

MINUTES OF REGULAR MEETING
NOVEMBER 16, 2022

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Kane on Wednesday, November 16, 2022, at 7:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Kane announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Kane led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Cecilia Gallelli-Keyes, Chris Halliday, William Holmes, Ryan Leonard, Jacqueline McAlister, Fran Newman, Charles Roche, William Sooy, Disston Vanderslice, Gregory Whelan, and Patrick Kane. Also present were Matthew Friedman, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, and Student Representatives Lauren Knopp and Isabella Pero. Member absent was Joseph S. Clark, Jr. There were 63 members of the public present.

PRESENTATIONS

Dr. Friedman, Dr. O'Neal, and Mr. Mattina recognized student achievement at all three schools.

Dr. Curt Nath presented the Board with new program proposals for the 2023-2024 school year.

Board of Education Student Representatives Lauren Knopp and Isabella Pero provided a student representative update to the Board of Education.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Lisa Mansfield, Ocean City, addressed the Board regarding the proposed approval of the PRISM Club on the agenda.

Jakob Pender, West Cape May, addressed the Board regarding the proposed approval of the PRISM Club on the agenda.

SUPERINTENDENT'S REPORT

Dr. Friedman gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mrs. McAlister, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, to vote separately on item 4.G.7.

Motion by Mr. Halliday, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent’s recommendation.

4. Personnel (all motions are upon Superintendent’s recommendation)

G. High School Co-Curricular Advisors

The Board approves the following High School co-curricular advisors for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
7	Carly Benson	PRISM Club	\$2,546.00

Motion by Ms. Gallelli-Keyes, seconded by Mr. Halliday, and carried unanimously by roll call vote, except as noted below, the Board of Education approved the following Superintendent’s recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Malvern Prep	Football Game	September 1, 2023 (Fri) 4:30 pm – 9:00 pm	Locker Rooms; Exterior Restrooms	\$200.00

C. School Safety and Security Plan Review Statement of Assurance (*Attachment #1.C*)

The Board approves the submission of the 2022-2023 School Safety and Security Plan Review Statement of Assurance (SOA) to the New Jersey Department of Education.

Informational Items

School	Date	Drill(s)
High School	October 18, 2022 October 20, 2022	Fire Security
Intermediate School	October 19, 2022 October 18, 2022	Fire Security
Primary School	October 21, 2022 October 19, 2022	Fire Security

- Buildings and Grounds Committee Report – Mr. Halliday, Chairperson
Mr. Halliday gave a report of the Committee meeting.

2. Curriculum and Student Affairs

A. Bringing the Wetlands to Life in Ocean City: Partnership Program

The Board approves the submission of the Bringing the Wetlands to Life in Ocean City Partnership Program Proposal Grant to the Ocean City Free Public Library. This program in partnership provides interactive science experiences for the students of our district.

- B. Watch D.O.G.S. (Dads of Great Students)
The Board approves the implementation of the Watch D.O.G.S. (Dads of Great Students) program.
- C. High School Field Trips (Attachment #2.C)
The Board approves the attached High School Field Trip list.
- D. High School Winter Sports (Attachment #2.D)
The Board approves the attached High School 2022-23 Winter Sports' schedules.
- I. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.I)
The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachment)

Out-of-School Suspension Report for October 2022

Harassment, Intimidation and Bullying (HIB) Case Findings

HS23-4

HS23-5

HS23-6

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. Newman gave a report of the Committee meeting.

3. Finance

- A. Bill List (Attachment #3.A)
The Board approves the payment of bills for November 2022 in the amount of \$940,173.57.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)
The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for September 2022. The Board Secretary's Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.
- C. Line Item Transfers (Attachment #3.C)
The Board approves the revenue and appropriation transfers for September 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for September 2022.
- D. Travel & Expense Reimbursement (Attachment #3.D)
The Board approves the November 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (Attachment #3.E)
The Board accepts the Food Service Monthly Finance Report for October 2022.

F. Tuition Contract Agreements – Out-of-District Placements

The Board approves the following 2022-23 Tuition Contract Agreements for out-of-district placements:

	Sending District	Receiving District	Student ID	Effective Dates	Total Cost
1	Ocean City BOE	Cape May County Special Services School District	1000000164	9/1/22-6/30/23	\$61,825.00
2	Ocean City BOE	Cape May County Special Services School District	1000024983	9/1/22-6/30/23	\$69,575.00
3	Ocean City BOE	Cape May County Special Services School District	1000040250	9/1/22-6/30/23	\$33,500.00
4	Ocean City BOE	Cape May County Special Services School District	1000040471	9/1/22-6/30/23	\$47,662.50
5	Ocean City BOE	YALE-Cherry Hill	1000023849	7/5/22-6/30/23	\$72,607.50
6	Upper Township BOE	Cape May County Special Services School District	1000030976	9/1/22-6/30/23	\$41,250.00
7	Upper Township BOE	Cape May County Special Services School District	1000031535	9/1/22-6/30/23	\$61,825.00
8	Upper Township BOE	Cape May County Special Services School District	1000031814	9/1/22-6/30/23	\$33,500.00
9	Upper Township BOE	Cape May County Special Services School District	1000031813	9/1/22-6/30/23	\$41,250.00
10	Upper Township BOE	Mary A. Dobbins School	1000031533	7/5/22-6/30/23	\$128,112.87
11	Upper Township BOE	Atlantic County Special Services School District	1000024267	9/1/22-6/30/23	\$107,080.00
12	Upper Township BOE	Bonnie Brae School District	1000031110	11/9/22-6/30/23	\$59,770.00
13	Sea Isle City BOE	Cape May County Special Services School District	1000023122	9/1/22-6/30/23	\$41,250.00
14	Sea Isle City BOE	Cape May County Special Services School District	1000022521	9/1/22-6/30/23	\$69,575.00

G. Tuition Contract Agreements

The Board approves the following 2022-23 Tuition Contract Agreements:

	Sending District	Receiving District	Student ID	Effective Dates	Per Diem Rate	Total Cost	Comments
1	Ocean City BOE	Red Bank Regional BOE	1000022071	9/6/22-6/15/23	\$91.25 (180 days)	\$16,425.00	DCP&P Placement
2	Ocean City BOE	Riverton BOE	1000023956	9/6/22-6/30/23	\$77.43 (180 days)	\$13,937.00	DCP&P Placement
3	Ocean City BOE	Riverton BOE	1000025336	9/6/22-6/30/23	\$85.06 (180 days)	\$15,311.00	DCP&P Placement

H. Consulting Service Agreement (*Attachment #3.H*)

The Board approves an agreement with the Educational Consortium for Telecommunications Savings (ECTS) for the 2023-24 school year.

4. **Personnel** (all motions are upon Superintendent’s recommendation)

A. Sidebar Agreement – OCEA (*Attachment #4.A*)

The Board approves the attached Sidebar Agreement between the Ocean City Board of Education and the Ocean City Education Association regarding co-curricular activities.

B. Compliance Officer

The Board approves the following appointment for the 2022-23 school year:

	Compliance Category	Staff Member Responsible	Effective Date	Stipend
1	Anti-Bullying District Coordinator	Special Education Services Supervisor	11/17/22	\$4,000.00

C. New Employment Appointments-Non-Certificated Staff

The Board approves the following appointments of District non-certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Date	Compensation
1	David Richardson	District	Special Education Aide	On/after 11/17/22	\$25,010, Step 1 Includes BA stipend pro-rated
2	Jane Berry	District	Special Education Aide	1/3/23	\$23,210, Step 1 pro-rated

D. Retirement

The Board accepts with deep regret the following retirement by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Donna Scharfetter	HS	Teacher	7/1/23

E. Resignation

The Board accepts the following resignation by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Lori Dempsey	District	Special Education Aide	11/12/22

F. Coaches

The Board approves the following High School coaches for the 2022-23 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	John Davis	Winter	Girls’ Basketball	Volunteer Coach	n/a
2	Luciano Keyes	Winter	Boys’ Basketball	Volunteer Coach	n/a
3	Steven Cesari	Winter	Wrestling	Freshman Coach	\$4,892.00

Item #4.F.1 – Motion carried with a vote to abstain from Mr. Vanderslice.

Item #4.F.2 – Motion carried with a vote to abstain from Ms. Gallelli-Keyes.

G. High School Co-Curricular Advisors

The Board approves the following High School co-curricular advisors for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
1	Alyssa Morrison	Dance Club	\$1,813.00
2	Annelise Buono	eSports	\$2,546.00
3	Brian Mecouch	Fishing Club	\$2,105.00
4	Wayne Brigden	Gaming Club	\$1,813.00
5	Timothy M. Kelley	Intramural Club	\$2,546.00
6	Giovanna Capizola	Italian Club	\$1,813.00
7	<i>Voted on separately – please see above</i>		
8	Joshua Handshaw	Robotics Club	\$1,813.00
9	Catherine Kline	S.A.D.D.	\$1,813.00
10	Ian Keyser	S.E.A	\$1,813.00
11	Robert Citta	Science Club	\$1,813.00
12	Steven Trauger	Cinema Production Club	\$2,546.00
13	Kara Uhrich	Our Minds Matter	\$1,813.00*

*Revised

H. New Substitute Appointment

The Board approves the following substitute appointment by roll call vote:

	Name	Location	Position	Effective Dates
1	Sharon Hennan	District	Substitute Teacher	11/17/22-6/30/23

I. Sporting Event Worker

The Board approves the following sporting event worker for the 2022-23 school year by roll call vote:

	Name
1	Lisa DeRose

J. Leaves of Absence (Attachment #4.J)

The Board approves the following leaves of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	2997	District	9	Up to 50	Paid/FMLA	1/11/23-on or before 4/5/23
2	2108	HS	Up to 34	0	Paid	11/29/22-on/before 1/24/23

- Negotiations Committee Report – Mr. Whelan, Chairperson
No report. Dr. Friedman provided an update.

5. Policy

A. Policies – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
1	0143.2	High School Representative to the Board of Education	X		X	10/19/22
2	0163	Quorum			X	10/19/22
3	1511	Board of Education Website Accessibility	X		X	10/19/22
4	2415	Every Student Succeeds	X		X	10/19/22
5	3270	Professional Responsibilities			X	10/19/22
6	5513	School Property			X	10/19/22
7	5517	School District Issued Student Identification Cards	X		X	10/19/22
8	5722	Student Journalism	X	X		10/19/22

B. Regulations – 2nd Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Regulation manuals:

	Regulation Number	Regulation Name	Mandated	New	Revised	1 st Reading
1	3270	Lesson Plans and Plan Books			X	10/19/22
2	5513	School Property			X	10/19/22

C. Policies – 1st Reading (*Attachment #5.C*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised
1	P 3145	Employee Harassment			X
2	P 3216	Dress and Grooming			X
3	P 3351	Healthy Workplace Environment			X
4	P 4145	Employee Harassment			X
5	P 4351	Healthy Workplace Environment			X

- Policy Committee Report – Mrs. Newman, Chairperson
Mrs. Newman gave a report of the Committee meeting.

6. District Communications/Liaison

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes gave a report of the Committee meeting.

7. Health and Wellness

- Health and Wellness Committee Report – Dr. Roche, Chairperson
No report.

Motion by Mrs. McAlister, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations.

1. Buildings & Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate Schools:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Warriors Lacrosse	Lacrosse Practice	March 6 – May 19, 2023 (Mondays, Wednesdays & Thursdays) 5:00 pm – 7:00 pm	Armory & Field Hockey Fields (18 th & Bay/19 th & Haven); Gymnasium (<i>inclement weather only</i>)	No charge

2. Curriculum and Student Affairs

E. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.E)

The Board approves the attached Intermediate School Field Trip list.

F. Intermediate School Winter Sports (Ocean City Representatives Only) (Attachment #2.F)

The Board approves the attached Intermediate School 2022-23 Winter Sports' schedules.

G. Primary School Field Trip (Ocean City Representatives Only) (Attachment #2.G)

The Board approved the attached Primary School Field Trip list.

H. Preschool Expansion Aid (PEA) (Ocean City Representatives Only)

The Board approves the submission of the Annual Preschool Operational Plan Update to the New Jersey Department of Education; Department of Early Childhood Education (23-24). The plan is inclusive of the Enrollment Table citing 5 preschool classrooms with a maximum enrollment of 75 students.

4. Personnel (all motions are upon Superintendent's recommendation)

K. Intermediate School Co-Curricular Advisor (Ocean City Representatives Only)

The Board approves the following Intermediate School co-curricular advisor for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
1	Megan Duffey	Technology Club Gr. 6-8	\$1,813.00

L. New Employment Appointments-Certificated Staff (Ocean City Representatives Only)

The Board approves the following appointments of District certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Date	Compensation
1	Gabriel Parratto	PS	Preschool Teacher	1/3/23	\$51,577.00, BA Step 1 pro-rated
2	Louise Nunan	PS	Special Education Teacher	1/3/23	\$65,915.00, MA+30 Step 1 pro-rated

M. New Employment Appointment-Non-Certificated Staff (Ocean City Representatives Only)

The Board approves the following appointment of District non-certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Date	Compensation
1	Agatha Becker	PS	Preschool Aide	1/3/23	\$25,010, Step 1 Includes BA stipend pro-rated

N. Primary School Co-Curricular Advisor (Ocean City Representatives Only)

The Board approves the following Primary School co-curricular advisor for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
1	Deepa McCabe	OC-Life 21	\$1,813.00

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mr. Halliday, the Board of Education approved the minutes of the October 19, 2022, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote, with a vote to abstain from Mr. Leonard, and votes to abstain from Mrs. Newman and Dr. Roche on Executive Session only.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

Jean Martin, Ocean City, addressed the Board regarding the approval of the PRISM Club.

Nate Ginet, Ocean City, addressed the Board regarding the approval of the PRISM Club.

Kelley Calloway, Ocean City, addressed the Board regarding the approval of the PRISM Club.

Christine Stanford, Upper Township, addressed the Board regarding a student-run Instagram account and the High School Wellness Center.

Jena Smith, Upper Township, addressed the Board and thanked outgoing Board members for their service and discussed the State of New Jersey Health and PE Standards.

Marie Hayes, Ocean City, congratulated the winners of the recent Board of Education election.

Jessica Luciano, Mays Landing, addressed the Board regarding her experiences as a student.

Jakob Pender, West Cape May, addressed the Board regarding the recent Board of Education election and LGBTQ issues.

Jennifer Bowman, Ocean City, addressed the Board regarding girls' volleyball and the WAVE program at Ocean City High School.

BOARD COMMENTS

Board comments included thanks to those participating in public comment, comments regarding the student created Instagram page, the High School Wellness Center, and the work of students to help with the approval of the PRISM Club. Board members also noted that all students belong in the community and acknowledged a vigil held before the Board meeting by the group *We Belong Cape May County*.

BOARD PRESIDENT COMMENTS

President Kane thanked recognized students for attending the Board of Education meeting and noted that diversity makes the District stronger.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mrs. Newman, and carried unanimously to adjourn the meeting at 8:38 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp