



**Ocean City Board of Education
Regular Meeting Agenda
Thursday, August 24, 2023
6:00 p.m. – Executive Session
7:00 p.m. – Regular Session
High School Library**

This meeting is in compliance with the Open Public Meetings Act. Notice has been provided to the Press of Atlantic City, Ocean City Sentinel, and the City Clerk.

- A. Call to Order
- B. President’s Announcement of Adequate Meeting Notice
- C. Salute to the Flag
- D. Roll Call
- E. Presentations
 - 1. Student Achievement
- F. Public Comments (on Agenda Items Only)
- G. Presentation of Interim Superintendent’s Report/Information Items
 - 1. Buildings and Grounds
 - 2. Curriculum and Student Affairs
 - 3. Finance
 - 4. Personnel
 - 5. Policy
 - 6. District Communications
 - 7. Health and Wellness
- H. Vote on Board Resolutions (Full Board)
- I. Vote on Board Resolutions (Ocean City Representatives Only) (Resolutions #1.B, 2.D, 3.M, 4.I, 4.J, 4.K)
- J. Approval of Minutes
 - 1. Regular Meeting & Executive Session – August 3, 2023 (Attachment #J.1)
 - 2. Special Meeting & Executive Session – August 9, 2023 (Attachment #J.2)
 - 3. Special Meeting & Executive Session – August 15, 2023 (Attachment #J.3)
- K. Unfinished Business
- L. New Business
- M. Public Comments
- N. Board Comments
- O. Board President’s Report/Comments
- P. Executive Session (not open to the public)
- Q. Reconvene Public Session
- R. Adjournment

BOARD OF EDUCATION REGULAR MEETING

In accordance with Board Policy 0167 (Public Participation in Board Meetings), the Board of Education has opted to include Public Comment as a portion of the Regular Board of Education Meeting. Public Comment is offered prior to Board of Education vote on agenda items and again at the close of the meeting. Residents shall be given approximately 3 minutes to share their thoughts. The initial Public Comment opportunity is a courtesy to provide accommodation to citizens that wish to speak on agenda items only and do not want to wait until the end of the meeting. If a citizen speaks during this time, permission will not be granted to speak again on the same issue or at the end of the meeting.

Upon recognition by the Board President, speakers shall come to the podium and give their name and address for the record. All persons are expected to engage in respectful and orderly discourse. Persons entering into personal, impertinent, or slanderous discourse or persons who become boisterous, disruptive or unruly during the discussion, shall, at the discretion of the Board President or at the objection of Board of Education members, forfeit their remaining time to address the Board of Education.

Statements to the Board of Education should be addressed through the Board President. If your comments pertain to litigation, students or personnel matters, the Board asks that you see the Chief School Administrator after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Meetings of the Ocean City Board of Education may be recorded and posted on the District's website for public viewing or recorded in accordance with Board of Education Policy 0168. Members of the public attending and/or participating at Board of Education meetings are advised that their image and/or statements may be included in these recordings.

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Ocean City Board of Education
FROM: Dr. Scott McCartney, Interim Superintendent of Schools
RE: August 24, 2023 Regular Board Meeting

MOTION: Based on the recommendation of the Interim Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

1. Buildings & Grounds

A. Use of Facilities

The Board approves the following requests for the use of the High School:

	Requested by	Activity	Dates/Times Requested	Rooms Needed	Fee Charge
1	Ocean City Junior Wrestling	Wrestling Practices/Matches	November 20, 2023 – March 7, 2024 (Mon – Thurs) 5:45 pm – 8:00 pm	Wrestling Room (H108)	No charge
2	Ocean City Junior Wrestling	Wrestling Tournament	March 2, 2024 (setup – Sat) 11:00 am – 1:00 pm March 3, 2024 (Sun) 6:30 am – 5:00 pm	Wrestling Room (H108); Main & Auxiliary Gyms	No charge
3	New Jersey School Boards Association	County Meeting	December 19, 2023 (Tues) 5:00 pm – 9:00 pm	Library/Media Center	No charge
4	The ALS Association Greater Philadelphia Chapter	BoardWALK to Defeat ALS	September 16, 2023 (Sat) 8:00 am – 12:00 pm	Exterior Restrooms	No charge
5	Precision Arts Challenge	Dance Competition	February 15, 2024 (setup – Thurs) 4:00 pm – 8:00 pm February 16, 2024 (Fri) 4:00 pm – 11:00 pm February 17-18, 2024 (Sat-Sun) 7:00 am – 11:00 pm	Auditorium; Auxiliary Gym; F105/F107, D105/D106	\$12,393.50

B. Use of Facilities (Ocean City Representatives Only) (Attachments)

The Board approves the following requests for the use of the Primary and Intermediate Schools:

	Requested by	Activity	Dates/Times Requested	Rooms Needed	Fee Charge
1	Ocean City PTA	PTA Meetings and Activities	See Attached	Primary School Multi-Purpose Room & Library	No charge
2	Ocean City PTA	PTA Meetings and Activities	See Attached	Intermediate School Multi-Purpose Room & Library	No charge
3	Ocean City Junior Wrestling	Wrestling Matches	January 5 – March 8, 2024 (Fri) 5:00 pm – 9:30 pm	Intermediate School Main Gym	No charge

Informational Items

School	Date	Drill(s)
High School	July 17, 2023 July 19, 2023	Fire Security
Intermediate School	July 18, 2023 July 19, 2023	Fire Security
Primary School	July 26, 2023 July 27, 2023	Fire Security

- Discussion
- Buildings and Grounds Committee Report

2. Curriculum and Student Affairs

A. Student Safety Data System (*Attachment #2.A*)

The Board acknowledges the submission of the NJDOE SSDS – reporting of incidents, trainings, and programs occurring from January 1 – June 30, 2023, to the New Jersey Department of Education.

B. Atlantic Cape Community College Agreement (*Attachment #2.B*)

The Board approves the Dual Credit Agreement between Atlantic Cape Community College and Ocean City High School for the following classes:

ACCC Dual Credit Courses		
ACCT130 Financial Accounting	4 credits	\$65.00/credit
ARTS135 Art with Computers	3 credits	\$65.00/credit
BUSN101 Introduction to Business	3 credits	\$65.00/credit
BUSN142 Personal Finance	3 credits	\$65.00/credit
BUSN104 Entrepreneurship	3 credits	\$65.00/credit
CHEM100 Introduction to College Chemistry	4 credits	\$65.00/credit
CRIM101 Introduction to Criminal Justice	3 credits	\$65.00/credit
CISM154 Computer Programming Java	4 credits	\$65.00/credit
ECON110 Macroeconomics	3 credits	\$65.00/credit
ECON210 Microeconomics	3 credits	\$65.00/credit
FREN111 Elementary French I	3 credits	\$65.00/credit
FREN112 Elementary French II	3 credits	\$65.00/credit
MATH150 Precalculus	4 credits	\$65.00/credit
SPAN111 Elementary Spanish I	3 credits	\$65.00/credit
SPAN112 Elementary Spanish II	3 credits	\$65.00/credit
TVRF103 Digital Production I	3 credits	\$65.00/credit

C. Foreign Exchange Student

The Board approves the request made by ASSE International Student Exchange Program for the placement of a foreign exchange student from Italy to attend the High School for the 2023-24 school year. In accordance with Board Policy and Regulation 5111, Eligibility of Resident/Nonresident Students, tuition will be waived for foreign exchange students on a J-1 Visa.

D. Primary School Field Trips (Ocean City Representatives Only) (Attachment #2.D)

The Board approves the attached Primary School Field Trip list.

- Discussion
- Curriculum and Student Affairs Committee Report

3. Finance

A. Bill List (*Attachment #3.A*)

The Board approves the payment of bills for August 2023 in the amount of \$2,652,435.02.

B. Secretary and Monthly Cash Reconciliation Reports (*Attachment #3.B*)

The Board approves the Board Secretary’s Monthly Financial Report and the Monthly Cash Reconciliation Report for June 2023. The Board Secretary’s Monthly Financial Report and Monthly Cash Reconciliation Report are in agreement with each other.

C. Line Item Transfers (*Attachment #3.C*)

The Board approves the revenue and appropriation transfers for June 2023. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for June 2023.

D. Travel & Expense Reimbursement (*Attachment #3.D*)

The Board approves the August 2023 list of Board of Education Members and School District Staff travel and related expense reimbursements.

E. Blind and Visually Impaired Services

The Board approves the following contracts from the NJ Commission for the Blind and Visually Impaired:

	Resident District	Student ID	Effective Dates	Total Cost
1	Ocean City BOE	1000032134	9/1/23-6/30/24	\$2,200.00

F. Tuition Contract Agreement – Out-of-District Placement

The Board approves the following 2023-24 Tuition Contract Agreement for out-of-district placement:

	Sending District	Receiving District	Student ID	Effective Dates	Total Cost
1	Upper Township BOE	Bonnie Brae School District	1000031110	8/31/23-6/30/24	\$79,550.00

G. Joint Transportation Agreement

The Board approves the following joint transportation contract for the 2023-24 school year:

	Host District	Joiner District	Route	Cost
1	Ventnor	Ocean City	To/From YALE School Cherry Hill	\$41,218.20 + 5% Admin Fee

H. 2023-24 NJ CAP Grant Application Submission

The Board authorizes the submission of the 2023-24 NJ CAP Grant application. This grant is sponsored by the New Jersey Child Assault Prevention, which provides training to teachers, parents/guardians, and students.

I. Updated Bank Account Signor

The Board approves the change in signors on the Bank of America Unemployment Account ending in #4310 from Thomas P. (Tom) Grossi to Timothy E. Kelley.

J. Transportation Contract Bid Award

The Board accepts the following student transportation services bid for the 2023-2024 school year:

BID #2024-001 Athletics / Field Trips / Shuttles

Company	Route	Cost
Sheppard Bus Service	Base Bulk Bid	\$2,380.00
	Bulk Discount	\$476.00
	Net Bid Amount	\$1,904.00

And awards the bid to Sheppard Bus Service in the amount of \$1,904.00.

K. Renewal of Transportation Contract

The Board approves the following renewal of transportation contracts for the 2023-24 school year:

Company	Route	Cost
Sheppard Bus Service	To/From School (#2017-01)	\$415,850.76
	CharterTech/St. Joe's Reg	\$69,690.60
	OCIS Route E	\$56,430.00
	To/From School (#2023-01)	\$488,757.60

L. Athletic Department Pay Rates

The Board approves the following pay rates per event for Athletic Workers for the 2023-24 school year:

Fall/Winter/Spring Sports	
Announcer	\$40.00
Cashier	\$50.00
Collector	\$40.00
Guard	\$50.00
Score Keeper/Clock Operator	\$40.00
Site Manager – High School	\$55.00
Site Manager – Intermediate School	\$40.00
Football Game Filming	
Scrimmage	\$65.00
Game	\$110.00
Mileage	\$.47/mile

M. FY24 Primary School ESEA Federal Grant Salary Allocation (Ocean City Representatives Only)

The Board authorizes the following Primary School certificated staff salary allocations to be charged to the identified Federal Grants for the 2023-24 school year:

	Name	Position	Salary	ESEA Federal Grant
1	Kristen Morey	Title I Reading Specialist	\$98,883.0	Title I, Part A

- Discussion

4. Personnel (all motions are upon Superintendent’s recommendation)

A. Memorandum of Understanding (*Attachment #4.A*)

The Board approves the memorandum of understanding between the Ocean City Board of Education and the Ocean City Education Association, effective August 24, 2023.

B. Resignation-District Support Staff

The Board accepts the following District support staff resignation by roll call vote:

	Name	Position	Effective Date
1	David Richardson	Special Education Aide	8/10/23

C. Resignations-High School Coaches

The Board accepts the following High School coach resignations by roll call vote:

	Name	Season	Sport	Position	Effective Date
1	Steven Cossaboon	Fall	Football	Freshman Coach	8/8/23
2	Isabella Ceraso	Fall	Field Hockey	Assistant Coach	8/8/23

D. New Employment Appointments-District Support Staff

The Board approves the following District support staff appointments by roll call vote:

	Name	Location	Position	Effective Date	Compensation
1	David Quatresols	District	Special Education Aide	On/after 9/1/23	\$26,299.00, Step 1 Includes BA stipend
2	Maryna Trajkovska	District	Special Education Aide	On/after 9/1/23	\$23,899.00, Step 1

E. District Support Staff Salary Adjustment (*Attachment #4.E*)

The Board approves the attached District support staff salary adjustment for the 2023-24 school year by roll call vote.

F. Homebound Instructors

The Board approves all certificated staff as homebound instructors, as needed, at a rate of \$32.00/hour for the 2023-24 school year by roll call vote.

G. Sporting Event Worker

The Board approves the following sporting event worker for the 2023-24 school year by roll call vote:

	Name	Position
1	William Shallcross	Football Filming

H. High School Coaches 2023-24

The Board approves the following High School coaches for the 2023-24 school year by roll call vote:

	Name	Season	Sport	Position	Stipend
1	Maura Cook	Fall	Field Hockey	Assistant Coach	\$5,233.00

	Name	Season	Sport	Position	Stipend
2	Fran Simpson	Fall	Football	Volunteer Coach	n/a
3	Timothy Tower	Fall	Soccer	Volunteer Coach	n/a

I. Leave of Absence (Ocean City Representatives Only) (Attachment #4.1)

The Board approves the following leave of absence by roll call vote:

	Employee #	Building/ Location	# Paid Days	# Unpaid Days	Type of Leave	Effective Dates
1	2720	PS	0	61	FMLA/NJFLA(revised)	8/29/23-12/1/23

J. Resignation-Primary School Long-Term Leave Replacement (Ocean City Representatives Only)

The Board accepts the following long-term leave replacement resignation by roll call vote:

	Name	Position	Effective Date
1	Payton Mulloy	Long-Term Leave Replacement Preschool Teacher	8/8/23

K. Primary School Short-Term Leave Replacement Appointment (Ocean City Representatives Only)

The Board approves the following long-term leave replacement appointment by roll call vote:

	Name	Building/ Location	Effective Dates	Compensation
1	Elizabeth Lipscomb	Short-Term Leave Replacement Preschool Teacher	8/31/23-12/1/23	\$175.00/day

Informational Items

A. The members of the 504 Accommodation Plan Committee for the High School, Intermediate School, and Primary School for the 2023-24 school year:

Name	School	Position
Dr. Wendy O'Neal, Principal	HS	504 Chair
Tifaya Nazja-Noble, Social Worker	HS	Team Member
Jennifer O'Brien, Social Worker	HS	Team Member
Stephanie Lancaster Hurless, LDT-C	HS	Team Member
Lorraine Baldwin, LDT-C	HS	Team Member
Jill Berenato, School Nurse (as needed, medical plans only)	HS	Team Member
Ray Martin, Guidance Team Leader	HS	Team Member
Dane Tabano, Guidance Counselor	HS	Team Member
Mary McDowell-Campo, Guidance Counselor	HS	Team Member
Christopher Banks, Guidance Counselor	HS	Team Member
Andrea Kuhlberg, Guidance Counselor	HS	Team Member
Kara Uhrich, Section 504 Case Manager & Counselor	HS	Team Member
Angelo DiBartolo, Guidance Counselor	IS	504 Chair
Michael Mattina, Principal	IS	Team Member
Brittany Forte, LDT-C	IS	Team Member
Cheryl Cantwell, School Nurse (as needed, medical plans only)	IS	Team Member
Ita Lanterman, Teacher	IS	Team Member
Joel Dougan, Guidance Counselor	PS	504 Chair
Dr. Cathleen Smith, Principal	PS	Team Member

Name	School	Position
Ivory Williams, School Social Worker	PS	Team Member
Rose Millar, School Nurse (as needed, medical plans only)	PS	Team Member
Carrie Merritt, Teacher	PS	Team Member
Tifaya Nazja-Noble, District Social Worker	PS	Team Member

B. The members of the Intervention and Referral Services Teams for the High School, Intermediate School, and Primary School for the 2023-24 school year:

Name	School	Position
Dr. Wendy O’Neal, Principal	HS	Chair
Nicholas Bailey, Assistant Principal	HS	Team Member
Tifaya Nazja-Noble, Social Worker	HS	Team Member
Jennifer O’Brien, Social Worker	HS	Team Member
Christian Clark, Teacher	HS	Team Member
Nicole McMaster, Special Education Teacher	HS	Team Member
Deb Cathcart, Teacher	HS	Team Member
Sean Matthews, Teacher	HS	Team Member
Samantha DiMatteo, Teacher	HS	Team Member
Shannon Pruitt, Teacher	HS	Team Member
Michelle Pesda, Teacher	HS	Team Member
Kara Uhrich, Wellness Counselor	HS	Team Member
Angelo DiBartolo, Guidance Counselor	IS	Co-Chair
Eileen Conover, Student Assistance Counselor	IS	Co-Chair
Michael Mattina, Principal	IS	Team Member
Brittany Forte, LDT-C	IS	Team Member
Megan Duffey, Teacher	IS	Team Member
Ita Lanterman, Teacher	IS	Team Member
Ashley Schmid, Teacher	IS	Team Member
Cheryl Cantwell, School Nurse (as needed, medical plans only)	IS	Team Member
Joel Dougan, Guidance Counselor	PS	504 Chair
Dr. Cathleen Smith, Principal	PS	Team Member
Ivory Williams, School Social Worker	PS	Team Member
Rose Millar, School Nurse (as needed, medical plans only)	PS	Team Member
Carrie Merritt, Teacher	PS	Team Member
Jen Gatto, Teacher	PS	Team Member
Tifaya Nazja-Noble, District Social Worker	PS	Team Member

C. The members of the Safety/Climate Team (HIB) for the High School, Intermediate School, and Primary School for the 2023-24 school year:

Name	School	Position
Annemarie Wagner-Fehn, Supervisor of Special Education	HS	Anti-Bullying Coordinator
Kara Uhrich, Section 504 Case Manager & Counselor	HS	Anti-Bullying Specialist
Dane Tabano, Guidance Counselor	HS	Alternate Anti-Bullying Specialist
Jill Berenato, School Nurse	HS	Team Member
Dr. Wendy O’Neal, Principal	HS	Team Member
Jennifer O’Brien, Social Worker	HS	Team Member

Name	School	Position
Michael Pomatto, Teacher	HS	Team Member
Lisa Patrone	HS	Parent/Staff Member
Keith Zammit	HS	Parent
Annemarie Wagner-Fehn, Supervisor of Special Education	IS	Anti-Bullying Coordinator
Angelo DiBartolo, Guidance Counselor	IS	Anti-Bullying Specialist
Eileen Conover, Student Assistance Counselor	IS	Alternate Anti-Bullying Specialist
Michael Mattina, Principal	IS	Team Member
Dr. Vicki Scheetz, Social Worker	IS	Team Member
Franklin Butterick	IS	Team Member
Helene Kelly, Parent	IS	Team Member
Annemarie Wagner-Fehn, Supervisor of Special Education	PS	Anti-Bullying Coordinator
Joel Dougan, Guidance Counselor	PS	Anti-Bullying Specialist
Ivory Williams, School Social Worker	PS	Alternate Anti-Bullying Specialist
Dr. Cathleen Smith, Principal	PS	Team Member
Carrie Merritt, Teacher	PS	Team Member
Jen Gatto, Teacher	PS	Team Member
Daniel Calhoun, Teacher	PS	Team Member
Andrea Kohr, Parent	PS	Team Member
Tifaya Nazja-Noble, District Social Worker	PS	Team Member

D. The members of the School Threat Assessment Team for the High School, Intermediate School and Primary School for the 2023-24 school year:

Name	School	Position
Timothy E. Kelley, School Business Administrator	HS	School Safety Specialist
Dr. Wendy O'Neal, Principal	HS	Team Member
Nicholas Bailey, Assistant Principal	HS	Team Member
Heather Coleman, School Psychologist	HS	Team Member
Jennifer O'Brien, Social Worker	HS	Team Member
Det. Jennifer Elias, School Resource Officer	HS	Team Member
Jill Berenato, School Nurse	HS	Team Member
Kara Uhrich, Section 504 Case Manager & Counselor	HS	Team Member
Christopher Banks, Guidance Counselor	HS	Team Member
Dean Michalski, Teacher	HS	Team Member
Timothy E. Kelley, School Business Administrator	IS	School Safety Specialist
Michael Mattina, Principal	IS	Team Member
Angelo DiBartolo, Guidance Counselor	IS	Team Member
Eileen Conover, Student Assistance Counselor	IS	Team Member
Dr. Vicki Scheetz, Social Worker	IS	Team Member
Ita Lanterman, Teacher	IS	Team Member
Det. Jennifer Elias, School Resource Officer	IS	Team Member
Timothy E. Kelley, School Business Administrator	PS	School Safety Specialist
Dr. Cathleen Smith, Principal	PS	Team Member
Ivory Williams, School Social Worker	PS	Team Member
Joel Dougan, Guidance Counselor	PS	Team Member
Tifaya Nazja-Noble, District Social Worker	PS	Team Member

Name	School	Position
Seamus McManus, Security Aide	PS	Team Member
Carrie Merritt, Teacher	PS	Team Member
Rose Millar, School Nurse	PS	Team Member
Det. Jennifer Elias, School Resource Officer	PS	Team Member

- Discussion
- Negotiations Committee Report

5. Policy

A. Policy – 1st Reading (*Attachment #5.A*)

The Board approves the following replacements, additions and/or deletions to the Board Policy manuals:

	Policy Number	Policy Name	Mandated	New	Revised
1	P 2419	School Threat Assessment Teams	X	X	

B. Regulation – 1st Reading (*Attachment #5.B*)

The Board approves the following replacements, additions and/or deletions to the Board Regulation manuals:

	Regulation Number	Regulation Name	Mandated	New	Revised
1	R 2419	School Threat Assessment Teams	X	X	

- Discussion
- Policy Committee Report

6. District Communications/Liaison

- Discussion
- District Communications Committee Report

7. Health and Wellness

- Discussion
- Health and Wellness Committee Report