

MINUTES OF REGULAR MEETING
DECEMBER 14, 2022

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by Vice President Clark on Wednesday, December 14, 2022, at 6:13 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

President Halliday announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

ROLL CALL OF MEMBERS

On roll call, members present were Joseph S. Clark, Jr., Cecilia Gallelli-Keyes (arrived at 6:28 p.m.), Chris Halliday, William Holmes, Ryan Leonard, Jacqueline McAlister, Fran Newman, William Sooy, Disston Vanderslice (arrived at 6:15 p.m.), and Gregory Whelan. Also present were Matthew Friedman, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire. Members absent were Patrick Kane and Charles Roche. There were no members of the public present.

EXECUTIVE SESSION

Motion by Mr. Holmes, seconded by Mrs. Newman, and carried unanimously to adopt a resolution to go into Executive Session.

Vice President Clark stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Student Matter; Matters concerning negotiations, and specifically: Outstanding Grievance; and Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: School Security Matter.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session. The Board anticipates returning to open session in approximately 45 minutes.

The meeting adjourned into Executive Session at 6:13 p.m.

The meeting re-entered Open Session at 7:13 p.m.

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by Vice President Clark on Wednesday, December 14, 2022, at 7:13 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

Vice President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

Vice President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Joseph S. Clark, Jr., Cecilia Gallelli-Keyes, Chris Halliday, William Holmes, Ryan Leonard, Jacqueline McAlister, Fran Newman, William Sooy, Disston Vanderslice, Gregory Whelan, and Patrick Kane (arrived at 7:22 p.m.). Also present were Matthew Friedman, Ed.D., Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, Carl Tripician from Longport, and Student Representatives Christian Ganter, Lauren Knopp, and Isabella Pero. Member absent was Charles Roche. There were 58 members of the public present.

PRESENTATIONS

Dr. Friedman, Dr. O’Neal, and Dr. Smith recognized student achievement at all three schools.

BOE Student Representatives Christian Ganter, Lauren Knopp, and Isabella Pero provided a student representative update to the Board of Education.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

SUPERINTENDENT’S REPORT

Dr. Friedman gave an overview of the Agenda.

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Holmes, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, the Board of Education approved the following Superintendent’s recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Ocean City Jr Raiders Lacrosse	Lacrosse Clinic	January 10 & 18, 2023 (Tuesday & Wednesday) 6:00 pm – 7:00 pm	Auxiliary Gym	No charge

Informational Items

School	Date	Drill(s)
High School	November 15, 2022 November 11, 2022	Fire Security
Intermediate School	November 18, 2022 November 17, 2022	Fire Security
Primary School	November 16, 2022 November 16,2022	Fire Security

- Buildings and Grounds Committee Report – Mr. Halliday, Chairperson
Mr. Halliday gave a report of the Committee meeting.

2. Curriculum and Student Affairs

- A. Program of Studies – High School (Attachment #2.A)
The Board adopts the attached High School Program of Studies for the 2023-24 school year.
- B. High School Field Trips (Attachment #2.B)
The Board approves the attached High School Field Trip list.
- D. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.D)
The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachment)

Out-of-School Suspension Report for November 2022

Harassment, Intimidation and Bullying (HIB) Case Findings
HS23-7

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister gave a report of the Committee meeting.

3. Finance

- A. Bill List (Attachment #3.A)
The Board approves the payment of bills for December 2022 in the amount of \$7,831,253.78.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)
The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for October 2022. The Board Secretary’s Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.
- C. Line Item Transfers (Attachment #3.C)
The Board approves the revenue and appropriation transfers for October 2022. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for October 2022.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the December 2022 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (*Attachment #3.E*)

The Board accepts the Food Service Monthly Finance Report for November 2022.

F. Grant Acceptance

The Board accepts the following grant for the 2022-23 school year:

School	Name	Funded By	Amount
District	Bringing Wetlands to Life in Ocean City	Ocean City Free Public Library	\$26,535.00

G. Donations

The Board accepts the following donations for the 2022-23 school year:

Donor	School	Amount	Use
Upper Township & Ocean City Municipal Alliance Committee (UT & OC MAC)	High School	\$350.00	Red Ribbon Week
		\$400.00	SADD
		\$400.00	REBEL
		\$480.00	Alcohol Awareness Week
		\$3,452.55	DMHAS Beat the Geek for OCHS

4. **Personnel** (all motions are upon Superintendent's recommendation)

A. Salary Allocations

The Board authorizes the following salary allocations for the 2022-23 school year by roll call vote:

	Name	School/Location	Position	Amount	Charged To
1	Janice Annarelli	District	Special Education Aide	\$29,172.00	IDEA
2	Scott Cooper	District	Special Education Aide	\$25,942.00	IDEA
3	Lori Dempsey	District	Special Education Aide	\$6,177.18	IDEA
4	Mary DiFebbo	District	Special Education Aide	\$25,010.00	IDEA
5	Nancy Filangieri	District	Special Education Aide	\$24,845.00	IDEA
6	Elizabeth Frisby	District	Special Education Aide	\$24,142.00	IDEA
7	Meghann Generosi	District	Special Education Aide	\$3,403.75	IDEA
8	Kimberly Gray	District	Special Education Aide	\$25,551.00	IDEA
9	Lakia Jackson	District	Special Education Aide	\$23,210.00	IDEA
10	David Richardson	District	Special Education Aide	\$17,407.50	IDEA
11	Kathy Swift	District	Special Education Aide	\$25,213.00	IDEA
12	Melanie Vitale	District	Special Education Aide	\$29,172.00	IDEA
13	Suni Wood	District	Special Education Aide	\$25,213.00	IDEA

B. Job Description (*Attachment #4.B*)

The Board adopts the following job description for the 2022-23 school year by roll call vote:

Section 504 Case Manager-Counselor

C. High School 2022-23 Certificated Staff Salary Classification Change (*Attachment #4.C*)

The Board ratifies the attached High School 2022-23 certificated staff salary classification change by roll call vote.

D. Leave Replacement Administrative Staff-Extension

The Board approves the following administrative leave replacement extension by roll call vote:

	Name	School/ Location	Position	Effective Dates	Compensation
1	Michael Pellegrino	District	Leave Replacement Athletic Director	11/1/22-1/31/23	\$450.00 per diem

E. Retirement

The Board accepts with deep regret the following retirement by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Lisa O’Neill	HS	Special Education Teacher	7/1/23

F. Resignations

The Board accepts the following resignations by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Rosemarie Vecchiolla	District	PT Food Service Worker	1/27/23
2	Corrine Cook	HS	Family & Consumer Science Teacher	1/31/23

G. Coaches

The Board approves the following High School coaches for the 2022-23 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Patricia Henry	Winter	Girls’ Basketball	Freshman Coach	\$4,892.00
2	Ashley Mathers	Winter	Cheerleading	Volunteer Coach	n/a
3	Keely Demarco	Winter	Cheerleading	Volunteer Coach	n/a

H. High School Co-Curricular Advisors

The Board approves the following High School co-curricular advisors for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
1	Timothy Cook	Intramural (co)	\$1,273.00
2	Timothy M. Kelley	Intramural (co)	\$1,273.00*
3	Abby LaTorre	S.C.A.T. Club	\$1,813.00
4	Ellen Byrne	Fall Play Costumer	\$200.00
5	Ellen Byrne	Spring Play Costumer	\$200.00
6	Joshua Handshaw	Fall Stage Crew	\$2,105.00
7	Joshua Handshaw	Spring Stage Crew	\$2,105.00

**revised*

I. New Substitute Appointments

The Board approves the following substitute appointments by roll call vote:

	Name	Location	Position	Effective Dates
	Maureen Morell	District	Substitute Teacher	12/15/22-6/30/23
	Olivia Nealis	District	Substitute Teacher	12/15/22-6/30/23
	Hetty Solowski	District	Substitute Teacher	12/15/22-6/30/23

J. Sporting Event Workers

The Board approves the following sporting event workers for the 2022-23 school year by roll call vote:

	Name
1	Brian Burke
2	Maura Twiggs
3	Jennifer Dean
4	Jessica DeBiaso
5	Kenneth Miller

K. Fieldwork Placement

The Board approves the following fieldwork placement by roll call vote:

	Name	Assigned Staff	School/ Location	College/ University	Effective Dates
1	Emma Zurawski	Michelle Dill	HS	Stockton University	1/17/23-5/5/23

L. Leaves of Absence (Attachment #4.L)

The Board approves the following leaves of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	3637	HS	45	0	Paid Medical	10/13/22-12/16/22*
2	4692	HS	0	20	Intermittent FMLA/NJFLA	2/13/23-2/17/23 2/27/23-3/3/23 3/13/23-3/17/23 3/27/23-3/31/23
3	3041	District	79.5	3.5	Paid Medical/ FMLA	9/30/22-1/31/23*

*revised

- Negotiations Committee Report – Mr. Whelan, Chairperson
No report. Dr. Friedman provided an update.

5. Policy

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
1	P 3145	Employee Harassment			X	11/16/22
2	P 3216	Dress and Grooming			X	11/16/22

	Policy Number	Policy Name	Mandated	New	Revised	1 st Reading
3	P 3351	Healthy Workplace Environment			X	11/16/22
4	P 4145	Employee Harassment			X	11/16/22
5	P 4351	Healthy Workplace Environment			X	11/16/22

B. Policy – 1st Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised
1	P 5117	Interdistrict Public School Choice Program			X

Informational Item (Attachment)

LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(I)

- Policy Committee Report – Mrs. Newman, Chairperson
Mrs. Newman gave a report of the Committee meeting.

6. District Communications/Liaison

- District Communications Committee Report - Ms. Gallelli-Keyes, Chairperson
No report.

7. Health and Wellness

- Health and Wellness Committee Report – Dr. Roche, Chairperson
Dr. Kane gave a report of the Committee meeting.

Motion by Mr. Clark, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Superintendent’s recommendations.

1. Buildings & Grounds

B. Use of Facilities (Ocean City Representatives Only)

The Board approves the following requests for the use of the Primary School:

	Requested By	Activity	Dates/Times Requested	Rooms Needed	Fee Charged
1	Ocean City PTA	Secret Santa Workshop	December 5-9, 2022 (Mon-Fri) 8:30 am – 1:00 pm	Multi-Purpose Room/Stage	No charge
2	Ocean City PTA	Preschool/ Parent Cookie Decorating	December 14, 2022 (Wednesday) 5:00 pm – 6:00 pm	Multi-Purpose Room/Cafeteria	No charge
3	Ocean City PTA	After School Craft	December 15, 2022 (Thursday) 2:30 pm – 4:30 pm	Multi-Purpose Room/Cafeteria; Faculty Lounge	No charge

2. Curriculum and Student Affairs

C. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.C)

The Board approves the attached Intermediate School Field Trip list.

3. Finance

H. Donations (Ocean City Representatives Only)

The Board accepts the following donations for the 2022-23 school year:

Donor	School	Amount	Use
Upper Township & Ocean City Municipal Alliance Committee (UT & OC MAC)	Intermediate School	\$350.00	Red Ribbon Week
		\$695.00	Cape Assist Beat the Geek
	Primary School	\$350.00	Red Ribbon Week

4. Personnel (all motions are upon Superintendent's recommendation)

M. Salary Allocation (Ocean City Representatives Only)

The Board authorizes the following salary allocation for the 2022-23 school year by roll call vote:

	Name	School/ Location	Position	Amount	Charged To
1	Lisa Barber	PS	Preschool Aide	\$16,158.00*	IDEA Preschool

*partial salary

N. Retirement (Ocean City Representatives Only)

The Board accepts with deep regret the following retirement by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Suzanne Annarelli	PS	Secretary	7/1/23

O. Resignation (Ocean City Representatives Only)

The Board accepts the following resignation by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Megan Brown	IS	7 th Grade Mathematics Teacher	1/16/23

P. Resignations- Co-Curricular Advisors (Ocean City Representatives Only)

The Board accepts the following co-curricular resignations by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Megan Brown	IS	Cognetics	1/16/23
2	Megan Brown	IS	Yearbook Club	1/16/23
3	Megan Brown	IS	Mocean City Club	1/16/23

Q. Intermediate School Co-Curricular Advisors (Ocean City Representatives Only)

The Board approves the following Intermediate School co-curricular advisors for the 2022-23 school year by roll call vote:

	Name	Position	Effective Date	Stipend
1	Cholehna Weaver	Cognetics	1/16/23	\$2,105.00, prorated

	Name	Position	Effective Date	Stipend
2	Cholehna Weaver	Yearbook Club	1/16/23	\$2,546.00, prorated
3	Alyssa Morrison	Mocean City Club (co)	9/1/22	\$1,052.50

R. Primary School Co-Curricular Advisors (Ocean City Representatives Only)

The Board approves the following Primary School co-curricular advisors for the 2022-23 school year by roll call vote:

	Name	Position	Stipend
1	Deepa McCabe	OC-Life 21 Co-Advisor	\$906.50*
2	Joel Dougan	OC-Life 21 Co-Advisor	\$906.50

**revised*

S. Fieldwork Placement (Ocean City Representatives Only)

The Board approves the following fieldwork placement by roll call vote:

	Name	Assigned Staff	School/ Location	College/ University	Effective Dates
1	Abigail Smith	Megan Day	PS	Stockton University	1/17/23-5/5/23

T. Leave of Absence (Ocean City Representatives Only) (Attachment #4.T)

The Board approves the following leaves of absence by roll call vote:

	Employee #	School/ Location	Paid Days	Unpaid Days	Type of Leave	Effective Dates
1	3719	PS	0	Up to 60	Intermittent FMLA/NJFLA	12/8/22-6/30/22

U. Level II Parent Volunteers (Ocean City Representatives Only)

The Board approves the following Level II Parent Volunteers for the 2022-23 school year by roll call vote:

	Name
1	Ryan Myers
2	Justin Selby
3	Brian Hartley
4	Demetrios Papaioannou
5	Meghan Murray
6	Nicholas Deckard

APPROVAL OF MINUTES

Motion by Mr. Holmes, seconded by Mr. Halliday, the Board of Education approved the minutes of the November 16, 2022, Regular Meeting as presented.

Motion carried unanimously by roll call vote, with a vote to abstain from Mr. Clark.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

COMPETITIVE CONTRACTING AUTHORIZATION

The Board authorizes the use of the Competitive Contracting process in accordance with N.J.S.A. 18A:18A-4.1 et seq., to procure the following services:

Learning Management Software / System

The technical specifications and evaluation criteria will be prepared by the Director of Academic Services, the Director of Student Services, and the School Business Administrator. The Competitive Contracting process will be administered by the School Business Administrator/Board Secretary and Qualified Purchasing Agent.

PUBLIC COMMENTS

Christine Stanford, Upper Township, thanked high school staff and administration for their ongoing support, specifically Dr. O’Neal, Acting High School Principal, Mrs. Campo, High School Guidance Counselor, and Nurse Berenato, High School Nurse.

James Adams, Egg Harbor Township, expressed concerns regarding cell phones on the upcoming OCIS Stokes trip.

Jennifer Bowman, Ocean City, addressed the Board regarding the student group “Raider Nation” who supports athletic teams at sporting events, Dr. O’Neal, Acting High School Principal, and Mr. Pellegrino, Acting Athletic Director.

BOARD COMMENTS

Board comments included thanks to outgoing board members for their service to the school district. Outgoing board members thanked their fellow board members and district staff for their collaboration and support during their time as board members.

BOARD PRESIDENT COMMENTS

President Kane echoed thanks to outgoing and fellow board members and noted he is excited to see the district move forward.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Mr. Clark, seconded by Ms. Gallelli-Keyes, and carried unanimously to adjourn the meeting at 8:19 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp