

MINUTES OF REGULAR MEETING
JANUARY 26, 2023

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Halliday on Thursday, January 26, 2023, at 6:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

ROLL CALL OF MEMBERS

On roll call, members present were Kevin Barnes, Kristie Chisholm, Joseph S. Clark, Jr., Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Fran Newman, Liz Nicoletti, Catherine Panico, Robin Shaffer, Disston Vanderslice, and Chris Halliday. Also present were Matthew Friedman, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, and Michael Stanton, Esquire. There were no members absent. There were no members of the public present.

EXECUTIVE SESSION

Motion by Ms. Gallelli-Keyes, seconded by Mrs. Newman, and carried unanimously to adopt a resolution to go into Executive Session.

President Halliday stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Student Matters; Matters concerning negotiations, and specifically: OCEA Grievance; Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Update on Pending Litigation; Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Superintendent Contract.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session. The Board anticipates returning to open session in approximately 45 minutes.

The meeting adjourned into Executive Session at 6:01 p.m.

The meeting re-entered Open Session at 7:02 p.m.

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by President Halliday on Thursday, January 26, 2023, at 7:02 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Halliday announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

President Halliday led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Kevin Barnes, Kristie Chisholm, Joseph S. Clark, Jr., Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Fran Newman, Liz Nicoletti, Catherine Panico, Robin Shaffer, Disston Vanderslice, and Chris Halliday. Also present were Matthew Friedman, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, and Student Representatives Christian Ganter and Lauren Knopp. There were no members absent. There were 78 members of the public present.

Mrs. McAlister left the meeting at 8:00 p.m. and did not return for votes on action items.

Mrs. McAlister returned to the meeting at 8:50 p.m.

PRESENTATIONS

Dr. Friedman, Dr. O'Neal, Mr. Mattina, and Dr. Smith recognized student achievement at all three schools.

Dr. Friedman and Mr. Mattina recognized Martin Luther King Jr. essay winners.

Mr. Pellegrino, Interim Athletic Director, presented fall sports highlights.

Dr. Friedman recognized school board members for New Jersey School Board Member Month.

Board of Education Student Representatives Christian Ganter and Lauren Knopp provided a student representative update to the Board of Education.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT'S REPORT

Dr. Friedman gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Clark, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent's recommendations. (Note – Mrs. McAlister did not participate in the vote.)

4. Personnel (all motions are upon Superintendent's recommendation)

Public Hearing on Revised Superintendent Contract

PUBLIC COMMENTS ON REVISED EMPLOYMENT CONTRACT

Revised Employment Contract (Attachment #4)

WHEREAS, the Ocean City Board of Education (“Board”) desires to employ Dr. Matthew Friedman in the position of Superintendent of Schools;

WHEREAS, pursuant to N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1(a), the Board forwarded the proposed revised Employment Contract for Dr. Matthew Friedman to the Cape May County Interim Executive County Superintendent of Schools for approval, and has received approval and notice from the Cape May County Interim Executive County Superintendent of Schools that the Revised Contract of Employment for Dr. Matthew Friedman is in compliance with the Fiscal Accountability, Efficiency and Budgeting Regulations;

IT IS HEREBY RESOLVED that the Board approves and adopts the revised Contract of Employment for Dr. Matthew Friedman as Superintendent of Schools, consistent with the terms and conditions set forth therein.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	City of Ocean City Environmental Commission	Environmental Family Fun Day	February 18, 2023 (Sat) 8:00 am (set-up) 9:30 am – 12:00 pm	Cafeteria	No charge
2	National MS Society	Bike City to Shore	September 29, 2023 (Fri: set-up) 8:00 am – 5:00 pm September 30, 2023 (Sat) 8:00 am – 10:00 pm October 1, 2023 (Sun) 3:00 am – 12:00 pm	Cafeteria, Kitchen, Practice Field Auxiliary Gym <i>(inclement weather only)</i>	\$4,298.00

Informational Items

School	Date	Drill(s)
High School	December 19, 2022	Fire
	December 13, 2022	Security
Intermediate School	December 12, 2022	Fire
	December 13, 2022	Security
Primary School	December 14, 2022	Fire
	December 13, 2022	Security

- Buildings and Grounds Committee Report – Mr. Halliday, Chairperson
Mr. Halliday provided an update.

2. Curriculum and Student Affairs

A. 2023-24 School Calendar (Attachment #2.A)

The Board approves the attached 2023-24 School Year Calendar.

B. Core Ethical Values

The Board adopts the 2023-24 School District Core Ethical Values, which are incorporated into the District Code of Student Conduct:

- Perseverance
- Inclusivity
- Integrity
- Respect
- Responsibility
- Compassion
- Honesty

C. Code of Student Conduct (*Attachment #2.C*)

The Board adopts the attached School District’s K-12 Code of Student Conduct.

D. Student Safety Data System (*Attachment #2.D*)

The Board acknowledges the submission of the NJDOE SSDS – reporting incidents, trainings and programs occurring from September 1, 2022 – December 31, 2022 to the New Jersey Department of Education.

E. Credit Completion Schedule

The Board approves the following credit completion schedule at the High School:

	Program	Dates	Days of the Week
1	OCHS Credit Completion	5/18/23 - 5/31/23	Monday – Friday
2	OCHS Credit Completion	6/3/23 6/10/23	Saturday
3	OCHS Horizon School Credit Completion	5/6/23 5/13/23 5/27/23 6/3/23 6/10/23	Saturday

F. Summer Program

The Board approves the following summer program at the High School:

	Program	Dates	Days of the Week
1	SAT Prep	Option 1: 7/17/23 - 7/20/23 Option 2: 8/7/23 - 8/10/23	Monday – Thursday

G. High School Field Trips (*Attachment #2.G*)

The Board approves the attached High School Field Trip list.

L. Harassment, Intimidation and Bullying (HIB) Case Finding (*Attachment #2.L*)

The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Finding as reported in the attached.

Informational Items (Attachment)

Out-of-School Suspension Report for December 2022

Harassment, Intimidation and Bullying (HIB) Case Finding
HS23-8

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for January 2023 in the amount of \$7,577,844.65.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for November and December 2022. The Board Secretary’s Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for November and December 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for November and December 2022.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the January 2023 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for December 2022.

F. Bid Rejection – PAC AV Upgrade (Bid 2023-02)

The Ocean City Board of Education received the following bid on December 20, 2022, for speaker upgrades/replacements at the Ocean City High School and hereby rejects the bid. The bid received exceeded the budgeted funds for the project.

Bidder	Base Bid
Yeoman Service	\$477,470.00

G. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2022-23 school year:

Host District	Joiner District	Route	Cost
Cape May County Special Services	Ocean City	To/From Middle Township High School	\$19,632 + 7% admin fee

H. Special Education Tuition Contract Agreement

The Board approves the 2022-23 Special Education Tuition Contract Agreement with the Upper Township Board of Education for one-to-one aide extraordinary services for two Upper Township students in the amount of \$89,472.

I. Grant Acceptance

The Board accepts the following grant for the 2022-23 school year:

School	Name	Funded By	Amount
High School	Healthy Schools, Healthy Children	AtlantiCare	\$1,000

4. **Personnel** (all motions are upon Superintendent’s recommendation)

A. Grievance Settlement Agreement (*Attachment #4.A*)

The Board approves the attached Grievance Settlement Agreement with the Ocean City Education Association (OCEA).

B. Statement of Assurance (*Attachment #4.B*)

The Board approves the attached Statement of Assurance listing the paraprofessional staff and their titles for the January 31, 2023, submission to the New Jersey Department of Education by roll call vote.

C. Job Description (*Attachment #4.C*)

The Board adopts the following job description for the 2023-24 school year by roll call vote:
Instructional Coach

D. New Employment Appointment-Certificated Staff

The Board approves the following appointment of District certificated staff by roll call vote:

	Name	School/ Location	Position	Effective Date	Compensation
1	Kara Uhrich	District	Section 504 Case Manager & Counselor	On or after 2/24/23	\$71,640.00 MA, Step 5

E. Resignation-Adjusted

The Board accepts the following adjusted resignation by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Corrine Cook	HS	Family & Consumer Science Teacher	1/27/23

F. Interim Administrative Staff

The Board approves the following interim administrative staff by roll call vote:

	Name	School/ Location	Position	Effective Dates	Compensation
1	Michael Pellegrino	District	Interim Athletic Director	2/1/23- on/before 6/30/23	\$450.00 per diem

G. Coaches 2022-23

The Board approves the following High School coaches for the 2022-23 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Patricia Henry	Spring	Girls’ Track	Co-Assistant Coach	\$2,616.50
2	Stephen Hoffman	Spring	Girls’ Track	Co-Assistant Coach	\$2,616.50
3	Anthony Johnson	Spring	Boys’ Track	Volunteer Coach	n/a

H. Coaches 2023-24

The Board approves the following High School coaches for the 2023-24 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Matthew Purdue	Fall	Boys' Cross Country	Head Coach	\$6,807.00
2	Scott Bloomstead	Fall	Boys' Soccer	Freshman Coach	\$4,892.00
3	Aaron Bogushesky	Fall	Boys' Soccer	Head Coach	\$6,807.00
4	Brian Burke	Fall	Boys' Soccer	Assistant Coach	\$5,233.00
5	Kelsey Burke	Fall	Field Hockey	Head Coach	\$6,807.00
6	Sean Matthews	Fall	Football	Assistant Coach	\$5,233.00
7	Kevin Smith	Fall	Football	Head Coach	\$6,807.00
8	Timothy Cook	Fall	Girls' Cross Country	Head Coach	\$6,807.00
9	Lisa Cuneo	Fall	Girls' Soccer	Head Coach	\$6,807.00
10	Abigail Handshaw	Fall	Girls' Soccer	Freshman Coach	\$4,892.00
11	Jacquelyn Adams	Fall	Girls' Tennis	Assistant Coach	\$5,233.00
12	Jillian Garza	Fall	Girls' Volleyball	Head Coach	\$6,807.00
13	Jennifer Dean	Fall	Girls' Volleyball	Assistant Coach	\$5,233.00

I. High School Co-Curricular Advisors

The Board approves the following High School co-curricular advisors for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
1	Brian Schkeeper	Spring Piano Services-Play	\$1,500.00
2	Brian Schkeeper	Spring Vocal Instructor-Play	\$700.00

J. New Substitute Appointments

The Board approves the following substitute appointments by roll call vote:

	Name	Location	Position	Effective Dates
1	Ashley Gereaghty	District	Substitute Teacher	1/27/23-6/30/23
2	Taylor Modesto	District	Substitute Teacher	1/27/23-6/30/23
3	Kelly McMurray	District	Substitute Teacher	1/27/23-6/30/23
4	Steven Waszen	District	Substitute Teacher	1/27/23-6/30/23

K. Leave of Absence (Attachment #4.K)

The Board approves the following leave of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	2108	HS	57	0	Paid Medical-extended	11/29/22-2/23/23

- Negotiations Committee Report – Mr. Clark, Chairperson
No report. Dr. Friedman provided an update.

5. Policy

A. Policy – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised	1st Reading
1	P 5117	Interdistrict Public School Choice Program			X	12/14/22

B. Policies – 1st Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised
1	P 0152	Board Officers			X
2	P 0161	Call, Adjournment, and Cancellation			X
3	P 0162	Notice of Board Meetings			X
4	P 2423	Bilingual and ESL Education	X		X
5	P 2426	Emergency Virtual or Remote Instruction Program	X	X	
6	P 5200	Attendance	X		X
7	P 5512	Harassment, Intimidation, or Bullying	X		X
8	P 8140	Student Enrollment	X		X
9	P 8330	Student Records	X		X

C. Regulations – 1st Reading (*Attachment #5.C*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Regulation Number	Policy Name	Mandated	New	Revised
1	R 2423	Bilingual and ESL Education	X		X
2	R 2426	Emergency Virtual or Remote Instruction Program	X		X
3	R 5200	Attendance	X		X
4	R 8140	Enrollment Accounting	X		X
5	R 8330	Student Records	X		X
6	R 8420.2	Bomb Threats	X		X
7	R 8420.7	Lockdown Procedures	X		X
8	R 8420.10	Active Shooter	X		X

D. Abolished Policies (Attachment #5.D)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name
1	P 1648.11	The Road Forward COVID-19 Health and Safety
2	P 1648.13	School Employee Vaccination Requirements

- Policy Committee Report – Mrs. Newman, Chairperson
Mrs. Newman gave a report of the Committee meeting.

6. **District Communications/Liaison**

- District Communications Committee Report – Mr. Vanderslice, Chairperson
No report.

7. **Health and Wellness**

- Health and Wellness Committee Report – Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes provided an update.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Shaffer, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent's recommendations. (Note – Mrs. McAlister did not participate in the vote.)

1. **Buildings & Grounds**

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Ocean City Jr Raiders Youth Lacrosse	Lacrosse Practice	February 27 – May 22, 2023 (Mon/Tues/Wed) 5:30 pm – 7:30 pm	Fields (18 th & Bay/ 19 th & Haven) Gymnasium (inclement weather only)	No charge

2. **Curriculum and Student Affairs**

H. Summer Programs (Ocean City Representatives Only)

The Board approves the following summer programs at the Primary and Intermediate Schools:

	School	Program	Dates	Days of the Week
1	Intermediate School	21 st Century Challenge Program	7/10/23 - 7/14/23 (4 th – 6 th grades) 7/17/23 - 7/21/23 (7 th & 8 th grades)	Monday – Friday
2	Primary School	Summer School – Title I Program – students entering	7/5/23 - 7/27/23	Monday – Thursday

	School	Program	Dates	Days of the Week
		K-4 (funded through Title I Federal Program)		
3	Primary School	Summer School - ELL Program – students entering K-4 (funded through ARP ESSER Funding)	7/5/23 - 7/27/23	Monday – Thursday

I. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.I)

The Board approves the attached Intermediate School Field Trip list.

J. Primary School Field Trips (Ocean City Representatives Only) (Attachment #2.J)

The Board approves the attached Primary School Field Trip list.

K. Supplemental Language Instruction Program (Ocean City Representatives Only)

The Board approves the Supplemental Language Instruction Program for identified English as a Second Language students. The cost of the Supplemental Language Instruction Program is for a maximum of 2 teachers @ \$37.00/hour, not to exceed 58 hours or a total of \$2146. The program will run through May 2023 and will be paid for with ARP/ESSER III funding.

3. Finance

J. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the 2022-23 school year:

School	Donor	Amount	Use
Intermediate School	Mim Schreck and Anne Morrissey of Hearth & Sole	\$500.00	Past due cafeteria accounts
Primary School	Grisbaum Group, LLC	\$250.00	Past due cafeteria accounts

4. Personnel (all motions are upon Superintendent’s recommendation)

L. Clinical Placement (Ocean City Representatives Only)

The Board approves the following clinical placement by roll call vote:

	Name	Assigned Staff	School/Location	College/University	Effective Dates
1	Kristina Bennett	Laura Kane	PS	Rowan University	1/17/23-5/5/23

M. New Employment Appointment-Certificated Staff (Ocean City Representatives Only)

The Board approves the following appointment of District certificated staff by roll call vote:

	Name	School/Location	Position	Effective Date	Compensation
1	Tammi Chiarulli	PS	Special Education Teacher	On/after 1/27/23	\$65,915.00 BA+30, Step 4 pro-rated

N. Leave of Absence (Ocean City Representatives Only) (*Attachment #4.N*)

The Board approves the following leave of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	1178	PS	41	0	Paid Medical	1/3/23-3/2/23

O. Level II Parent Volunteers (Ocean City Representatives Only)

The Board approves the following Level II Parent Volunteers for the 2022-23 school year by roll call vote:

	Name
1	Peter Kardas
2	Trevor Jackson

APPROVAL OF MINUTES

Motion by Ms. Gallelli-Keyes, seconded by Mr. Holmes, the Board of Education approved the minutes of the December 14, 2022, Regular Meeting and Executive Session as presented.

Motion carried by roll call vote, with votes to abstain from Mr. Barnes, Mrs. Chisholm, Mrs. Nicoletti, Mrs. Panico, and Mr. Shaffer. (Note – Mrs. McAlister did not participate in the vote.)

Motion by Mr. Clark, seconded by Mrs. Chisholm, the Board of Education approved the minutes of the January 4, 2023, Reorganization/Regular Meeting as presented.

Motion carried unanimously by roll call vote. (Note – Mrs. McAlister did not participate in the vote.)

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

John Henry, Ocean City, addressed the Board on NJ Health and PE Standards and the November 2022 School Board election.

Christine Stanford, Upper Township, addressed the Board regarding ongoing public comment regarding LGBTQ issues, discourse on social media, and student rights.

Gina Arbana Johnson, Upper Township, addressed the Board regarding Upper Township’s role at Ocean City High School and the construction of Ocean City High School, which opened in 2004.

Jenna Smith, Upper Township, addressed the Board regarding Moms for Liberty, LGBTQ issues, book banning movements, and the November 2022 School Board election.

Gina Marie Mason, Ocean City, addressed the Board regarding NJ Health and PE Standards.

Vincent Malfitano, Ocean City, addressed the Board regarding students wearing hooded shirts.

Victor Staniec, Ocean City, addressed the Board regarding the movement of meetings from Wednesdays to Thursdays. Mr. Staniec also discussed the budget process and Finance Committee of the Whole meetings.

John McNorton, Ocean City, addressed the Board regarding the principal position at Ocean City High School.

BOARD COMMENTS

Board comments included discussion on Finance Committee of the Whole meetings, health and PE curriculum on the district website, recent whale and dolphin deaths along the New Jersey coast, current drug epidemics and the use of Narcan, the 4th grade spelling bee at OCIS, the upcoming Board of Education retreat in January, and thanks for students and student athletes who came to the Board meeting and participated in recognition.

BOARD PRESIDENT COMMENTS

President Halliday thanked the school community for organizing OC's Got Talent at the High School and commented on the City's annual MLK celebration.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Mr. Shaffer, seconded by Ms. Gallelli-Keyes, and carried unanimously to adjourn the meeting at 8:59 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp