
15	Mary McDowell-Campo	Academic Support/ Student Services	HS	20	\$37.00/hr
16	Stephanie Lancaster-Hurless	Learning Disabilities Teacher Consultant	District		\$37.00/hr
17	Heather Coleman	School Psychologist	District		\$37.00/hr
18	Ivory Williams	Social Worker	District		\$37.00/hr
19	Kathleen Yates	Speech Therapist	District		\$37.00/hr
20	Tonilynn Donzola	Speech Therapist	District		\$37.00/hr

I. High School Prom Nurse

The Board approves the following High School employment for Prom 2022 by roll call vote:

	Name	Position	Stipend
1	Jill Berenato	Prom Nurse	\$37.00/hr

J. New Substitute Appointments

The Board approves the following appointments of substitute staff by roll call vote:

	Name	Location	Position	Effective Dates
1	Jacob Klecko	District	Substitute Teacher	4/28/22-6/30/22
2	Jillian Loro	District	Substitute Teacher	4/28/22-6/30/22
3	David Richardson	District	Substitute Teacher	4/28/22-6/30/22

K. Leaves of Absence (Attachment #4.K)

The Board accepts the following leaves of absence by roll call vote:

	Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	4387	HS	25	79	Revised FMLA/NJFLA/Extended Unpaid	12/24/21-6/30/22
2	4692	HS	0	5	FMLA	May/June 2022 Exact Dates TBD

L. Retirements

The Board accepts with deep regret the following retirements by roll call vote:

	Name	School/Location	Position	Effective Date
1	Barbara Daniel	HS	Social Studies Teacher	7/1/22
2	Gregory Wheeldon	HS	TV Media Teacher	7/1/22

M. Externship Placement

The Board approves the following externship placement by roll call vote:

	Student Name	Assigned Staff	School/Location	College/University	Effective Dates
1	Brittany Tirro	Stephanie Lancaster-Hurless	HS	Rowan University	7/5/22-8/29/22

- Negotiations Committee Report – Mr. Whelan, Chairperson
No report.

5. Policy

A. Policy – 1st Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised
1	P 5440	Honoring Student Achievement			x

B. Comprehensive Equity Plan Extension (Attachment #5.B)

The Board adopts the 1-year extension of the District’s Comprehensive Equity Plan and the attached Annual Statement of Assurance for submission to the County Office.

- Policy Committee Report – Mrs. Newman, Chairperson
Mrs. Newman gave a report of the Committee meeting.

6. District Communications/Liaison

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

7. Health and Wellness

- Health and Wellness Committee Report – Dr. Roche, Chairperson
Dr. Roche gave a report of the Committee meeting.

Motion by Ms. Gallelli-Keyes, seconded by Dr. Roche, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Interim Superintendent's recommendations.

1. Buildings & Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following request for the use of the Intermediate School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	City of Ocean City	Little League Baseball	March 23 – April 22, 2022 (Mon – Fri) 5:30 pm – 8:30 pm <i>*Not Available: April 18. **Baseball Field not available: March 28, April 4, April 12.</i>	Baseball/Softball Fields	No charge
2	USA Softball	Girls' Softball Tournaments	June 4 – 5, 2022 June 11 – 12, 2022 July 16 – 17, 2022 (Sat – Sun) 7:00 am – 3:30 pm	Baseball/Softball Fields	\$1,620.00

2. Curriculum and Student Affairs

- F. Intermediate School Spring Sports Schedules (Ocean City Representatives Only) (Attachment #2.F)
The Board approves the attached Intermediate School 2021-22 Spring Sports Schedules.
- G. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.G)
The Board approves the attached Intermediate School Field Trip list.
- H. Primary School Field Trips (Ocean City Representatives Only) (Attachment #2.H)
The Board approves the attached Primary School Field Trip list.

3. Finance

J. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the 2021-22 school year:

School	Donor	Amount	Use
Intermediate School	PTA	\$1,845.00	4 th Grade Field Trip – Cape May Zoo (Andrew Benfer)
		\$1,916.90	6 th Grade Field Trip – Cape May Zoo (Megan Duffey)
		\$2,440.00	7 th Grade Field Trip – Cape May Zoo (Cory Pickett)
		\$1,135.90	8 th Grade Field Trip – Cape May Zoo (Nick Verducci)

4. Personnel (all motions are upon Interim Superintendent’s recommendation)

N. Intermediate and Primary Schools’ Certificated Staff and Salaries (Ocean City Representatives Only)
(Attachment #4.N)

The Board approves the attached Intermediate and Primary Schools’ certificated staff and salaries for the 2022-23 school year by roll call vote.

