



**Ocean City Board of Education
Regular Meeting Agenda
Thursday, August 3, 2023
6:00 p.m. – Executive Session
7:00 p.m. – Regular Session
High School Library**

This meeting is in compliance with the Open Public Meetings Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President’s Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Interim Superintendent’s Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
 - 7. Health and Wellness
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #2.A, 2.B, 2.C, 2.D, 4.N, 4.O)
- J. Approval of Minutes
 - 1. Special Meeting & Executive Session – June 17, 2023 (Attachment #J.1)
 - 2. Regular Meeting & Executive Session – June 22, 2023 (Attachment #J.2)
 - 3. Special Meeting & Executive Session – July 11, 2023 (Attachment #J.3)
 - 4. Special Meeting & Executive Session – July 12, 2023 (Attachment #J.4)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President’s Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

BOARD OF EDUCATION REGULAR MEETING

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 3 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Meetings of the Ocean City Board of Education may be recorded and posted on the District's website for public viewing or recorded in accordance with Board of Education Policy 0168. Members of the public attending and/or participating at Board of Education meetings are advised that their image and/or statements may be included in these recordings.

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Scott McCartney, Interim Superintendent of Schools
RE: August 3, 2023 Regular Board Meeting

MOTION: Based on the recommendation of the Interim Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

	Requested by	Activity	Dates/Times Requested	Rooms Needed	Fee Charge
1	City of Ocean City	OC Pops Rehearsal	July 3, 2023 (Mon) 2:00 pm – 6:00 pm	Auditorium	No charge

Informational Items (Attachments)

School	Date	Drill(s)
High School	June 6, 2023	Fire
	June 22, 2023	Security
Intermediate School	June 6, 2023	Fire
	June 5, 2023	Security
Primary School	June 7, 2023	Fire
	June 8, 2023	Security

- Discussion
- Buildings and Grounds Committee Report

2. Curriculum and Student Affairs

A. Intermediate School Field Trips (Ocean City Representatives Only) (Attachment #2.A)

The Board approves the attached Intermediate School Field Trip list.

B. EASE Program (Ocean City Representatives Only)

The Board approves the EASE Program for Title I students in grades K-3. The Program will run before school from October 16th, 2023, to April 25th, 2024, Mondays through Thursdays. The cost of the EASE Program is for a maximum of 6 teachers @ \$37/hour, not to exceed 552* hours or a total of \$20,424. All expenses will be paid for with FY2024 ESSA/ESEA Title I funding.
*number of teachers and staffing hours depends on total student participation

C. Title I Parental Involvement and Parent Workshops (Ocean City Representatives Only)

The Board approves Parental Involvement and Parent Workshops to take place throughout the year. The cost for Parent Workshops is for a maximum of 2 teachers @ \$32/hour, not to exceed 20 hours or a total of \$640. All expenses will be paid for with FY2024 ESSA/ESEA Title I funding.

D. Title I Intensive Tutoring (Ocean City Representatives Only)

The Board approves Intensive Tutoring at the Primary School to take place two times per week after school from October until May (schedule to be determined). The cost of the Tutoring Program is for a maximum of 2 teachers @ \$37/hour, not to exceed 110 hours or a total of \$4070. All expenses will be paid for with FY2024 ESSA/ESEA Title I funding.

E. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.E)

The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Informational Items (Attachment)

Out-of-School Suspension Report for June 2023

- Discussion
- Curriculum and Student Affairs Committee Report

3. Finance

A. Bill List (Attachment #3.A)

The Board approves the payment of bills for July 2023 in the amount of \$7,756,074.53.

B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)

The Board approves the Board Secretary's Monthly Financial Report and the Monthly Cash Reconciliation Report for May 2023. The Board Secretary's Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.

C. Line Item Transfers (Attachment #3.C)

The Board approves the revenue and appropriation transfers for May 2023. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for May 2023.

D. Travel & Expense Reimbursement (Attachment #3.D)

The Board approves the July 2023 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Food Service Report (Attachment #3.E)

The Board accepts the Food Service Monthly Finance Report for June 2023.

