



**Ocean City Board of Education  
Regular Meeting Agenda  
Wednesday, September 21, 2022  
7:00 p.m. – High School Library**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
  - 1. Parent-Teacher Organization
  - 2. BOE Ethics Presentation – Comegno Law Group
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
  - 7. Health and Wellness
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.E, 2.F, 4.K, 4.L, 4.M)
- J. Approval of Minutes
  - 1. Regular Meeting and Executive Session – August 24, 2022 (Attachment #J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

## **BOARD OF EDUCATION REGULAR MEETING**

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 5 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Ocean City Board of Education  
**FROM:** Dr. Matthew Friedman, Superintendent of Schools  
**RE:** September 21, 2022 Regular Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings & Grounds**

A. Use of Facilities

*The Board approves the following requests for the use of the High School:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	City of Ocean City	Walk for ALS	September 17, 2022 (Saturday) 7:00 am – 1:00 pm	Exterior Restrooms	No charge
2	City of Ocean City	Basketball League	9/19/22, 9/26/22, 10/3/22, 10/17/22, 10/24/22, 10/31/22, 11/7/22 (Mondays) 6:30 pm – 8:30 pm	Main & Auxiliary Gyms	No charge
3	Ocean City Jr Wrestling	Wrestling Practice	November 17, 2022 – March 2, 2023 (Mon/Tues/Wed/Thurs) 5:45 pm – 8:00 pm	Wrestling Room	No charge
4	Ocean City Jr Wrestling	Wrestling Tournament	March 4, 2023 (Saturday: set-up) 11:00 am – 2:00 pm March 5, 2023 (Sunday) 7:00 am – 5:00 pm	Main & Auxiliary Gyms; Gym Lobby; Wrestling Room	No charge
5	Ocean City Jr Wrestling	Wrestling Team Banquet	March 15, 2023 (Wed) 5:30 pm – 7:00 pm	Cafeteria	No charge
6	The Dance Place/Mary Beth Snow	Annual Holiday Show	December 3, 2022 (Saturday) 9:00 am – 8:00 pm	Auditorium; F105 & F107	\$1,555.00

**B. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following requests for the use of the Intermediate School:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	Ocean City Jr Raiders	Football Practice	September 6, 2022 (Tuesday) 5:30 pm – 8:30 pm	Main Gym	No charge
2	City of Ocean City	Kids Open Basketball	September 13-15, 20-22, & 27-29, 2022 October 4-6 & 11-13, 2022 (Tues/Wed/Thurs) 3:00 pm – 5:00 pm	Main Gym	No charge
3	City of Ocean City	Adults Open Basketball	September 14, 2022 – June 7, 2023 (Wednesdays) 7:00 pm – 9:00 pm	Main Gym	No charge
4	City of Ocean City	Travel Basketball Practice	November 14, 2022 – March 16, 2023 (Mon/Tues/Wed/Thurs) 5:00 pm – 9:00 pm <b>(N/A 11/24, 12/26 - 12/29, 1/2/23, 1/16, 2/20)</b>	Main Gym	No charge
5	City of Ocean City	Dixie Howell Tournament	December 9, 12, 13, 14, 2022 (Friday & Mon/Tues/Wed) 3:00 pm – 8:30 pm December 10, 2022 (Saturday) 9:00 am – 4:00 pm	Main Gym	No charge
6	Ocean City Jr Wrestling	Wrestling Matches	January 6, 13, 20, 27, 2023 February 3, 10, 17, 2023 (Fridays) 5:30 pm – 9:00 pm	Main Gym	No charge

**Informational Items**

<b>School</b>	<b>Date</b>	<b>Drill(s)</b>
High School	August 9, 2022 August 16, 2022	Fire Security
Intermediate School	August 9, 2022 August 9, 2022	Fire Security
Primary School	N/A	Fire Security

- Discussion
- Buildings and Grounds Committee Report

## 2. Curriculum and Student Affairs

A. School Self-Assessment

The Board approves the submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* for September 1, 2021 –June 30, 2022. The schools' grades are as follows:

OCBS - 75      OCIS - 76                      OCPS - 75

B. Harrisburg University Memorandum of Understanding (*Attachment #2.B*)

The Board approves the Memorandum of Understanding (MOU) between Harrisburg University of Science and Technology and the Ocean City School District for the 2022-23 school year.

C. Foreign Exchange Student

The Board approves the request made by ASSE International Student Exchange Program for the placement of a foreign exchange student from Italy to attend the High School for the 2022-23 school year. In accordance with Board Policy and Regulation 5111, Eligibility of Resident/Nonresident Students, tuition will be waived for foreign exchange students on a J-1 Visa.

D. High School Field Trips (*Attachment #2.D*)

The Board approves the attached High School Field Trip list.

E. Intermediate School Field Trips (Ocean City Representatives Only) (*Attachment #2.E*)

The Board approves the attached Intermediate School Field Trip list.

F. Primary School Field Trips (Ocean City Representatives Only) (*Attachment #2.F*)

The Board approves the attached Primary School Field Trip list.

- Discussion
- Curriculum and Student Affairs Committee Report

**3. Finance**

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for September 2022 in the amount of \$2,309,414.60.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for July and August 2022. The Board Secretary’s Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for July and August 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for July and August 2022.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the August 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Annual Service Provider

*The Board approves the following provider for services for the 2022-23 school year:*

Provider	Service	Cost
Gloucester County Special Services School District	Educational Audiology Consultation Services (on an as needed basis)	\$142.00/hour

F. Memorandum of Understanding with Corbin City Board of Education (Attachment #3.F)

The Board approves the Memorandum of Understanding with the Corbin City Board of Education for School Business Administrator services for the 2022-23 fiscal year in the amount of \$15,385.

G. Digital Production Services

The Board approves the extension of the contract with Just Right TV Productions LLC to provide digital production recording services for Board of Education meetings for June 1, 2022, through May 31, 2024, as specified in the Cooperative Pricing Agreement with the City of Ocean City. The rates for services are as follows:

- Rate for services rendered up to a minimum of 2 hours \$270
- Supply of Zoom setup and hosting services \$60
- Rate for services that exceeds the 2-hour minimum, ½-hour increments \$30
- Creation of YouTube for delivery to the Board \$40
- Fee for additional copy of prerecorded files \$5
- Rate for digital recording services for special events and/or recording sessions that are beyond the scope of work outlined, 1-hour increments \$120
- Hourly rate to meet with the Board’s professional personnel for digital broadcast discussions, consulting services and other items which may arise during the duration of the contract \$60

H. Ed-Data Contract Award (ESSER Funds)

The Board awards a contract to Bluum USA, Inc. (formerly Troxell Communications, Inc.) in the amount of \$244,283.91 for Intermediate and Primary School Classroom AV Upgrades. This contract is being awarded pursuant to Ed-Data vendor bid number 10437 opened on September 3, 2020, for the period from December 1, 2020, through December 1, 2022. This project is being funded through ESSER II and ESSER III.

- Discussion

**4. Personnel** (all motions are upon Interim Superintendent’s recommendation)

A. Statement of Assurance (*Attachment #4.A*)

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the September 30, 2022, submission to the New Jersey Department of Education by roll call vote.

B. District & High School 2022-23 Certificated Staff Salary Classification Changes (*Attachment #4.B*)

The Board ratifies the attached District and High School 2022-23 certificated staff salary classification changes by roll call vote.

C. Retirement

*The Board accepts with deep regret the following retirement by roll call vote:*

	Name	School/Location	Position	Effective Date
1	Geoffrey Haines	District	Athletic Director	February 1, 2023

D. New Employment Appointment-Non-Certificated Staff

*The Board approves the following appointment of District non-certificated staff by roll call vote:*

	Name	School/Location	Position	Effective Date	Compensation
1	Jennifer Gentilini	District	Part-Time Food Service Worker	On/after 9/22/22	\$11,569.00, Step 1 Pro-rated

E. Resignation

*The Board accepts the following resignation by roll call vote:*

	Name	School/Location	Position	Effective Date
1	Molly Kissinger	District	Special Education Aide	8/2/22

F. New Substitute Appointments

*The Board approves the following appointments of substitutes by roll call vote:*

	Name	Location	Position	Effective Date
1	Denise Barnoski	District	Substitute Teacher	9/22/22-6/30/23
2	Timothy Chivalette	District	Substitute Teacher	9/22/22-6/30/23
3	Thomas Cusack	District	Substitute Teacher	9/22/22-6/30/23
4	Lisa DeRose	District	Substitute Teacher	9/22/22-6/30/23
5	Erich Hengenbart	District	Substitute Teacher	9/22/22-6/30/23
6	Amanda Pedano	District	Substitute Teacher	9/22/22-6/30/23
7	Dominique Troehler	District	Substitute Teacher	9/22/22-6/30/23

G. Rescindment of Contract (*Attachment #4.G*)

The Board approves to rescind the contract of employee #4990 effective August 11, 2022.



H. Sporting Event Workers

The Board approves the following sporting event workers for the 2022-23 school year by roll call vote:

	Name
1	Lisa O'Neill
2	Monique Cione
3	Joseph LaTorre
4	Zachary Fox
5	Anthony Deleo

I. Coaches

The Board approves the following High School coaches for the 2022-23 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Emily Gillian	Winter	Girls' Basketball	Assistant/JV Coach	\$5,233.00
2	Maura Twiggs	Spring	Girls' Lacrosse	Freshman Coach	\$4,892.00
3	Anthony Deleo	Spring	Baseball	Assistant/JV Coach	\$5,233.00
4	Kenneth Miller	Fall	Football	Volunteer Coach	n/a

J. Leaves of Absence (Attachment #4.J)

The Board approves the following leaves of absence by roll call vote:

	Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	3041	District	Up to 56	0	Paid Medical	9/30/22-on/before 12/31/22
2	4353	HS	0	58	FMLA/NJFLA	1/9/23-3/31/23

K. Intermediate & Primary Schools' 2022-23 Certificated Staff Salary Classification Changes (Ocean City Representatives Only) (Attachment #4.K)

The Board ratifies the attached Intermediate and Primary Schools' 2022-23 certificated staff salary classification changes by roll call vote.

L. Internship Placement (Ocean City Representatives Only)

The Board approves the following internship placement by roll call vote:

	Student Name	Assigned Staff	School/Location	College/University	Effective Dates
1	Leah Gaston	Angelo DiBartolo	IS	Rowan University	9/6/22-5/13/23

M. Intermediate School Detention Supervisors (Ocean City Representatives Only)

The Board approves the following Intermediate School detention supervisors by roll call vote:

	Name	Max Weekly Hours	Stipend
1	Angelo DiBartolo	2	\$32.00/hour
2	Bruce Hunt	2	\$32.00/hour

Informational Items

- A. The members of the 504 Accommodation Plan Committee for the High School, Intermediate School and Primary School for the 2022-23 school year are as follows:

Name	School	Position
Dr. Wendy O’Neal, Acting Principal	HS	504 Chair
Tifaya Nazja-Noble, Social Worker	HS	Team Member
Jennifer O’Brien, Social Worker	HS	Team Member
Stephanie Lancaster Hurless, LDT-C	HS	Team Member
Lorraine Baldwin, LDT-C	HS	Team Member
Jill Berenato, School Nurse (as needed, medical plans only)	HS	Team Member
Ray Martin, Guidance Team Leader	HS	Team Member
Dane Tabano, Guidance Counselor	HS	Team Member
Mary McDowell-Campo, Guidance Counselor	HS	Team Member
Christopher Banks, Guidance Counselor	HS	Team Member
Andrea Kuhlberg, Guidance Counselor	HS	Team Member
Angelo Dibartolo, Guidance Counselor	IS	504 Chair
Brittany Forte, LDT-C	IS	Team Member
Cheryl Cantwell, School Nurse (as needed, medical plans only)	IS	Team Member
Ita Lanterman, Teacher	IS	Team Member
Michael Mattina, Principal	IS	Team Member
Joel Dougan, Guidance Counselor	PS	504 Chair
Ivory Williams, School Social Worker	PS	Team Member
Rosemary Millar, School Nurse (as needed, medical plans only)	PS	Team Member

- B. The members of the Intervention and Referral Services Teams for the High School, Intermediate School and Primary School for the 2022-23 school year are as follows:

Name	School	Position
Dr. Wendy O’Neal, Acting Principal	HS	Chair
Tifaya Nazja-Noble, Social Worker	HS	Team Member
Jennifer O’Brien, Social Worker	HS	Team Member
Chrisitan Clark, Teacher	HS	Team Member
Nicole McMaster, Special Education Teacher	HS	Team Member
Debra Cathcart, Teacher	HS	Team Member
Sean Matthews, Teacher	HS	Team Member
Samantha DiMatteo, Teacher	HS	Team Member
Angelo Dibartolo, Guidance Counselor	IS	Chair
Eileen Conover, Social Worker	IS	Team Member
Brittany Forte, LDT-C	IS	Team Member
Bruce Hunt, Teacher	IS	Team Member
Cheryl Cantwell, School Nurse (as needed, medical issues only)	IS	Team Member
Michael Mattina, Principal	IS	Team Member
Joel Dougan, Guidance Counselor	PS	Chair
Dr. Cathleen Smith, Principal	PS	Team Member
Ivory Williams, School Social Worker	PS	Team Member
Carrie Merritt, Teacher	PS	Team Member
Kristin Morey, Teacher	PS	Team Member
Rosemary Millar, School Nurse (as needed, medical issues only)	PS	Team Member

C. The members of the Safety/Climate Team (HIB) for the High School, Intermediate School and Primary School for the 2022-23 school year are as follows:

<b>Name</b>	<b>School</b>	<b>Position</b>
Dane Tabano, Guidance Counselor	HS	Anti-Bullying Specialist
Jill Berenato, School Nurse	HS	Alternate Anti-Bullying Specialist
Dr. Wendy O'Neal, Acting Principal	HS	Team Member
Jennifer O'Brien, Social Worker	HS	Team Member
Michael Pomatto, Teacher	HS	Team Member
Kara Uhrich, Teacher	HS	Team Member
Angelo Dibartolo, Guidance Counselor	IS	Anti-Bullying Specialist
Eileen Conover, Social Worker/SAC	IS	Alternate Anti-Bullying Specialist
Dr. Vicki Scheetz, Social Worker	IS	Team Member
Ita Lanterman, Teacher	IS	Team Member
Michael Mattina, Principal	IS	Team Member
Joel Dougan, Guidance Counselor	PS	Anti-Bullying Specialist
Ivory Williams, School Social Worker	PS	Alternate Anti-Bullying Specialist
Dr. Cathleen Smith, Principal	PS	Team Member
Jennifer Gatto, Teacher	PS	Team Member
Daniel Calhoun, Teacher	PS	Team Member

- Discussion
- Negotiations Committee Report

**5. Policy**

A. Policy – 1<sup>st</sup> Reading (*Attachment #5.A*)

*The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:*

	<b>Policy Number</b>	<b>Policy Name</b>	<b>Mandated</b>	<b>New</b>	<b>Revised</b>
1	P 0167	Public Participation in Board Meetings			X

B. OCSD Remote Learning Plan (*Attachment #5.B*)

The Board adopts the Ocean City School District Remote Learning Plan for the 2022-23 school year.

Informational Items

Disclosure: (Attachment)

Attached are the listing of documents/records that the schools collect on students and staff members who have access to those records, per Policy 8330 – Student Records, and Policy 8335 – Family Educational Rights and Privacy (FERPA).

The Board self-evaluation results are:

- Transition with newly appointed Superintendent
- Board Operations
- Student Achievement
  
- Discussion
  
- Policy Committee Report

**6. District Communications/Liaison**

- Discussion
- District Communications Committee Report

**7. Health and Wellness**

- Discussion
- Health and Wellness Committee Report