



**Ocean City Board of Education  
Regular Meeting/Public Hearing Agenda  
Thursday, April 27, 2023  
6:00 p.m. – Executive Session  
7:00 p.m. – Regular Session  
High School Library**

This meeting is in compliance with the Open Public Meetings Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President's Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
  - 1. Student Recognitions
  - 2. Winter Athletic Recognition
  - 3. Retiree Recognitions
  - 4. Student Representatives' Update
  - 5. 2023-24 Budget Introduction
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Superintendent's Report/Information Items
  - 1. Buildings and Grounds
  - 2. Curriculum and Student Affairs
  - 3. Finance
  - 4. Personnel
  - 5. Policy
  - 6. District Communications
  - 7. Health and Wellness
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.B, 2.C, 4.Q, 4.R, 4.S, 4.T, 4.U, 4.V)
- J. Approval of Minutes
  - 1. Regular Meeting & Executive Session – March 16, 2023 (Attachment #J.1)
  - 2. Special Meeting & Executive Session – April 18, 2023 (Attachment #J.2)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President's Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

## **BOARD OF EDUCATION REGULAR MEETING**

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 3 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Meetings of the Ocean City Board of Education may be recorded and posted on the District's website for public viewing or recorded in accordance with Board of Education Policy 0168. Members of the public attending and/or participating at Board of Education meetings are advised that their image and/or statements may be included in these recordings.

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Ocean City Board of Education  
**FROM:** Dr. Matthew Friedman, Superintendent of Schools  
**RE:** April 27, 2023 Regular Board Meeting/Public Hearing

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**1. Finance**

**Public Hearing on the Proposed 2023-24 Budget**

**PUBLIC COMMENTS ON THE BUDGET:**

Final Budget 2023-24 School Year

The Board adopts the final budget of the Ocean City Board of Education for the school year 2023-24 by roll call vote.

BE IT RESOLVED: That the Ocean City Board of Education hereby adopts the final budget for the school year 2023-24 as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund Budget Amount	\$45,211,546	\$24,608,896
Special Revenue Fund Budget Amount	\$2,678,553	\$0
Debt Service Fund Budget Amount	<u>\$344,583</u>	<u>\$344,583</u>
Total Base Budget	\$48,234,682	\$24,953,479

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-7.3, budgeted travel expenses do not exceed \$95,000,

BE IT FURTHER RESOLVED: pursuant to N.J.A.C. 6A:23A-5.2(a), maximum dollar amounts for public relations and professional services have been established and are detailed in the appropriations section of the 2023-24 budget,

BE IT FURTHER RESOLVED: that \$850,000 be withdrawn from the Maintenance Reserve Account to be utilized for required maintenance at District schools,

BE IT FURTHER RESOLVED: that \$150,000 be withdrawn from the Emergency Reserve Account to be utilized for District security upgrades,

BE IT FURTHER RESOLVED: that \$1,900,000 be withdrawn from the Tuition Reserve Account,

BE IT FURTHER RESOLVED: that \$325,000 be withdrawn from the Capital Reserve Account.

**1. Buildings & Grounds**

**A. Use of Facilities**

*The Board approves the following request for the use of the High School:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	West Jersey Football Coaches Association	Battle at the Beach Football	August 25 – 27, 2023 (Fri – Sun) 10:00 am – 10:00 pm	Locker Rooms & Exterior Restrooms; Cafeteria	\$2,225.00
2	Villanova University	Football Game	August 16, 2023 (Wed) 8:00 am – 1:00 pm	Locker Rooms & Exterior Restrooms	\$200.00
3	Germantown Academy	Football Game	September 1, 2023 (Fri) 10:30 am – 3:30 pm	Locker Rooms & Exterior Restrooms	\$200.00
4	Lansdale Catholic High School	Football Game	September 2, 2023 (Sat) 8:00 am – 2:30 pm	Locker Rooms & Exterior Restrooms; Wrestling Room (for use by officials)	\$200.00
5	Father Judge High School	Football Game	September 2, 2023 (Sat) 3:00 pm – 6:30 pm	Locker Rooms & Exterior Restrooms	\$402.50

**B. Use of Facilities (Ocean City Representatives Only)**

*The Board approves the following requests for the use of the Intermediate Schools:*

	<b>Requested By</b>	<b>Activity</b>	<b>Dates/Times Requested</b>	<b>Rooms Needed</b>	<b>Fee Charged</b>
1	Ocean City Premier Predators Tournaments	Girls' Softball Tournaments	June 3 – 4, 2023 June 10 – 11, 2023 July 15 – 16, 2023 (Sat – Sun) 8:00 am – 3:00 pm	Softball Field (20 <sup>th</sup> & Bay)	\$990.00

**Informational Items**

<b>School</b>	<b>Date</b>	<b>Drill(s)</b>
High School	March 28, 2023 March 15, 2023	Fire Security
Intermediate School	March 27, 2023 March 29, 2023	Fire Security
Primary School	March 21, 2023 March 22, 2023	Fire Security

- Discussion
- Buildings and Grounds Committee Report

## 2. Curriculum and Student Affairs

A. High School Field Trips (*Attachment #2.A*)

The Board approves the attached High School Field Trip list.

B. Intermediate School Field Trips (Ocean City Representatives Only) (*Attachment #2.B*)

The Board approves the attached Intermediate School Field Trip list.

C. Primary School Field Trips (Ocean City Representatives Only) (*Attachment #2.C*)

The Board approves the attached Primary School Field Trip list.

D. Harassment, Intimidation and Bullying (HIB) Case Findings (*Attachment #2.D*)

The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

### Informational Items (Attachment)

Out-of-School Suspension Report for March 2023

Harassment, Intimidation and Bullying (HIB) Case Findings

HS23-11

HS23-12

IS/PS No Findings

- Discussion
- Curriculum and Student Affairs Committee Report

**3. Finance**

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for April 2023 in the amount of \$5,069,588.04.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for March 2023. The Board Secretary’s Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for March 2023. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for March 2023.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the April 2023 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for March 2023.

F. IDEA Fiscal Year 2023 Grant Application Submission Amendment

*The Board authorizes the District’s submission of an amendment to the IDEA fiscal year 2023 grant application to allocate fiscal year 2022 grant carry over funds. The new allocations are:*

Grant	Amount
IDEA Basic	\$577,317
IDEA Preschool	\$17,394

G. Tuition Contract Agreements – Out-of-District Placements

*The Board approves the following 2022-23 Tuition Contract Agreements for out-of-district placements:*

	Sending District	Receiving District	Student ID	Effective Dates	Total Cost
1	Ocean City BOE	Cape May County Special Services School District	1000023928	11/23/22-3/21/23	\$16,526.00
2	Ocean City BOE	New Road School	1000022071	3/22/23-6/30/23	\$18,545.22

H. Preschool Education Aid (PEA)

The Board approves the submission and acceptance of funds for the Preschool Program. The district will receive Preschool Education Aid (PEA) in the estimated amount of \$667,008.00 for general education students.

The district’s 2023-24 Enrollment/Budget Planning Workbook indicates a total amount of \$1,061,353.00 allocated to the preschool program, including prior year PEA carryover and funding for students with special needs included in general education classrooms, and preschool education aid.

I. Transportation Contract

*The Board approves the following transportation contract for the 2022-23 school year:*

	Company	Route	Term	Cost
1	James Transportation, LLC	To/From OCHS	3/2/23-6/30/23	\$18,358.00

J. School Facilities Grant Project

The Board authorizes the architectural firm of Regan Young England Butera, PC. (RYEBREAD) to submit to the Department of Education the necessary documentation for a Regular Operating District (ROD) Grant for the roof replacement at the Ocean City High School.

K. District Long-Range Facilities Plan Update

The Board requests that the State of New Jersey Department of Education Office of School Facilities unlock the District’s LRFPP site and authorizes the architectural firm of Regan Young England Butera, PC. (RYEBREAD) to update the District’s Long-Range Facilities Plan.

L. Interlocal Shared Services Agreement *(Attachment #3.L)*

The Board approves an interlocal shared services agreement with the City of Ocean City for security software and equipment.

M. Bid Award

*The Board approves the award of a bid for the resurfacing of the Ocean City Primary School Playground Surface – Poured in Place Overlay to Becker’s School Supplies at a cost of \$364,838.05. The following bids were received:*

	Bidder	Base Bid	Notes
1	Becker’s School Supplies	\$364,838.05	

- Discussion



**4. Personnel** (all motions are upon Superintendent’s recommendation)

A. Resignation

*The Board accepts the following resignation by roll call vote:*

	Name	School/ Location	Position	Effective Date
1	Dr. Matthew Friedman	District	Superintendent of Schools	6/30/23

B. New Employment Appointment-High School Administrative Staff

*The Board approves the following administrative staff appointment by roll call vote:*

	Name	School/ Location	Position	Effective Date	Compensation
1	TBD	HS	High School Assistant Principal	On/before 7/1/23	TBD

C. New Employment Appointment-High School Certificated Staff

*The Board approves the following certificated staff appointment by roll call vote:*

	Name	School/ Location	Position	Effective Date	Compensation
1	TBD	HS	Music Teacher	9/1/23	TBD

D. New Employment Appointment-District Support Staff

*The Board approves the following support staff appointment by roll call vote:*

	Name	School/ Location	Position	Effective Date	Compensation
1	Filomena Sgallata	District	Part-Time Food Service Worker	On/after 4/28/23	\$11,569.00 Step 1, prorated

E. District and High School Certificated Staff and Salaries (Attachment #4.E)

The Board approves the attached District and High School certificated staff and salaries for the 2023-24 school year by roll call vote.

F. District and High School Support Staff and Salaries (Attachment #4.F)

The Board approves the attached District and High School support staff and salaries for the 2023-24 school year by roll call vote.

G. Coaches 2022-23

*The Board approves the following High School coaches for the 2022-23 school year by roll call vote:*

	Name	Season	Sport	Position	Stipend
1	Richard Flemming	Spring	Tennis	Volunteer	n/a
2	Stephanie Lancaster-Hurless	Spring	Flag Football	Co-Coach	\$906.50
3	Patricia Kelly	Spring	Flag Football	Co-Coach	\$906.50

H. Coaches 2023-24

*The Board approves the following High School coaches for the 2023-24 school year by roll call vote:*

	Name	Season	Sport	Position	Stipend
1	Hailey Stack	Fall	Field Hockey	Assistant Coach	\$5,233.00
2	Thomas Ballezzi	Fall	Girls' Tennis	Head Coach	\$6,807.00
3	Timothy M. Kelley	Fall	Girls' Tennis	Assistant Coach	\$5,233.00
4	John Bruno	Winter	Boys' Basketball	Head Coach	\$6,807.00
5	Thomas Ballezzi	Winter	Boys' Basketball	Freshman Coach	\$4,892.00
6	Shane McGrath	Winter	Boys' Swimming	Head Coach	\$6,807.00
7	Raymond Conover	Winter	Boys' Swimming	Assistant Coach	\$5,233.00
8	Amy Kohl	Winter	Diving	Instructor	\$4,892.00
9	Ian Keyser	Winter	Girls' Swimming	Head Coach	\$6,807.00
10	Abby LaTorre	Winter	Girls' Swimming	Assistant Coach	\$5,233.00
11	Daniel Calhoun	Winter	Wrestling	Head Coach	\$6,807.00
12	Brian Mecouch	Winter	Wrestling	Assistant Coach	\$5,233.00
13	Timothy Cook	Winter	Track	Head Coach	\$6,807.00
14	Sean Matthews	Winter	Track	Assistant Coach	\$5,233.00
15	Ryan Gill	Winter	Boys' Basketball	Assistant Coach	\$5,233.00

I. Co-Curricular Advisors

*The Board approves the following High School co-curricular advisors for the 2022-23 school year by roll call vote:*

	Name	Position	Stipend
1	Donna Scharfetter	Spring Play Orchestra Conductor	\$1,500.00
2	Cholehna Weaver	Spring Concert Piano Accompanist	\$350.00
3	Hannah Breed	Spring Play Choreographer	\$1,000.00

J. Sporting Event Worker

*The Board approves the following sporting event worker by roll call vote:*

	Name
1	Michael Edwards

K. Homebound Instructor

*The Board approves the following homebound instructor for the 2022-23 school year by roll call vote:*

	Name	Stipend
1	Teri Calloway	\$32.00/hr

L. Prom Nurse

*The Board approves the following prom nurse hours for the 2022-23 school year by roll call vote:*

	Name	Max Total Hours	Stipend
1	Jill Berenato	5 hours	\$37.00/hr

M. Summer Nursing Hours

*The Board approves the following nursing hours for Summer 2023 by roll call vote:*

	Name	Max Total Hours	Stipend
1	Rosemary Millar	160 hours	\$37.00/hr
2	Jill Berenato		
3	Cheryl Cantwell		

N. Extended School Year-Special Education Aides

*The Board approves the following extended school year special education aides, to be paid at their contractual hourly rate for Summer 2023 by roll call vote:*

	Name		Name
1	Janice Annarelli*	8	Kathy Swift
2	Therese Hudson*	9	Melanie Vitale
3	Lisa Barber	10	Kimberly Wetzel
4	Caroline Breslin	11	Heather Wertzberger
5	Ronald Ewing	12	Monique Cione
6	Michele French	13	Ronald Rios
7	Cassidy Pallitto		

\*Substitute

O. Externship Placement

*The Board approves the following externship placement for the 2023-24 school year by roll call vote:*

	Name	Assigned Staff	Description	College/University	Effective Dates
1	Kimberly Fontana	Stephanie Lancaster-Hurless	LDTC Externship	Rowan University	7/5/23-8/28/23

P. New Substitute Appointments

*The Board approves the following substitute appointments by roll call vote:*

	Name	Location	Position	Effective Dates
1	Katherine Landi	District	Substitute Teacher	4/28/23-6/30/23
2	Galyna Kozoriz	District	Substitute Teacher	4/28/23-6/30/23
3	Kathryn Zammit	District	Substitute Support Staff	4/28/23-6/30/23

Q. Intermediate and Primary Schools' Certificated Staff and Salaries (Ocean City Representatives Only)  
*(Attachment #4.Q)*

The Board approves the attached Intermediate and Primary Schools' certificated staff and salaries for the 2023-24 school year by roll call vote.

R. Intermediate and Primary Schools' Support Staff and Salaries (Ocean City Representatives Only)  
*(Attachment #4.R)*

The Board approves the attached Intermediate and Primary Schools' support staff and salaries for the 2023-24 school year by roll call vote.

S. Coaches 2023-24 (Ocean City Representatives Only)

The Board approves the following Intermediate School coaches for the 2023-24 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Brian Burke	Winter	Boys' Basketball	Head Coach	\$4,892.00
2	R. Scott Bloomstead	Winter	Girls' Basketball	Head Coach	\$4,892.00
3	Angelo DiBartolo	Winter	Wrestling	Head Coach	\$4,892.00

T. Primary School Summer Program Appointments (Ocean City Representatives Only)

The Board approves the following appointments for Summer 2023 by roll call vote:

	Name	Program	Position	Stipend
1	Elena Gonzalez	ELL	Teacher	\$37.00/hr
2	Carole Maurer	ELL		
3	Sharon Naplagic	Title I		
4	Louise Nunan	Title I		
5	Margaret Shiffler	Title I		
6	Jennifer Eget	Title I		
7	Teresa Ausmus	Title I		
8	Nicholl Fenton	Title I	Substitute Teacher	\$25.00/hr

U. Leaves of Absence (Ocean City Representatives Only) (Attachment #4.U)

The Board approves the following leaves of absence by roll call vote:

	Employee #	School/ Location	Type of Leave	Effective Dates
1	2720	PS	Paid/FMLA/NJFLA	8/30/23-12/10/23
2	4516	IS	Paid/FMLA/NJFLA	9/25/23-1/25/24
3	3686	IS	Unpaid FMLA	4/17/23-4/27/23

V. Level II Parent Volunteer (Ocean City Representatives Only)

The Board approves the following Level II parent volunteer by roll call vote:

	Name
1	Kevin Richards

- Discussion
- Negotiations Committee Report

**5. Policy**

A. Policies – 2<sup>nd</sup> Reading (*Attachment #5.A*)

*The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:*

	<b>Policy Number</b>	<b>Policy Name</b>	<b>Mandated</b>	<b>New</b>	<b>Revised</b>	<b>1<sup>st</sup> Reading</b>
1	P 0152	Board Officers			X	3/16/23

- Discussion
- Policy Committee Report

**6. District Communications/Liaison**

- Discussion
- District Communications Committee Report

**7. Health and Wellness**

- Discussion
- Health and Wellness Committee Report