F. Blind and Visually Impaired Services

The Board approves the following contracts from the NJ Commission for the Blind and Visually Impaired:

	Resident District	Student ID	Effective Dates	Total Cost
1	Ocean City BOE	1000040250	9/1/23-6/30/24	\$2,200.00
2	Upper Township BOE	1000031196	9/1/23-6/30/24	\$2,200.00

G. PreSchool Education Aid (PEA)

The Board approves the submission and acceptance of funds for the Preschool Program. The district will receive Preschool Education Aid (PEA) in the estimated amount of \$833,760.00 for five classrooms for general education students. The additional funding was due to an increase from four classrooms to five classrooms, which was previously approved at the April 27, 2023, Board of Education meeting.

H. Change Order – Primary School Playground Surface (Attachment #3.H)

The Board approves the decreased amount of \$9,787.50 to the contract with Becker's School Supplies for Change Order #1 for the Primary School Playground Surface project.

I. IDEA Consortium 2024

The Board authorizes the Ocean City School District to be the lead agency in the fiscal year 2024 IDEA Consortium with the Sea Isle City School District as the participant agency.

J. IDEA Fiscal Year 2024 Grant Application Submission

The Board authorizes the District's submission of the IDEA fiscal year 2024 grant application for the following amounts:

Grant	Amount
IDEA Basic	\$562,665
IDEA Preschool	\$17,458

K. Tuition Contract Agreements – Out-of-District Placements

The Board approves the following 2023-24 Tuition Contract Agreements for out-of-district placements:

	Sending District	Receiving District	Student ID	Effective Dates	Total Cost
1	Ocean City BOE	YALE-Cherry Hill	1000023849	7/5/23-6/30/24	\$73,966.20
2	Ocean City BOE	Cape May County Special Services School District	1000024983	9/1/23-6/30/24	\$72,600.00
3	Ocean City BOE	Cape May County Special Services School District	1000040250	7/5/23-6/30/24	\$71,650.00
4	Upper Township BOE	Cape May County Special Services School District	1000030976	9/1/23-6/30/24	\$43,100.00
5	Upper Township BOE	Cape May County Special Services School District	1000031535	9/1/23-6/30/24	\$36,000.00
6	Upper Township BOE	Cape May County Special Services School District	1000031814	9/1/23-6/30/24	\$36,000.00
7	Upper Township BOE	Cape May County Special Services School District	1000031813	9/1/23-6/30/24	\$43,100.00
8	Sea Isle City BOE	Cape May County Special Services School District	1000023122	9/1/23-6/30/24	\$43,100.00
9	Sea Isle City BOE	Cape May County Special Services School District	1000022521	7/5/23-6/30/24	\$78,750.00

L. Tuition Contract Agreement

The Board approves the Tuition Contract Agreement for the 2023-24 school year with the Cape May County Technical School District in the amount of \$49,158.00 for three regular full-time students and two special full-time students.

M. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2022-23 school year:

	Host District	Joiner District	Route	Cost
1	Upper Township	Ocean City	To/From School	\$2,539.25

N. Joint Transportation Agreements

The Board approves the following joint transportation contracts for the 2023-24 school year:

	Host District	Joiner District	Route	Cost
1	Upper Township	Ocean City	To/From School-ESY	\$4,536.72
2	Ventnor	Ocean City	To/From YALE School Cherry Hill-ESY	\$3,344.00 + 5% Admin Fee
3	Ventnor	Ocean City	To/From YALE School Cherry Hill	\$41,218.20 + 5% Admin Fee

- O. Resolution Authorizing Award of Educational Data Services Cooperative Bid (Attachment #3.0)
The Board accepts the Educational Data Services' bids received by the Education Services Commission of Morris County School District for the NJ Cooperative Bid members and awards the Ocean City School District portion to the low bidders as identified in the attachment.

P. Annual Service Provider

The Board approves the following provider for services for the 2023-24 school year:

Provider	Service	Cost
Rothman Institute*	Athletic Training (one part-time athletic trainer)	\$24,750.00

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A:18A-1, et seq.) competitive bidding requirements.

Q. Substitute Pay Rates

The Board approves the following substitute pay rates for the 2023-24 school year:

Substitute Rates for Certificated Staff	
Administrator	\$300/day
School Nurse	\$190/day
School Nurse – Summer School	\$27/hour
Teacher – holds a NJ teacher certification	\$160/day
Teacher – holds a NJ substitute teacher certification	\$150/day
Teacher/Nurse – Short-Term Leave Replacement (up to 60 days)	\$175/day
Teacher/Nurse – Long-Term Leave Replacement (61 days or more)	Professional Employees' Association Agreement BA, Step 1
Teacher – Summer School	\$27/hour
Substitute Rates for Supportive Staff	
Aide – Special Education & Preschool	\$113.75/day
Bus Aide	\$15.25/hour
Bus Driver	\$23.75/hour
Clerical Aide	\$122/day
Custodian	\$16.25/hour
Food Service Worker	\$15.25/hour
Secretary	\$130/day
Security Aide	\$122/day
Technical/Craftsman/Maintenance	\$20/hour

- Discussion

4. Personnel (all motions are upon Superintendent’s recommendation)

A. Retirement – District Support Staff

The Board accepts with deep regret the following retirement by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Helen Laverty	High School	Secretary to the Athletic Director	3/1/24

B. Resignation-District Support Staff

The Board accepts the following District support staff resignation by roll call vote:

	Name	Position	Effective Date
1	Michelle French	Special Education Aide	7/13/23

C. Resignation-High School Coach

The Board accepts the following High School coach resignation by roll call vote:

	Name	Season	Sport	Position	Effective Date
1	Hailey Stack	Fall	Field Hockey	Assistant Coach	7/20/23

D. New Employment Appointments-District and High School Certificated Staff

The Board approves the following District and High School certificated staff appointments by roll call vote:

	Name	Building/ Location	Position	Effective Date	Compensation
1	Stephen Doughten	HS	Teacher of Mathematics	On/after 9/1/23	\$60,903.00, BA Step 4, prorated
2	Sean King	HS	Teacher of Chemistry	On/after 9/1/23	\$69,567.00, BA+15 Step 6, prorated

E. New Employment Appointments-District and High School Support Staff

The Board approves the following District and High School support staff appointments by roll call vote:

	Name	Location	Position	Effective Date	Compensation
1	Matthew Brown	District	Security Aide, 8 hour	9/1/23	\$27,869.00, Step 7
2	Andrea Burger	HS	10-Month Secretary	On/after 9/1/23	\$40,703.00, Step 6 prorated

F. Non-Affiliated Staff and Salaries (*Attachment #4.F*)

The Board approves the attached non-affiliated staff and salaries for the 2023-24 school year by roll call vote.

G. District Support Staff Salary Adjustment (*Attachment #4.G*)

The Board approves the attached District support staff salary adjustment for the 2023-24 school year by roll call vote.

H. Short-Term Leave Replacement Appointment

The Board approves the following short-term leave replacement appointment by roll call vote:

	Name	Position	Effective Dates	Compensation
1	Sean Silverman	Short-Term Leave Replacement Maintenance Person	6/26/23-8/21/23	\$49,007.00 pro-rated

I. Extended School Year-Special Education Aide

The Board approves the following extended school year special education aide, to be paid at their contractual hourly rate for Summer 2023 by roll call vote:

	Name
1	Monique Cione

J. District Sporting Event Workers

The Board approves all staff as sporting event workers for the 2023-24 school year by roll call vote.

K. High School Coaches 2023-24

The Board approves the following High School coaches for the 2023-24 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Jennifer Carey	Fall	Girls' Volleyball	Freshman Coach	\$4,892.00
2	Susanne Repetti	Winter	Girls' Basketball	Assistant Coach	\$5,233.00
3	George McNally	Winter	Girls' Basketball	Freshman Coach	\$4,892.00
4	Christian Clark	Spring	Boys' Lacrosse	Freshman Coach	\$4,892.00
5	Joseph LaTorre	Spring	Boys' Lacrosse	Head Coach	\$6,807.00
6	Steven Sheffler	Spring	Boys' Lacrosse	Assistant/JV Coach	\$5,233.00
7	Carrie Merritt	Fall	Field Hockey	Volunteer Coach	n/a
8	Isabella Ceraso	Fall	Field Hockey	Assistant Coach	\$5,233.00
9	Patricia Pepe	Fall	Field Hockey	Volunteer Coach	n/a
10	Jordan Moyer	Fall	Girls' Tennis	Volunteer Coach	n/a
11	Kenneth Miller	Fall	Football	Volunteer Coach	n/a
12	James Murphy	Fall	Football	Volunteer Coach	n/a
13	Stephen Hoffman	Fall	Cross Country	Volunteer Coach	n/a
14	Anthony Johnson	Fall	Cross Country	Volunteer Coach	n/a

L. High School Co-Curricular Advisors 2023-24

The Board approves the following High School co-curricular advisors for the 2023-24 school year by roll call vote:

	Name	Position	Stipend
1	Ryan Gill	Freshman Class Council Co-Advisor	\$906.50
2	Keith Zammit	Freshman Class Council Co-Advisor	\$906.50
3	Daniel Weaver	Science Club	\$1,813.00
4	Aaron Wohlrab	Junior Class Council Co-Advisor	\$1,740.00
5	Keith Zammit	Junior Class Council Co-Advisor	\$1,740.00
6	Jennifer Dean	Senior Class Council Co-Advisor	\$1,273.00
7	Keith Zammit	Senior Class Council Co-Advisor	\$1,273.00
8	Jennifer Dean	Sophomore Class Council Co-Advisor	\$1,273.00

	Name	Position	Stipend
9	Keith Zammit	Sophomore Class Council Co-Advisor	\$1,273.00
10	Zachary Fox	Student Council Co-Advisor	\$2,599.50
11	Matthew Purdue	Student Council Co-Advisor	\$2,599.50

M. Leave of Absence (*Attachment #4.M*)

The Board approves the following leave of absence by roll call vote:

	Employee #	Building/ Location	# Paid Days	# Unpaid Days	Type of Leave	Effective Dates
1	3942	HS	0	60	Intermittent FMLA	9/1/23-6/30/24

N. Primary School Long Term Leave Replacement Appointment (**Ocean City Representatives Only**)

The Board approves the following long-term leave replacement appointment by roll call vote:

	Name	Building/ Location	Effective Dates	Compensation
1	Payton Mulloy	Long-Term Leave Replacement Preschool Teacher	9/5/23-12/10/23	\$52,188.00, BA Step 1, pro-rated

O. Primary and Intermediate Schools' Co-Curricular Advisors 2023-24 (**Ocean City Representatives Only**)

The Board approves the following Primary and Intermediate Schools' co-curricular advisors for the 2023-24 school year by roll call vote:

	Name	Building/ Location	Position	Stipend
1	Regina Kirey	IS	OC Life-21	\$2,105.00
2	Christie Pontari	IS	After School Sports	\$32.00/hr
3	Margaret Dunner	PS	Family Literature Club	\$1,813.00
4	Carole Maurer	PS	Multicultural Club	\$1,813.00
5	Joel Dougan	PS	OC Life-21 Co-Advisor	\$906.50
6	Deepa McCabe	PS	OC Life-21 Co-Advisor	\$906.50
7	Margaret Shiffler	PS	School Newspaper	\$1,813.00

- Discussion
- Negotiations Committee Report

5. Policy

A. Policies – 2nd Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised
1	P 0144	Board Members Orientation and Training			X
2	P 2340	Field Trips			X
3	P 2520	Instructional Supplies	X		X
4	P 3217	Use of Corporal Punishment	X		X
5	P 4217	Use of Corporal Punishment		X	X
6	P 5305	Health Services Personnel	X		X
7	P 5308	Student Health Records	X		X
8	P 5310	Health Services	X		X
9	P 5850	Social Events and Class Trips			X
10	P 6112	Reimbursement of Federal and Other Grant Expenditures	X		X
11	P 6115.04	Federal Funds – Duplication of Benefits	X	X	
12	P 6311	Contracts for Goods or Services Funded by Federal Grants	X		X
13	P 7440	School District Security	X		X

B. Regulations – 2nd Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Regulation manuals:

	Regulation Number	Regulation Name	Mandated	New	Revised
1	R 2520	Instructional Supplies	X		X
2	R 5308	Student Health Records	X		X
3	R 5310	Health Services	X		X
4	R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs	X	X	

C. OCSD Remote Learning Plan (*Attachment #5.C*)

The Board adopts the Ocean City School District Remote Learning Plan for the 2023-24 school year.

- Discussion
- Policy Committee Report

6. District Communications/Liaison

- Discussion
- District Communications Committee Report

7. Health and Wellness

- Discussion
- Health and Wellness Committee Report