O. Intermediate and Primary Schools’ Supportive Staff and Salaries (Ocean City Representatives Only)
(Attachment #4.O)

The Board approves the attached Intermediate and Primary Schools’ supportive staff and salaries for the 2022-23 school year by roll call vote.

P. Summer 2022 – Intermediate and Primary Schools’ Employment and Stipends (Ocean City Representatives Only)

The Board approves the following Intermediate and Primary Schools’ employment and stipends for summer 2022 by roll call vote:

	Name	Position	School/ Location	Max Program Hours	Stipend
1	Lisa Barber	ESY Special Education Aide	PS	85	\$17.33/hr
2	Lori Dempsey	ESY Special Education Aide	PS/IS	85	\$18.66/hr
3	Michelle French	ESY Special Education Aide	IS	85	\$18.66/hr
4	Joseph Bodenlos	ESY Teacher	IS	95	\$37.00/hr
5	Katelyn Haughey	Title I Teacher	PS	225	\$37.00/hr
6	Allyson Capriolo	Title I Teacher	PS	225	\$37.00/hr
7	Louise Nunan	Title I & ELL Teacher	PS	225	\$37.00/hr
8	Mackenzie Kitchen	Title I Teacher	PS	225	\$37.00/hr
9	Margaret Shiffler	Title I Teacher	PS	225	\$37.00/hr
10	Carole Maurer	ELL Teacher	PS	90	\$37.00/hr
11	Megan Brown	21 st Century Challenge Teacher	IS		\$37.00/hr
12	David Ferrante	21 st Century Challenge Teacher	IS		\$37.00/hr
13	Bruce Hunt	Jump Start Program Teacher	IS		\$37.00/hr
14	Declan McGuigan	Jump Start Program Teacher	IS		\$37.00/hr

Q. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.Q)

The Board accepts the following leaves of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	4332	PS	0	Up to 60	Intermittent NJFLA	4/14/22-6/30/22
2	2717	IS	21	0	FMLA	4/25/22-5/23/22
3	4859	IS	0	27	Revised FMLA	3/10/22-5/3/22
4	2860	IS	44	0	Revised FMLA	1/24/22-3/25/22

APPROVAL OF MINUTES

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, the Board of Education approved the minutes of the March 23, 2022, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Jennifer Bowman, Ocean City, addressed the Board regarding the after-prom being held immediately following the high school prom on May 14, 2022, and the Raider Nation dance held for incoming 9th grade students for the 2022-23 school year.

Rob LeMaire, Middle Township and High School Play Director, addressed the Board regarding the High School Drama Guild and a censorship issue in the high school spring musical.

Kelly Hudak, Ocean City, addressed the Board regarding Mr. LeMaire's comments.

Joe Monteleone, Upper Township, addressed the Board regarding high school girls' basketball.

Jill Adamson, Ocean City, addressed the Board regarding high school girls' basketball.

Dennis Mullen, Ocean City, addressed the Board regarding serving on the Board of Education, the construction of Ocean City High School in his term as a board member, and the high school after prom.

Tyler Stampone, Upper Township, addressed the Board as counsel to Timothy M. Kelley and girls' basketball.

BOARD COMMENTS

Board discussion included comments on girls' basketball, thanks to Mr. Mullen for his service on the Board of Education and to the community, and thanks to those addressing the Board with their concerns. Discussion also included a proposed law regarding high school start times and the 2022-2023 budget.

BOARD PRESIDENT COMMENTS

President Kane provided an update on the superintendent search and thanked members of the public for coming to speak at the meeting in a calm and respectful manner while voicing opinions.

EXECUTIVE SESSION

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, and carried unanimously to adopt a resolution to go into Executive Session.

President Kane stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters; Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

The meeting adjourned into Executive Session at 8:38 p.m.

RECONVENE MEETING

The Board returned to Open Session at 11:20 p.m.

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, to affirm all finds associated with HIB case #HS-22-5.

Motion carried unanimously by roll call vote.

ADJOURNMENT

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, and carried unanimously to adjourn the meeting at 11:32 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp