



**Ocean City Board of Education
Regular Meeting Agenda
Thursday, January 26, 2023
6:00 p.m. – Executive Session
7:00 p.m. – Regular Session
High School Library**

This meeting is in compliance with the Open Public Meeting Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Student Recognitions
 - 2. MLK Essay Winners
 - 3. Fall Sports Highlights
 - 4. New Jersey School Board Member Month
 - 5. Student Representatives' Update
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
 - 7. Health and Wellness
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.H, 2.I, 2.J, 2.K, 3.J, 4.L, 4.M, 4.N, 4.O)
- J. Approval of Minutes
 - 1. Regular Meeting & Executive Session – December 14, 2022 (Attachment #J.1)
 - 2. Reorganization/Regular Meeting – January 4, 2023 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

BOARD OF EDUCATION REGULAR MEETING

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 3 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Matthew Friedman, Superintendent of Schools
RE: January 26, 2023 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

4. Personnel (all motions are upon Superintendent's recommendation)

Public Hearing on Revised Superintendent Contract

PUBLIC COMMENTS ON REVISED EMPLOYMENT CONTRACT

Revised Employment Contract (*Attachment #4*)

WHEREAS, the Ocean City Board of Education ("Board") desires to employ Dr. Matthew Friedman in the position of Superintendent of Schools;

WHEREAS, pursuant to N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1(a), the Board forwarded the proposed revised Employment Contract for Dr. Matthew Friedman to the Cape May County Interim Executive County Superintendent of Schools for approval, and has received approval and notice from the Cape May County Interim Executive County Superintendent of Schools that the Revised Contract of Employment for Dr. Matthew Friedman is in compliance with the Fiscal Accountability, Efficiency and Budgeting Regulations;

IT IS HEREBY RESOLVED that the Board approves and adopts the revised Contract of Employment for Dr. Matthew Friedman as Superintendent of Schools, consistent with the terms and conditions set forth therein.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	City of Ocean City Environmental Commission	Environmental Family Fun Day	February 18, 2023 (Sat) 8:00 am (set-up) 9:30 am – 12:00 pm	Cafeteria	No charge
2	National MS Society	Bike City to Shore	September 29, 2023 (Fri: set-up) 8:00 am – 5:00 pm September 30, 2023 (Sat) 8:00 am – 10:00 pm October 1, 2023 (Sun) 3:00 am – 12:00 pm	Cafeteria, Kitchen, Practice Field Auxiliary Gym <i>(inclement weather only)</i>	\$4,298.00

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Ocean City Jr Raiders Youth Lacrosse	Lacrosse Practice	February 27 – May 22, 2023 (Mon/Tues/Wed) 5:30 pm – 7:30 pm	Fields (18 th & Bay/ 19 th & Haven) Gymnasium <i>(inclement weather only)</i>	No charge

Informational Items

School	Date	Drill(s)
High School	December 19, 2022	Fire
	December 13, 2022	Security
Intermediate School	December 12, 2022	Fire
	December 13, 2022	Security
Primary School	December 14, 2022	Fire
	December 13, 2022	Security

- Discussion
- Buildings and Grounds Committee Report

2. Curriculum and Student Affairs

A. 2023-24 School Calendar *(Attachment #2.A)*

The Board approves the attached 2023-24 School Year Calendar.

B. Core Ethical Values

The Board adopts the 2023-24 School District Core Ethical Values, which are incorporated into the District Code of Student Conduct:

- Perseverance
- Inclusivity
- Integrity
- Respect
- Responsibility
- Compassion
- Honesty

C. Code of Student Conduct *(Attachment #2.C)*

The Board adopts the attached School District’s K-12 Code of Student Conduct.

D. Student Safety Data System *(Attachment #2.D)*

The Board acknowledges the submission of the NJDOE SSDS – reporting incidents, trainings and programs occurring from September 1, 2022 – December 31, 2022 to the New Jersey Department of Education.

E. Credit Completion Schedule

The Board approves the following credit completion schedule at the High School:

	Program	Dates	Days of the Week
1	OCHS Credit Completion	5/18/23 - 5/31/23	Monday – Friday
2	OCHS Credit Completion	6/3/23 6/10/23	Saturday
3	OCHS Horizon School Credit Completion	5/6/23 5/13/23 5/27/23 6/3/23 6/10/23	Saturday

F. Summer Program

The Board approves the following summer program at the High School:

	Program	Dates	Days of the Week
1	SAT Prep	Option 1: 7/17/23 - 7/20/23 Option 2: 8/7/23 - 8/10/23	Monday – Thursday

G. High School Field Trips *(Attachment #2.G)*

The Board approves the attached High School Field Trip list.

H. Summer Programs (Ocean City Representatives Only)

The Board approves the following summer programs at the Primary and Intermediate Schools:

	School	Program	Dates	Days of the Week
1	Intermediate School	21 st Century Challenge Program	7/10/23 - 7/14/23 (4 th – 6 th grades) 7/17/23 - 7/21/23 (7 th & 8 th grades)	Monday – Friday
2	Primary School	Summer School – Title I Program – students entering K-4 (funded through Title I Federal Program)	7/5/23 - 7/27/23	Monday – Thursday
3	Primary School	Summer School - ELL Program – students entering K-4 (funded through ARP ESSER Funding)	7/5/23 - 7/27/23	Monday – Thursday

I. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.I)

The Board approves the attached Intermediate School Field Trip list.

J. Primary School Field Trips (Ocean City Representatives Only) (Attachment #2.J)

The Board approves the attached Primary School Field Trip list.

K. Supplemental Language Instruction Program (Ocean City Representatives Only)

The Board approves the Supplemental Language Instruction Program for identified English as a Second Language students. The cost of the Supplemental Language Instruction Program is for a maximum of 2 teachers @ \$37.00/hour, not to exceed 58 hours or a total of \$2146. The program will run through May 2023 and will be paid for with ARP/ESSER III funding.

L. Harassment, Intimidation and Bullying (HIB) Case Finding (Attachment #2.L)

The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachment)

Out-of-School Suspension Report for December 2022

Harassment, Intimidation and Bullying (HIB) Case Finding
HS23-8

- Discussion
- Curriculum and Student Affairs Committee Report

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for January 2023 in the amount of \$7,577,844.65.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for November and December 2022. The Board Secretary’s Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for November and December 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for November and December 2022.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the January 2023 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for December 2022.

F. Bid Rejection – PAC AV Upgrade (Bid 2023-02)

The Ocean City Board of Education received the following bid on December 20, 2022, for speaker upgrades/replacements at the Ocean City High School and hereby rejects the bid. The bid received exceeded the budgeted funds for the project.

Bidder	Base Bid
Yeoman Service	\$477,470.00

G. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2022-23 school year:

Host District	Joiner District	Route	Cost
Cape May County Special Services	Ocean City	To/From Middle Township High School	\$19,632 + 7% admin fee

H. Special Education Tuition Contract Agreement

The Board approves the 2022-23 Special Education Tuition Contract Agreement with the Upper Township Board of Education for one-to-one aide extraordinary services for two Upper Township students in the amount of \$89,472.

I. Grant Acceptance

The Board accepts the following grant for the 2022-23 school year:

School	Name	Funded By	Amount
High School	Healthy Schools, Healthy Children	AtlantiCare	\$1,000

J. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the 2022-23 school year:

School	Donor	Amount	Use
Intermediate School	Mim Schreck and Anne Morrissey of Hearth & Sole	\$500.00	Past due cafeteria accounts
Primary School	Grisbaum Group, LLC	\$250.00	Past due cafeteria accounts

- Discussion

4. Personnel (all motions are upon Superintendent’s recommendation)

A. Grievance Settlement Agreement (*Attachment #4.A*)

The Board approves the attached Grievance Settlement Agreement with the Ocean City Education Association (OCEA).

B. Statement of Assurance (*Attachment #4.B*)

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the January 31, 2023, submission to the New Jersey Department of Education by roll call vote.

C. Job Description (*Attachment #4.C*)

The Board adopts the following job description for the 2023-24 school year by roll call vote:
Instructional Coach

D. New Employment Appointment-Certificated Staff

The Board approves the following appointment of District certificated staff by roll call vote:

	Name	School/Location	Position	Effective Date	Compensation
1	Kara Uhrich	District	Section 504 Case Manager & Counselor	On or after 2/24/23	\$71,640.00 MA, Step 5

E. Resignation-Adjusted

The Board accepts the following adjusted resignation by roll call vote:

	Name	School/Location	Position	Effective Date
1	Corrine Cook	HS	Family & Consumer Science Teacher	1/27/23

F. Interim Administrative Staff

The Board approves the following interim administrative staff by roll call vote:

	Name	School/Location	Position	Effective Dates	Compensation
1	Michael Pellegrino	District	Interim Athletic Director	2/1/23-on/before 6/30/23	\$450.00 per diem

G. Coaches 2022-23

The Board approves the following High School coaches for the 2022-23 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Patricia Henry	Spring	Girls’ Track	Co-Assistant Coach	\$2,616.50
2	Stephen Hoffman	Spring	Girls’ Track	Co-Assistant Coach	\$2,616.50
3	Anthony Johnson	Spring	Boys’ Track	Volunteer Coach	n/a

H. Coaches 2023-24

The Board approves the following High School coaches for the 2023-24 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Matthew Purdue	Fall	Boys' Cross Country	Head Coach	\$6,807.00
2	Scott Bloomstead	Fall	Boys' Soccer	Freshman Coach	\$4,892.00
3	Aaron Bogushefsky	Fall	Boys' Soccer	Head Coach	\$6,807.00
4	Brian Burke	Fall	Boys' Soccer	Assistant Coach	\$5,233.00
5	Kelsey Burke	Fall	Field Hockey	Head Coach	\$6,807.00
6	Sean Matthews	Fall	Football	Assistant Coach	\$5,233.00
7	Kevin Smith	Fall	Football	Head Coach	\$6,807.00
8	Timothy Cook	Fall	Girls' Cross Country	Head Coach	\$6,807.00
9	Lisa Cuneo	Fall	Girls' Soccer	Head Coach	\$6,807.00
10	Abigail Handshaw	Fall	Girls' Soccer	Freshman Coach	\$4,892.00
11	Jacquelyn Adams	Fall	Girls' Tennis	Assistant Coach	\$5,233.00
12	Jillian Garza	Fall	Girls' Volleyball	Head Coach	\$6,807.00
13	Jennifer Dean	Fall	Girls' Volleyball	Assistant Coach	\$5,233.00

I. High School Co-Curricular Advisors

The Board approves the following High School co-curricular advisors for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
1	Brian Schkeeper	Spring Piano Services-Play	\$1,500.00
2	Brian Schkeeper	Spring Vocal Instructor-Play	\$700.00

J. New Substitute Appointments

The Board approves the following substitute appointments by roll call vote:

	Name	Location	Position	Effective Dates
1	Ashley Gereaghty	District	Substitute Teacher	1/27/23-6/30/23
2	Taylor Modesto	District	Substitute Teacher	1/27/23-6/30/23
3	Kelly McMurray	District	Substitute Teacher	1/27/23-6/30/23
4	Steven Waszen	District	Substitute Teacher	1/27/23-6/30/23

K. Leave of Absence (*Attachment #4.K*)

The Board approves the following leave of absence by roll call vote:

	Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	2108	HS	57	0	Paid Medical-extended	11/29/22-2/23/23

L. Clinical Placement (Ocean City Representatives Only)

The Board approves the following clinical placement by roll call vote:

	Name	Assigned Staff	School/Location	College/University	Effective Dates
1	Kristina Bennett	Laura Kane	PS	Rowan University	1/17/23-5/5/23

M. New Employment Appointment-Certificated Staff (Ocean City Representatives Only)

The Board approves the following appointment of District certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Date	Compensation
1	Tammi Chiarulli	PS	Special Education Teacher	On/after 1/27/23	\$65,915.00 BA+30, Step 4 pro-rated

N. Leave of Absence (Ocean City Representatives Only) (Attachment #4.N)

The Board approves the following leave of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	1178	PS	41	0	Paid Medical	1/3/23-3/2/23

O. Level II Parent Volunteers (Ocean City Representatives Only)

The Board approves the following Level II Parent Volunteers for the 2022-23 school year by roll call vote:

	Name
1	Peter Kardas
2	Trevor Jackson

- Discussion
- Negotiations Committee Report

5. Policy

A. Policy – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
1	P 5117	Interdistrict Public School Choice Program			X	12/14/22

B. Policies – 1st Reading (Attachment #5.B)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised
1	P 0152	Board Officers			X
2	P 0161	Call, Adjournment, and Cancellation			X
3	P 0162	Notice of Board Meetings			X
4	P 2423	Bilingual and ESL Education	X		X
5	P 2426	Emergency Virtual or Remote Instruction Program	X	X	
6	P 5200	Attendance	X		X
7	P 5512	Harassment, Intimidation, or Bullying	X		X
8	P 8140	Student Enrollment	X		X
9	P 8330	Student Records	X		X

C. Regulations – 1st Reading (Attachment #5.C)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Regulation Number	Policy Name	Mandated	New	Revised
1	R 2423	Bilingual and ESL Education	X		X
2	R 2426	Emergency Virtual or Remote Instruction Program	X		X
3	R 5200	Attendance	X		X
4	R 8140	Enrollment Accounting	X		X
5	R 8330	Student Records	X		X
6	R 8420.2	Bomb Threats	X		X
7	R 8420.7	Lockdown Procedures	X		X
8	R 8420.10	Active Shooter	X		X

D. Abolished Policies (*Attachment #5.D*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name
1	P 1648.11	The Road Forward COVID-19 – Health and Safety
2	P 1648.13	School Employee Vaccination Requirements

- Discussion
- Policy Committee Report

6. District Communications/Liaison

- Discussion
- District Communications Committee Report

7. Health and Wellness

- Discussion
- Health and Wellness Committee Report