



**Ocean City Board of Education  
Regular Meeting Agenda  
Wednesday, December 14, 2022  
6:00 p.m. – Executive Session  
7:00 p.m. – Regular Session  
High School Library**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
  - 1. Student Recognitions
  - 2. Student Representatives' Update
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
  - 7. Health and Wellness
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.C, 3.H, 4.M, 4.N, 4.O, 4.P, 4.Q, 4.R, 4.S, 4.T, 4.U)
- J. Approval of Minutes
  - 1. Regular Meeting – November 16, 2022 (Attachment #J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

## **BOARD OF EDUCATION REGULAR MEETING**

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 3 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Ocean City Board of Education  
**FROM:** Dr. Matthew Friedman, Superintendent of Schools  
**RE:** December 14, 2022 Regular Board Meeting

**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Buildings & Grounds**

**A. Use of Facilities**

*The Board approves the following request for the use of the High School:*

|   | Requested By                   | Activity        | Dates/Times Requested   | Rooms Needed  | Fee Charged |
|---|--------------------------------|-----------------|---|---------------|-------------|
| 1 | Ocean City Jr Raiders Lacrosse | Lacrosse Clinic | January 10 & 18, 2023<br>(Tuesday & Wednesday)<br>6:00 pm – 7:00 pm | Auxiliary Gym | No charge   |

**B. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following requests for the use of the Primary School:*

|   | Requested By   | Activity                            | Dates/Times Requested                              | Rooms Needed                                    | Fee Charged |
|---|----------------|-------------------------------------|--|---|-------------|
| 1 | Ocean City PTA | Secret Santa Workshop               | December 5-9, 2022 (Mon-Fri)<br>8:30 am – 1:00 pm  | Multi-Purpose Room/Stage                        | No charge   |
| 2 | Ocean City PTA | Preschool/ Parent Cookie Decorating | December 14, 2022 (Wednesday)<br>5:00 pm – 6:00 pm | Multi-Purpose Room/Cafeteria                    | No charge   |
| 3 | Ocean City PTA | After School Craft                  | December 15, 2022 (Thursday)<br>2:30 pm – 4:30 pm  | Multi-Purpose Room/Cafeteria;<br>Faculty Lounge | No charge   |

**Informational Items**

| School              | Date                                   | Drill(s)      |
|---------------------|--|---------------|
| High School         | November 15, 2022<br>November 11, 2022 | Fire Security |
| Intermediate School | November 18, 2022<br>November 17, 2022 | Fire Security |
| Primary School      | November 16, 2022<br>November 16, 2022 | Fire Security |

- Discussion
- Buildings and Grounds Committee Report

## 2. Curriculum and Student Affairs

- A. Program of Studies – High School (*Attachment #2.A*)  
The Board adopts the attached High School Program of Studies for the 2023-24 school year.
- B. High School Field Trips (*Attachment #2.B*)  
The Board approves the attached High School Field Trip list.
- C. Intermediate School Field Trips (Ocean City Representatives Only) (*Attachment #2.C*)  
The Board approves the attached Intermediate School Field Trip list.
- D. Harassment, Intimidation and Bullying (HIB) Case Findings (*Attachment #2.D*)  
The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

### Informational Items (Attachment)

Out-of-School Suspension Report for November 2022

Harassment, Intimidation and Bullying (HIB) Case Findings  
HS23-7

- Discussion
- Curriculum and Student Affairs Committee Report

**3. Finance**

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for December 2022 in the amount of \$7,831,253.78.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2022. The Board Secretary’s Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for October 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2022.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the December 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for November 2022.

F. Grant Acceptance

*The Board accepts the following grant for the 2022-23 school year:*

| School   | Name                                    | Funded By                      | Amount      |
|----------|---|--------------------------------|-------------|
| District | Bringing Wetlands to Life in Ocean City | Ocean City Free Public Library | \$26,535.00 |

G. Donations

*The Board accepts the following donations for the 2022-23 school year:*

| Donor  | School      | Amount     | Use                          |
|--|-------------|------------|------------------------------|
| Upper Township & Ocean City Municipal Alliance Committee (UT & OC MAC) | High School | \$350.00   | Red Ribbon Week              |
|  |             | \$400.00   | SADD                         |
|  |             | \$400.00   | REBEL                        |
|  |             | \$480.00   | Alcohol Awareness Week       |
|  |             | \$3,452.55 | DMHAS Beat the Geek for OCHS |

H. Donations (Ocean City Representatives Only)

*The Board accepts the following donations for the 2022-23 school year:*

| Donor  | School              | Amount   | Use                       |
|--|---------------------|----------|---------------------------|
| Upper Township & Ocean City Municipal Alliance Committee (UT & OC MAC) | Intermediate School | \$350.00 | Red Ribbon Week           |
|  |                     | \$695.00 | Cape Assist Beat the Geek |
|  | Primary School      | \$350.00 | Red Ribbon Week           |

• Discussion

**4. Personnel** (all motions are upon Superintendent’s recommendation)

**A. Salary Allocations**

*The Board authorizes the following salary allocations for the 2022-23 school year by roll call vote:*

|    | Name             | School/<br>Location | Position               | Amount      | Charged To |
|----|------------------|---------------------|------------------------|-------------|------------|
| 1  | Janice Annarelli | District            | Special Education Aide | \$29,172.00 | IDEA       |
| 2  | Scott Cooper     | District            | Special Education Aide | \$25,942.00 | IDEA       |
| 3  | Lori Dempsey     | District            | Special Education Aide | \$6,177.18  | IDEA       |
| 4  | Mary DiFebbo     | District            | Special Education Aide | \$25,010.00 | IDEA       |
| 5  | Nancy Filangieri | District            | Special Education Aide | \$24,845.00 | IDEA       |
| 6  | Elizabeth Frisby | District            | Special Education Aide | \$24,142.00 | IDEA       |
| 7  | Meghann Generosi | District            | Special Education Aide | \$3,403.75  | IDEA       |
| 8  | Kimberly Gray    | District            | Special Education Aide | \$25,551.00 | IDEA       |
| 9  | Lakia Jackson    | District            | Special Education Aide | \$23,210.00 | IDEA       |
| 10 | David Richardson | District            | Special Education Aide | \$17,407.50 | IDEA       |
| 11 | Kathy Swift      | District            | Special Education Aide | \$25,213.00 | IDEA       |
| 12 | Melanie Vitale   | District            | Special Education Aide | \$29,172.00 | IDEA       |
| 13 | Suni Wood        | District            | Special Education Aide | \$25,213.00 | IDEA       |

**B. Job Description** (*Attachment #4.B*)

The Board adopts the following job description for the 2022-23 school year by roll call vote:  
*Section 504 Case Manager-Counselor*

**C. High School 2022-23 Certificated Staff Salary Classification Change** (*Attachment #4.C*)

The Board ratifies the attached High School 2022-23 certificated staff salary classification change by roll call vote.

**D. Leave Replacement Administrative Staff-Extension**

*The Board approves the following administrative leave replacement extension by roll call vote:*

|   | Name               | School/<br>Location | Position                               | Effective Dates     | Compensation      |
|---|--------------------|---------------------|--|---------------------|-------------------|
| 1 | Michael Pellegrino | District            | Leave Replacement<br>Athletic Director | 11/1/22-<br>1/31/23 | \$450.00 per diem |

**E. Retirement**

*The Board accepts with deep regret the following retirement by roll call vote:*

|   | Name         | School/<br>Location | Position                  | Effective Date |
|---|--------------|---------------------|---------------------------|----------------|
| 1 | Lisa O’Neill | HS                  | Special Education Teacher | 7/1/23         |

**F. Resignations**

*The Board accepts the following resignations by roll call vote:*

|   | Name                 | School/<br>Location | Position               | Effective Date |
|---|----------------------|---------------------|------------------------|----------------|
| 1 | Rosemarie Vecchiolla | District            | PT Food Service Worker | 1/27/23        |

|   | Name         | School/<br>Location | Position                             | Effective<br>Date |
|---|--------------|---------------------|--------------------------------------|-------------------|
| 2 | Corrine Cook | HS                  | Family & Consumer<br>Science Teacher | 1/31/23           |

G. Coaches

The Board approves the following High School coaches for the 2022-23 school year by roll call vote:

|   | Name           | Season | Sport             | Position        | Stipend    |
|---|----------------|--------|-------------------|-----------------|------------|
| 1 | Patricia Henry | Winter | Girls' Basketball | Freshman Coach  | \$4,892.00 |
| 2 | Ashley Mathers | Winter | Cheerleading      | Volunteer Coach | n/a        |
| 3 | Keely Demarco  | Winter | Cheerleading      | Volunteer Coach | n/a        |

H. High School Co-Curricular Advisors

The Board approves the following High School co-curricular advisors for the 2022-23 school year by roll call vote:

|   | Name              | Position             | Stipend     |
|---|-------------------|----------------------|-------------|
| 1 | Timothy Cook      | Intramural (co)      | \$1,273.00  |
| 2 | Timothy M. Kelley | Intramural (co)      | \$1,273.00* |
| 3 | Abby LaTorre      | S.C.A.T. Club        | \$1,813.00  |
| 4 | Ellen Byrne       | Fall Play Costumer   | \$200.00    |
| 5 | Ellen Byrne       | Spring Play Costumer | \$200.00    |
| 6 | Joshua Handshaw   | Fall Stage Crew      | \$2,105.00  |
| 7 | Joshua Handshaw   | Spring Stage Crew    | \$2,105.00  |

\*revised

I. New Substitute Appointments

The Board approves the following substitute appointments by roll call vote:

|  | Name           | Location | Position           | Effective Dates  |
|--|----------------|----------|--------------------|------------------|
|  | Maureen Morell | District | Substitute Teacher | 12/15/22-6/30/23 |
|  | Olivia Nealis  | District | Substitute Teacher | 12/15/22-6/30/23 |
|  | Hetty Solowski | District | Substitute Teacher | 12/15/22-6/30/23 |

J. Sporting Event Workers

The Board approves the following sporting event workers for the 2022-23 school year by roll call vote:

|   | Name            |
|---|-----------------|
| 1 | Brian Burke     |
| 2 | Maura Twiggs    |
| 3 | Jennifer Dean   |
| 4 | Jessica DeBiaso |
| 5 | Kenneth Miller  |

K. Fieldwork Placement

The Board approves the following fieldwork placement by roll call vote:

|   | Name          | Assigned Staff | School/ Location | College/ University | Effective Dates |
|---|---------------|----------------|------------------|---------------------|-----------------|
| 1 | Emma Zurawski | Michelle Dill  | HS               | Stockton University | 1/17/23-5/5/23  |

L. Leaves of Absence (Attachment #4.L)

The Board approves the following leaves of absence by roll call vote:

|   | Employee # | School/ Location | Paid Days | Unpaid Days | Type of Leave           | Effective Dates   |
|---|------------|------------------|-----------|-------------|-------------------------|---|
| 1 | 3637       | HS               | 45        | 0           | Paid Medical            | 10/13/22-12/16/22*  |
| 2 | 4692       | HS               | 0         | 20          | Intermittent FMLA/NJFLA | 2/13/23-2/17/23<br>2/27/23-3/3/23<br>3/13/23-3/17/23<br>3/27/23-3/31/23 |
| 3 | 3041       | District         | 79.5      | 3.5         | Paid Medical/ FMLA      | 9/30/22-1/31/23*  |

\*revised

M. Salary Allocation (Ocean City Representatives Only)

The Board authorizes the following salary allocation for the 2022-23 school year by roll call vote:

|   | Name        | School/ Location | Position       | Amount       | Charged To     |
|---|-------------|------------------|----------------|--------------|----------------|
| 1 | Lisa Barber | PS               | Preschool Aide | \$16,158.00* | IDEA Preschool |

\*partial salary

N. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

|   | Name              | School/ Location | Position  | Effective Date |
|---|-------------------|------------------|-----------|----------------|
| 1 | Suzanne Annarelli | PS               | Secretary | 7/1/23         |

O. Resignation (Ocean City Representatives Only)

The Board accepts the following resignation by roll call vote:

|   | Name        | School/ Location | Position                                  | Effective Date |
|---|-------------|------------------|---|----------------|
| 1 | Megan Brown | IS               | 7 <sup>th</sup> Grade Mathematics Teacher | 1/16/23        |

P. Resignations- Co-Curricular Advisors (Ocean City Representatives Only)

The Board accepts the following co-curricular resignations by roll call vote:

|   | Name        | School/ Location | Position         | Effective Date |
|---|-------------|------------------|------------------|----------------|
| 1 | Megan Brown | IS               | Cognetics        | 1/16/23        |
| 2 | Megan Brown | IS               | Yearbook Club    | 1/16/23        |
| 3 | Megan Brown | IS               | Mocean City Club | 1/16/23        |



**Q. Intermediate School Co-Curricular Advisors (Ocean City Representatives Only)**

*The Board approves the following Intermediate School co-curricular advisors for the 2022-23 school year by roll call vote:*

|   | Name            | Position              | Effective Date | Stipend              |
|---|-----------------|-----------------------|----------------|----------------------|
| 1 | Cholehna Weaver | Cognetics             | 1/16/23        | \$2,105.00, prorated |
| 2 | Cholehna Weaver | Yearbook Club         | 1/16/23        | \$2,546.00, prorated |
| 3 | Alyssa Morrison | Mocean City Club (co) | 9/1/22         | \$1,052.50           |

**R. Primary School Co-Curricular Advisors (Ocean City Representatives Only)**

*The Board approves the following Primary School co-curricular advisors for the 2022-23 school year by roll call vote:*

|   | Name         | Position              | Stipend   |
|---|--------------|-----------------------|-----------|
| 1 | Deepa McCabe | OC-Life 21 Co-Advisor | \$906.50* |
| 2 | Joel Dougan  | OC-Life 21 Co-Advisor | \$906.50  |

*\*revised*

**S. Fieldwork Placement (Ocean City Representatives Only)**

*The Board approves the following fieldwork placement by roll call vote:*

|   | Name          | Assigned Staff | School/ Location | College/ University | Effective Dates |
|---|---------------|----------------|------------------|---------------------|-----------------|
| 1 | Abigail Smith | Megan Day      | PS               | Stockton University | 1/17/23-5/5/23  |

**T. Leave of Absence (Ocean City Representatives Only) (Attachment #4.T)**

*The Board approves the following leaves of absence by roll call vote:*

|   | Employee # | School/ Location | Paid Days | Unpaid Days | Type of Leave           | Effective Dates |
|---|------------|------------------|-----------|-------------|-------------------------|-----------------|
| 1 | 3719       | PS               | 0         | Up to 60    | Intermittent FMLA/NJFLA | 12/8/22-6/30/22 |

**U. Level II Parent Volunteers (Ocean City Representatives Only)**

*The Board approves the following Level II Parent Volunteers for the 2022-23 school year by roll call vote:*

|   | Name                  |
|---|-----------------------|
| 1 | Ryan Myers            |
| 2 | Justin Selby          |
| 3 | Brian Hartley         |
| 4 | Demetrios Papaioannou |
| 5 | Meghan Murray         |
| 6 | Nicholas Deckard      |

- Discussion
- Negotiations Committee Report

**5. Policy**

A. Policies – 2<sup>nd</sup> Reading (*Attachment #5.A*)

*The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:*

|   | <b>Policy Number</b> | <b>Policy Name</b>            | <b>Mandated</b> | <b>New</b> | <b>Revised</b> | <b>1<sup>st</sup> Reading</b> |
|---|----------------------|-------------------------------|-----------------|------------|----------------|-------------------------------|
| 1 | P 3145               | Employee Harassment           |                 |            | X              | 11/16/22                      |
| 2 | P 3216               | Dress and Grooming            |                 |            | X              | 11/16/22                      |
| 3 | P 3351               | Healthy Workplace Environment |                 |            | X              | 11/16/22                      |
| 4 | P 4145               | Employee Harassment           |                 |            | X              | 11/16/22                      |
| 5 | P 4351               | Healthy Workplace Environment |                 |            | X              | 11/16/22                      |

B. Policy – 1<sup>st</sup> Reading (*Attachment #5.B*)

*The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:*

|   | <b>Policy Number</b> | <b>Policy Name</b>                         | <b>Mandated</b> | <b>New</b> | <b>Revised</b> |
|---|----------------------|--|-----------------|------------|----------------|
| 1 | P 5117               | Interdistrict Public School Choice Program |                 |            | X              |

Informational Item (Attachment)

LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(I)

- Discussion
- Policy Committee Report

**6. District Communications/Liaison**

- Discussion
- District Communications Committee Report

**7. Health and Wellness**

- Discussion
- Health and Wellness Committee Report