

MINUTES OF REGULAR MEETING
AUGUST 3, 2023

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by Vice President Clark on Thursday, August 3, 2023, at 6:00 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

Vice President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

ROLL CALL OF MEMBERS

On roll call, members present were Kevin Barnes, Kristie Chisholm, Joseph S. Clark, Jr., Cecilia Gallelli-Keyes (arrived at 6:17 p.m.), William Holmes (arrived at 6:06 p.m.), Jacqueline McAlister, Fran Newman, Liz Nicoletti, Robin Shaffer, and Disston Vanderslice. Also present were Scott McCartney, Ed.D., Interim Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, and Michael Stanton, Esquire. Members absent were Catherine Panico and Chris Halliday. There were no members of the public present.

EXECUTIVE SESSION

Motion by Mrs. Newman, seconded by Mr. Vanderslice, and carried unanimously to adopt a resolution to go into Executive Session.

President Halliday stated: WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances,

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private sessions; now therefore,

BE IT RESOLVED by the Ocean City Board of Education, that it is necessary to meet in executive session to discuss certain items involving: Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB matter; Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Superintendent interviews/search; former superintendent contract.

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session. The Board anticipates returning to open session in approximately one hour.

The meeting adjourned into Executive Session at 6:02 p.m.

The meeting re-entered Open Session at 7:13 p.m.

CALL TO ORDER

The Regular Meeting of the Ocean City Board of Education was called to order by Vice President Clark on Thursday, August 3, 2023, at 7:13 p.m. in the Ocean City High School Library, 501 Atlantic Avenue, Ocean City, NJ.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

Vice President Clark announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and agenda were filed with the city clerk, posted in the lobby of City Hall, and delivered to the Ocean City Sentinel and the Press of Atlantic City.

Vice President Clark led everyone present in a salute to the flag.

ROLL CALL OF MEMBERS

On roll call, members present were Kevin Barnes, Kristie Chisholm, Joseph S. Clark, Jr., Cecilia Gallelli-Keyes, William Holmes, Jacqueline McAlister, Fran Newman, Liz Nicoletti, Robin Shaffer, and Disston Vanderslice. Also present were Scott McCartney, Ed.D., Interim Superintendent, Timothy E. Kelley, Business Administrator/Board Secretary, Michael Stanton, Esquire, and Carl Tripician from Longport. Members absent were Catherine Panico and Chris Halliday. There were 6 members of the public present.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments.

INTERIM SUPERINTENDENT’S REPORT

Dr. McCartney gave an overview of the Agenda.

Interim Superintendent Dr. Scott McCartney provided an introduction and a district update to the Board of Education.

Based on the recommendation of the Interim Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

Motion by Mr. Shaffer, seconded by Ms. Gallelli-Keyes, and carried by roll call vote, except as noted below, the Board of Education approved the following Interim Superintendent’s recommendations.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following request for the use of the High School:

	Requested by	Activity	Dates/Times Requested	Rooms Needed	Fee Charge
1	City of Ocean City	OC Pops Rehearsal	July 3, 2023 (Mon) 2:00 pm – 6:00 pm	Auditorium	No charge

Informational Items

School	Date	Drill(s)
High School	June 6, 2023 June 22, 2023	Fire Security
Intermediate School	June 6, 2023 June 5, 2023	Fire Security
Primary School	June 7, 2023 June 8, 2023	Fire Security

- Buildings and Grounds Committee Report – Mr. Halliday, Chairperson
Mr. Clark gave a report of the Committee meeting.

2. Curriculum and Student Affairs

- E. Harassment, Intimidation and Bullying (HIB) Case Findings (Attachment #2.E)
The Board adopts and approves the Harassment, Intimidation and Bullying (HIB) Case Findings as reported in the attached.

Motion carried with a vote to abstain from Mr. Holmes.

Informational Items (Attachment)

Out-of-School Suspension Report for June 2023

- Curriculum and Student Affairs Committee Report – Mrs. McAlister, Chairperson
Mrs. McAlister provided an update to the Board of Education.

3. Finance

- A. Bill List (Attachment #3.A)
The Board approves the payment of bills for July 2023 in the amount of \$7,756,074.53.
- B. Secretary and Monthly Cash Reconciliation Reports (Attachment #3.B)
The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for May 2023. The Board Secretary’s Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.
- C. Line Item Transfers (Attachment #3.C)
The Board approves the revenue and appropriation transfers for May 2023. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for May 2023.
- D. Travel & Expense Reimbursement (Attachment #3.D)
The Board approves the July 2023 list of Board of Education Members and School District Staff travel and related expense reimbursements.
- E. Food Service Report (Attachment #3.E)
The Board accepts the Food Service Monthly Finance Report for June 2023.

F. Blind and Visually Impaired Services

The Board approves the following contracts from the NJ Commission for the Blind and Visually Impaired:

	Resident District	Student ID	Effective Dates	Total Cost
1	Ocean City BOE	1000040250	9/1/23-6/30/24	\$2,200.00
2	Upper Township BOE	1000031196	9/1/23-6/30/24	\$2,200.00

G. PreSchool Education Aid (PEA)

The Board approves the submission and acceptance of funds for the Preschool Program. The district will receive Preschool Education Aid (PEA) in the estimated amount of \$833,760.00 for five classrooms for general education students. The additional funding was due to an increase from four classrooms to five classrooms, which was previously approved at the April 27, 2023, Board of Education meeting.

H. Change Order – Primary School Playground Surface (Attachment #3.H)

The Board approves the decreased amount of \$9,787.50 to the contract with Becker’s School Supplies for Change Order #1 for the Primary School Playground Surface project.

I. IDEA Consortium 2024

The Board authorizes the Ocean City School District to be the lead agency in the fiscal year 2024 IDEA Consortium with the Sea Isle City School District as the participant agency.

J. IDEA Fiscal Year 2024 Grant Application Submission

The Board authorizes the District’s submission of the IDEA fiscal year 2024 grant application for the following amounts:

Grant	Amount
IDEA Basic	\$562,665
IDEA Preschool	\$17,458

K. Tuition Contract Agreements – Out-of-District Placements

The Board approves the following 2023-24 Tuition Contract Agreements for out-of-district placements:

	Sending District	Receiving District	Student ID	Effective Dates	Total Cost
1	Ocean City BOE	YALE-Cherry Hill	1000023849	7/5/23-6/30/24	\$73,966.20
2	Ocean City BOE	Cape May County Special Services School District	1000024983	9/1/23-6/30/24	\$72,600.00
3	Ocean City BOE	Cape May County Special Services School District	1000040250	7/5/23-6/30/24	\$71,650.00
4	Upper Township BOE	Cape May County Special Services School District	1000030976	9/1/23-6/30/24	\$43,100.00
5	Upper Township BOE	Cape May County Special Services School District	1000031535	9/1/23-6/30/24	\$36,000.00
6	Upper Township BOE	Cape May County Special Services School District	1000031814	9/1/23-6/30/24	\$36,000.00

	Sending District	Receiving District	Student ID	Effective Dates	Total Cost
7	Upper Township BOE	Cape May County Special Services School District	1000031813	9/1/23-6/30/24	\$43,100.00
8	Sea Isle City BOE	Cape May County Special Services School District	1000023122	9/1/23-6/30/24	\$43,100.00
9	Sea Isle City BOE	Cape May County Special Services School District	1000022521	7/5/23-6/30/24	\$78,750.00

Motion carried with a vote of nay by Mrs. McAlister.

L. Tuition Contract Agreement

The Board approves the Tuition Contract Agreement for the 2023-24 school year with the Cape May County Technical School District in the amount of \$49,158.00 for three regular full-time students and two special full-time students.

M. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2022-23 school year:

	Host District	Joiner District	Route	Cost
1	Upper Township	Ocean City	To/From School	\$2,539.25

N. Joint Transportation Agreements

The Board approves the following joint transportation contracts for the 2023-24 school year:

	Host District	Joiner District	Route	Cost
1	Upper Township	Ocean City	To/From School-ESY	\$4,536.72
2	Ventnor	Ocean City	To/From YALE School Cherry Hill-ESY	\$3,344.00 + 5% Admin Fee
3	Ventnor	Ocean City	To/From YALE School Cherry Hill	\$41,218.20 + 5% Admin Fee

O. Resolution Authorizing Award of Educational Data Services Cooperative Bid (*Attachment #3.O*)

The Board accepts the Educational Data Services' bids received by the Education Services Commission of Morris County School District for the NJ Cooperative Bid members and awards the Ocean City School District portion to the low bidders as identified in the attachment.

P. Annual Service Provider

The Board approves the following provider for services for the 2023-24 school year:

Provider	Service	Cost
Rothman Institute*	Athletic Training (one part-time athletic trainer)	\$24,750.00

*This professional service appointment is recommended for approval as an authorized exception to the Public School Contracts Law (N.J.S.A. 18A:18A-1, et seq.) competitive bidding requirements.

Q. Substitute Pay Rates

The Board approves the following substitute pay rates for the 2023-24 school year:

Substitute Rates for Certificated Staff	
Administrator	\$300/day
School Nurse	\$190/day
School Nurse – Summer School	\$27/hour

Substitute Rates for Certificated Staff	
Teacher – holds a NJ teacher certification	\$160/day
Teacher – holds a NJ substitute teacher certification	\$150/day
Teacher/Nurse – Short-Term Leave Replacement (up to 60 days)	\$175/day
Teacher/Nurse – Long-Term Leave Replacement (61 days or more)	Professional Employees’ Association Agreement BA, Step 1
Teacher – Summer School	\$27/hour
Substitute Rates for Supportive Staff	
Aide – Special Education & Preschool	\$113.75/day
Bus Aide	\$15.25/hour
Bus Driver	\$23.75/hour
Clerical Aide	\$122/day
Custodian	\$16.25/hour
Food Service Worker	\$15.25/hour
Secretary	\$130/day
Security Aide	\$122/day
Technical/Craftsman/Maintenance	\$20/hour

4. Personnel (all motions are upon Superintendent’s recommendation)

A. Retirement – District Support Staff

The Board accepts with deep regret the following retirement by roll call vote:

	Name	School/ Location	Position	Effective Date
1	Helen Laverty	High School	Secretary to the Athletic Director	3/1/24

B. Resignation-District Support Staff

The Board accepts the following District support staff resignation by roll call vote:

	Name	Position	Effective Date
1	Michelle French	Special Education Aide	7/13/23

C. Resignation-High School Coach

The Board accepts the following High School coach resignation by roll call vote:

	Name	Season	Sport	Position	Effective Date
1	Hailey Stack	Fall	Field Hockey	Assistant Coach	7/20/23

D. New Employment Appointments-District and High School Certificated Staff

The Board approves the following District and High School certificated staff appointments by roll call vote:

	Name	Building/ Location	Position	Effective Date	Compensation
1	Stephen Doughten	HS	Teacher of Mathematics	On/after 9/1/23	\$60,903.00, BA Step 4, prorated
2	Sean King	HS	Teacher of Chemistry	On/after 9/1/23	\$69,567.00, BA+15 Step 6, prorated

E. New Employment Appointments-District and High School Support Staff

The Board approves the following District and High School support staff appointments by roll call vote:

	Name	Location	Position	Effective Date	Compensation
1	Matthew Brown	District	Security Aide, 8 hour	9/1/23	\$27,869.00, Step 7
2	Andrea Burger	HS	10-Month Secretary	On/after 9/1/23	\$40,703.00, Step 6 prorated

F. Non-Affiliated Staff and Salaries (*Attachment #4.F*)

The Board approves the attached non-affiliated staff and salaries for the 2023-24 school year by roll call vote.

G. District Support Staff Salary Adjustment (*Attachment #4.G*)

The Board approves the attached District support staff salary adjustment for the 2023-24 school year by roll call vote.

H. Short-Term Leave Replacement Appointment

The Board approves the following short-term leave replacement appointment by roll call vote:

	Name	Position	Effective Dates	Compensation
1	Sean Silverman	Short-Term Leave Replacement Maintenance Person	6/26/23-8/21/23	\$49,007.00 pro-rated

I. Extended School Year-Special Education Aide

The Board approves the following extended school year special education aide, to be paid at their contractual hourly rate for Summer 2023 by roll call vote:

	Name
1	Monique Cione

J. District Sporting Event Workers

The Board approves all staff as sporting event workers for the 2023-24 school year by roll call vote.

K. High School Coaches 2023-24

The Board approves the following High School coaches for the 2023-24 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Jennifer Carey	Fall	Girls' Volleyball	Freshman Coach	\$4,892.00
2	Susanne Repetti	Winter	Girls' Basketball	Assistant Coach	\$5,233.00
3	George McNally	Winter	Girls' Basketball	Freshman Coach	\$4,892.00
4	Christian Clark	Spring	Boys' Lacrosse	Freshman Coach	\$4,892.00
5	Joseph LaTorre	Spring	Boys' Lacrosse	Head Coach	\$6,807.00
6	Steven Sheffler	Spring	Boys' Lacrosse	Assistant/JV Coach	\$5,233.00
7	Carrie Merritt	Fall	Field Hockey	Volunteer Coach	n/a
8	Isabella Ceraso	Fall	Field Hockey	Assistant Coach	\$5,233.00
9	Patricia Pepe	Fall	Field Hockey	Volunteer Coach	n/a
10	Jordan Moyer	Fall	Girls' Tennis	Volunteer Coach	n/a
11	Kenneth Miller	Fall	Football	Volunteer Coach	n/a

	Name	Season	Sport	Position	Stipend
12	James Murphy	Fall	Football	Volunteer Coach	n/a
13	Stephen Hoffman	Fall	Cross Country	Volunteer Coach	n/a
14	Anthony Johnson	Fall	Cross Country	Volunteer Coach	n/a

L. High School Co-Curricular Advisors 2023-24

The Board approves the following High School co-curricular advisors for the 2023-24 school year by roll call vote:

	Name	Position	Stipend
1	Ryan Gill	Freshman Class Council Co-Advisor	\$906.50
2	Keith Zammit	Freshman Class Council Co-Advisor	\$906.50
3	Daniel Weaver	Science Club	\$1,813.00
4	Aaron Wohrab	Junior Class Council Co-Advisor	\$1,740.00
5	Keith Zammit	Junior Class Council Co-Advisor	\$1,740.00
6	Jennifer Dean	Senior Class Council Co-Advisor	\$1,273.00
7	Keith Zammit	Senior Class Council Co-Advisor	\$1,273.00
8	Jennifer Dean	Sophomore Class Council Co-Advisor	\$1,273.00
9	Keith Zammit	Sophomore Class Council Co-Advisor	\$1,273.00
10	Zachary Fox	Student Council Co-Advisor	\$2,599.50
11	Matthew Purdue	Student Council Co-Advisor	\$2,599.50

M. Leave of Absence (Attachment #4.M)

The Board approves the following leave of absence by roll call vote:

	Employee #	Building/ Location	# Paid Days	# Unpaid Days	Type of Leave	Effective Dates
1	3942	HS	0	60	Intermittent FMLA	9/1/23-6/30/24

- Negotiations Committee Report – Mr. Clark, Chairperson

Mr. Clark gave a report of the Committee meeting.

5. Policy

A. Policies – 2nd Reading (Attachment #5.A)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised
1	P 0144	Board Members Orientation and Training			X
2	P 2340	Field Trips			X
3	P 2520	Instructional Supplies	X		X
4	P 3217	Use of Corporal Punishment	X		X
5	P 4217	Use of Corporal Punishment		X	X
6	P 5305	Health Services Personnel	X		X
7	P 5308	Student Health Records	X		X
8	P 5310	Health Services	X		X

	Policy Number	Policy Name	Mandated	New	Revised
9	P 5850	Social Events and Class Trips			X
10	P 6112	Reimbursement of Federal and Other Grant Expenditures	X		X
11	P 6115.04	Federal Funds – Duplication of Benefits	X	X	
12	P 6311	Contracts for Goods or Services Funded by Federal Grants	X		X
13	P 7440	School District Security	X		X

B. Regulations – 2nd Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Regulation manuals:

	Regulation Number	Regulation Name	Mandated	New	Revised
1	R 2520	Instructional Supplies	X		X
2	R 5308	Student Health Records	X		X
3	R 5310	Health Services	X		X
4	R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs	X	X	

C. OCSD Remote Learning Plan (*Attachment #5.C*)

The Board adopts the Ocean City School District Remote Learning Plan for the 2023-24 school year.

- Policy Committee Report – Mrs. Newman, Chairperson
Mrs. Newman provided an update to the Board of Education.

6. District Communications/Liaison

- District Communications Committee Report – Mr. Vanderslice, Chairperson
Mr. Vanderslice provided an update to the Board of Education.

7. Health and Wellness

- Health and Wellness Committee Report – Ms. Gallelli-Keyes, Chairperson
Ms. Gallelli-Keyes provided an update to the Board of Education.

Motion by Mr. Shaffer, seconded by Ms. Gallelli-Keyes, and carried unanimously by roll call vote, the Board of Education (Ocean City Representatives) approved the following Interim Superintendent’s recommendations.

2. Curriculum and Student Affairs

A. Intermediate School Field Trips (Ocean City Representatives Only) (*Attachment #2.A*)

The Board approves the attached Intermediate School Field Trip list.

B. EASE Program (Ocean City Representatives Only)

The Board approves the EASE Program for Title I students in grades K-3. The Program will run before school from October 16th, 2023, to April 25th, 2024, Mondays through Thursdays. The cost of the EASE Program is for a maximum of 6 teachers @ \$37/hour, not to exceed 552* hours or a total of \$20,424. All expenses will be paid for with FY2024 ESSA/ESEA Title I funding.

*number of teachers and staffing hours depends on total student participation

C. Title I Parental Involvement and Parent Workshops (Ocean City Representatives Only)

The Board approves Parental Involvement and Parent Workshops to take place throughout the year. The cost for Parent Workshops is for a maximum of 2 teachers @ \$32/hour, not to exceed 20 hours or a total of \$640. All expenses will be paid for with FY2024 ESSA/ESEA Title I funding.

D. Title I Intensive Tutoring (Ocean City Representatives Only)

The Board approves Intensive Tutoring at the Primary School to take place two times per week after school from October until May (schedule to be determined). The cost of the Tutoring Program is for a maximum of 2 teachers @ \$37/hour, not to exceed 110 hours or a total of \$4070. All expenses will be paid for with FY2024 ESSA/ESEA Title I funding.

4. Personnel (all motions are upon Superintendent's recommendation)

N. Primary School Long Term Leave Replacement Appointment (Ocean City Representatives Only)

The Board approves the following long-term leave replacement appointment by roll call vote:

	Name	Building/ Location	Effective Dates	Compensation
1	Payton Mulloy	Long-Term Leave Replacement Preschool Teacher	9/5/23-12/10/23	\$52,188.00, BA Step 1, pro-rated

O. Primary and Intermediate Schools' Co-Curricular Advisors 2023-24 (Ocean City Representatives Only)

The Board approves the following Primary and Intermediate Schools' co-curricular advisors for the 2023-24 school year by roll call vote:

	Name	Building/ Location	Position	Stipend
1	Regina Kirey	IS	OC Life-21	\$2,105.00
2	Christie Pontari	IS	After School Sports	\$32.00/hr
3	Margaret Dunner	PS	Family Literature Club	\$1,813.00
4	Carole Maurer	PS	Multicultural Club	\$1,813.00
5	Joel Dougan	PS	OC Life-21 Co-Advisor	\$906.50
6	Deepa McCabe	PS	OC Life-21 Co-Advisor	\$906.50
7	Margaret Shiffler	PS	School Newspaper	\$1,813.00

APPROVAL OF MINUTES

Motion by Mrs. Chisholm, seconded by Mr. Barnes, the Board of Education approved the minutes of the June 17, 2023, Special Meeting and Executive Session as presented.

Motion carried by roll call vote, with a vote to abstain from Mr. Shaffer.

Motion by Mr. Shaffer, seconded by Mr. Holmes, the Board of Education approved the minutes of the June 22, 2023, Regular Meeting and Executive Session as presented.

Motion carried unanimously by roll call vote.

Motion by Mr. Shaffer, seconded by Mrs. Chisholm, the Board of Education approved the minutes of the July 11, 2023, Special Meeting and Executive Session as presented.

Motion carried by roll call vote, with a vote to abstain from Mr. Holmes.

Motion by Ms. Gallelli-Keyes, seconded by Mr. Barnes, the Board of Education approved the minutes of the July 12, 2023, Special Meeting and Executive Session as presented.

Motion carried by roll call vote, with a vote to abstain from Mr. Holmes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENTS

David Breeden, Ocean City, FIT President, addressed the Board regarding Dr. Matthew Friedman, former superintendent of schools.

Victor Staniec, Ocean City, FIT, addressed the Board regarding Dr. Matthew Friedman, former superintendent of schools.

Lauren Knopp, Upper Township, OCHS Class of 2023, addressed the Board regarding decorations/artwork in Ocean City High School.

BOARD COMMENTS

Board of Education comments included congratulations to Mr. Vanderslice on becoming a new dad, welcome to Dr. McCartney, Interim Superintendent, as well as information on how to support a district family who lost their home in a fire.

BOARD PRESIDENT COMMENTS

There were no Board President comments.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Motion by Ms. Gallelli-Keyes, seconded by Mrs. Chisholm, and carried unanimously to adjourn the meeting at 7:52 p.m.

Respectfully submitted,

Timothy E. Kelley
Business Administrator/
Board Secretary

/lp