



**Ocean City Board of Education
Regular Meeting Agenda
Thursday, March 16, 2023
6:00 p.m. – Executive Session
7:00 p.m. – Regular Session
High School Library**

This meeting is in compliance with the Open Public Meetings Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Student Recognitions
 - 2. Student Representatives' Update
 - 3. 2023-24 Budget Introduction
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
 - 7. Health and Wellness
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 1.C, 2.C, 2.D, 4.H)
- J. Approval of Minutes
 - 1. Regular Meeting & Executive Session – February 23, 2023 (Attachment #J.1)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

BOARD OF EDUCATION REGULAR MEETING

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 3 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Meetings of the Ocean City Board of Education may be recorded and posted on the District's website for public viewing or recorded in accordance with Board of Education Policy 0168. Members of the public attending and/or participating at Board of Education meetings are advised that their image and/or statements may be included in these recordings.

**OFFICE OF THE
 SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Matthew Friedman, Superintendent of Schools
RE: March 16, 2023 Regular Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	City of Ocean City	OC Pops Band Camp	June 19 – 23, 2023 (Mon-Fri) 8:30 am – 12:30 pm	Auditorium, F105, F107, D105, D107	No charge

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Intermediate Schools:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	City of OC/Ocean City Fishing Club	Fishing Tournament Headquarters	October 20, 2023 (Set-up: Fri) 4:00 pm – 7:00 pm October 21, 2023 (Sat) 5:00 am – 6:00 pm	Multi-Purpose Room; Cafeteria	No charge

C. Change of Use Classroom (Ocean City Representatives Only)

The Board approves the change of use of educational space for the following location at the Ocean City Intermediate School for the 2022-23 school year and authorizes the School District to request approval from the New Jersey Department of Education for this change:

Location	Change
Copy Room	Intermediate School: Change of Copy Room to Multi-Sensory Room

Informational Items

School	Date	Drill(s)
High School	February 15, 2023 February 2, 2023	Fire Security
Intermediate School	February 14, 2023 February 15, 2023	Fire Security

School	Date	Drill(s)
Primary School	February 22, 2023 February 17, 2023	Fire Security

- Discussion
- Buildings and Grounds Committee Report

2. Curriculum and Student Affairs

A. High School Spring Sports Schedules (*Attachment #2.A*)

The Board approves the attached High School 2022-23 Spring Sports Schedules.

B. High School Field Trips (*Attachment #2.B*)

The Board approves the attached High School Field Trip list.

C. Summer Program (Ocean City Representatives Only)

The Board approves the following summer program at the Intermediate School:

	School	Program	Dates	Days of the Week
1	Intermediate School	Jump Start	7/5/23 - 7/27/23	Monday - Thursday

D. Intermediate School Field Trips (Ocean City Representatives Only) (*Attachment #2.D*)

The Board approves the attached Intermediate School Field Trip list.

Informational Items (Attachment)

Out-of-School Suspension Report for February 2023

Harassment, Intimidation and Bullying (HIB) Case Findings

HS23-9

HS23-10

IS/PS No Findings

- Discussion
- Curriculum and Student Affairs Committee Report

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for March 2023 in the amount of \$5,887,589.50.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for January and February 2023. The Board Secretary's Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for January and February 2023. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for January and February 2023.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the March 2023 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for February 2023.

F. Certified Per Pupil Costs Report

The Board accepts the 2021-22 Certified Per Pupil Costs Report.

G. Tuition Contracts

The Board approves the following 2023-24 Tuition Contracts for full and shared-time general and special education students:

Sending District	Tuition
Corbin City	\$372,683
Longport	\$431,646
Sea Isle City	\$1,544,648
Upper Township	\$9,153,741

H. 2021-22 Annual School District Audit

After reviewing and discussing the annual School District Audit, the Board accepts the Comprehensive Annual Finance Report (CAFR) and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance for the 2021-22 school year as prepared by Ford, Scott and Associates, LLC. There are no audit findings.

I. Preliminary Budget

The Board approves the Preliminary Budget for the 2023-24 School Year.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the preliminary budget for the school year 2023-24 as follows, subject to final approval or modification at the public hearing on April 27, 2023.

A. General Fund	\$45,211,546
Amount to be raised by local taxes	\$24,608,896
B. Special Revenue Fund	\$2,678,553
C. Debt Service Fund	\$344,583
Amount to be raised by local taxes	\$344,583

BE IT FURTHER RESOLVED: that the Ocean City Board of Education approves the budget to be submitted to the County Superintendent of Schools for review and approval,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$95,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2023-24 budget,

BE IT FURTHER RESOLVED: that \$850,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that \$325,000 be withdrawn from the Capital Reserve Account,

BE IT FURTHER RESOLVED: that the public hearing for the 2023-24 school year budget will be held on Thursday, April 27, 2023, in the High School Library/Media Center at 7:00 p.m., and will be followed by a regular meeting,

BE IT FURTHER RESOLVED: that the School Business Administrator/Board Secretary is authorized to advertise said tentative budget in accordance with the format required by the State Department of Education and according to law.

J. Special Education Tuition Contract Agreement

The Board approves the 2022-23 Special Education Tuition Contract Agreement with the Sea Isle City Board of Education for one-to-one aide extraordinary services for one Sea Isle City student in the amount of \$46,119.

K. Special Education Tuition Contract Agreement

The Board approves the 2022-23 Special Education Tuition Contract Agreement with the Upper Township Board of Education for one-to-one aide extraordinary services for one Upper Township student in the amount of \$42,084.

L. Contract Award – Diligent (BoardDocs)

The Board approves a contract with Diligent Corporation for the implementation of *BoardDocs* school board management software in the amount of \$11,000. This contract is awarded under the New Jersey School Boards Association Cooperative Pricing System #E-8801-NJSBA ACES-CPS.

M. Contract Award – Ed-Data

The Board awards a contract to Bluum USA, Inc. (formerly Troxell Communications, Inc.) in the amount of \$193,611.27 for High School and Primary School AV Upgrades. This contract is being awarded pursuant to Ed-Data vendor bid number 10437 opened on September 3, 2020, and reawarded on November 9, 2022, for the period from December 1, 2022, through December 1, 2023. This project is being funded through ESSER II and ESSER III.

N. Contract Award – State Contract

The Board awards a contract to Turn-Key Technologies, Inc. (TTI) in the amount of \$143,375.50 for computer network upgrades. This contract is being awarded pursuant to NJ State Contract 21-TELE-01517 (TTI Vendor ID - V00001074).

- Discussion

4. Personnel (all motions are upon Superintendent’s recommendation)

A. Retirement

The Board accepts with deep regret the following certificated staff retirement by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Michael Williscroft	HS	Special Education Teacher	7/1/23

B. Coaches 2022-23

The Board approves the following High School coaches for the 2022-23 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Thomas Tyrell	Spring	Boys’ Track	Volunteer Coach	n/a
2	Edward Terry	Spring	Baseball	Volunteer Coach	n/a
3	Ronald Moretti	Spring	Baseball	Volunteer Coach	n/a
4	Christopher Banks	Spring	Baseball	Volunteer Coach	n/a
5	Jamison Shaw	Spring	Baseball	Volunteer Coach	n/a
6	Mark Kolmer	Spring	Baseball	Volunteer Coach	n/a
7	Abigail Handshaw	Spring	Softball	Volunteer Coach	n/a

C. Child Study Team Meetings - Summer 2023

The Board approves all certificated staff to attend Summer 2023 Child Study Team meetings on an as-needed basis at a rate of \$37.00 per hour by roll call vote.

D. Special Education Services Employment - Summer 2023

The Board approves the following Summer 2023 special education services employment appointments by roll call vote:

	Name	Position	Stipend
1	Stephanie Lancaster-Hurless	LDTTC	\$37.00/hr
2	Heather Coleman	School Psychologist	\$37.00/hr
3	Ivory Williams	Social Worker	\$37.00/hr
4	Kathleen Yates	Speech Therapist	\$37.00/hr
5	Brittany Forte	LDTTC – <i>as needed</i>	\$37.00/hr

E. New Substitute Appointments

The Board approves the following substitute appointments by roll call vote:

	Name	Location	Position	Effective Dates
1	Marissa De Ruiten	District	Substitute Teacher	3/17/23 - 6/30/23
2	Ashley Gereaghty	District	Substitute Teacher	3/17/23 - 6/30/23
3	Samantha Morella	District	Substitute Teacher	3/17/23 - 6/30/23
4	Jacob Parratto	District	Substitute Teacher	3/17/23 - 6/30/23
5	Salvatore Sanzo	District	Substitute Teacher	3/17/23 - 6/30/23

F. Practicum Placement

The Board approves the following practicum placement by roll call vote:

	Name	Assigned Staff	School/Location	College/University	Effective Dates
1	Kristin Harris	Stephanie Lancaster-Hurless	HS	Stockton University	Spring/Summer 2023

G. Leaves of Absence (*Attachment #4.G*)

The Board approves the following leaves of absence by roll call vote:

	Employee #	School/Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	1453	HS	0	Up to 60	Intermittent FMLA	2/24/23-6/30/23
2	2108	HS	90	0	Paid Medical, revised	11/29/22-4/23/23

H. Level II Parent Volunteers (Ocean City Representatives Only)

The Board approves the following Level II parent volunteers by roll call vote:

	Name
1	Joseph Brown
2	Samuel Rosetti
3	Jason Frost

- Discussion
- Negotiations Committee Report

5. Policy

A. Policies – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
1	P 0152	Board Officers			X	1/26/23
2	P 5850	Social Events and Class Trips			X	2/23/23

B. Regulation – 2nd Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Regulation Number	Policy Name	Mandated	New	Revised	1 st Reading
1	R 2430	Co-Curricular Activities			X	2/23/23

C. Policies – 1st Reading (*Attachment #5.C*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised
1	P 2340	Field Trips			X

D. Comprehensive Equity Plan Extension (*Attachment #5.D*)

The Board adopts the 1-year extension of the District’s Comprehensive Equity Plan and the attached Annual Statement of Assurance for submission to the County Office.

- Discussion
- Policy Committee Report

6. District Communications/Liaison

- Discussion
- District Communications Committee Report

7. Health and Wellness

- Discussion
- Health and Wellness Committee Report