

MINUTES OF REGULAR MEETING
AUGUST 10, 2022

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Kane on Wednesday, August 10, 2022, at 6:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Kane announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Kane led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Joseph S. Clark, Jr., Cecilia Gallelli-Keyes, Chris Halliday, William Holmes, Jacqueline McAlister, Fran Newman, William Sooy, Disston Vanderslice, Gregory Whelan (arrived at 6:03 p.m.), and Patrick Kane. Also present were Matthew Friedman, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, and Carl Tripician from Longport. Member absent was Charles Roche. There were 28 members of the public present.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT’S REPORT

Dr. Friedman gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Clark, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent’s recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	City of Ocean City/JMB1 Enterprises	Basketball Practice	August 2 – 5, 2022 (Tues-Fri) 2:30 pm – 5:00 pm	Auxiliary Gym	No charge
2	City of Ocean City	Katherine Jenkins Piano Rehearsal	August 20, 2022 (Sat) 2:00 pm – 6:00 pm	Classroom G-110	No charge
3	Neshaminy High School Band	Football Showcase Performance	August 26, 2022 (Fri) 4:00 pm – 6:00 pm	Cafeteria	No charge

Informational Items

School	Date	Drill(s)
High School	June 7, 2022 June 9, 2022	Fire Security
Intermediate School	June 6, 2022 June 8, 2022	Fire Security
Primary School	June 6, 2022 June 7, 2022	Fire Security

- Buildings and Grounds Committee Report – Mr. Halliday, Chairperson
Mr. Halliday provided an update to the Board.

2. Curriculum and Student Affairs

- A. Harassment, Intimidation and Bullying (HIB) Case Finding (Attachment #2.A)
The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachment)

Out-of-School Suspension Report for June 2022

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
No report.

3. Finance

- A. Bill List (Attachment #3.A)
The Board approves the payment of bills for July 2022 in the amount of \$4,953,945.64.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)
The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for June 2022. The Board Secretary's Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.
- C. Line Item Transfers (Attachment #3.C)
The Board approves the revenue and appropriation transfers for June 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for June 2022.
- D. Travel & Expense Reimbursement (Attachment #3.D)
The Board approves the July 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (Attachment #3.E)
The Board accepts the Food Service Monthly Finance Report for June 2022.

F. Tuition Contract Agreement

The Board ratifies and approves the following 2021-22 Tuition Contract Agreement:

	Sending District	Receiving District	Student ID	Effective Dates	Per Diem Rate	Total Cost	Comments
1	Ocean City BOE	Waterford Township BOE	1000030346	9/1/21-10/13/21	\$65.13 (29 days)	\$1,888.77	Temporary Placement

G. Tuition Contract Agreement

The Board approves the Tuition Contract Agreement for the 2022-23 school year with the Cape May County Technical School District in the amount of \$47,240 for three regular full-time students and two special full-time students.

H. Athletic and Field Trip Transportation Contract (*Attachment #3.H*)

The Board approves a contract for athletic and field trip transportation between the Ocean City Board of Education and the Dennis Township Board of Education for the 2022-23 school year.

I. Blind and Visually Impaired Services

The Board approves the N.J. Commission for the Blind and Visually Impaired contract to provide services for the 2022-23 school year at a fee of \$2,200.

J. Contract for Athletic Training

The Board approves a contract with Rothman Orthopaedics for a temporary full-time athletic trainer at a cost of \$45,955.84.

K. Contract for Audio/Loudspeaker System

The Board approves a contract with Auerbach Pollock Friedlander for the design and project management for a new Audio/Loudspeaker System for the High School Performing Arts Center at a cost of \$27,300. The cost breakdown is as follows:

Design and Documentation	\$13,700
Bidding/Negotiation	\$1,800
Construction Administration	<u>\$11,800</u>
TOTAL	\$27,300

L. 2022-2023 NJ CAP Grant Application Submission

The Board authorizes the submission of the 2022-2023 NJ CAP Grant application. This grant is sponsored by the New Jersey Child Assault Prevention, which provides training to teachers, parents/guardians, and students.

M. IDEA Consortium 2023

The Board authorizes the Ocean City School District to be the lead agency in the fiscal year 2023 IDEA Consortium with the Sea Isle City School District as the participant agency.

N. IDEA Fiscal Year 2023 Grant Application Submission

The Board authorizes the District's submission of the IDEA fiscal year 2023 grant application for the following amounts:

IDEA Basic	\$525,812
IDEA Preschool	\$17,394

O. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2022-23 school year:

Host District	Joiner District	Route	Cost
Ventnor	Ocean City	To/From YALE School Cherry Hill – ESY	\$7,485.00 + 5% Admin Fee

P. Transportation Contract Bid Award

The Board accepts the following transportation bids for 2022-23 Transportation Services:

2022-23 Student Transportation Services

Sheppard Bus Service	
Base Bid	\$2,700
Bulk Bid Deduction	5%
Net Bid	\$2,565

and awards the base bid to Sheppard Bus Service in the amount of \$2,565 per diem.

Q. Renewal of Transportation Contracts (*Attachment #3.Q*)

The Board approves the following renewals of transportation contracts for the 2022-23 school year:

Company	Route	Cost
Sheppard Bus Service	To/From School	\$511,968.60
	Field Trips/Shuttles/Athletics	\$190,000 (estimated)

R. Resolution Authorizing Award of Educational Data Services Cooperative Bid (*Attachment #3.R*)

The Board accepts the Educational Data Services’ bids received by the Education Services Commission of Morris County School District for the NJ Cooperative Bid members and awards the Ocean City School District portion to the low bidders as identified in the attachment.

S. Annual Service Provider

The Board approves the following provider for services for the 2022-23 school year:

Provider	Service	Cost
Para-Plus Translation Services*	Language Translation and Interpretive Services	\$72/hour – Spanish \$105-\$131/hour – Other Languages

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A:18A-1, et seq.) competitive bidding requirements.

4. Personnel (all motions are upon Interim Superintendent’s recommendation)

A. New Employment Appointments – Certificated Staff

The Board approves the following appointments of High School certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Date	Compensation
1	Dean Michalski	High School	TV/Media Teacher	9/1/22	\$51,577.00 BA, Step 1
2	Elena Gonzalez	High School	English Teacher	9/1/22	\$51,577.00 BA, Step 1

B. New Employment Appointments – Non-Certificated Staff

The Board approves the following appointments of District and High School non-certificated staff by roll call vote:

	Name	School/Location	Position	Effective Date	Compensation
1	Paula Martin	District	PT Food Service Worker	9/1/22	\$11,569.00, Step 1
2	Kimberly Gibbins	District	PT Food Service Worker	9/1/22	\$11,569.00, Step 1
3	Paul Landi	District	Special Education Aide	9/1/22	\$25,010.00, Step 1 with BA stipend
4	Heather Wertzberger	District	Special Education Aide	9/1/22	\$25,010.00, Step 1 with BA stipend
5	Kimberly Wetzel	District	Preschool Aide	9/1/22	\$25,010.00, Step 1 with BA stipend
6	Lauren Gayeski	District	PT Nurse	9/1/22	\$23,005.00, Step 8, (prorated)
7	Barbara Parks	HS	Secretary to the Assistant Principal	On/after 8/11/22	\$45,590.00, Step 1 (prorated)

C. District Supportive Staff and Salary (*Attachment #4.C*)

The Board approves the attached District supportive staff and adjusted salary for the 2022-23 school year by roll call vote.

D. High School Certificated Staff and Salary (*Attachment #4.D*)

The Board approves the attached High School certificated staff and adjusted salary for the 2022-23 school year by roll call vote.

E. Retirements

The Board accepts with deep regret the following retirements by roll call vote:

	Name	School/Location	Position	Effective Date
1	Thomas Frederick	HS	Teacher	9/1/22
2	Lisa St. Clair	HS	Clerical Aide	7/1/23

F. Resignation

The Board accepts the following resignation by roll call vote:

	Name	School/Location	Position	Effective Date
1	Laura Doria	District	PT Food Service Worker	7/1/22

G. New Substitutes Appointment

The Board approves the following appointments of substitute staff by roll call vote:

	Name	Location	Position	Effective Dates
1	Theresa Cotton	District	Substitute Teacher	9/1/22 - 6/30/23
2	Laura Doria	District	Substitute Food Service Worker	9/1/22 - 6/30/23

H. Co-Curricular Advisors

The Board approves the following High School co-curricular advisors for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
1	Caitlin Jagielski	Academic Team	\$1,813.00
2	Paul Matusz	Art Club	\$2,105.00
3	Amy Andersen	ASL Club	\$2,105.00
4	Patricia Kelly	Best Buddies	\$2,105.00
5	Jennifer Sera	Computer Club	\$1,813.00
6	Kelsey Burke	DECA	\$3,480.00
7	Carly Benson	Band Front	\$2,105.00
8	Aashini Patel	Fall Cheerleading-Assistant	\$2,105.00
9	Brenda Colon-Smith	Fall Cheerleading-Head	\$2,546.00
10	Ellen Byrne	Fall Drama Assistant	\$2,105.00
11	Robert LeMaire	Fall Drama Director	\$3,480.00
12	Joshua Handshaw	Fall Play Set Construction	\$1,000.00
13	Lee Styer	Fellowship of Christian Athletes	Volunteer
14	Sharon Elco	French Club	\$1,813.00
15	Keith Zammit	Freshman Class Council	\$1,813.00
16	Jennifer Dean	Freshman Class Council	\$1,813.00
17	Nicole McMaster	Freshman Mentoring (co)	\$906.50
18	Shannon Pruitt	Freshman Mentoring (co)	\$906.50
19	Adriana Palmer	Graphic & Photography Club (co)	\$906.50
20	Heather Cox	Graphic & Photography Club (co)	\$906.50
21	Lauren Richards	High School Academic Awards Coordinator	\$600.00
22	Lauren Richards	High School Graduation Program Coordinator	\$200.00
23	Lauren Richards	High School Senior Scholarship Coordinator	\$500.00
24	Christian Clark	History Club	\$1,813.00
25	Joshua Handshaw	Interact Club	\$1,813.00
26	Aaron Wohlrab	Junior Class Council	\$3,480.00
27	Keith Zammit	Junior Class Council	\$3,480.00
28	Zachary Fox	Junior States of America	\$2,105.00
29	Ashley Schmid	Key Club	\$2,105.00
30	George Plamantouras	Latin Club	\$1,813.00
31	Timothy M. Kelley	Leadership Club (co)	\$1,052.50
32	Sean Matthews	Leadership Club (co)	\$1,052.50
33	Jenna Scioli	Literary Magazine	\$2,105.00
34	Donna Schwartz	Marching Band/Jazz Ensemble	\$5,199.00
35	Michelle Dill	Math Club	\$1,813.00
36	Daniel Weaver	Mock Trial/Model UN Club	\$1,813.00
37	Catherine Georges	National Honor Society	\$2,105.00
38	Michael Pomatto	OC Life 21 (co)	\$1,052.50
39	Keith Zammit	OC Life 21 (co)	\$1,052.50
40	Kara Uhrich	Our Minds Matter *grant funded	\$1,000.00
41	Debra Cathcart	Peer Mediation	\$1,813.00

	Name	Position	Stipend
42	Shannon Pruitt	Psychology Club	\$1,813.00
43	Jennifer Dean	Senior Class Council	\$2,546.00
44	Keith Zammit	Senior Class Council	\$2,546.00
45	Aaron Wohlrab	Sophomore Class Council	\$2,546.00
46	Keith Zammit	Sophomore Class Council	\$2,546.00
47	Lauren Miley	Spanish Club	\$1,813.00
48	Ellen Byrne	Spring Drama Assistant	\$2,105.00
49	Robert LeMaire	Spring Drama Director	\$3,480.00
50	Joshua Handshaw	Spring Set Construction	\$1,000.00
51	Zachary Fox	Student Council (co)	\$2,599.50
52	Matthew Purdue	Student Council (co)	\$2,599.50
53	Steven Trauger	Technical Advisor	\$2,546.00
54	Aashini Patel	Winter Cheerleading-Head	\$2,546.00
55	Carly Benson	Drill Team	\$1,813.00
56	Adriana Palmer	Yearbook Assistant	\$2,546.00
57	Heather Cox	Yearbook Head	\$5,199.00

I. Sporting Event Workers

The Board approves the following sporting event workers for the 2022-23 school year by roll call vote:

	Name		Name
1	Colin Stewart	10	Jane Custer
2	Carole Maurer	11	Caitlin Jagielski
3	Cassidy Pallitto	12	Scott Cooper
4	Diane Vallese	13	Beth Kelly
5	Kelly Halliday	14	Christie Pontari
6	Erin Porter	15	Henry Rodrique
7	Ronald Rios	16	Lauren Richards
8	Thomas Park	17	William Shallcross (Football Video)
9	Michael Boyd		

J. Coaches

The Board approves the following High School coaches for the 2022-23 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Sean Matthews	Spring	Boys' Track	Assistant Coach	\$5,233.00
2	Lesley Graham	Spring	Girls' Lacrosse	Head Coach	\$6,807.00
3	Kelsey Burke	Spring	Girls' Track	Assistant Coach	\$5,233.00
4	Kelly Halliday	Fall	Girls' Soccer	Volunteer Coach	n/a
5	Stephen Hoffman	Fall, Winter & Spring	Cross Country/Track	Volunteer Coach	n/a
6	Timothy Tower	Fall	Boys' Soccer	Volunteer Coach	n/a
7	Brett Johnson	Winter	Boys' Basketball	Volunteer Coach	n/a
8	Colin Stewart	Spring	Girls' Crew*	Freshman/Novice Coach	\$4,892.00
9	Michelle French	Spring	Boys' Crew*	Freshman/Novice Coach	\$4,892.00

	Name	Season	Sport	Position	Stipend
10	Philip Eisenstein	Fall	Football	Volunteer Coach	n/a
11	Jennifer Dean	Fall	Girls' Volleyball	Assistant Coach	\$5,233.00

*Revised

K. Leaves of Absence (*Attachment #4.K*)

The Board approves the following leaves of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	4289	District	27	120	Revised Paid/FMLA/NJFLA/Extended Unpaid	7/18/22- 2/28/23
2	2384	HS	0	10	Intermittent Unpaid	9/6/22- 11/11/22

- Negotiations Committee Report – Mr. Whelan, Chairperson
No report.

5. Policy

- Policy Committee Report – Mrs. Newman, Chairperson
No report.

6. District Communications/Liaison

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
No report.

7. Health and Wellness

- Health and Wellness Committee Report – Dr. Roche, Chairperson
No report.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Clark, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Interim Superintendent's recommendations.

3. Finance

- T. Intermediate School Partial Façade Renovation (Ocean City Representatives Only) (*Attachment #3.T*)
The Board approves additional payment of \$740 to Jessco Construction Inc. for Change Order #1 on the Intermediate School Partial Façade Renovation project.

4. Personnel (all motions are upon Interim Superintendent’s recommendation)

L. New Employment Appointments – Certificated Staff (Ocean City Representatives Only)

The Board approves the following appointments of Primary and Intermediate Schools’ certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Date	Compensation
1	Brittany Forte	IS	Learning Disabilities Teacher Consultant	On/after 10/1/22	\$63,027.00, MA+15, Step 1 (prorated)
2	Gabriel Parratto	PS	Short-Term Leave Replacement Preschool Teacher	9/1/22 - 12/1/22	\$175.00 per diem
3	Deepa McCabe	PS	Elementary Computer Science Teacher	On/after 9/1/22	\$63,027.00, MA, Step 2 (prorated)
4	Laura Kane	PS	Elementary School Teacher	On/after 9/1/22	\$63,027.00, MA, Step 2 (prorated)

M. Resignation-Co Curricular Advisor (Ocean City Representatives Only)

The Board accepts the following resignation by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Maureen Baldini	IS	OC-Life 21 Technology Club 4-5 Technology Club 6-8	8/3/22

N. Co-Curricular Advisors (Ocean City Representatives Only)

The Board approves the following Primary School co-curricular advisors for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
1	Carole Maurer	PS Multicultural Club	\$1,813.00
2	Margaret Dunner	PS Family Literature Club	\$1,813.00
3	Margaret Shiffler	PS School Newspaper	\$1,813.00

O. Coach (Ocean City Representatives Only)

The Board approves the following Intermediate School coach for the 2022-23 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Victoria Battelini	Fall	Field Hockey	Head Coach	\$2,446.00

P. Summer 2022 – Employment and Stipends (Ocean City Representatives Only)

The Board approves the following Primary and Intermediate Schools’ employment and stipends for summer 2022 by roll call vote:

	Name	School/ Location	Position	Stipend
1	Christina Paulsen	PS	Substitute ESY Teacher	\$25.00/hr
2	Meredith Jefferson	PS	Substitute ESY Teacher	\$25.00/hr
3	Andrew Benfer	IS	21 st Century Challenge Program	\$37.00/hr

	Name	School/ Location	Position	Stipend
4	Janice Annarelli	IS	ESY Special Education Aide	\$21.06/hr

Q. Salary Allocations (Ocean City Representatives Only)

The Board authorizes the following salary allocations for the 2022-23 school year by roll call vote:

	Name	School/ Location	Position	Amount	Charged To
1	Kristen Morey	PS	Title I Reading Specialist	\$94,541.00	Title I, Part A
2	Jennifer Gatto	PS	Title I Reading Specialist	\$47,270.00*	Title I, Part A

*Partial Salary

APPROVAL OF MINUTES

Motion by Mrs. Newman, seconded by Mr. Clark, the Board of Education approved the minutes of the June 22, 2022, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

The Board conducted interviews for a Board vacancy. Individuals interviewed were:

Dale Braun, Ryan Leonard, Robin Shaffer, Jennifer Shirk

EXECUTIVE SESSION

Motion by Ms. Gallelli-Keyes, seconded by Mr. Clark, and carried unanimously to adopt a resolution to go into Executive Session.

President Kane stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters of attorney-client privilege and specifically: School Board Vacancy.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session. The Board anticipates returning to open session in approximately 20-40 minutes.

The meeting adjourned into Executive Session at 7:04 p.m.

The Board returned to Open Session at 7:58 p.m.

Motion by Mr. Clark, seconded by Mr. Halliday, to appoint Ryan Leonard to the Board of Education for the current Board vacancy.

Motion carried unanimously by roll call vote (Ocean City Representatives only).

PUBLIC COMMENTS

Vincent Malfatano, Ocean City, addressed the Board regarding behavior of juveniles on the boardwalk.

John McNorton, Ocean City, addressed the Board regarding the High School Principal vacancy.

Tim Young, Ocean City, addressed the Board regarding NJ Health and P.E. standards.

Bob Dougherty, Ocean City, addressed the Board regarding NJ Health and P.E. standards.

Liz Nicoletti, Ocean City, addressed the Board regarding NJ Health and P.E. standards.

Robin Shaffer, Ocean City, addressed the Board regarding NJ Health and P.E. standards, the High School Principal vacancy, behavior of juveniles on the boardwalk, the High School Wellness Center, and welcomed Dr. Friedman as Superintendent.

Kelly Johnson, Ocean City, addressed the Board regarding NJ Health and P.E. standards.

BOARD COMMENTS

Board comments included welcomes to Dr. Matthew Friedman, Superintendent of Schools, information regarding the NJ Health and P.E. standards, and thanks to the candidates who expressed interest in the School Board vacancy.

BOARD PRESIDENT COMMENTS

President Kane welcomed Dr. Matthew Friedman, Superintendent of Schools.

EXECUTIVE SESSION

There was no further Executive Session.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, and carried unanimously to adjourn the meeting at 8:39 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary
/lp